

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
April 17, 2025
4:00 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Public Comment
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Agenda
April 17, 2025
4:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Monthly Board Workshop Meeting Minutes of March 20, 2025
 - B. Monthly Board Meeting Minutes of March 20, 2025
 - C. Closed Session Meeting Minutes of March 20, 2025
6. Correspondence to Board from the Public
7. Public Comment
8. Attorney's Report
9. Leadership Team Report
10. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$593,629.75, subject to audit.
11. Board Liaison Reports
 - A. Administration and Personnel – **Commissioner Vastalo**
 - B. Finance and Technology – **Commissioner McKay**
 - *Motion to approve Resolution 25-13 approving an agreement with Granite for internet, voice, data and mobile services.*
 - *Motion to approve Resolution 25-14 authorizing the Director of Business and Technology to enter into a contract with the lowest cost electricity provider for a period of up to 36 months.*
 - *Motion to approve Resolution 25-15 authorizing change of Signatories on the account with the Illinois Funds.*

- *Motion to approve Resolution 25-16 authorizing Change of Signatories on the Account with IPDLAF.*
- *Motion to approve Resolution 25-17 authorizing Change of Signatories on the account with PMA Financial Network, Inc. and PMA Securities, Inc.*
- *Motion to approve Resolution 25-18 authorizing Change of Signatories on the account with PFM.*

C. Buildings, Grounds, and Natural Resources – **Commissioner McVey**

- *Motion to approve Ordinance 25-06 to amend the Operations Manual to include a Tree Preservation Policy.*

- *Motion to approve Resolution 25-12 approving a Memorandum of Understanding Between the Bolingbrook Park District and the Conservation Foundation for an Adopt-A-Stream Program.*

D. Recreation – **Commissioner Hix**

- Pre School/Early Childhood
- Dance/Theatre
- Gymnastics/Cheer/Ninja
- REACH/Daycamp/Enrichment
- Adult Trips
- Youth and Teen Programming
- Community Events

E. Facilities – **Commissioner Hix**

- Fitness
- Aquatics
- Athletics

F. Marketing – **Commissioner Andrews**

G. Golf Course and Ashbury's – **Commissioner Andrews**

H. NWCSRA - **Commissioner Andrews**

12. Unfinished Business

13. Public Comment

14. New Business

15. Announcements

16. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:

- (1) The employment, discipline and performance of specific employees.
- (2) Collective negotiating matters.
- (5) The purchase or lease of real property.
- (6) The setting of a price for sale or lease of property.
- (11) Pending or probable litigation.
- (21) Approval or semi-annual review of closed meeting minutes.

17. Adjournment

18. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

- 1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
- 2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
- 3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
- 4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.
- 5. Please do not repeat comments that have already been made by others.

ADMINISTRATION AND PERSONNEL

Parkiepalooza – All Staff Training

- Staff are gearing up for all staff training on May 17 - Parkiepalooza 2025: Where Fun Ignites Community. This will be the second year of utilizing a fun hour for socialization and teambuilding leading into an interactive two-hour training focusing on four key areas.
- The four key elements this year are community, engagement, safety and recognition. Some additional elements will include spirit week challenges leading up to Parkiepalooza, new innovation awards, playlist of music created by staff submissions, spotlight personnel and safety topics, as well as planning for fun committee initiatives throughout the summer. New staff will also have an opportunity to receive their orientation following a brief break.

KEEP AN EYE OUT FOR SPIRIT WEEK CHALLENGES LEADING UP TO PARKIEPALOOZA!

Parkiepalooza
MANDATORY FUN!

Where FUN
IGNITES Community

SATURDAY, MAY 17 @ 8 AM

Wake up, rep your favorite band & meet at
Brooks Middle School - 350 Blair Lane

| | | |
|---------------|----------------------|---|
| 8:00 am | Welcome Hour | Food, Fun & More! |
| 9:00-11:00 am | Parkiepalooza | Community, Engagement, Safety & Recognition |
| 11:01 am | Summer... Set... GO! | |

Parkiepalooza will ignite our passion for summer!
We will focus on our dedication to community, engagement, safety and recognition to lead us into exponential growth and development.

community · engagement · safety · recognition

Safety Updates

- Staff are finalizing a 'General Use Ordinance' document to share with staff, the public and law enforcement to enhance communication regarding agency ordinances. This document includes all District ordinances that currently exist in the District's Operations
- Manual, in addition to proposed new Ordinances that are industry standards or recommended by legal counsel. Staff anticipate review with Board recommendation at the May Board Meeting.
- Staff provided Valley View School District with the final updated 'Intergovernmental Agreement'. Staff are anticipating Board review at the May Board Meeting. Changes include dates for BAC permitting and park site / playground maintenance.
- Staff met with Bolingbrook Police Department to discuss Officer assignments for Summer 2025.
- Bolingbrook Recreation & Aquatic Complex (BRAC) was utilized by Valley View School District for a drill on the School District's reunification process should there be an active evacuation for a school. This was a joint effort with the School District, Park District and Police Department.

FINANCE AND TECHNOLOGY

Finance

Electrical Supplier Agreement

- In order to secure the best electricity rates, the district signs with the lowest cost electricity provider for a period of up to 36 months through bids provided through Tradition Energy. Having the ability to move forward to sign an agreement allows us the flexibility to capture that best rate as rates fluctuate considerably.

Staff Recommendation: Approve resolution 25-14 authorizing the Director of Business and Technology to enter into a contract with the lowest cost electricity provider for a period of up to 36 months.

Change of Signatories

- For each of our investment accounts, Mike Selepe, the Executive Director will be added, and the previous Superintendent of Business & Finance will be removed.

Staff Recommendation: Approve resolution 25-15 authorizing change of signatories on the account with the Illinois Funds.

Staff Recommendation: Approve resolution 25-16 authorizing change of signatories on the account with the IPDLAF.

Staff Recommendation: Approve resolution 25-17 authorizing change of signatories on the account with PMA Financial Network, Inc. and PMA Securities, Inc.

Staff Recommendation: Approve resolution 25-18 authorizing change of signatories on the account with the PFM.

New Telecommunications Provider

- We will be moving to a new telecommunications provider, Granite. They have strong customer reviews, a solid and established history as a provider and are able to provide us with improved services at a savings.

Staff Recommendation: Approve resolution 25-13 approving an agreement with Granite for internet, voice, data and mobile services.

Business and Technology

Tina Simpson New Business Manager

- Congratulations to Tina Simpson, newly promoted Business Manager. Tina has been with the district since 2016 and has served in multiple roles. Her passion and care for the district reflect in the quality of her work. I am excited to announce her new position with the district and look forward to her continued growth and development.

