

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
May 18, 2023
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Communication from the Public
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Multi-Purpose Room
Board Meeting Agenda
May 18, 2023
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Monthly Board Workshop Meeting Minutes of April 20, 2023
 - B. Monthly Board Meeting Minutes of April 20, 2023
6. Correspondence to Board from the Public
7. Comments from the Public at Meeting
8. Attorney’s Report
9. Leadership Team Report
10. Treasurer’s Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$488,572.19, subject to audit.
11. Committee Reports
 - A. Administration and Personnel – **Commissioner Vastalo**
 - *Motion to approve Resolution 23-17 authorizing the formation of a Decennial Committee on Local Government Efficiency.*
 - B. Finance and Technology – **Commissioner Hix**
 - *Motion to approve Resolution 23-16 approving authority for district Check Signatories.*
 - C. Buildings, Grounds, and Natural Resources – **Commissioner Andrews**
 - *Motion to approve Ordinance 23-03 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District.*
 - D. Recreation – **Commissioner McKay**
 - Pre School/Early Childhood
 - Dance/Theatre
 - Gymnastics/Cheer/Ninja
 - REACH/Day Camp/Enrichment
 - Youth and Teen Programming
 - Community Events

- E. Facilities – Commissioner McKay
 - Fitness
 - Aquatics
 - Athletics
 - Adult Trips

- F. Marketing – Commissioner McVey

- G. Golf Course and Ashbury’s – Commissioner McVey
 - *Motion to approve Resolution 23-15 approving the Golf Car Fleet Lease Proposal with Harris Golf Cars for 24 golf cars in the amount of \$4,185.00 per month for three years.*

- H. NWCSRA - Commissioner McVey

- 12. Unfinished Business

- 13. Comments from the Public at Meeting

- 14. New Business
 - A. Administer Oath of Office to elected Park Board Commissioners; Sue Vastalo, Jerry Hix, Dorothy Andrews, Frank McKay.
 - B. Election of Board Officers
 - C. Board Committee Appointments 2023/2024

- 15. Announcements

- 16. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.

- 17. Adjournment

- 18. Citizens’ Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled “Comments from the Public” shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.

2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.

3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.

4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning

of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.

5. Please do not repeat comments that have already been made by others.

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
April 20, 2023

President Vastalo called the meeting to order at 6:30 pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

Motion Commissioner Vastalo, second Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Chris Corbett, Superintendent of Projects and Loss Prevention reported:

- Indian Boundary Fence – All information has been presented to the Board. The district will proceed with installing a fence.
- Balstrode and Erickson playgrounds are 95% complete. Perform CPI inspections tomorrow.
- Carpet and BRAC flooring complete.
- Bathhouse update: Found moisture. Waterproofing still under warranty (no cost) and also received a discounted rate for tuckpointing. Replacing flooring next week which was also under warranty.
- In the process of replacing the white gate/fence between admissions and bathhouse. Replacing turn style with double wide panic bar egress gate. Also installing a 4-foot-wide single gate for staff to get in and out of park.
- Adding two new safety egress gates with an alarm by the south expansion and one next to the oasis to be used solely for a facility evacuation.

Debbie Chase reported:

- The Board had no questions regarding Resolution 23-13 for Dell Marketing for laptops and desktops.
- Golf Cart Lease Agreement - staff will be bringing a resolution for recommendation at the May Board meeting for the golf cart lease. Boughton Ridge Golf Course has been experiencing issues getting golf carts in 2024. This is a jump start to make sure we have replacement golf carts when the existing lease ends.
- Bank Signatory – staff will be bringing a recommendation at the May Board meeting to add Executive Director as a bank signatory.

Chris Finn, Superintendent of BGNR reported:

- Tree replacement – sent out detailed information to the Board. The Board had no questions.
- The Board had no questions regarding Ordinance 23-02 annexing the property at SawGrass Townes in Bolingbrook.
- The Board had no questions regarding Resolution 23-14 ratifying and approving emergency expenditure for roof replacement at Annerino Community Center.

Kai Wahlgren, Director of Recreation reported:

- Received about 50 letters from students at Jonas Salk Elementary School requesting a new playground. Since the playground is the property of Valley View School District, the information has been passed on to school officials. A letter was sent to Jonas Salk School officials from Commissioner Vastalo thanking students for their input and card.
- The May Dance Concert is Saturday, May 13 at the Bolingbrook High School auditorium.
- The theatre production of *Annie Kids* will be performing May 18, 19 and 20 at the Bolingbrook Community Center.
- Arbor Day Tree Planting – Saturday, April 29 at 10:00 am at Annerino Community Center by the statue.

Communication from the Public

Alice Murray, a resident of Bolingbrook asked if special meeting notices can be posted at BRAC. Staff informed Ms. Murray that notices are posted at BRAC on the bulletin board.

Ms. Murray asked if the showers at the bathhouse are going to be warm in a timely manner. Staff was not aware of any issues with water at the bathhouse. Staff will check water temperature.

Ms. Murray asked if there were any more full-size soccer fields for a women's soccer league. Chris Finn, Director of Buildings, Grounds & Natural Resources said there are no fields currently available.

Unfinished Business

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 6:46 pm. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jake McVey**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
April 20, 2023

Commissioner Vastalo called the meeting to order at 7:00 pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the following meetings:

- A. Special Meeting Minutes of March 9, 2023
- B. Monthly Board Workshop Meeting Minutes of March 16, 2023
- C. Monthly Board Meeting Minutes of March 16, 2023
- D. Closed Session Meeting Minutes of March 16, 2023

Roll Call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

COMMENTS FROM THE PUBLIC AT MEETING

Alice Murray, a resident of Bolingbrook, asked why is the fence being replaced at fence at Indian Boundary? President Vastalo said that there have been numerous public discussions on this subject and that the condition of the fence has deteriorated significantly. Replacement of the fence will assist property owners with keeping the property line distinct.

Ms. Murray would like a copy of the tree removal report that was sent to the Board from her inquiry at the April Board Meeting. President Vastalo asked that the report be sent to Ms. Murray.

Barbara Parker, a resident of Bolingbrook, said her grandsons used to play soccer in a league here and they were very dis-heartened when they were moved out of Indian Boundary and moved to another location causing the league to dissolve. Ms. Parker asked if there were any plans to start a league again in Bolingbrook. Mike Baiardo, Director of Facilities, said the district has tried to run a league, but there were not enough teams to run the league. Baiardo said he would be happy to speak to the anyone wishing to start up a league.

ATTORNEY'S REPORT

Attorney John O'Driscoll talked about the update on Decennial Committee on Local Government Efficiency Act. By June of 2023 the Park District needs to put together a committee. The committee would be made up of all board members, plus the Executive Director and 2 residents. The committee has to have at least 3 meetings and the purpose is to discuss efficiencies within the taxing body figuring out ways to streamline or become more efficient. At the end of the three meetings the committee has to file a summary report with the county. These meetings will need to be repeated in 10 years.

LEADERSHIP TEAM REPORT

No report

TREASURER'S REPORT

Commissioner Andrews made a motion for the approval of payment of bills including travel reimbursement in the \$712,359.98, subject to audit. Second Commissioner Hix. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

- The American Rescue Plan Allocation has allotted \$441,252 to the Bolingbrook Park District for specific use toward eligible projects.
- Security Benefits Group, our Deferred Compensation 457 Plan provider, will be on-site to meet with staff on April 20.

