

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Multi-Purpose Room
Workshop Meeting Agenda
June 20, 2024
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. Annual Comprehensive Financial Report (ACFR) Presentation by Tricia Dubiel and Jennifer Martinson of Lauterbach and Amen.
5. District Operations and Activities Update
6. Public Comment
7. Unfinished Business
8. New Business
9. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - a. The employment, discipline and performance of specific employees.
 - b. Collective negotiating matters.
 - c. (5) The purchase or lease of real property.
 - d. (6) The setting of a price for sale or lease of property.
 - e. (11) Pending or probable litigation.
 - f. (21) Approval or semi-annual review of closed meeting minutes.
10. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Multi-Purpose Room
Board Meeting Agenda
June 30, 2024
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Monthly Board Workshop Meeting Minutes of May 16, 2024
 - B. Monthly Board Meeting Minutes of May 16, 2024
 - C. Closed Session Meeting Minutes of May 16, 2024
6. Proclamation Presentation to Illusions Gymnastics Team
7. Correspondence to Board from the Public
8. Public Comment
9. Attorney's Report
10. Leadership Team Report
11. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$757,578.48, subject to audit.
12. Committee Reports
 - A. Administration and Personnel – **Commissioner Vastalo**
 - *Motion to approve Resolution 24-16 an appraisal proposal with Renzi and Associates for appraisal services for the Promenade Shopping Center.*
 - B. Finance and Technology – **Commissioner McKay**
 - *Motion to accept the Annual Comprehensive Financial Report Year Ended December 31, 2023.*
 - *Motion to acknowledge receipt and acceptance of Certification from Disclosure Officer confirming that the 2023 Annual Comprehensive Financial Report is complete and accurate in all material respects and the EMMA disclosure will be filed in a timely manner.*

- C. Buildings, Grounds, and Natural Resources – **Commissioner McVey**
 - *Motion to reject all bids for the Central Park Splash Pad 2024 Project.*

- D. Recreation – **Commissioner Hix**
 - Pre School/Early Childhood
 - Dance/Theatre
 - Gymnastics/Cheer/Ninja
 - REACH/Daycamp/Enrichment
 - Adult Trips
 - Youth and Teen Programming
 - Community Events

- E. Facilities – **Commissioner Hix**
 - Fitness
 - Aquatics
 - Athletics

- F. Marketing – **Commissioner Andrews**

- G. Golf Course and Ashbury’s – **Commissioner Andrews**

- H. NWCSRA – **Commissioner Andrews**

- 13. Unfinished Business

- 14. Public Comment

- 15. New Business
 - A. Kemper Sports Mid-Year Update

- 16. Announcements

- 17. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.

- 18. Adjournment

- 19. Citizens’ Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled “Comments from the Public” shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

ADMINISTRATION AND PERSONNEL

Promenade Appraisal

- Renzi and Associates proposal is for completion of an appraisal on the Promenade Shopping Center in response to the Property Tax Appeal Board (PTAB) case filed regarding the Township's assessment of the value of the property. Appraisal is required to counter the property owner's appraisal to reduce the assessed value. Neil Renzi completed the prior appraisal for the Promenade PTAB filing. Resolution is to approve the engagement letter to complete the appraisal.

Staff Recommendation: Approve Motion to adopt Resolution 24-16 approving an appraisal proposal with Renzi and Associates for appraisal services for the Promenade Shopping Center.

Staff Recognition

- Staff were recognized for milestone years of service as well as the Susan Hoster-Suggs Award of Excellence at this year's Parkiepalooza on May 18.

Thank you to following staff for their milestone years of service to the Park District

3 Years of Service

- | | | |
|-------------------|---------------------|-------------------|
| ▪ Tamara Berry | ▪ Mikayla Napiwocki | ▪ Lindsey Pollina |
| ▪ Ernesto Cantu | ▪ Kevin O'Callaghan | ▪ Matt Sienko |
| ▪ Betti Napiwocki | ▪ Rebecca Pena | ▪ Jarrod Wolf |

5 Years of Service

- | | | |
|------------------|-----------------|-----------------|
| ▪ Angela Ciaccio | ▪ Deborah Marks | ▪ Myrna Spencer |
| ▪ Daniel Finn | ▪ Sarah Pasch | |
| ▪ Alexis Johnson | ▪ Megan Polich | |

10 Years of Service

- Cliff Beyer
- Brent Gidley
- Susan Meier
- Jason Norman

15 Years of Service

- Denice Pantano
- Sam Warren

25 Years of Service

- Saul Ruiz
- Christy Sorenson
- Terri Tamer

- The Awards Committee selected six individuals to receive this year's SHS Award of Excellence, three full-time and three part-time employees. This award is the highest honor award provided to staff for their dedication, passion and inspiration toward creating a world class organization.

Congratulations to this year's Susan Hoster-Suggs Award of Excellence winners:

- Chris Corbett
 - Hannah Grise
 - Christa Isom
 - Ginger Leopold
 - Sarah Pasch
 - Kai Wahlgren
- The Award is in honor of Susan Hoster-Suggs who had more than 23 years of public administration experience, including 14 years in parks & recreation. She was our dedicated Executive Director for about two years prior to her passing in 2011, and previously served as our Director of Finance, Technology & HR. Sue had a vision for the Bolingbrook Park District which promoted strong teamwork as well as creating a culture that encouraged professional & personal growth for our staff. Sue helped us to achieve many goals through her leadership and support. The SHS Award of Excellence is in honor of Sue's dedication to our district's mission, and we are excited that it continues to inspire others to nominate individuals who have made outstanding contributions to the Bolingbrook Park District.