Business Statistics

- 6 business support tickets were completed in March
- Activity as of 2/28/2025
 - 161 journal entries processed
 - Accounts Payable \$636,391
 - Cash Receipts \$215,627
 - Payroll Wages net \$340,879
 - Payroll Liabilities \$170,021

Internal Audits

| | |
|------------------|----------|
| ACC Cash Bank | Balanced |
| ACC All Day Bank | Balanced |
| Leotard Pro Shop | Balanced |

Technology Statistics

- 41 standard refunds were processed
- 8 household credit refunds applied
- 11 activity transfers processed
- 57 support tickets were completed in December
- 6 new employee access trainings

Web Registration Statistics

- We are continuing to experience growth in online registrations so I will be sharing statistics each month to allow the Board a clear view of online registrations. Registration Start Dates will be included with these statistics as it tells the story with the data.

Registration Start Dates

Jan 23 RID / Jan 26 FEE

| Activity Registrations | | | | | |
|-------------------------------|---------|-----------|--|---------|-----------|
| Month | RecTrac | RecTrac % | | WebTrac | WebTrac % |
| January | 416 | 44.49% | | 519 | 55.51% |
| February | 317 | 30.87% | | 710 | 69.13% |
| March | 408 | 39.92% | | 614 | 60.08% |

| <u>POS Ticket Registrations</u> | | | |
|---------------------------------|-----------|---------|-----------|
| RecTrac | RecTrac % | WebTrac | WebTrac % |
| 43 | 22.40% | 149 | 77.60% |
| 55 | 23.81% | 176 | 76.19% |
| 89 | 14.57% | 522 | 85.43% |

| <u>Trip Registrations</u> | | | |
|---------------------------|-----------|---------|-----------|
| RecTrac | RecTrac % | WebTrac | WebTrac % |
| 974 | 24.92% | 2935 | 75.08% |
| 855 | 22.79% | 2897 | 77.21% |
| 1188 | 26.84% | 3238 | 73.16% |

BUILDINGS, GROUNDS & NATURAL RESOURCES

BGNR Operations

Approvals

Tree Protection Policy

- The NRHT department has created a Tree Protection Policy as part of the Morton Arboretum grant to create an Urban Forestry Management Plan. This plan is meant to define who is responsible for the care, protection, and enforcement concerning all issues with Bolingbrook Park District trees. Also laid out in this plan are the specific recommended practices and standards that must be followed when selecting, planting, and pruning trees on park district property. The main focus of this protection policy is to help ensure the Bolingbrook Park District has an urban forest that has good species, diversity, is healthy, and well maintained.

Staff Recommendation: Approve Ordinance 25-06 to amend the Operations Manual to include a Tree Preservation Policy.

Conservation Foundation

- The NRHT department is working with The Conservation Foundation to create an “Adopt-a-Stream” program in Will County. The pilot site for this program will be along the DuPage River Greenway from Royce Road, west to Hidden Lakes to be maintained by the Bolingbrook Rotary Club. They will help beautify this section of the DuPage River by having two clean up events a year for the next two years. At the completion of this time, the Bolingbrook Park District will install signage recognizing the work of the Rotary Club at the DuPage River Greenway trailhead at Royce Road.

Staff Recommendation: Approve Resolution 25-12 approving a Memorandum of Understanding between the Bolingbrook Park District and the Conservation Foundation for an Adopt-A-Stream Program.

General

- The weather is getting nicer, and BAC groups are all starting up and normal park user are out in the parks.
- Staff in all three departments have been very busy the last month getting ready for the spring. The weather has been up and down this spring with warm, cold, snow & rain all in a few days; so that has slowed us down on normal spring preparation for certain things.

- Please join the Park District and the Bolingbrook Beautification Committee at the 2025 Arbor Day tree planting on Saturday, April 26 at 10:00am. Staff will be planting a London Plane Tree at Jerry Hix Park. We will also be doing the Ribbon Cutting for Jerry Hix Park!
- The Community Garden opens for renters to start planting on April 12. The plots are ready to be planted in and all the plots are sold for the season.
- We would like to welcome Tom Shimko the new Parks Maintenance Manager to the Bolingbrook Park District BGNR Department; his first day was Monday April 7. Tom comes to us from the Woodridge Park District.

Buildings

- Completion of exterior cleaning/power washing of BRAC has been completed; windows as well.
- The custodians and building technicians have been working on the concession stands and bathrooms they have turned the water on, cleaned, and stocked the bathrooms. All are ready for use for athletic groups and rentals.
- The buildings department is in preparation of Pelican Harbor outdoor pool opening. Water turned on to bathhouse, sweeping and power washing of leaves and winter debris in the empty pools, closing numerous amounts of valves that were left open to help prevent freezing during the winter months, and preventative maintenance of pumps and motors. The NRHT crew will be doing new landscaping this year in a few areas. This is just some of the tasks the BGNR Department does to make sure Pelican Harbor will be ready for summer opening on May 24.
- Water is also turned on at the Pelican Harbor bathhouse and the custodial team will start the deep cleaning process and stocking of paper goods, soap, etc.

Parks/Athletics

- Staff are assisting building technicians in washing the lazy river and getting pool areas cleaned ahead of the pool opening.
- Touch a truck is April 26 grounds staff will be participating in the event and bringing trucks and equipment over for the event.

Parks

- The new plastic signs for Century, Lions, Winston Woods, Bulldog, and Central Parks were picked up and will be installed in the coming months. The old wooden signs will be removed, and the new plastic signs will go in their place.
- Playground removals are finished at Knights of Columbus and Gateway Wetlands Parks. The contractor is starting the installation of the new playgrounds and will be finished in the coming month.
- Staff are getting the tennis courts, volleyball courts, and other areas ready for the spring season.

Athletics

- Athletic fields have been and are being prepped for upcoming seasons. Soccer, Baseball/Softball, Flag Football (Central), Sandlots, and Cricket fields are all lined and ready to go for startups. Staff have been using the Tiny Robot “Buddy” to paint fields; so far things are going good with the machine.
- Staff is in the process of fertilizing, reseeding, aerating, and rolling athletic fields.
- At Lily Cache Sports Fields, fields #1 & #11 will be closed for 2025; so once athletic fields are set for the season over seeding, fertilizing, and filling in low areas will start.

Natural Resources Horticulture & Turf

- The NRHT staff have been preparing parks and facilities to get them ready for spring.
- The NRHT department will be assisting in the planting of the arbor day tree on Saturday, April 26 @ Jerry Hix Park. We will be planting a London Plane tree.
- The horticulture crew has been pruning roses, preparing the Community Garden plots, removing plants from beds in Pelican Harbor for the upcoming redesign, and performing herbicide applications.
- The turf crew has been grinding stumps, aerating athletic fields and parks, repairing turf damage, fixing stump scars, reshaping beds, and blowing out and mulching leaves in beds. Mowing will begin in this month.
- The natural resources crew has been applying preemergent herbicide to sport fields and tree rings, treating broadleaf weeds, have begun treating cool season grasses in our natural areas and are continuing tree removals especially around Gateway Wetlands playground to prepare for the new playground installation.