Finance and Technology – Commissioner Hix reported:

Commissioner Hix made a motion to approve Resolution 23-13 approving Requisition #REQ0010724 in the amount of \$60,263.55 for capital asset replacements of 20 desktops with workstations and 12 laptops with workstations through Dell Marketing, L.P. Second: McKay. Commissioner Hix explained this is a normal cycling of the districts' equipment. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

- Debbie Chase, Director of Business and Technology, Tricia Dubiel, Superintendent of Business and Finance, Mike Selep on behalf of NWCSRA and Commissioner Jerry Hix attended a Financial Sustainability Certification class three weeks ago.
- Commissioner Hix met with the Finance Committee yesterday and complimented staff on driving their revenue goals and controlling expenses.
- The District's overall Equalized Assessed Valuation (EAV) increased 6%.
- The 2022 Annual Comprehensive Financial Report (ACFR) will be presented to the Board of Commissioners for approval at the June 15, 2023 Board meeting.

Buildings, Grounds and Natural Resources – Commissioner Andrews reported:

With staff recommendation Commissioner Andrews made a motion to approve Ordinance 23-02 annexing certain territory to the Bolingbrook Park District for Sawgrass Townes in Bolingbrook, Illinois. Second: McVey. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

With staff recommendation Commissioner Andrews made a motion to approve Resolution 23-14 ratifying and approving the emergency expenditure of funds without competitive bidding for the repair of roof damage at 201 Recreation Drive, Bolingbrook, Illinois with Mid America Roofing, Inc. of Romeoville, Illinois. Second: Hix. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

- The Arbor Day tree planting ceremony with the Bolingbrook Beautification Committee will take place on Saturday, April 29 at 10:00 am.
- Road Rally is April 21 and staff will assist with moving items for this event.
- Memorial benches have begun to be installed with nicer weather.
- T-Ball fields are being worked on for practices as well as opening weekend April 22.

- The Community Garden plots have been tilled, soil added and repaired damage to raised beds. All plots are sold and the gardeners have started working on the garden plots. It should be a good garden season.
- Staff submitted the Trails ADA recommendations to the Business Team to review. Additional meetings will take place once Mike Selep starts with the Park District.
- Staff met with an Architect from FGM who completed the survey work of the indoor pool to check ADA slopes. Staff will be meeting prior to budget to propose a plan for possible future work.
- Staff & Board hosted a Townhall meeting on Thursday, April 6 with residents regarding the replacement of the Indian Boundary Fence. Staff are anticipating a second meeting after the new fence has been laid out by staff and contractor. Project is on schedule to start mid-September.
- Staff will be presenting equipment from Buildings & Grounds for the first Auction of 2023 as an ordinance at the May Board Meeting. Items will likely include mowers, a tractor and misc. equipment that have reached the end of the scheduled replacement.

Recreation & Facilities – Commissioner McKay reported:

Recreation

- Preschool step-up and graduation programs for 3's and 4's will take place on Thursday, May 18 and Friday, May 19 during class time.
- For the 2023-2024 school year, many families are using on-line registration more than in person for preschool.
- As of April 5, there 112 children enrolled in preschool for 2023-2024 school year which is 25 more enrollments than last year at this time.
- Early childhood Winter session 2022 had 78 children enrolled in program offerings and winter session 2023 is at 168 which is a 54% increase in participation.
- Spring enrollments are looking strong and another Little Learners class had to be added to accommodate the growing waitlist.
- May dance concert: Game Night will be held on Saturday, May 13 at 2:00 pm in the Bolingbrook High School Auditorium.
- May dance concert tickets went on sale Monday, April 3. Over 150 tickets were sold in the first week of sales.
- This year Bolingbrook High School will provide staff and students to do lighting and sound for the May dance concert. This will save the dance department about 50% in May dance concert expenses, but also give the kids a lot of experience.
- Theatre performance *Annie Kids* will be held on the following dates: May 18, 19 and 20 at the Bolingbrook Community Center.
- Gymnastics Spring session is in full swing with an enrollment of 122 participants in the preschool classes and with 175 participants in the developmental classes.
- The Illusions Level 2 and 3 team captured 1st place, Level 4 captured 2nd place, and our Excel gymnast, Tillina Ross, earned 1st on Vault, 3rd on Floor and 4th in All Around in her age group.
- Our gymnastics team has a busy April with meets in Itasca on April 15, Aurora on April 23, and the AAU Central District Meet in Bourbonnais April 29 and 30.
- Ninja enrollment for the spring session is running well with 32 in Baby Ninjas, 70 Lil Ninjas, and 48 in the upper level classes.
- REACH enrollment for the 2022-2023 school year has remained strong for the two sites, Pioneer and Jonas Salk Elementary School.
- Pioneer Elementary School has 103 participants compared to 87 last year. Jonas Salk Elementary School registration numbers have 52 participants compared to 50 last year. Registration is still on-going at this time.
- Our next teen event will be an Earth Day clean up service project at Boan Woods on April 22.
- Week of the Young Child is going on starting Monday, April 17 – Saturday, April 22
- This month's Meijer Family Program Series free event was the Flashlight Egg Hunt at Boan Woods. With the maximum of 200 participants pre-registered over a month in advance, there was great interest in this event from the start. Children from ages 0 to 8+ were broken up into groups

and searched for candy and toy filled eggs in the field and woods, adorned in free glowstick necklaces.

Fitness

- March recorded 147 memberships: 55 new memberships and 92 renewals, with a total of 147, exceeding the 145-membership projected for March.
- Lifestyles fitness recorded 8,599 visits for the month of March which was almost 3,000 more visits than March of 2022.
- Next group exercise special event will be the Mother's Day ride, held on Sunday, May 14. Participants will receive Mother's Day gifts/giveaways during a cycling class.

Aquatics

- Full time aquatic staff attended A.V. Martinez Middle School on Wednesdays for the 21st Century grant program to teach CPR and First Aid.
- There was a total of 68 new Pelican Harbor annual aquatic memberships for the month of March bringing our annual aquatic memberships total to 1,084.
- Birthday Parties made \$13,577.50 in the month of March and was budgeted for \$8,125.00
- Private rentals made \$12,804.50 in the month of March and was budgeted for \$3,024.00
- Group bookings made \$6,261.00 in the month of March and was budgeted for \$5,000.00
- Pelican Harbor had a total of 386 participants register for swim lessons in March. Exceeding the budgeted amount of 290.
- Swim lessons have made a total of \$109,445.06 by the end of March and \$86,235.00 was budgeted.

Youth Athletics & Martial Arts

- Current Illinois Shotokan Karate session has 161 enrolled in 20 different offerings.
- Current Tae Kwon Do session has 34 enrolled in 3 different offerings.
- Victory Mixed Martial Arts has 11 enrolled in 2 different offerings.
- Youth Athletic Programs Enrollment - the second session of Spring Day 1 Sports programs begins the week of April 17 and currently has 114 registered in 17 offerings.
- Adult softball league registration is open and currently at 34 teams. Leagues are set to begin the week of April 17.