Joni Jones Memorial Preschool Fund

- The Foundation for Bolingbrook Parks is collecting funds in honor of preschool teacher, Joni Jones. Miss Joni taught at the Bolingbrook Park District for over 30 years. Contributions will be directed toward preschool scholarships commemorating Miss Joni's commitment to children.
- Joni Jones family, friends and former students gathered to celebrate her life on June 13 from 4:00 to 7:00 p.m. at the Bolingbrook Golf Club. In lieu of flowers, the family requested donations to the Joni Jones Memorial Preschool Fund at the Bolingbrook Park District. Over \$4,000 had been raised prior to the Memorial Service. Donations can be made online, in-person or by calling the park district.

FINANCE AND TECHNOLOGY

Finance

2023 Annual Comprehensive Financial Report

- The 2023 Annual Comprehensive Financial Report has been presented for Board review and acceptance. The report will be filed with the State of Illinois and a Notice of Availability of Annual Audit will be published in the local newspaper by the required deadline of June 30. The report will also be added to the website after approval.

Staff Recommendation: Approve Motion to accept the Annual Comprehensive Financial Report Year Ended December 31, 2023.

- Per the Disclosure Policy dated February 20, 2014, the Board must be allowed two business days to review the 2023 Annual Comprehensive Financial Report (ACFR) and inform the Disclosure Officer, Tricia Dubiel, of any untrue statements of material fact or omissions of material fact that is necessary in order to make the information in the ACFR not misleading. Once the Board has reviewed the ACFR, the Disclosure Policy will be met by the Disclosure Officer approving the Certification below.

Certification from Disclosure Officer

- The certification documents the Disclosure Officer's opinion that the information in the 2023 Annual Comprehensive Financial Report is correct and complete in all material respects and will be filed on the Electronic Municipal Market Access system (EMMA) to fulfill the District's required annual disclosure with the Municipal Securities Rulemaking Board (MSRB) by June 30, 2024.

Staff Recommendation: Approve Motion to acknowledge receipt and acceptance of Certification from Disclosure Officer confirming that the 2023 Annual Comprehensive Financial Report is complete and accurate in all material respects and the EMMA disclosure will be filed in a timely manner.

Business and Technology

Services at Outdoor Pool

- The Business and Technology Department was busy this last month setting up all of the business controls for cash handling and technology controls for touch screens, payment processing and inventory. Each year, it's a fun and detailed process to prepare the pool for opening on the services side. The team did a great job of ensuring Aquatics had everything they needed for opening. Way to go team!

Training

- Bill Oetzel, Tricia Dubiel and Debbie Chase attended ALICE training.
- Debbie Chase, chair of the IPRA IT Networking Committee, hosted a virtual meeting on Thursday, May 23rd with 58 registered for the event. Presentations included PwrPlatform: Do More with Less/Learn How to Use the No Code/Low Code Microsoft Solutions and CoPilot for Microsoft 365: A Microsoft Solution for Enhanced Productivity, both presentations provided by Heartland Business Systems.

Business Statistics

- 14 business support tickets were completed
- Activity as of 04/30/2024
 - 174 journal entries processed
 - Accounts Payable \$1,150,471
 - Cash Receipts \$300,107
 - Payroll Wages net \$325,523
 - Payroll Liabilities \$169,253

Technology Statistics

- 76 standard refunds were processed
- 14 household credit refunds applied
- 8 activity transfers were processed
- 81 technology support tickets were completed
- Completed 21 staff trainings and PH Admissions/Concessions training
- Deployed 6 new computers
- Prepared 6 iPads for Camp Alotta Fun

Internal Audits

PHI Cash Bank	Balanced
PHA/PHC Starting Cash Bank	Balanced
PHC Starting Inventory	Balanced

BUILDINGS, GROUNDS & NATURAL RESOURCES

Buildings, Grounds, and Natural Resources

General

- Spring/Summer BAC groups are wrapping up the seasons and will have camps throughout the summer in the parks.
- We have had several new staff that have started in the BGNR Department which include full-time, part-time, and seasonal staff. We are excited to have new staff and teach them new skills and traits within our department.

Buildings

- The buildings division is very excited that Pelican Harbor is now fully open with all features running. As we continue to focus on daily operations of the park, it is great to see our community enjoying the sun and fun.
- After going out for bid on the Pelican Harbor outdoor pool replacement of river pumps and motors, one bid was submitted and exceeded our capital budget. This bid was rejected.

Parks/Athletics

Parks

- Playground crew continues to inspect and ensure that our playgrounds are safe for the residents.
- Parks crew will be painting the sign posts at the parks that need it, along with any tables that need to be freshened up.
- The crew assisted with the opening of the pool to ensure that everything was finished before pool season.
- Day camp items have been moved for the summer.
- Staff burned weeds, cleaned out cracks, and filled with hot asphalt on the Lily Cache Greenway trail between Orchard and Veterans Rd. in preparation for Chris Corbett to get the trail rubberized crack filled and seal coated. Staff will do trail crack work on other trails as the summer goes on.

Athletics

- Staff will be putting fence toppers on some of the fences at the Indian Boundary baseball fields to replace the old brittle fence topper.
- Staff has been removing weeds to keep the fields playable for the teams and residents at Central & Wipfler Parks.
- Staff did a great job setting up for the Beep Baseball Tournament.
- Staff is starting the Labor Day soccer tournament preparations at Lily Cache Sports Fields.

- Staff continue daily/weekly dragging of baseball/softball fields, and lining multiple athletic fields weekly.