Project Updates

- Contractor started with the removal of existing asphalt at Trojan football field (sidelines) and installation of new sod and screenings. Existing asphalt and carpet were due for replacement.
- Irrigation heads at Trojan football field were replaced and raised for proper function.
- Irrigation for Boughton Ridge Golf Course has been ordered. Project consists of replacement of all heads, new irrigation control systems to allow property management to remotely control irrigation and better manage system.
- Staff are working with George’s Landscaping to begin punch list for the Spray Pad at Central Park. Anticipation to have the site available by May 28.
- Boiler for the Outdoor Pelican Harbor dive well has been replaced. Staff are waiting for water in pools for the system to be checked.
- Outdoor PH fencing has been replaced at Concessions & Admissions with a new white fence.
- Roofing replacements have begun. This project includes ten (10) roofs throughout the district. Project should be complete by end of April.
- Staff are awaiting the results from the Feasibility Study regarding the Trojan football field. Results will be provided to the Board of Commissioners when available.

- Staff are awaiting bid specifications for the irrigation system at the Lily Cache sports fields. Once provided, staff will review to see if they need to go out to bid for work to commence.
- Construction at the 2025 Playgrounds (Knights of Columbus & Gateway Wetlands) have begun.

RECREATION AND FACILITIES

Recreation Division

Pre School

- Preschool Step-Up and Graduation Programs for 3's and 4's will take place on Thursday, May 15 and Friday, May 16 during class time. (Enrollment remains at 155 for this current school year).
- For the 2025-2026 school year, many families continue to use on-line registration more than in person for preschool. Information continues to be streamlined, and marketing has continued with one promotional piece that is two pages and matches the information in the seasonal brochure. As of April 4, there are 87 children enrolled in Preschool for 2025-2026 school year. New for this coming school year is the registration fee and 1st installment are due at the time of registration. This eliminates the 9th tuition installment in May with only a few days left of preschool.

Early Childhood

- Early childhood programs continue to exceed expectations with enrollments. Winter session (January – February) 2025 ended with 183 children enrolled in 22 programs.
- Currently there are 205 children enrolled in the spring program offerings and registration for the April and May programs are still on-going. The increase in enrollment staff feels is due to shorter sessions which means lower pricing upfront for families. 211 enrolled in 23 programs and Spring session currently has 157 enrolled in 25 program offerings with registration still open for the next spring session.

Dance

- The spring session of Early Childhood, Powerdance, and Adult dance classes began on March 8. There is a total of 13 enrolled in early childhood classes, 18 in adult classes, and 33 in Powerdance classes.
- The BPD Dance Company received an all-around Platinum score as well as 2 judges choice awards at the Dupree Dance Competition on March 14-16. In addition, BPD Dance Company hosted their spring fundraiser at Scene 75 on April 3 and raised \$210.
- Picture Day for our annual May Dance Concert takes place on Friday, April 25 at BRAC. Our annual May Dance Concert will be held at the Bolingbrook High School auditorium on Saturday, May 3. There will be 147 dancers ages 3-38 performing a total of 33 dances. The dances are split into 2 shows taking place at 12:00 pm and 3:30 pm. BPD Dance Company will celebrate the end of their 2024/2025 season with a banquet on Friday, May 9 at Ashbury's.
- A BPD Dance Company Audition Prep class will be held on Saturday, May 24 at BRAC. This class will allow dancers to meet BPD Dance Company staff and practice skills that will be required for the Company's audition process which takes place in June.

Theatre

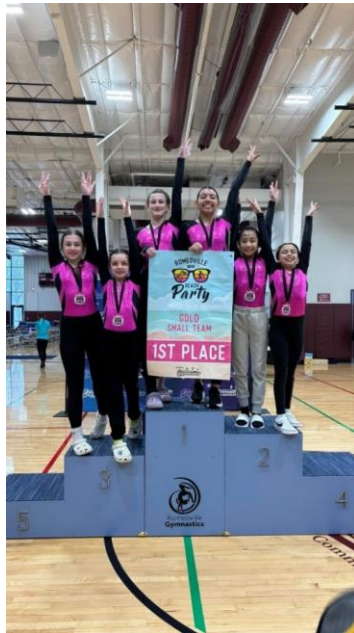
- The spring session of Mini Broadway Stars and Improv began on March 12 & 13. There are 4 enrolled in Mini Broadway Stars and 5 enrolled in Improv. We will have some new, one day, and theatre workshop offerings throughout the summer.
- Our performance of Disney's Finding Nemo Kids will be held at the Brooks Middle School auditorium on Friday, May 16 at 6:00 pm and Sunday, May 18 at 3:00 pm.

Gymnastics/Cheer/Ninja

- The Illusions Gymnastics Team had a busy March of competitions and great individual and team results at their St. Patrick's Day home meet.
 - Our Level 2 team finished in 1st the small team division.
 - Our Level 3 team finished in 1st place in the small team division.
 - Our Excel Gold team finished 1st place in the small team division.
 - Our Platinum team finished in 2nd place in the small team division.

A week later, the Illusions Gymnastics Team traveled down the road to Romeoville and finished strong!

- Level 2 finished 2nd in the small team division.
- Level 3 finished 2nd in the large team division.
- Excel Gold finished 1st in the small team division.
- Excel Platinum finished 2nd in the small team division.



REACH

- Enrollment for the 2024-2025 school is slightly up for two the sites, Pioneer and Jonas Salk Elementary School. Pioneer currently has 101 children registered compared to 94 last year, and Jonas Salk has 51 children registered compared to 46 last year. Registration is still on-going through the end of April, and new students are continually being added.

| 2024-2025 Pioneer | | | | | | | | | | | |
|-----------------------------|--|------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| 5 Day AM | | 14 | 16 | 19 | 19 | 18 | 18 | 17 | 18 | | |
| 5 Day PM | | 23 | 25 | 26 | 26 | 25 | 29 | 29 | 29 | | |
| 5 Day AM/PM | | 22 | 22 | 25 | 24 | 24 | 24 | 24 | 25 | | |
| 5 Day Total | | 59 | 63 | 70 | 69 | 67 | 71 | 70 | 72 | 0 | 0 |
| | | | | | | | | | | | |
| 3 Day AM | | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 5 | | |
| 3 Day PM | | 15 | 15 | 15 | 15 | 16 | 16 | 15 | 15 | | |
| 3 Day AM/PM | | 10 | 10 | 8 | 8 | 8 | 9 | 9 | 9 | | |
| 3 Day Total | | 31 | 31 | 29 | 29 | 30 | 31 | 30 | 29 | 0 | 0 |
| Totals | | 90 | 94 | 99 | 98 | 97 | 102 | 100 | 101 | 0 | 0 |
| 2024-2025 Jonas Salk | | | | | | | | | | | |
| | | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| 5 Day AM | | 7 | 7 | 6 | 6 | 6 | 6 | 6 | 7 | | |
| 5 Day PM | | 4 | 6 | 7 | 7 | 8 | 10 | 12 | 11 | | |
| 5 Day AM/PM | | 17 | 17 | 15 | 15 | 15 | 15 | 15 | 15 | | |
| 5 Day Total | | 28 | 30 | 28 | 28 | 29 | 31 | 33 | 33 | 0 | 0 |
| | | | | | | | | | | | |
| 3 Day AM | | 1 | 2 | 2 | 2 | 2 | 2 | 3 | 3 | | |
| 3 Day PM | | 9 | 10 | 12 | 13 | 13 | 13 | 12 | 12 | | |
| 3 Day AM/PM | | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 4 | | |
| 3 Day Total | | 13 | 15 | 17 | 18 | 18 | 18 | 18 | 19 | 0 | 0 |
| Totals | | 41 | 45 | 45 | 46 | 47 | 49 | 51 | 52 | 0 | 0 |

Day Camp

- Camp Alotta Fun registration is officially open. The summer season planning is currently underway. Last year, mini trips were added every week for the 7th and 8th grade teen group and proved to be successful. This year, teens will have 2 service projects added as some of their mini trips that are scheduled weekly.
- Camp is offering for the second year a “Camp Connections Add-On”. This will allow students participating in the VVSD Summer Connections program in June to also attend Camp Alotta Fun. The “Camp Connections Add-On” fills a need for working parents, or anyone who wants their child to attend both programs

VVSD 21st Century Grant Program

- The spring session of the Connections program through Valley View School District will continue through April of 2025.