Marketing – Commissioner McVey reported:

- Website numbers and social media metrics are up from the previous months.
- An additional \$6,200 has been secured through partnerships with Domino's Pizza and Fountaindale Public Library during the month of March. So far this year, the District has brought in \$34,950 in additional revenue through sponsorships and advertising.

Golf Course & Ashbury's – Commissioner McVey reported:

- Missed revenue goal for last month, however we are slightly above our revenue goal year-to-date and 18% over revenue from last year.
- Upcoming event: Comedy Night Saturday, April 29.

NWCSRA - Commissioner McVey reported:

- Director of Recreation and Facility Operations, Jill Mukushina has been named Interim Executive Director effective April 3 through a six-month agreement. Jill will be working with Mike Selep throughout the month of April to transition additional responsibilities during this interim period.
- Summer Day Camp spots are filled and staff is working to accommodate individuals on the waitlist. Interviews for summer positions (including day camp, inclusion support and program

staff positions) are in full swing with extremely successful recruiting effort underway. Summer program brochure was released on April 10 with registration to begin on May 1.

- The NWCSRA and Dellwood Foundation Simulator Golf Outing is scheduled for June 23! See information for sponsorship and registration details - <https://tinyurl.com/2p98t6vz>

UNFINISHED BUSINESS

Commissioner Vastalo said the fence is proceeding and each house will be contacted by letter.

COMMUNICATIONS FROM THE PUBLIC

Alice Murray, a resident of Bolingbrook, said she receives emails from the park district and requested that special meetings and board meetings be included in these email blasts.

Ms. Murray asked where controlled burns are being done? Chris Finn, Director of BGNR will send Ms. Murray burn locations/dates.

Jackie Traynere, a Will County Board Member and Will County Forest Preserve Commissioner, said she is very excited with the district's choice for an Executive Director. Ms. Traynere said she has seen Mike Selep speak and saw his work at the local Rotary Club.

Ms. Traynere said Will County is the only county in the metro Chicagoland area that actually divided up the American Rescue Plan Allocation Funds (ARPA) with units of government that did not receive ARPA Funds. The park district's gift of almost a half a million dollars was quite unusual from our county. Commissioner Vastalo thanked Ms. Traynere.

Ms. Traynere said Will County Forest Preserve recently acquired Hidden Oaks and Hidden Lakes and asked why these two properties were still listed on the district's website. Ms. Traynere said she has been contacted by several residents in the community with a concern about a portion of the property that the Forest Preserve did not purchase from the Park District. The property in question is a path that goes from Hidden Lakes to Concord and Royce Road. Commissioner Hix said it is called DuPage River Greenway. Ms. Traynere continued to say there is a stretch of asphalt that does not belong to the Forest Preserve that leads to the DuPage River. Several residents are asking why there is not a formal boat launch there for canoes and kayaks.

Ms. Traynere will send something in writing regarding this concern. Chris Finn, Director of BGNR will respond to Ms. Traynere upon receiving her letter.

Nancy Anding, a resident, asked for more clarification regarding the letters and meetings pertaining to the fence. Ms. Anding also asked when the next meeting would be. Chris Corbett, Superintendent of Projects and Loss Prevention said since the walk through two days ago a meeting has not been set up yet. Chris will review with the Board the last walk through along with the letters and will schedule a second meeting.

NEW BUSINESS

None

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Andrews to adjourn from the regular board meeting at 7:26pm. All in Favor “Ayes”.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jake McVey**

ADMINISTRATION AND PERSONNEL

Formation of Committee on Local Government Efficiency

The Park District is required by the Decennial Committee on Local Government Efficiency Act to form a committee to study the Park District’s efficiency by June 10, 2023.

The Committee will review governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, interrelationships with other governmental units and the State of Illinois, and any other documents the Committee finds necessary. Over the course of the 18 months, the committee will gather, collect information, as well as prepare and submit a written report by the Board of Commissioners to the Will County Board no later than November 18, 2024 that includes recommendations with respect to increased accountability and efficiency.

The Committee will meet on June 15, 2023 at 6:00 pm.

Staff Recommendation: Approve Resolution 23-17 authorizing the formation of a Decennial Committee on Local Government Efficiency.

Length of Service Awards

Thank you and congratulations to the following staff who will receive **Length of Service** awards at the All Staff Meeting on May 20. These years are based on **having 520 or more per year** (with the exception of 2020 due to the pandemic).

3 Years

Hannah Grise	Angel Ambriz	Angela Ciaccio	John Ryan Conde
Dominic DeMichel	Alexis Johnson	Nicholas Jones	Elaine Koppel
Daniella Lorenzo	Chima Orameh	Devin Ortiz	Sarah Pasch
Myrna Spencer	Tiffany Tinnial	Michelle Villagran	Alexander Williams

5 Years

John Colantuono	Keith Martin	Chantel Cervantes	Christine Ciaglia
Jacqueline Pawl	Amalia Meza	Terrance Norris	Autum Riley

10 Years

Mike Baiardo	Tricia Dubiel	Kelly Mitchell	Sonja Przybylski
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15 Years

Kirsten Lee	Julie Selep
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20 Years

Barbara Sells	Eric Szendel	Mic Vitone
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Those who have worked **10 years and have not reached the 520 hours** will also be recognized.
Desiree Pepper-Venzant & Gail Hickman

Professional Development

Congratulations to Brielle Gonsowski, Human Resources Processor, for receiving her Bachelor's degree in Human Resources from Indiana State University last week!

FINANCE AND TECHNOLOGY

Finance

Check Signatories Update

- The District recommends an update to the Check Signatories, approving authority for check signatories that includes our new Executive Director, Mike Selep.

Staff Recommendation: Approve Resolution 23-16 granting power and authority for updated check signatories.

Business and Technology

Excellence in Financial Reporting

- For the 22nd year in a row, the District has been awarded the Government Finance Officers Association (GFOA) Certificate of Achievement in Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting. Congratulations to the District, the Finance Team, and in particular to Tricia Dubiel, Superintendent of Business and Finance, and her team for all their efforts in preparation of the annual comprehensive financial report for 2021.

Annual Comprehensive Financial Report 2022

- Tricia Dubiel, Superintendent of Business and Finance, and her team, did an excellent job of completing the 2022 audit with our new auditors, Lauterbach and Amen. When moving to a new auditor, there are additional requirements in order to ensure the new auditor has a clear picture of our financial structure, chart of accounts, policies, procedures and controls. The team worked hard with a positive outcome. Our Annual Comprehensive Financial Report (ACFR) for 2022 will be presented at the June 15 Board Meeting for review and acceptance. Jennifer Martinson of Lauterbach and Amen will be attending the Board workshop at 6:30 pm on June 15 to present.

Technology's Role in New Carpet

- In April, new carpet was installed in the ACC offices. While the Technology Team doesn't install carpet, they were hard at work relocating equipment and setting up alternate work spaces for staff throughout the office area. A special thanks goes out to Brian Sandoval and Daniel DeLara for all of their diligence, attention and care for the team at the ACC offices.

Internal Controls Seminar

- Tina Simpson, Accounting Supervisor, attended the IGFOA seminar Control is Everything: Building a Strong System of Internal Controls in Your Government. The seminar focused on providing an understanding of the components of a superior system of controls and how to apply these principles to improve and strengthen current control environments within your organization. This seminar fits nicely with the focus that has been placed on the Internal Control Environment (ICE).