Natural Resources Horticulture & Turf

- The NRHT crews have planted ~4000 annual flowers, 588 perennial plants and 15 trees at our facilities and in parks. This included a bed redesign at Pelican Harbor water park to help update and improve the landscaping. With the new playground at Oasis Park and moving around of some amenities at the park; the Sign bed was redesigned and new plants and flowers were planted by the NRHT crews.
- We are excited to announce that the Bolingbrook Park District has received a grant through the Morton Arboretum as part of the Inflation Reduction Act to maintain and improve the health of our urban forest. We will be receiving \$10,700 to help create an Urban Forestry Management Plan and to plant trees in Central and Plimmer parks. The Urban Forestry Management Plan will be a comprehensive plan that will help guide maintenance and replacement in order to improve the health and diversity of our urban forest. We will be hiring out a contractor to help with the management plan.

Natural Resources

- The natural resources crew has been working on controlling teasel, thistle and crown vetch in our natural areas.

Horticulture

- The Horticulture crew has been working on flowers beds and planting areas to keep them watered and weed free.

Turf

- The turf crew is continuing to keep our parks mowed and looking great for the enjoyment of our residents. We had a wet spring and start to the summer and the grass has been growing quickly and staff have been working hard to keep the grass cut and parks looking good.

Picture at the Morton Arboretum with Congressman Bill Foster and staff from the Bolingbrook Park District Dan Finn & Chris Finn and the City of Belvidere; for the announcement of the grant given out by the Morton Arboretum.



Project Updates

Central Park Splash Pad 2024 Project

- Bids went out on Monday, May 13 for the Central Park Splash Pad project. Bid opening was held on Tuesday, June 4 with only one bid received. The single bid received came in higher than the pre-construction budget anticipated by the Park District and Upland Design. As result, Park District is looking to analyze the bid results and either value-engineer the project or clarify bid specs with anticipation to put the bid back out to contractors in early July.

Staff Recommendation: Reject all bids for the Central Park Splash Pad 2024 Project.

- Valley View School District has begun construction of the playground at Jonas Salk Elementary School.
- Parking lot at Wipfler Park / Tibbott Elementary School will be permanently removed starting the week of June 24 with restoration to seed/blanket beginning the following week. Notification has been communicated to surrounding residents via letter; letter has been published on Park District website and signs have been installed at both entrances with a QR code that routes residents to the letter on the Park District website.
- Sealcoating at Central Park, Ashbury's at Boughton Ridge, Remington Park and Lily Cache Greenway Trail took place the last week of May. The last piece of the sealcoating plan for 2024 (Indian Boundary Park) is scheduled to take place in July 2024.
- All 2024 playgrounds have been opened to the residents! (Champions, Lilac & Bloomfield Oasis).
- Staff are meeting with representatives from Pulte on June 25 to review final punch list completions by Pulte. Staff will make recommendations (if any needed) to begin process to close on Jerry Hix Park.

RECREATION AND FACILITIES

Recreation Division

Pre School / Early Childhood

Preschool

- Preschool enrollment is ongoing for the 2024-2025 school year with 129 enrollees, this is the same number of enrollees at this time as last June for 2023-2024 school year. Preschool teachers have packed up the classrooms to prepare for summer programs and day camp.
- Members of the preschool team attended the Almost Home Kids facility in Naperville to take care of some gardening, cleaning and reading stories to the children staying there. Almost Home Kids was presented a donation from the Preschoolers for \$950.
- Preschoolers were encouraged to participate in “Friends Helping Friends” by donating monies for Almost Home Kids as part of our Week of the Young Child Celebration philanthropy project.

Early Childhood

- Early Childhood program enrollment continue to excel with summer program ongoing registrations mostly at minimums with a number of classes with waitlists. Staff are looking forward to keeping children engaged over the summer before entering into Preschool or Kindergarten.

Dance

- The BPD Dance Academy’s May Dance Concert: Music Motion Power Hour was held on Saturday, May 11 at 2:30 pm at Bolingbrook High School. The show featured 25 dances and showcased about 150 students, ages 3-37.
- There were 738 tickets sold for the May Dance Concert, totaling \$6,273 in revenue for the Dance Department.
- Summer dance classes began June 3. There is a total of 90 participants enrolled for the first summer session with a total of 18 classes and an average of 5 participants per class.
- Summer dance camps will take place June 17-21 and July 15-19 at BRAC.
- The BPD Performance Company will be hosting a parent meeting for the 2024/2025 season dance families on Friday, July 12. Placement auditions will occur the following day.

Theatre

- The May theatre production of The Lion King Kids took place on Saturday, May 18 and Sunday, May 19 at Brooks Middle School. The show featured 29 students, ages 8-13.
- There were 156 tickets sold for the Saturday show and 198 tickets sold for the Sunday show, totaling \$3,540 in revenue for the Theatre Department.

- Theatre Summer Showcase and Improv classes began on June 5. There are 17 enrolled in the Summer Showcase class and 7 enrolled in the Improv class.
- The BPD Theatre Department will be hosting its annual Summer Showcase on Wednesday, August 14 in the Annerino Multipurpose Room. This performance is free to attend. Actors from our Theatre class will perform a variety of monologues and scenes from 5:00-6:00 pm and Improv will perform their favorite games on stage from 6:00-7:00 pm.

Gymnastics/Cheer/Ninja

- All gymnastics, cheer and ninja summer classes have begun. The summer session runs June 3-August 11.
- The Illusions Gymnastics Team and invited ninjas will be demonstrating their skills on stage at the Village Picnic on Sunday, June 30 at 1:55 pm.
- May Party Stats: Nerf/Ninja/Gymnastics: 5 parties / 68 guests
- The Illusions Gymnastics Team finished out their season at the GIJO League Championships with 3 first place teams in their divisions!



REACH

- REACH concluded on May 24. Registration for the 2024-2025 school year will begin July 8.