- This session, each of the 7 elementary schools in the program will receive 10 enrichment classes, and the 3 middle schools will receive 3 classes each.
- Enrichment class topics this session include: nature, dance, sports history, first aid, trivia and crafting programs.

Youth

- Youth general interest spring current enrollment totals 37 with additional new sessions still accepting enrollment. Although there is a slight increase, staff are reworking programs for the summer and looking to add new programs for the fall.

Enrichment Events

- Nature fans can sign up for two upcoming programs: Animal Tracks 101 on April 19 and Science of Decomposers on April 26. Both programs are all ages and will feature real artifacts from plants and animals.

Archery Program & Events

- April Showers Archery is scheduled for April 12th, featuring water balloon targets and small prizes.

Free Community Events

- The annual Flashlight Easter Egg Hunt will take place Friday, April 11 at Wipfler Park. Participants are split into three age groups to hunt down prize-filled treats after dark.
- 2025 Week of the Young Celebration is Tuesday, April 22 – Saturday, April 26
 - Tuesday, April 22 – BRAC
 - Children’s Entertainer El Mago Magic Show in BRAC Gym at 5:30 pm
 - Fountaindale Library is our partner for the Magic Show

Wednesday, April 23 – BRAC

AM

11:30 am–12:30 pm Parent/Child Open Gym – BRAC Gym (ages 15 months-5 years)

PM

12:15-1:00 pm Creative Movement Dance Class – BRAC Dance Room (ages 2-5 years)

5:30-6:15 pm Zumba Kids – BRAC Gym (ages All)

Thursday, April 24 – ACC

AM

10:30-11:15 am Parent/Tot Gymnastics - Gymnastics Gym (ages 15-42 months)

11:30 am-12:30 pm Parent/Child Open Gym – ACC Gym (ages 15 months-5 years)

PM

2:00-2:45 pm Gymnastics and Ninja - Gymnastics Gym (ages 3-5 years)
3:00-5:00 pm Day One Sports Multi Sport Challenge – ACC Gym (ages 3-10 years)
5:00-6:00 pm Illinois Shotokan Karate – ACC Martial Arts Room (ages 4-10 years)
5:00-7:00 pm Imagination Station – Rock Wall Area (ages 6 and up)

Friday, April 25 – BRAC**AM**

8:00-11:00 am Rubber Ducky Parent/Tot Open Swim – Pelican Harbor (ages 6 years and younger)
10:00-10:45 am Taylor Swift Dance Party – BRAC Dance Room (ages 3-5 years)

Offsite:

11:15 am – Noon Colors of the Woods Walk - James Boan Woods (410 Schmidt Rd.) (ages 15 months-5 years) Take a short walk to fill your “paint palette” with the colors of the rainbow using found, natural items.
4:00-8:00 pm Family Open Swim – Pelican Harbor (all ages)

Saturday, April 26 –BRAC

11:00 am-2:00 pm Touch a Truck

Block Party Package

- Block Party Package applications will be available for community wide activities/event and block parties starting April 1, 2025. Applications will be available at ACC, BRAC and Village Hall. A minimum of three weeks’ notice is required for application submissions. Applications must be approved by the Village of Bolingbrook and Bolingbrook Park District to attend events/block parties.

Volunteer Engagement

- On June 14th, all Bolingbrook residents are invited to participate in the Community Project: Park Clean Up Day, promoted online and in the Spring brochure.
- Two community volunteers have been hard at work creating 30+ costume pieces and 5+ set pieces for BPD theater program’s production of the musical Disney’s Finding Nemo Kids. Tickets are on sale now for the May 16 and 18 performances.

Athletics

Adult Athletics

| Spring 2025 | | | | | | | |
|-----------------|---------------|--------------------|-----------------------|--------------------------|-----------------|-------------------|----------------|
| Mar-25 | | 2024 Season Actual | Current Season Actual | Current Season Projected | 2025 YTD Actual | 2025 YE Projected | 2024 YE Actual |
| Adult Athletics | Softball | 29 | 32 | 34 | 32 | 66 | 59 |
| | Flag Football | 11 | 9 | 10 | 9 | 20 | 20 |
| | Volleyball | 23 | 28 | 25 | 28 | 53 | 51 |
| | Basketball | N/A | N/A | N/A | N/A | N/A | N/A |
| Total | | 63 | 69 | 69 | 69 | 139 | 130 |

- With registration for the Men's Flag Football league ending, we have 9-total teams for the spring season, the season is set to begin on Sunday March 6. Please be aware that all league games will be played on the front Rec Drive Flag Football Fields for the spring season, there will be an increase of cars in the parking lot at ACC on Sundays during the season.
- Registration for the Adult Softball leagues has concluded, we have a total of 32-teams participating in our spring/summer season. Games will be played at Remington Lakes Sports Complex and Central Park Softball Fields.
- The Adult Co-Rec Volleyball league will be finishing up the winter/spring season on Thursday April 10, registration for the fall season will open up at the end of July.
- Starting on Monday April 7 there will be Open Play Pickleball for adults 18 and up from 6:00 pm to 9:00 pm at the Bolingbrook Recreation & Aquatic Complex. This open play will be offered on Monday nights from April 7 to June 2.
- The Pickleball Mixed Doubles Tournaments are set for Saturday May 3, Beginner tournament is from 8:00 am to 11:00 am, Intermediate tournament is from 10:00 am to 1:00 pm, and the advanced tournament is from 11:00 am to 2:00 pm. Registration is currently open.