IPRA IT Networking Committee Meeting

- On April 28, Debbie Chase, Director of Business and Technology, hosted the IPRA IT Networking Committee Meeting at Ashbury's at Boughton Ridge Golf Course. Presentations included AI and Your Business Now and Into the Future and The Top 10 Ways to Prevent Cyberattacks. There were 22 attendees present.

Business Statistics

- 26 business support tickets were completed
- 3 internal audits completed
- Activity as of 3/31/2023
 - 183 journal entries processed
 - Stale dated checks – 1 moved to unclaimed property, 2 employee checks reissued
 - Accounts Payable \$712,861
 - Cash Receipts \$245,696
 - Payroll Wages net \$302,404
 - Payroll Liabilities \$150,772

Technology Statistics

- 46 standard refunds were processed
- 7 household credit refunds applied
- 2 activity transfers performed
- 76 technology support tickets were completed
- Applied multiple critical software security updates
- 3 new user trainings were completed

Internal Audits

<u>Cash Bank Audit</u>	
PHI Cash Banks	Balanced
BRAC Cash Banks	Balanced
<u>Inventory Audit</u>	
Lifestyles Proshop	Balanced

BUILDINGS, GROUNDS & NATURAL RESOURCES

Approvals

Sale of Park District Property

- Each year, the Bolingbrook Park District sells off equipment that is no longer needed or has outlived its useful life.

This year's first auction includes the sale of chainsaws, mowers, blowers, IT equipment and misc. buildings & grounds items. As in previous year's sales, the District will employ Obenauf Auction Services to sell the equipment to the highest bidder. An ordinance and exhibit listing the items for sale is found in this Board packet.

Staff Recommendation: Approve Ordinance 23-03 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District.

BGNR Operations

Welcome to Anthony Morrison

- We are pleased to announce that Anthony Morrison has been hired as a new full-time Groundswoker. Anthony's first day is Monday, May 15. He comes to us from APL Bobcat where he was a team leader and forklift operator and trainer. He has multiple safety certifications in his almost 20 years there. He is a long time Bolingbrook resident who wanted to work in the community in which he lives. He was involved in the BAC when his children were young and still speaks to several coaches and groups. He attended Triton college and is looking forward to the opportunity to work outside and learn new things. We are excited to have him on-board, his hire will make an immediate impact on some younger staff due to his personality.

Congratulations to Stephany Molinar, Custodian

- Stephany joined us on April 2 as a full-time custodian. Stephany has been working with our custodial team part time for almost one year. She has recently retired from a 27-year nursing position and is looking forward to her new career. Stephany's mentor is Lindsey Pollina.

Community Garden Plots

- The participants that have bought plots at the Community Garden have started getting crops in the ground. Over the next month the plots will be busy with all the participants working their areas.

Pelican Harbor Aquatic Park

- The buildings department continues preparation of Pelican Harbor outdoor pool; which will be opening on May 27. The bathhouse and family changing room have had several projects completed this spring; water leaks have been repaired in the pools and are being filled with water.

BGNR Equipment Purchase

- Per the CARP budget a new scissors lift was purchased to be used at all locations. It will be stored at B&G and can be trailered to any location as needed.

Parks/Playgrounds

- Garbage continues to be heavier with nicer weather, staff are keeping up with garbage and litter daily.
- Work orders for pre-school graduations, day camp, and theater have been received; staff are being scheduled for these work orders. Work orders for summer movies have been submitted. Staff are working on utilizing the peapod (previously used for the athletic crew to paint athletic fields) for the summer movies.
- Grounds crews will be on site at Pelican Harbor to get sand volleyball courts cleaned up and nets put up for opening day.
- A new bench was installed by staff in the Pelican Harbor men's bathhouse.
- Spring memorial benches have been completed at: Heritage, LCSF, Oasis, Bulldog, Lions and Indian Chase Meadows received memorial benches.

Athletics

- Restorations are underway on two closed fields at LCSF #2 and #11. Staff have removed old damaged turf and planted new sod in goal mouths and center field.
- Indian Chase Meadows cricket mound was removed at the direction of Mike Baiardo and restored to turf for a possible alternative soccer field for future use.
- Athletics continues to be very busy with lining fields and getting ballfields playable after rain.

Natural Resources Horticulture & Turf

The 32nd Annual Conservation Foundation DuPage River Sweep

- Bolingbrook Park District has been working with The Conservation Foundation as a site host for the annual River Sweep for many years. The purpose of this volunteer event is to "sweep our rivers clean" by picking up debris in and along the local waterways. The Natural Resources, Horticulture, & Turf divisions will be working with the volunteers collecting refuse and hand pulling herbaceous weeds. Staff and volunteers will meet at Royce Road trailhead on May 20 and work from 9:00 am-noon.
- NR & Horticulture Crews have been working hard to prepare for the growing season.
- Staff planted 42 trees this spring, and will be planting perennial flowers, shrubs and annual flowers through the end of May.
- The NRHT department will be working on getting the turf and landscaping at Pelican Harbor cleaned up and ready for its opening on May 27.

Horticulture

- Staff have been working on controlling the weeds in landscape beds & tree rings.
- Staff will be planting flowers in flower beds throughout the parks & facilities in the coming weeks.

Natural Resources

- Natural resource crews have been focusing on treating early season invasive species in our natural areas.
- Staff has been out over seeding different areas as well as spraying for weeds.

Turf

- The turf crew has started mowing and string trimming parks.

Project Updates

- Both new playgrounds are officially open to the public. Erickson and Balstrode opened up on Friday, April 28.
- The Outdoor Pelican Bathhouse projects have been completed. This includes sandblasting of interior walls, water proofing & tuckpointing, painting of interior & ceiling and lastly replacement of flooring.
- Outdoor Pelican Harbor gate was removed the week of May 1 and a new concrete slab was poured to replace concrete that was damaged. New fence posts were installed the week of May 8 and new fencing was installed the week of May 15.
- Two safety egress gates were installed out Outdoor Pelican Harbor the week of May 15. These two gates included audible alarms and are to be used solely for a facility evacuation.
- Staff met with residents regarding the Indian Boundary Fence Project on Wednesday, April 26.

RECREATION AND FACILITIES

Recreation Division

Week of the Young Child Recap

- Staff was excited by the turn out for the early childhood programs Week of the Young Child celebration. Activities were held at both the Annerino Community Center and the Bolingbrook Recreation & Aquatic Complex during the week of Monday, April 17 – Saturday, April 22.
- The preschool and early childhood team as well as the recreation and facility managers did an amazing job of planning and coordinating classes, programs and events for the week-long celebration. Overall, more than 1,000 people participated.
- Monday, April 17 at BRAC
 - Children’s Entertainer Magic by Randy - 205 in attendance.
- Tuesday, April 18 - Annerino Community Center
 - Furs, Feather & Scales (all ages) take home craft - 44 in attendance.
 - Ninjas (ages 3-5 years) – 27 in attendance
 - Gymnastics (ages 3-5 years) – 31 in attendance
- Wednesday, April 19 - BRAC
 - Creative Movement Dance (ages 3-5) – 23 in attendance
 - Little Learners Sampler Class (18 months-2 ½ years) - 16 in attendance
 - Zumba Dance Party (all ages) – 22 in attendance
- Thursday, April 20 - Annerino Community Center
 - Day One Sports (ages 3 and up) – 40 in attendance
 - Tae Kwon Do (ages 3 and up) – 35 in attendance
 - Free wall climbs (ages 6 and up) – 22 in attendance
- Friday, April 21 - BRAC
 - Art & Science Mash Up (ages 3-6 years) – 18 in attendance
 - Free open swim at Pelican Harbor (all ages) -189 in attendance
- Saturday, April 22 - BRAC
 - Touch a Truck (all ages) – outside (parking lot) – 330 in attendance

Bolingbrook Park District Wednesday Summer Concerts

- It’s summer! Grab a blanket, food and come out to enjoy six Chicago area bands. Concerts are held on Wednesday evenings from 7:30-9:00 pm.