Day Camp

- Day Camp began on June 3 and will run through August 9. Registration is ongoing weekly and going well. Week one had 272 campers compared to 268 in 2023. Week 2 had 315 campers compared to 266 in 2023.
- This month, campers will enjoy in-house entertainment from a game host, a wild animal show and giant water inflatables. June's outbound field trip will be to Bowlero in Woodridge. In addition to camp games, activities and crafts, campers will weekly enjoy a day at Pelican Harbor, attempt the Portable Climbing wall, and be led in an

enrichment/nature program. Our 7th and 8th graders will also enjoy weekly mini-trips to nearby hiking trails and a disc-golf course.

Youth

- Youth general interest camp enrollments are slow. Contractors have increased prices due to supply costs and staffing just like other in-house programs have. Staff are looking towards camps running with sharing/co-oping with other local Park Districts.

Teens

- The Glow Dodgeball Tournament in partnership with H2O was cancelled due to low enrollment.
- Teen Pool Parties are back at Pelican Harbor this summer. Middle School Pool Night will be Thursday, June 20 from 7:30-9:30 pm and High School Pool Night will be Thursday, July 25 from 7:30-9:30 pm. Registration is \$10 in advance or \$15 at the door.

VVSD 21st Century Grant Program

- The Bolingbrook Park District has continued its partnership with VVSD 21st Century Grant program this summer by providing swim lessons, gymnastics programs, the indoor rock wall, and gym activities for elementary students. Middle schoolers have joined Pelican Harbor lifeguards to learn valuable water safety skills, as well as a new Fitness program for teens with Lifestyles Fitness Center personal trainers.

Enrichment Programs

- Events in June include a themed hike for Father's Day called the Hand in Hand Hike as well as a return of outdoor archery lessons for beginner, and intermediate students. An enthusiastic intermediate student even had an archery-based birthday party at the Annerino Community Center. Staff worked with the Pioneer Elementary School PTO on a fee to present an outdoor movie for students and their families.
- The annual Neighborhood Movie Series begins on June 14 with a free, outdoor showing of the original Jumanji. New this year, the Neighborhood Movie Series will also feature themed activities before showtime. For families looking for daytime fun, we are also offering the Family Bike Challenge on June 22. Teams will visit nearby parks, completing a series of activities for a chance to win a small prize.

Adult Athletics

Men's Flag Football League

- The last week of the regular season for the Men's Spring/Summer Flag Football league is ending on Sunday June 9.
- Playoffs are set to start on Sunday June 16 and end on Sunday June 30.
- With the flag football fields being relocated in front of the Annerino Community Center on Recreation Drive we have not had to cancel any games due to inclement weather conditions.

- With the new field locations, there will be an influx of cars around Recreation Drive as well as the ACC parking lot on Sundays until June 30.
- Registration is currently open for the Fall Men's Flag Football League; the season is set to run from August 11 to October 27.

Adult Softball Leagues

- The Monday Co-Rec & Co-Competitive league are set to end in mid-July dependent on weather conditions.
- The Tuesday Over 40 and Thursday Men's Competitive leagues are set to end in late July or early August, dependent on weather.\
- Registration is currently open for the Fall Adult Softball Leagues; the season start date is set for the week of August 12.
- The Co-Rec & Men's Overnight Softball registration is currently open, the registration deadline for Co-Rec is July 8 while the Men's is July 22. Tournament dates for the Co-Rec division is July 27 - July 28, the Men's division will be from August 10 -11.

Youth Athletics

Spring 2024										
May-24		2023 Spring Season Actual	Winter Season Actual	Spring Session 1 Actual	Spring Session 2 Actual	Spring Season Actual	Current Season Projected	2024 YTD Actual	2024 YTD Projected	2023 YTD Actual
Day One Sports Academy	Basketball	112	44	50	48	98	310	142	965	387
	Soccer	92	48	54	51	105		153		338
	Parents Tot Sports	17	13	10	9	19		32		63
	T-Ball & Baseball	41	N/A	N/A	39	39		39		105
	Flag Football	6	N/A	12	N/A	12		12		25
	Hockey	N/A	N/A	N/A	N/A	N/A		N/A		4
	Volleyball	23	11	10	15	25		36		45
Total		291	116	136	162	298	310	414	965	967

Day One Sports Academy

- The Spring season of Day One Sports Academy had a total of 298 participants throughout our classes, Spring 2024 saw 7 more participants than Spring of 2023.
- The Summer session 1 of Day One Sports Academy has started the week of June 3, registration for both session 1 and session 2 of Summer are currently open for enrollment.

Martial Arts

Spring 2024								
May-24		2023 Spring Season Actual	Winter Season Actual	Spring Season Actual	Current Season Projected	2024 YTD Actual	2024 YTD Projected	2023 YTD Actual
Martial Arts	Karate	173	183	179	180	362	655	673
	Modern Arnis Filipino	7	7	9	4	16	16	10
	Tae Kwon Do	34	19	21	70	40	210	147
	Victory Mixed Martial	41	19	47	30	66	110	147
Total		255	228	256	284	484	991	977

- In comparison to 2023 the YTD participant actuals for martial arts programs have stayed almost the exact same in terms of participant numbers.
- The Summer sessions for all Martial Arts Programs are currently open for registration as some programs have started the week of June 3.

Climbing Wall

- The Indoor Rock-Climbing Wall has resumed with its normal Open Climb hours on Thursdays from 5:00 pm – 7:00 pm and Saturdays from 1:00 pm to 3:00 pm.
- The Climbing Wall Instructors/Belayers have all been trained on our rock wall procedures and will continue to enhance their belaying skills.
- With the VVSD Summer Program the Climbing Wall Instructors/Belayers have been able to help out and belay participants during their trip to the Annerino Community Center.