Youth Athletics

Day One Sports Academy

| Spring 2025 - Session 1 | | | | | | | |
|-------------------------|----------------------------|--------------------|-----------------------|--------------------------|-----------------|-------------------|----------------|
| Mar-25 | | 2024 Season Actual | Current Season Actual | Current Season Projected | 2025 YTD Actual | 2025 YE Projected | 2024 YE Actual |
| Day One Sports Academy | Basketball | 50 | 40 | 45 | 83 | 310 | 307 |
| | Soccer | 54 | 37 | 45 | 43 | 330 | 342 |
| | Parents Tot & Sports Mania | 10 | 15 | 20 | 20 | 60 | 59 |
| | T-Ball & Baseball | N/A | N/A | N/A | N/A | 100 | 108 |
| | Flag Football | 12 | 8 | 20 | 8 | 70 | 67 |
| | Volleyball | 10 | 23 | 20 | 42 | 40 | 36 |
| Total | | 136 | 123 | 150 | 196 | 910 | 919 |

- The first session of spring Day One Sports classes is off and running with a total of 123 participants. Registration is currently open for spring session two classes which start in late April.

Martial Arts

| Spring 2025 - Session 1 | | | | | | | |
|-------------------------|-----------------------|--------------------|-----------------------|--------------------------|-----------------|-------------------|----------------|
| Mar-25 | | 2024 Season Actual | Current Season Actual | Current Season Projected | 2025 YTD Actual | 2025 YE Projected | 2024 YE Actual |
| Martial Arts | Karate | 183 | 126 | 180 | 310 | 700 | 701 |
| | Modern Arnis Filipino | 7 | 9 | 4 | 18 | 20 | 41 |
| | Tae Kwon Do | 19 | 30 | 20 | 56 | 75 | 90 |
| | Victory Mixed Martial | 19 | 23 | 40 | 60 | 125 | 132 |
| Total | | 228 | 188 | 244 | 444 | 920 | 964 |

- Tae Kwon Do, Victory Mixed Martial Arts and Modern Arnis classes have already begun but are still open for late registration. Victory and Modern Arnis will be offering a second session for Spring.
- Illinois Shotokan Karate classes begin the week of April 1st, registration is still open for enrollment.

Climbing Wall

- The Imagination Station activity was offered every Monday throughout the month of March. Throughout March the Imagination Station had a total of 31-participants.

Racquetball & Wallyball Courts

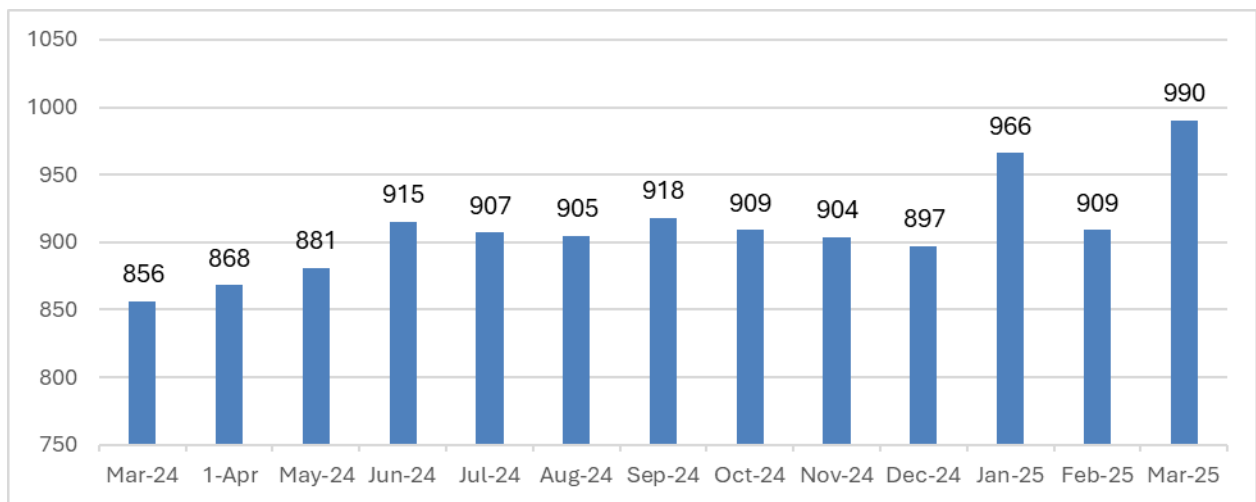
- The Annerino Racquetball & Wallyball Courts have brought in 37 rentals throughout the month of March and a total of 123 rentals for the 2025.

Facilities Division

Fitness

Lifestyles Fitness Center

- March recorded 159 memberships: 68 new memberships and 91 renewals. Compared to 41 new and 96 renewals in 2024.
- Lifestyles Fitness recorded 4,910 visits to the fitness center and 3,910 group fitness visits for a total of 8,820.
- Lifestyles had 4910 Fitness Center Door Check-Ins, 333 BRAC Customer Care Desk Check-ins, 13 ACC Customer Care Desk Check-ins and 999 checked in at the Pelican Harbor Doors.
- In total, year-to-date, Lifestyles has 990 annual members, 967 annual and 23 corporate annuals. 13-month retention figures are at 71% for annual members. Insurance members are at 1,004.



Special Events and Promotions

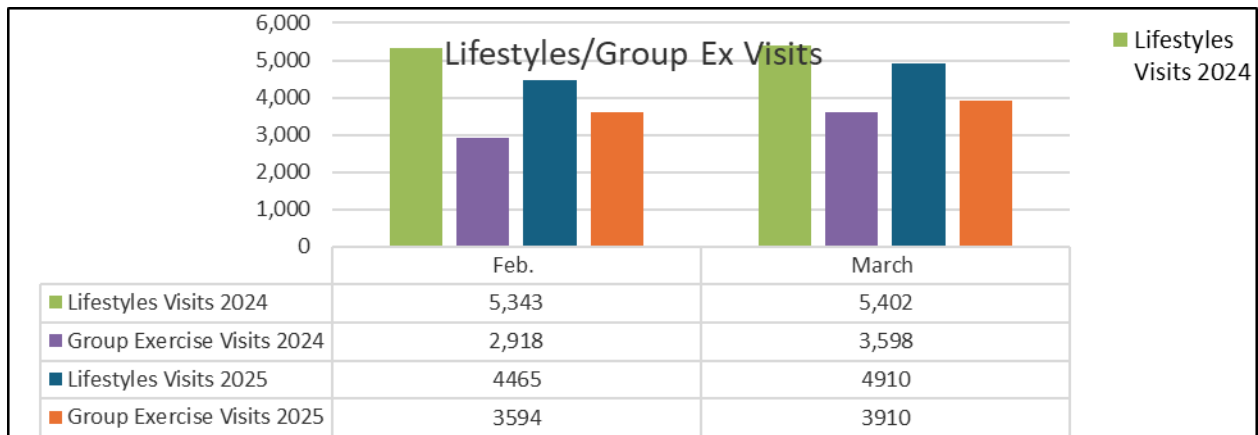
- March Into Fitness Bingo Challenge March 1 – 31
- March 10 - Boot Camp Pop up
- March 17 - St. Patrick's Day Ride
- March 21 - Zumba Glow Party at ACC

April Special Events & Promotions

- April 11 - Glow Spin Party at BRAC
- April 18 - Friends & Family Friday
- April 26 - Lifestyles Open House

Group Fitness

- March recorded 3,910 group fitness visits for the month with represents 44% of our total visits for Lifestyle! Compared to 3,598 in 2024.
 - Land Classes had 2,938 participants
 - Water Classes had 822 participants
 - Virtual classes had 150 participants



Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations/Special Events

- Staff are in full swing with summer prep! Outdoor Pelican Harbor's opening day will be May 24th! Next Pelican Harbor Special Event will be Parkie's Egg Hunt, held on Friday April 18th from 9-11:30am at the indoor pool. Hunt for candy and trinket filled eggs in the pool! Tickets available for purchase online or at a customer care desk.