The Roger C. Claar Performing Arts Center – Village of Bolingbrook, 375 W. Briarcliff Road.

Date	Band Name	Genre
May 31	Funky Mojo Daddy	Blues Band
June 7	The Red Roses	Indie Pop
June 14	Fantasy Band	Motown R&B
June 21	Rhythm Giants	Alternative
June 28	Just the 80’s Band	80’s
July 5	Vinyl Goldmine	Old Time Favorites & Current Hits

Pre School / Early Childhood

Preschool

- Preschool Step-Up and Graduation programs for 3's and 4's will take place on Thursday, May 18 or Friday, May 19 during class time.
- Registration is on-going for the 2023-2024 school year.

Early Childhood

- Early childhood programs continue to exceed expectations with enrollments. Spring enrollments are looking strong and another Little Learners class had to be added to accommodate the growing waitlist.
- Preschool Prom took place at BRAC on April 29 with 25 preschoolers and their parent taking part in fun activities like dancing, making a craft and having a berries with whipped cream treat.

Gymnastics/Cheer/Ninja

Gymnastics

- Our spring session will wrap up May 28. Summer registration has begun and classes will resume the week of June 5. We will be offering two tumbling open gyms May 30 and June 2.
- Our Illusions gymnastics team has had a busy and successful April and had fabulous results at their first trip to the AAU Central District meet in Bourbonnais with our Level 2 team capturing 3rd place! In addition, all the girls that competed that weekend had a great day! The girls ended their season with the GIJO League Championships in Aurora on May 6 and 7.

Ninja

- Lil Ninjas will have their turn at our first Lil Ninjas Pop In on Tuesday, May 16 from 1:00-2:00 pm for 3-5 years. We will also be hosting a Lil Ninjas summer camp on June 1 from noon-2:00 pm for 3-5 years.

Parties

- For the month of April, our party stats were Nerf/Ninja/Gymnastics: 8 parties / 126 guests

Dance

Dance Department

- Staff are excited for the upcoming May Dance Concert: Game Night.
- The concert will be held on Saturday, May 13 at 2:00 pm in the Bolingbrook High School Auditorium.
- 683 Tickets have been sold for the May Dance Concert.
- Coming this summer, staff will be introducing additional daytime class options for classes, brand new class, and new half day dance camps.

Theatre

- Staff are excited for the upcoming *Annie Kids* performances which will be held on Thursday, May 18 at 6:00 pm, Friday, May 19 at 6:00 pm, and Saturday, May 20 at 12:00 pm at the Bolingbrook Community Center in the Chamber's Auditorium.
- 316 Tickets for *Annie Kids* have been sold so far.

REACH

- REACH Enrollment numbers for the 2022-2023 school year were strong for the two sites, Pioneer and Jonas Salk Elementary School. Pioneer Elementary School was able to serve 126 children throughout the school year and will end with 103 participants compared to serving 97 children and having an ending registration of 87 last year. Jonas Salk Elementary School was able to serve 67 children throughout the school year and will end with 51 participants compared to serving 62 children and having an ending registration of 50 last year. Last day of school for both sites will be May 26.

Enrichment Programs

- May enrichment featured the “Hand in Hand Hike” to celebrate the mothers and other cherished adults in our community, as well as “Creative Crafting,” a free pop-in to promote future crafting events. Both were well attended, serving the community members with limited income.

Day Camp

- Day Camp will begin on June 5 and run through August 11. Registration is showing strong numbers to kick off a great start to the season. This summer, campers will get to go on several field trips such as miniature golf, the movie theater, Enchanted Castle, a minor league baseball game, and roller skating. They will also get to experience in-house entertainment such a magician, animal show, water inflatable day, the popular Camp Carnival, and Public Works Touch a Truck Event. In addition to camp games, activities and crafts, campers will weekly enjoy a day at Pelican Harbor, attempt the Portable Climbing wall, and be led in an enrichment/nature program. New this year, we are bringing back mini trips for our 7th and 8th graders every other week.

Teens

- 4 teens participated in our Earth Day Service Project on April 22 at Boan Woods. Staff, teens and parents’ volunteers cleaned up parts of Boan Woods and collected 4 large bags of garbage.
- Our next teen event will be our Teen Pool Parties this summer on June 29 and July 13.



Youth

- Spring enrollments slightly increased from 2022 with participation in LEGO Robotics, Minecraft, Crayola Imagine Arts Wild World, Music Start and Chess enrichment programs.

Meijer Family Program Series

- This month's Meijer event was the Evening Frog Walk, with 40 attendees registered. Participants learned about amphibians through a craft and games, then a flashlight walk near Rotary Park to search for bullfrogs.

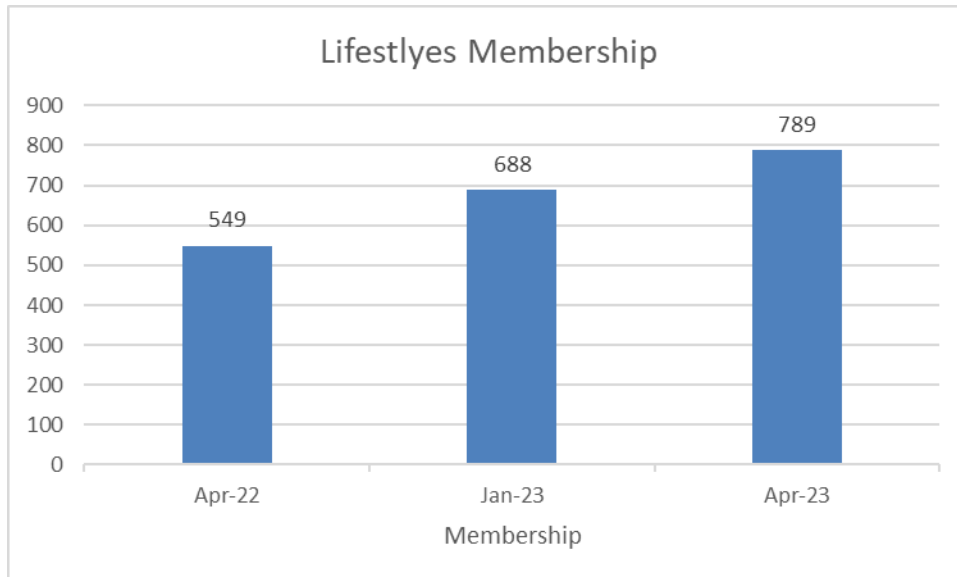
VVSD Grant Program

- The VVSD 21st Century Grant program completed its Spring session on May 4. Representatives from Bolingbrook Park District provided opportunities to learn dance, first aid, natural science, crafting and sports programming, reaching a large number of young community members.