Adult Trips

- Summer trips begin on June 26 with Jazzin' at the Shedd. Participants will enjoy live music and cash bars throughout the aquarium, ending with fireworks viewing from the aquarium patio. The Enrichment team is planning another round table event for July to share ideas and information about upcoming trips.

Free Events

Bolingbrook Park District Wednesday Summer Concerts Series - Concerts are held on Wednesday evenings from 7:30-9:00 pm. The Roger C. Claar Performing Arts Center – Village of Bolingbrook/ 375 W. Briarcliff Road (behind Village Hall/Town Center)

Date	Band	Genre	Attendance
June 5	Whiskey Road	Country	1435
June 12	Sugar	Alternative	
June 19	Vibe Music Live	Party Favorites	
June 26	Fuze	Santana, Classic Rock, Salsa	
July 3	28 Days	70's 80's, 90's, Rock, Pop, Country, Top 40	
July 10	One Night Band	Classics to Current Hits	

Visit Your Local Park

Take a trip to your local park and while visiting take a ride on the Trackless Train and try climbing the Portable Climbing Wall, provided by the Bolingbrook Park District. Fountaindale Public Library's Outreach staff and the Bookmobile will be there, as well. Don't miss your chance to check out a book from the Bookmobile and to enjoy a variety of fun programs, stories and games. All Visit Your Local Park times are from 10:00 am-12:30 pm.

Locations, dates and times listed below;

June 2024

- Friday, June 7, Central Park – behind the Annerino Community Center (201 Rec Drive)
- Friday, June 14, Remington Lakes Sports Complex (811 W. Remington Blvd.)
- Friday, June 21, Wipfler Park (549 Rockhurst)
- Friday, June 28, Champions Park (1600 Firethorn)

July 2024

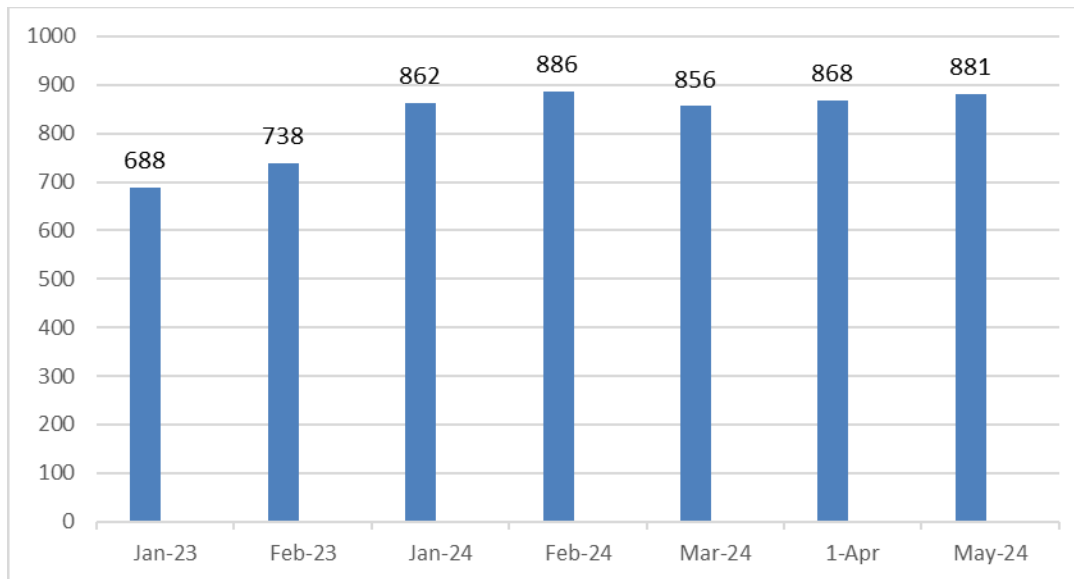
- Friday, July 12, Winston Woods – parking lot by playground, across from Woodview School (200 Winston Drive)
- Friday, July 19, Indian Chase Meadows – next to the tennis courts behind Pioneer School (525 Pheasant Chase Drive)
- Friday, July 26, Johansen Farm Park (770 Hartford Lane)

Attendance numbers will be updated in the July and August Board Report.

Facilities Division

Lifestyles Fitness

- May recorded 113 memberships: 65 new memberships and 48 renewals.
- Lifestyles Fitness recorded 5,326 visits to the fitness center and 3,675 group fitness visits for a total of 9,001, which is up from 6,770 in 2023.
- In total, year to date, Lifestyles has 881 annual members, 870 annual and 11 corporate annuals. 13 Month retention figures are at 73% for annual members.
- Launched calling new members to set up equipment orientations – not many takers but a good touchpoint to welcome new members.



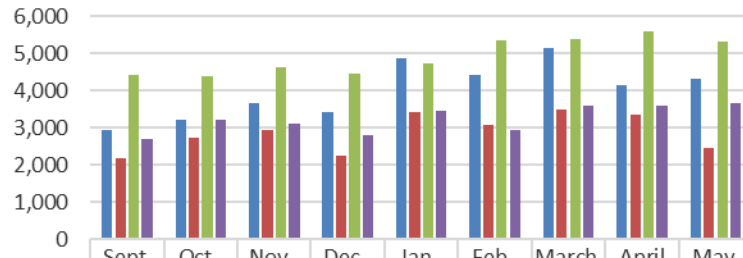
Special Events

- May 17, we hosted the Flow & Glow Yoga. We had 10 people attend.
- Upcoming events are; Zumba in the Park June 7, Vino & Vinyasa June 12 and Lazy River 5K #1 June 22.
- Please follow Lifestyles on Facebook, as we are making more of an effort to post creative content.

Group Fitness

- May recorded 3,675 group fitness visits for the month with represents 41% of our total visits for Lifestyle!
 - Virtual classes recorded 226 participants registered in the month of May (82 actually utilized).
 - Water Aerobics recorded 750 participants in the month of May, which makes up 20% of the total group exercise visits.