Memberships and Daily Admissions

- Daily admissions brought in \$18,148 for the month of March 2025. Member attendance was 3,032 visits for the month of March 2025, compared to 2,445 visits in March 2024.
- There was a total of 62 new and 267 renewed Pelican Harbor Annual Aquatic Memberships for the month of March 2025.
- Pelican Harbor annual memberships made \$15,506 in revenue for March 2025.

Rentals, Birthday Parties and Groups

Birthday Parties and Private Rentals total for March 2025:

- Birthday Parties: 37 parties/886 participants
- Private Rentals: 9 rentals/453 participants
- Group Outings: 2 groups/52 participants
- Birthday Parties brought in \$10,761 for the total for March 2025.
- Private rentals made \$4,660 for the total for March 2025.

Swim Lessons

- In March, swim lessons saw a total of 333 participants. An increase from 210 in February.
- In March, swim lessons brought in a total of \$25,797.51 in revenue. This decreased from February as most March lessons participants registered in February. Year-to-date swim lessons have made a total of \$89,205.11 in revenue. On March 29 we certified 5 new swim instructors.

Swim Team

- On March 1 the Bolingbrook Park District hosted the Divisional Conference Championship Swim Meet and made \$4,174.4 in revenue between admissions and vendor partnerships. The Pelicans swim team is currently off-season. Registration for 2025 Summer season is open, with 21 athletes registered so far. We anticipate 60 participants.

Facilities Report – ACC and BRAC

| Mar-25 | | 2024 Month Actual | Previous Month Actual | March Actual | 2025 YTD Actual | 2024 YTD Actual |
|---|--------------|----------------------------------|--------------------------------------|-------------------------|----------------------------|----------------------------|
| External BRAC Facility Rentals | GYM | 68 | 58 | 64 | 186 | 187 |
| | ROOMS | 19 | 18 | 20 | 52 | 56 |
| | Total | 87 | 76 | 84 | 238 | 243 |
| | | | | | | |
| External ACC Facility Rentals | GYM | 0 | 5 | 6 | 18 | 2 |
| | ROOMS | 15 | 12 | 16 | 37 | 38 |
| | Total | 15 | 17 | 22 | 55 | 40 |
| | | | | | | |
| Open Gym Punch Pass Purchases | Total | 3 | 6 | 6 | 14 | 8 |
| | | | | | | |
| Daily Open Gym Admissions | Total | 587 | 770 | 763 | 2,309 | 1,497 |
| | | | | | | |

Rentals

- Annerino Community Center (ACC) Gym and Room rentals have made \$6,787.00 total for the year 2025.
- Bolingbrook Recreation Aquatic Complex (BRAC) Gym and Room rentals have made \$22,007.00 total for the year 2025.

Open Play

- Open play is offering extended spring break hours from 12:00 noon – 8:00 pm at ACC 17 and under and Parent/Tot 10 and under and 12:00 noon -5:00 pm at BRAC for 17 and under.
- Open Play has made \$7,209.00 for the year 2025.

MARKETING AND CUSTOMER CARE

Bolingbrook Park District Marketing Initiatives

Pelican Harbor Rates and Hours Website Improvements

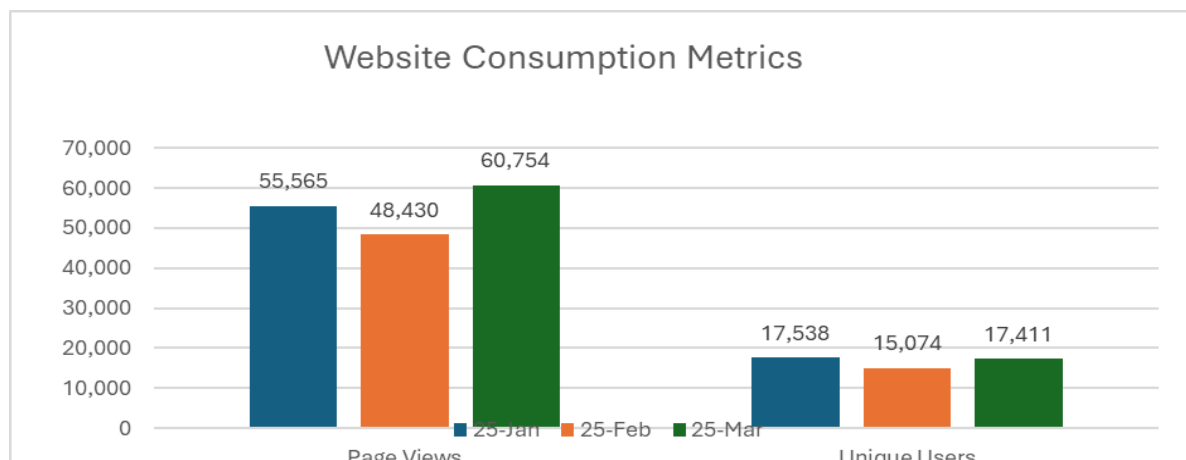
- The Pelican Harbor rates and hours page on the website was rebuilt to accommodate the varied hours and rates required for the operation. The previous structure was not adaptable for the facility's current needs. It made it very difficult to clearly communicate what amenities within the park are available during specific times. The new structure is very clear and easy to read for the customer on both mobile and desktop views. It is also very easy to update for specific days of the week.