Facilities Division

Fitness

- March recorded 59 memberships: 32 new memberships and 27 renewals, exceeding the 45-membership projected for March.
- Lifestyles fitness recorded 7,496 visits for the month of April which was 2,000 more visits than in April of 2022.
- In total, Lifestyles has a total of 789 members, year-to-date, right on pace with current projections.



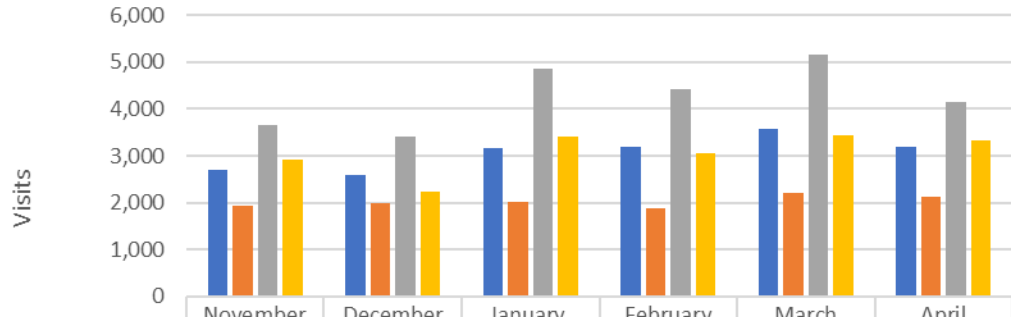
Operations

- Lifestyles launched the new quarterly formats April 15-21 for our Les Mills class offerings.
- Mother's Day ride will be held on Sunday, May 14. Participants will receive Mother's Day gifts/giveaways during a cycling class.
- Staff is preparing for the transition of our aqua exercise classes to move outdoors in June. The schedule will have 20 classes per week to take advantage of our lazy river and deep well attractions!

Group Exercise

- The current group fitness class schedule contains 45 classes per week.
- April recorded 3,337 group fitness visits for the month which represents 45% of our total visits to Lifestyles!
 - Virtual classes recorded a total of 249 participants. Virtual continues to be a popular offering for some of our members.
 - \$357 was brought in from group exercise and fitness drop ins which is equivalent to 12 full-time members.
 - Staff is encouraging these participants to purchase full-time memberships.

Lifestyles/Group Ex Visits



	November	December	January	February	March	April
■ Lifestyles Visits 2021-2022	2,703	2,602	3,157	3,182	3,585	3,187
■ Group Exercise Visits 2021-2022	1,938	1,982	2,010	1,892	2,216	2,131
■ Lifestyles Visits 2022-2023	3,666	3,417	4,870	4,435	5,151	4,159
■ Group Exercise Visits 2022-2023	2,923	2,248	3,424	3,060	3,448	3,337

- Lifestyles Visits 2021-2022 ■ Group Exercise Visits 2021-2022
- Lifestyles Visits 2022-2023 ■ Group Exercise Visits 2022-2023

Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Apr-23		2022 Month Actual	Previous Month Actual	April Actual	April Projected	2023 YTD Actual	2023 YTD Projected	2022 YTD Actual
Annual Aquatic Memberships	New	69	68	72	62	260	142	72
	Renew	0	404	23	18	509	450	0
	Active	579	612	1,035	1,203	1,035	1,203	579
	Total	648	1,084	1,130	1,283	1,804	1,795	651
Cancellations		42	39	20	23	121	66	104
Pelican Pass Memberships	Active	245	0	474	0	0	0	0
Membership Admissions		2,407	2,529	2,083	N/A	8,909	N/A	8,796
Daily Admissions	Resident	508	518	630	300	1,840	1,150	1,664
	Non-Resident	1,133	1,108	1,426	700	3,806	2,400	3,388
Complimentary Admissions		0	0	0	0	0	0	0
	Total	3	4,155	4,613	1,000	14,555	3,550	3
Swim Lessons		303	386	342	290	1,386	1,160	1,086
Special Events		182	0	177	150	177	150	187
Group Parties	Guest count	790	121	153	100	606	174	142
	Bookings	34	5	8	5	26	9	6
Private Parties	Guest count	821	350	452	300	1,704	1,150	1,738
	Bookings	15	7	7	6	30	23	35
Birthday Parties	Guest count	25	576	917	450	3,054	1,490	1,501
	Bookings	1	36	41	30	142	95	73
Total Attendance		3,815	7,262	8,766	3,331	27,326	11,351	9,823
				4,097	2,290			

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations

- Open swim for a day off of school was held on April 7 from 12:00 pm-8:00 pm.
- Overall, the pool is off to a positive start for the 2023 making a net worth of \$ 51,276.73
- The pool made \$118,630.06 in revenue overall in the month of April.
- Full-time aquatic staff is also attending Humphrey Middle School on Wednesdays for the 21st Century Grant program to teach CPR and First Aid.
- Bolingbrook Park District provided space for Starguard to host an instructor course on April 1 and 2.
- Aquatic staff have started lifeguard certifications with the first class being March 24-26, April 20-22, May 5-7. Next class being May 17-21. This schedule continues through June. Certifying 105 lifeguards currently
- Parkies Egg Hunt was April 7 from 9:00 am-11:00 am with 177 signed up make a revenue of \$1,568.50.

Memberships and Daily Admissions

- Daily admissions brought in \$18,113.00 for the month of April.
- Daily member admissions for April were 2,083 visits compared to member visits of 2,407 in April of 2022.
- There was a total of 72 new and 23 renewed Pelican Harbor annual aquatic memberships for the month of April, with a total of 1,130 Annual Aquatic Memberships.
- Pelican Harbor annual memberships made \$3,487.10 in revenue for the month of April.
- Pelican Summer passes went on sale April 1, and have sold 474 making a revenue of \$30,748.00.
- The total number of cancellations for Pelican Harbor annual memberships for April was 20.

Rentals, Birthday Parties and Groups

- Birthday parties and private rentals total for April:
 - Birthday Parties: 41 parties/917 participants
 - Private Rentals: 7 rentals/452 participants
 - Group Outings: 8 groups/153 participants
- Birthday parties made \$10,325.50 in the month of April and was budgeted for \$8,125.00
- Private rentals made \$3,998.00 in the month of April and was budgeted for \$3,024.00
- Group bookings made \$5,571.00 in the month of April and was budgeted for \$500.00

Swim Lessons

- Pelican Harbor had a total of 342 participants register for swim lessons in April. Exceeding the budgeted amount of 290.
- Swim lessons made \$39,964.16 in revenue for the month of April, which was budgeted to make \$29,415.00
- Swim lessons have made a total of \$149,409.22 by the end of April and \$115,650.00 was budgeted.
- Swim lessons continues to lead swim instructors into mandatory in-services to reach their best potential as instructors.

Swim Team

- The Pelicans' Swim Team summer season will begin May 15, with a total of 53 participants currently signed up.
- Swim conditioning clinics during the off months (April/May), had 56 total participants.
- Pelicans hosted an open house May 3 which helped show what the Pelicans Swim Team is about to new participants and encourage them to sign up for the team. 11 new participants showed up.
- Pelicans held evaluations on May 6 to place them in the correct training group, 14 new swimmers participated.