Lifestyles/Group Ex Visits



	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May
■ Lifestyles Visits 2023	2,936	3,199	3,666	3,417	4,870	4,435	5,151	4,159	4,310
■ Group Exercise Visits 2023	2,177	2,741	2,923	2,248	3,424	3,060	3,488	3,337	2,460
■ Lifestyles Visits 2024	4,409	4,389	4,633	4,457	4,748	5,343	5,402	5,603	5,326
■ Group Exercise Visits 2024	2,677	3,225	3,092	2,789	3,467	2,918	3,598	3,593	3,675

Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations

- Overall, the pool is off to a positive start for the 2024 making a net worth of \$9,603, this is \$130,000 over budget.
- The pool has grossed \$532,877 overall revenue in 2024 through May month end.
- The pool grossed \$157,591 in revenue in the month of May, budgeted was \$122,611, netting a profit of \$34,980.

Memberships and Daily Admissions

- Daily admissions brought in \$34,271 for the month of May, which includes Memorial Day Weekend and Tuesday – Friday following the holiday.
- There was a total of 154 new and 67 renewed Pelican Harbor annual aquatic memberships for the month of May.
- Through May 31, there have been a total of 1,515 summer pelican passes sold.
- Pelican Harbor annual memberships made \$13,732 in revenue for the month of May.
- The total number of cancellations for Pelican Harbor annual memberships for May was 7.

Swim Lessons

- Pelican Harbor had a total of 336 participants register for swim lessons in May. Exceeding the budgeted amount of 290.
- Swim lessons made \$51,144 in revenue for the month of May, which was budgeted to make \$20,150.
- Swim lessons have made a total of \$225,324 by the end of May and \$117,476 was budgeted.
- Staff continue to lead swim instructors in mandatory in-services to reach their best potential as instructors.

Swim Team

- The Pelicans' summer season began May 20, with a total of 62 participants currently signed up.
- Swimmer evaluations occurred on May 10 and 11 for returning and new swimmers as we build the team for the summer.
- Pelicans will have a parent orientation meeting May 17 where parents will receive the summer schedule and get a tour of the pool deck.
- Pelicans first swim meet is scheduled for June 12, it is a home meet.

Facilities Report – ACC and BRAC

May-24		2023 Month Actual	2024Previous Month Actual	2024 May Actual	2024 YTD Actual	2023 YTD Actual
External BRAC Facility Rentals	GYM	94	85	77	316	369
	ROOMS	18	20	15	83	95
	Total	112	105	92	399	464
External ACC Facility Rentals	GYM	2	2	1	20	10
	ROOMS	12	10	8	55	35
	Total	14	12	9	75	45
Open Gym Punch Pass Purchases	Total	0	1	2	11	0
Daily Open Gym Admissions	Total	250	503	463	2,487	1,512

Staffing

- The team has hired two new Facility Manager's On Duty for Friday and Saturday closer at the BRAC as well as Saturday open at BRAC and Sunday closing at ACC.
- Staff has been resilient displaying great teamwork on coverage for shifts and communicating with one another during the transition period and short staff.

Operations

- The Open Play hours have been sent out via email and printed out at the desk for summer limited offerings due to Summer Camp at BRAC and offering new options such as Senior Volleyball at Annerino.
- Renters are being contacted the week of their rental to confirm set-ups and head counts as well as going over expectations with renters to follow guidelines and have a personal friendly conversation.
- Facilities team have limited the option to rent the half room options to limit conflicts in scheduling and has created a clear understanding for customers on our website, in person and been well received by customer care
- The team is working on selecting a date in summer to hold a team-building/safety training meeting for facilities

Rentals

- Annerino Community Center (ACC) gym and room rentals have made \$5,487.50 total for the year 2024.
- Bolingbrook Recreation Aquatic Complex (BRAC) gym and room rentals have made \$30,317.50 total for the year 2024.

Open Play

- Open Play has made \$7,345.00 total for the year 2024.
- There were 2 renewal open gym punch passes purchased for the month of May. Last year 2023 May there were 0 open gym punch passes purchased, as it wasn't an option until fall.