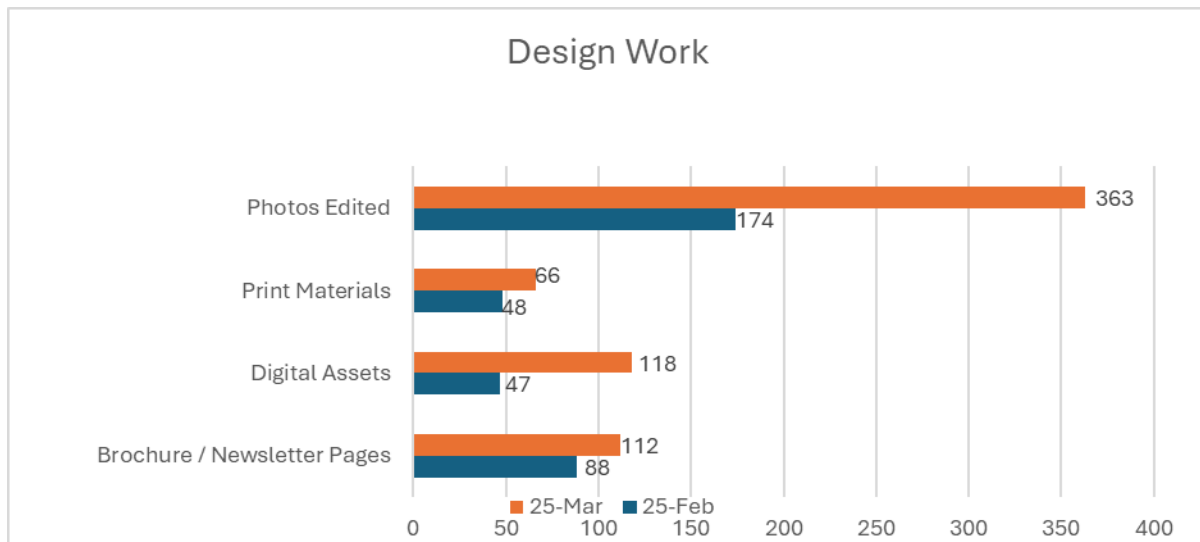
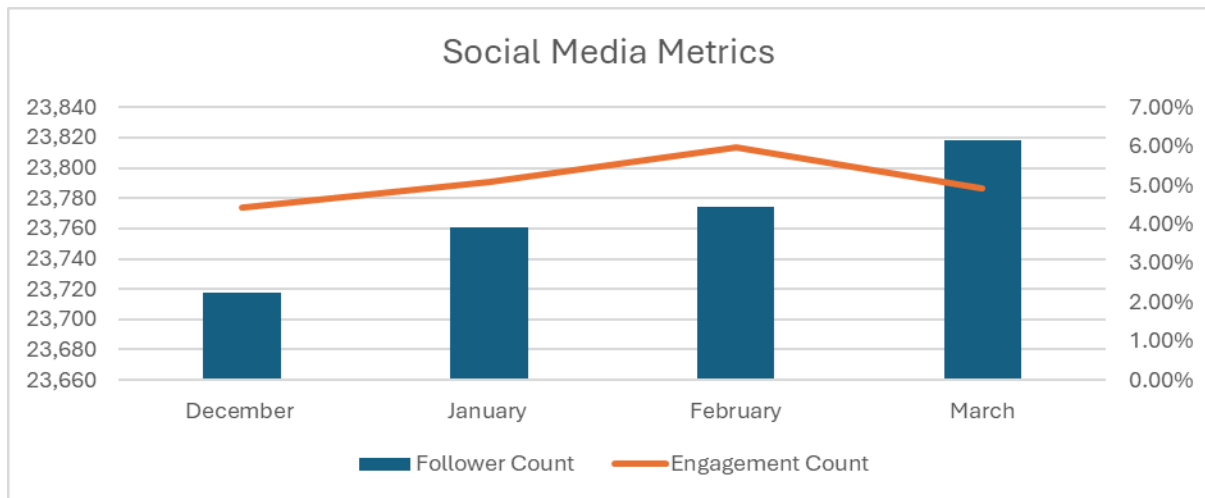
The Innovation Committee Adding QR Fit Trail to System

- The Innovation Committee approved adding a new feature to Central Park and Lily Cache Sports Fields West trail systems. QR Fit Trail signs will be posted by June 1. The trails around Central Park and on Lily Cache Greenway near the west campus will feature a series of signs that link to different exercise videos. The videos demonstrate exercises you can do without any equipment on the trail. It offers a great way to get outside, enjoy our trails, and be active. The best part is you choose the workout type and experience level to provide a customized workout. Videos change weekly to ensure you get to enjoy a variety of exercises year around.

Bolingbrook Park District Mobile App

- The marketing and technology team are partnering together to launch the new Bolingbrook Park District mobile app. The team is currently working on the wireframes and design. The app will have many features to make doing business with park district easier including a digital membership card. Members will no longer need to swipe a physical card. They will be able to use their digital membership card through the app for entry into Lifestyles Fitness Center and Pelican Harbor Indoor/Outdoor Aquatic Park. The single sign-on feature with the app will also streamline program registration. App users will also receive notifications and updates. The launch date for the app will be announced on the website (bolingbrookparks.org) and all Bolingbrook Park District social media channels. The team is targeting June 1.

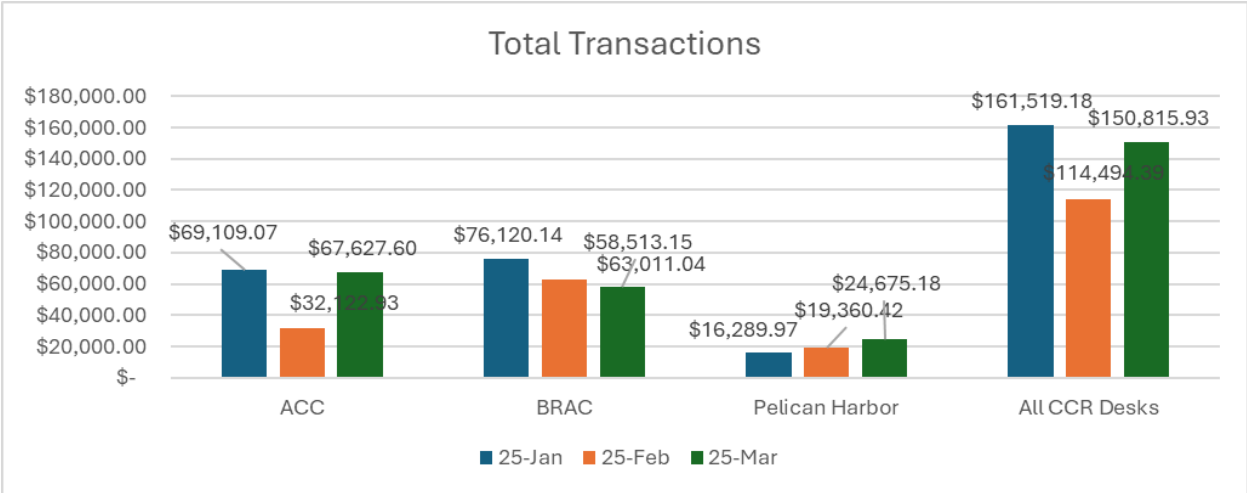
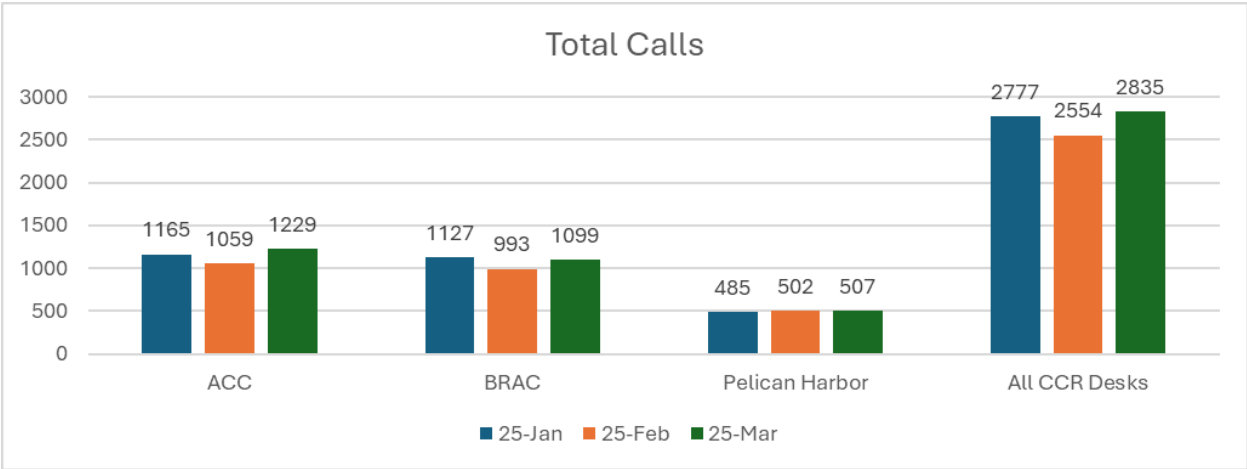