- Pelicans will have a parent orientation meeting May 12 where parents will receive the summer schedule and get a tour of the pool deck.
- Pelicans Swim Team has started scheduling private lessons and bringing in revenue for the summer swim team season, which earned \$10,525.00 revenue in April with an expectation of \$0.00 budgeted. The reason being is Pelicans season is starting earlier this year which you would normally see this revenue come in, in May.

Adults

- Staff is working with participants to distribute a survey, gathering input on program and trip ideas for adults, as well as how to enhance their experience.
- On April 19, participants visited Aurora Paramount Theatre to view the Musical “*School of Rock*.” There were 7 that enjoyed lunch and the show!
- On May 3, the group headed out to the Jacob Henry Mansion for a tour of the mansion in Joliet along with listening to a presentation on the History of the Kentucky Derby to prep everyone for the May 6 race this year.
- Sold out in April, there are 14 participants have signed up for our Gardens and Gems trip which will take place on May 24.

Youth Athletics & Martial Arts

- Martial Arts programs enrollment statistics Spring 2022 vs Spring 2023.
 - 2022 Spring total participants - 204
 - 2023 Spring total participants - 255
- Youth athletic programs enrollment statistics Spring 2022 vs Spring 2023.
 - 2022 Spring total participants - 328
 - 2023 Spring total participants - 292

Adult Athletics

- ***League Offerings***
 - Flag football league has begun with 10 total teams.
 - Adult softball leagues have started, 42 teams total
 - Monday Co-Rec – 13 teams
 - Tuesday Men’s Over 40 – 6 Teams
 - Thursday Men’s (two divisions) – 17 teams
 - Friday Men’s Double-Header – 6 teams
- ***Pickleball Tournament***
 - Pickleball tournament on May 6 went well, 13 teams in 3 different divisions
 - Men’s 40 & Over division – 3 teams
 - Women’s 40 & Over – 4 teams
 - Mixed Doubles 40 & Over – 6 teams
 - Participants received a t-shirt and played round robin tournament format, concluding with the top teams playing to determine division champion!

MARKETING AND CUSTOMER CARE

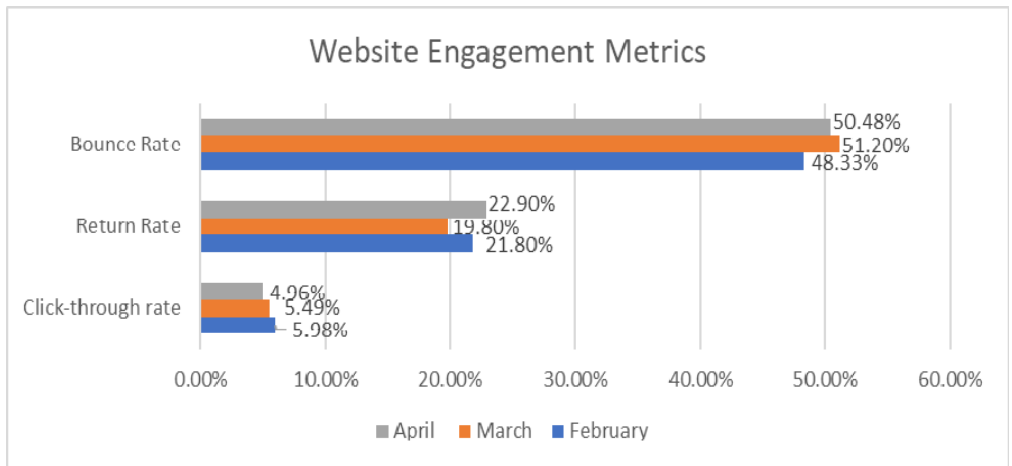
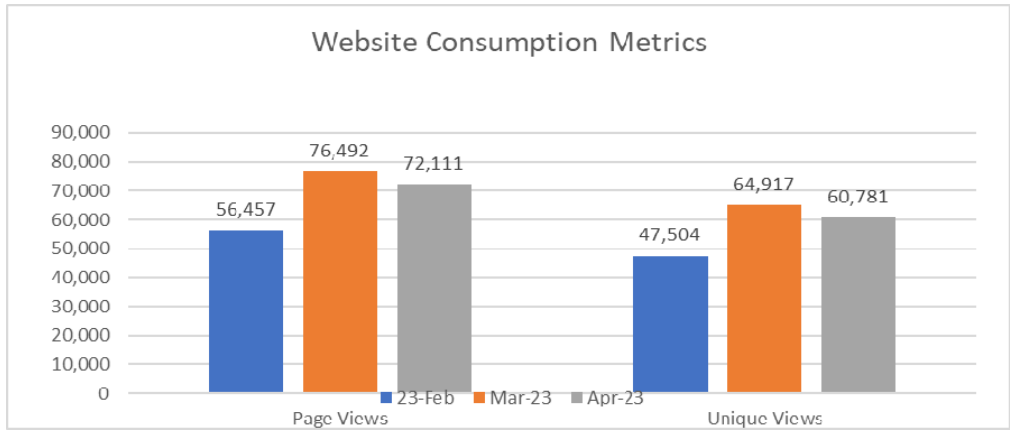
Summer Marketing Mix to Begin

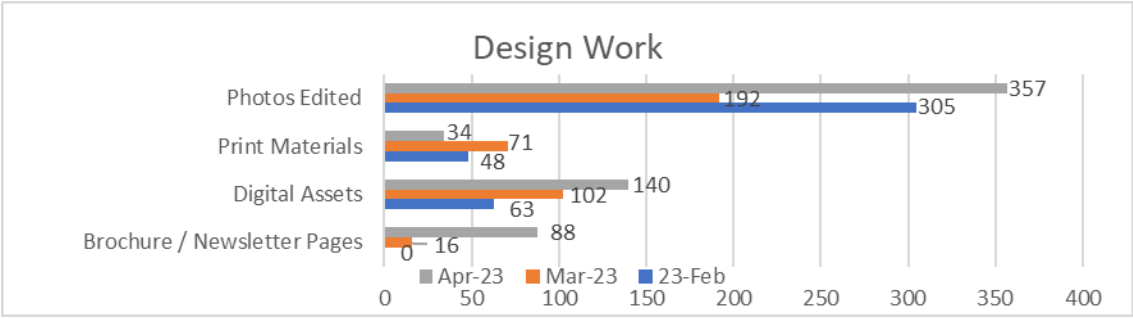
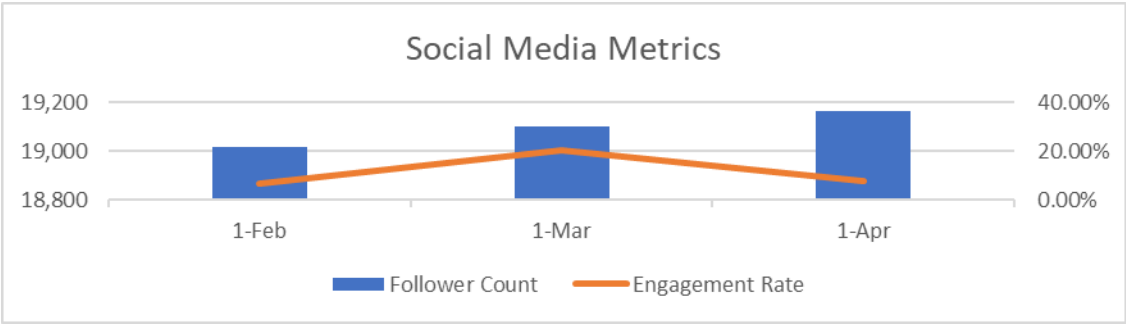
- In order to maximize our reach to families, a full marketing mix is being deployed above our regular e-blast, social channels and website tactics. Starting May 22 and running through the summer, Bolingbrook Park District will sponsor Star 96.7’s “Feel Good Story of the Day.” This sponsorship includes 60 second commercials that feature our concert series, movies in the park, Pelican Harbor and more. It also includes features on the station’s social channels. The goal is to drive families to our website. This station reaches 215,800 weekly listeners in the southwest suburbs.