MARKETING AND CUSTOMER CARE

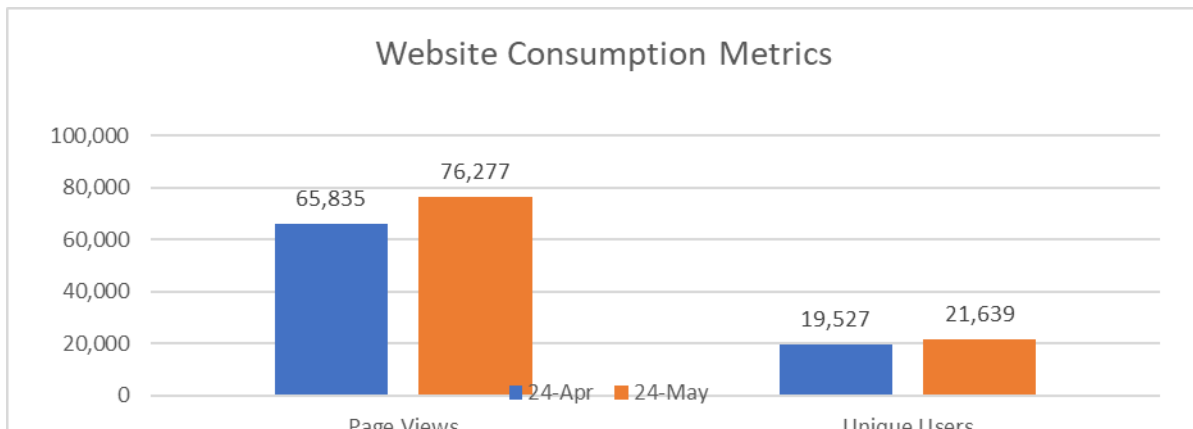
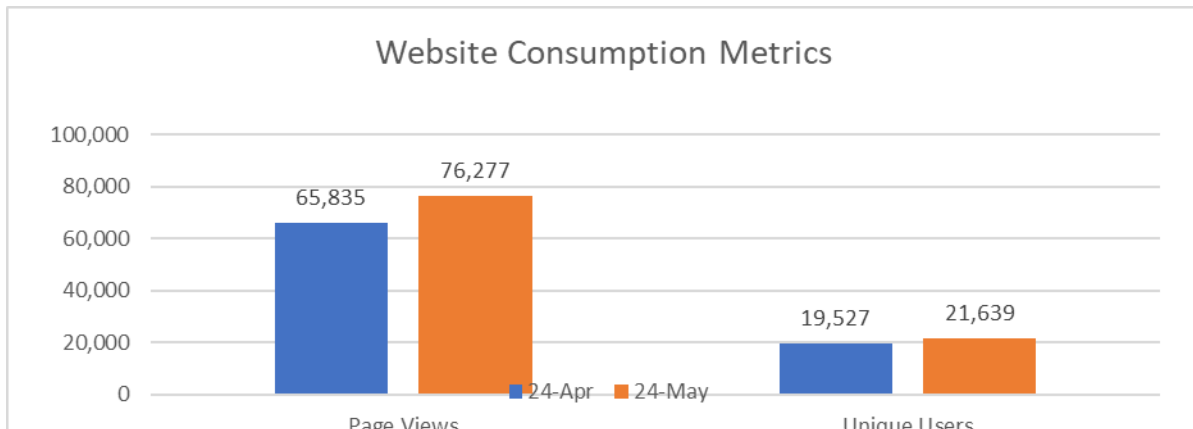
Bolingbrook Park District Marketing Initiatives

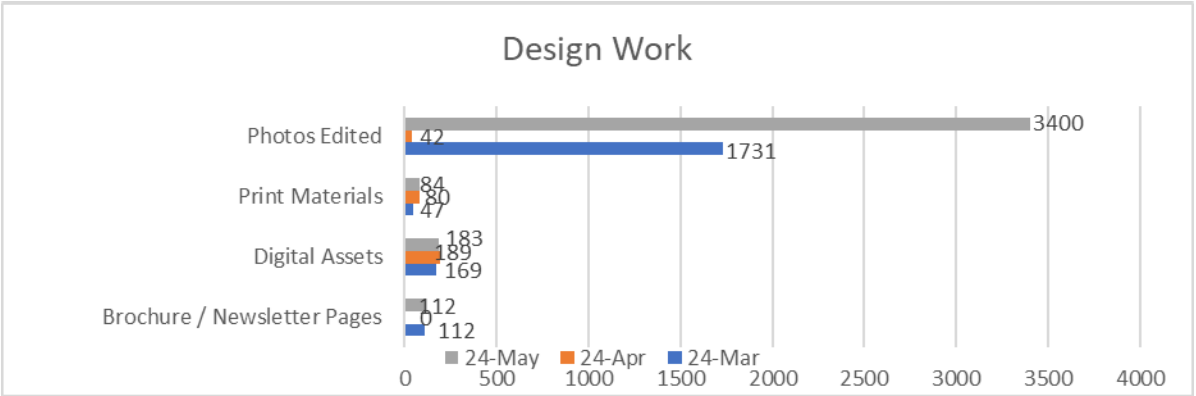
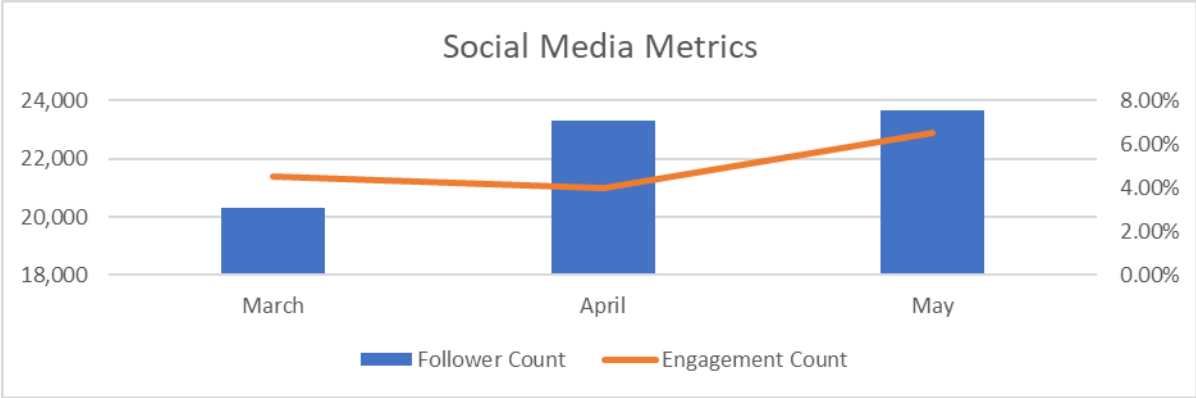
Parkie's Save a Life Program

- Bolingbrook Park District and UChicago AdventHealth Bolingbrook have launched an awareness campaign for two important summer safety issues: drowning prevention and sun protection. Raising awareness of these issues can save a life. UChicago AdventHealth Bolingbrook created a feature page on their website for the campaign. Bolingbrook Park District created signs for display at Pelican Harbor and rack cards featuring a QR code for more information on these two life saving initiatives. The information stresses the importance of swim lessons and features Pelican Harbor.