Bolingbrook Park District Customer Care Initiatives

Summer High School Customer Care Intern

- Final interviews are taking place for the summer high school customer care intern. This is in partnership with the Will County Center for Economic. The customer care intern will assist with phone calls, audits, and assisting the birthday party sales coordinator during the peak season. They will work 12 hours with team. The goal is to provide some support for our team and provide an opportunity for professional growth for a local high school student. The internship will begin the first of June.





Golf, Restaurant and Catering Operations

Preliminary Golf and Restaurant Monthly Performance

Ashbury's and Boughton Ridge Golf Course's total revenues for the month of March are below budgeted revenue by \$7,368, which is 7.3% under budget. Revenues are below \$7,096 year to date compared to 2024, which is 1.9% less compared to 2024.

| 2025 | | | | | | | | | | |
|------------------------------------|------------------------------|------------------------------|---------------|--------------|--|----------------------------|----------------------------|--------------|----------------------------|---------------------------------|
| March Preliminary | 2025 Month Actual | 2025 Month Budget | Var | % | | YTD 2025 Actual | YTD 2025 Budget | % | Prior Year 2024 | 2025 vs. 2024 Actual |
| Golf Greens Fees Revenue | \$18,501 | \$18,124 | 377 | 2.1% | | \$21,264 | \$26,691 | -20.3% | \$28,420 | -25.2% |
| Golf League Revenue | \$0 | \$0 | 0 | 0.0% | | \$0 | \$0 | 0.0% | \$0 | 0.0% |
| Riding Cart Revenue | \$5,153 | \$2,902 | 2,251 | 77.6% | | \$5,153 | \$3,955 | 30.3% | \$6,940 | -25.7% |
| Pro Shop Revenue | \$6,928 | \$4,594 | 2,334 | 50.8% | | \$7,943 | \$6,553 | 21.2% | \$9,399 | -15.5% |
| Restaurant Food Revenue | \$30,780 | \$24,840 | 5,940 | 23.9% | | \$57,615 | \$55,404 | 4.0% | \$51,855 | 11.1% |
| Restaurant Liquor Revenue | \$20,298 | \$25,464 | -5,166 | -20.3% | | \$45,383 | \$56,870 | -20.2% | \$46,934 | -3.3% |
| Banquet Revenue (Food and Bev) | \$15,634 | \$23,814 | -8,180 | -34.3% | | \$50,806 | \$50,652 | 0.3% | \$50,251 | 1.1% |
| Total Revenue (after comps) | \$92,949 | \$100,317 | -7,368 | -7.3% | | \$191,177 | \$205,517 | -7.0% | \$194,932 | -1.9% |
| Payroll Expense | \$66,244 | \$76,214 | -9,970 | -13.1% | | \$188,452 | \$193,545 | -2.6% | \$175,225 | 7.5% |
| Est. Food and Bev COGS | 38.8% | 35.0% | 3.8% | 10.7% | | 43.6% | 34.8% | 25.2% | 38.5% | 5.1% |
| Est. OPEX (Operating Expense) | \$52,185 | \$56,332 | -4,147 | -7.4% | | \$162,293 | \$163,948 | -1.0% | \$153,098 | 5.7% |

February Revenue

- Overall golf revenue exceeded budget by \$4,962 (19.4%); however, the vast majority of the golf revenue was received on a few very unseasonably warm days. Weather impacted restaurant revenues in March as the vast majority of days in March – limited golf.
- Restaurant revenue exceeded budget by \$774.
- Banquet revenue was under budget by \$8,180.

Operational Expenses

- Expenses were managed close to budget throughout the month.
- Payroll was 13.1% under budget for the month.
- Overall operating expenses were 7.4% under budget for the month and 1% under budget YTD.

Meetings, Events & Promotions

- Expanded hours went into effect at Ashbury's for the summer on March 31:
 - Monday 11am-9pm, Tuesday – Thursday 11am-10pm
 - Friday – 11am-11pm; Saturday 10am-11pm; Sunday 10am-9pm.
 - Kitchen will close ½ hour before closing all days, except Sat/Sun where it will close one hour before closing.

- There were several successful events throughout the month of March:
 - Tina Turner Experience with Brandye Phillips – Sold Out on March 13,
 - Shamrock Shuffle on March 15, Wine Tasting (March 20) and HS Scholastic Bowl Trivia Night on March 27.

- Featured for April & May
 - 10th Hole Pub Reunion – April 10
 - Comedy Night – April 19
 - Easter Brunch – April 20 – 10:30 am and 1:0 pm seatings
 - PechaKucha – April 30
 - Tina Turner Experience with Brandye Phillips – May 15
 - Vino & Vinyasa – May 16
 - Skip Griparis – The Illinois Heroes of Rock – May 17
 - Trivia Nights are continuing each Tuesday night.
 - All You Can Eat Fish Fry on Friday nights





Day Program Success and Expansion

- The NWCSRA Day Program continues to grow in popularity. The program has recently expanded from four to six full-day groups and serves a total of 64 adults with disabilities in a recreation-based day program. Groups are based in Plainfield (2), Romeoville (2) and Bolingbrook (2). Participants interact with each other for in-house programs as well as gather together for larger opportunities and take trips in and about the community. Participants are able to select dates and locations to provide flexibility.

Inclusion Services

- NWCSRA received 42 requests for inclusion services throughout the member agencies during the month of March, and 21 individuals are currently receiving support. A total of 17 of those requests were from the Bolingbrook Park District and 12 are currently receiving support.
- Budgeted inclusion dollars (to pay for inclusion companion staffing) per member agency is calculated at 3% of each member agency's contribution. As of March 23, Bolingbrook Park District has utilized \$5,491 dollars, which is 32% of the \$17,400 allocated. According to the member agreement, when the budgeted dollars have been used, NWCSRA will bill back the member agency for any additional companion support hours beyond the budgeted dollars.

Sled Hockey Success

- The March 25 sled hockey demo was successful in gaining participation from NWCSRA, SEASPAR, LWSRA, SSSRA and SWSRA hosted a sled hockey experience. There were 16 participants in attendance from cooperating SRAs that will work together to continue to monitor the option to offer this sport. Two additional opportunities are planned for the coming year.