- A targeted digital display campaign and social media campaign will also run June through July for Pelican Harbor. This campaign will foster 200,000 impressions each month and drive traffic to our website for more details.

Summer Parks Challenge is Back

- The 2023 Summer Parks Challenge will be featured in the June newsletter hitting homes the week of June 5. This popular challenge is a great way for residents to explore our parks. This year’s theme plays off the popular Super Mario Brothers movie. Participants will follow Parkie’s quest to find his best friend Prince Acorn in our parks. Each participant will receive a Prince Acorn Squirrel squishee and entry to win a park district gift card, along with the fun of playing in the parks.





Bolingbrook Park District Customer Care Initiatives

- The Customer Care Team welcomed two new team members, Linda Owens and Donna Patterson. They have been busy training and learning the district. Welcome to both of them!
- The Customer Service Audits were completed with positive feedback. An area of improvement is in regard to drop-in classes. Customers request that only their name be included on rosters if they are in an area where others can see them. Another customer requested that instructors do not keep receipts with their personal information on them in public areas during class for others to see. This information has been shared with the team and adjustments will be made.

BOUGHTON RIDGE GOLF COURSE & ASHBURYS



Ashbury's and Boughton Ridge Golf Course's bottom line through the end of April is showing promise. The comparison to last year through April is very good, with total revenue up 19% and expenses down 7.9%.

2023									
April Preliminary	2023 Month Actual	2023 Month Budget	Var	%	2023 YTD Actual	2023 YTD Budget	%	Prior Year 2022	2023 vs. 2022 Actual
Golf Greens Fees Revenue	\$32,371	\$17,127	15,244	47.1%	\$43,105	\$29,412	31.8%	\$26,423	38.7%
Golf League Revenue	\$0	\$1,110	-1,110	-100.0%	\$4,512	\$1,110	75.4%	\$611	86.5%
Riding Cart Revenue	\$7,303	\$2,538	4,765	65.2%	\$7,633	\$3,103	59.3%	\$1,582	79.3%
Pro Shop Revenue	\$2,547	\$1,250	1,297	50.9%	\$3,387	\$2,250	33.6%	\$1,730	48.9%
Restaurant Food Revenue	\$17,075	\$19,908	-2,833	-16.6%	\$60,533	\$56,133	7.3%	\$60,431	0.2%
Restaurant Liquor Revenue	\$18,219	\$24,647	-6,428	-35.3%	\$57,944	\$68,922	-18.9%	\$52,482	9.4%
Food and Bev Event Revenue	\$3,047	\$4,500	-1,453	-47.7%	\$8,152	\$10,150	-24.5%	\$11,236	-37.8%
Banquet Revenue (Food and Bev)	\$25,638	\$28,800	-3,162	-12.3%	\$69,592	\$70,800	-1.7%	\$52,941	23.9%
Total Revenue (after comps)	\$107,193	\$101,953	5,240	4.9%	\$256,985	\$246,828	4.0%	\$207,912	19.1%
Payroll Expense	\$50,483	\$60,255	-9,772	-19.4%	\$168,334	\$210,480	-25.0%	\$149,523	11.2%
Est. Food and Bev COGS	50.3%	35.2%	15.1%	30.0%	44.4%	35.0%	9.3%	39%	5.4%
Est. OPEX (Operating Expense)	\$40,297	\$51,498	-11,201	-27.8%	\$177,434	\$199,026	-12.2%	\$181,614	-7.9%

Preliminary Golf and Restaurant Monthly Performance

- **Overall Revenue**
 - Golf revenue for the month of April exceeded budget in fees, pro shop, and riding cart.
 - League revenue generated less revenue than budget for the first time in 4 months. Yet, league revenue is still exceeding year-to-date by 75% and 85% compared to last year.
 - All areas of revenue were below projection except golf line items.
 - All areas of revenue exceeded YTD Budget except restaurant revenue, FB events, and banquet revenue. The main reason for the decrease is Ashbury's is still conducting the search for a new banquet's manager.
 - April overall revenue was above projection and last year's revenue.

- **Operational Expenses**
 - Expenses have been well managed throughout the year.
 - April was more of the same well managed expenses, coming in 11% below budget and 12% below YTD.
 - Payroll has been well managed and held below budget again for the month of April.

Golf Car Lease

- In 2024, our current golf car lease expires. Due to challenges with golf car availability, Harris Golf Cars has recommended that we sign the 2024 lease now. This will reserve available cars for us in 2024, and if not available, allow us to continue with our current leased equipment until new cars are available.

Staff Recommendation: Approve Resolution 23-15 approving the Golf Car Fleet Lease Proposal with Harris Golf Cars for 24 golf cars in the amount of \$4,185.00 per month for three years.



State Champions

- Congratulations to the NWCSRA Wolves on their 2023 State Basketball Championship victory! To celebrate and recognize the State Champions, Illinois Secretary of State Alexi Giannoulias joined Special Olympics Illinois for an Official Special Olympics Illinois State Basketball Championship Ceremony on April 21 in downtown Chicago. Secretary Giannoulias presented an Official State Proclamation recognizing the winning teams, took photos with teams, and participated in a wide variety of basketball activities with Special Olympics Illinois athletes.

Participation

- Summer Day Camp reached capacity after the first week of registration. Participants continue to be removed from the waitlist throughout the registration period. Summer staff recruitment remains strong for camp staff.
- Hours of direct inclusion companion support have increased during the fiscal year as program opportunities have returned. According to discussions with Executive Directors from other Special Recreation agencies, inclusion support hours increased dramatically at other agencies as well. Contributing factors include increased behavior problems experienced due to lack of socialization during COVID and staffing shortages experienced at most agencies. Bolingbrook utilized 74% of the allocated inclusion funds for FY2022-23.

Operations

- NWCSRA is excited to announce a completely different fundraiser experience this year, a Simulator Golf Outing on June 23! Come to enjoy food, beverages, and contests while playing PGA West in a 9-hole scramble format at the new practice facility at Prairie Bluff. This facility features 31 bays, state-of-the-art Trackman Technology, and fun for individuals with all levels of golf experience. This fundraiser will be in conjunction with the Dellwood Foundation and will allow us to preview the new facility before their grand opening. See information for sponsorship and registration details - <https://tinyurl.com/2p98t6vz>