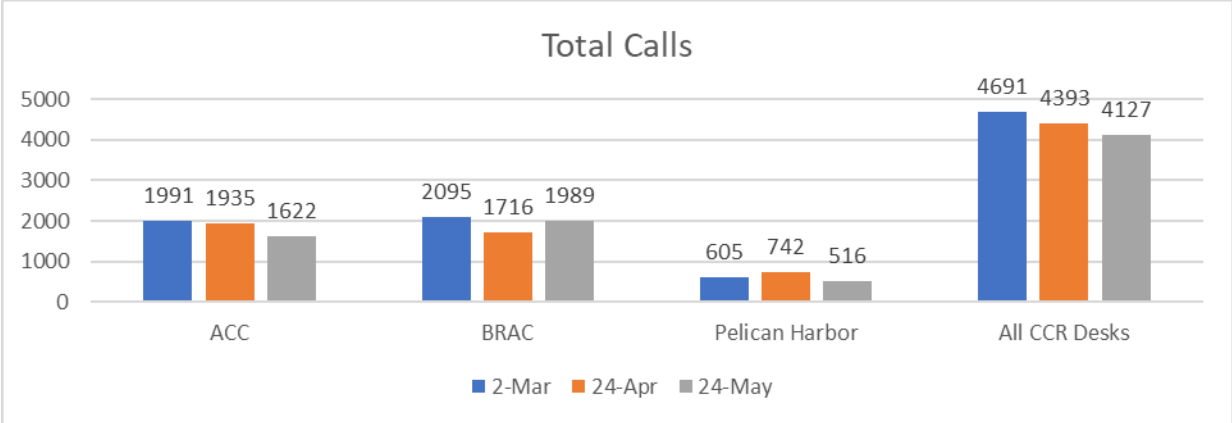
Pelican Harbor Includes Mailing into Summer Promotion

- The marketing team sent a promotional mailing to households in Bolingbrook with children under 12. The mailing focused on raising awareness about summer Pelican passes, annual memberships, opening day and the Lazy River 5K. The mailing hit homes in late May. There was a 25% increase in Pelican Passes the week the mailing hit homes.

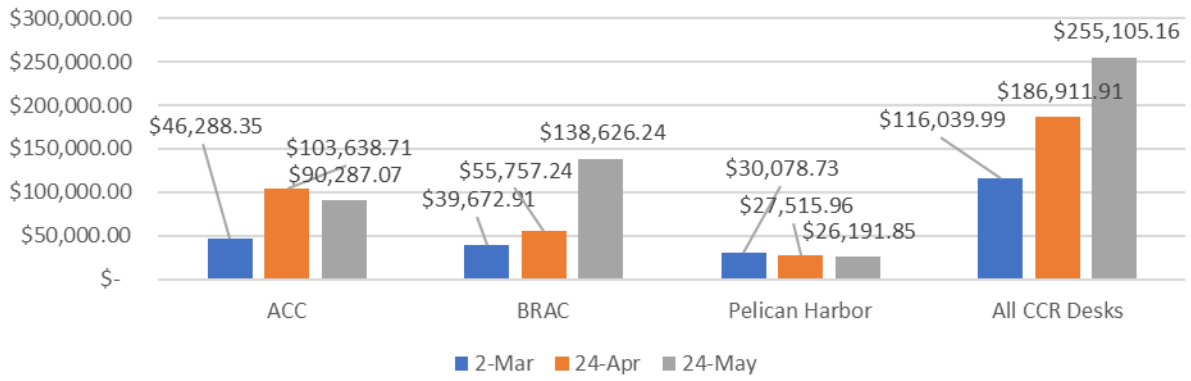




Bolingbrook Park District Customer Care Initiatives



Total Transactions



BOUGHTON RIDGE GOLF COURSE & ASHBURYS



Preliminary Golf and Restaurant Monthly Performance

Ashbury's and Boughton Ridge Golf Course's total revenues are up 13.3% compared to the first five months of the year in 2023. Overall revenue has exceeded budget by 3.6% YTD.

2024	2024	2024				YTD	YTD		Prior Year	2024 vs.
	Month Actual	Month Budget	Var	%		2024 Actual	2024 Budget	%	2023	2023 Actual
May Preliminary										
Golf Greens Fees Revenue	\$61,690	\$70,257	-8,567	-13.9%		\$123,598	\$128,281	-3.8%	\$100,619	18.6%
Golf League Revenue	\$17,793	\$17,100	693	0.0%		\$21,208	\$17,100	19.4%	\$19,918	6.1%
Riding Cart Revenue	\$19,233	\$19,979	-746	-3.9%		\$34,470	\$25,726	25.4%	\$27,330	20.7%
Pro Shop Revenue	\$4,942	\$5,470	-528	-10.7%		\$10,538	\$9,085	13.8%	\$9,773	7.3%
Restaurant Food Revenue	\$32,528	\$26,023	6,505	20.0%		\$104,888	\$94,093	10.3%	\$88,744	15.4%
Restaurant Liquor Revenue	\$31,136	\$30,804	332	1.1%		\$96,219	\$101,027	-5.0%	\$86,688	9.9%
Banquet Revenue (Food and Bev)	\$28,010	\$31,968	-3,958	-14.1%		\$101,312	\$103,456	-2.1%	\$95,779	5.5%
Total Revenue (after comps)	\$200,326	\$204,930	-4,604	-2.3%		\$508,485	\$490,166	3.6%	\$440,757	13.3%
Payroll Expense	\$88,715	\$85,838	2,877	3.2%		\$333,013	\$350,460	-5.2%	295,280	11.3%
Est. Food and Bev COGS	33.6%	35.4%	-1.8%	-5.4%		38.1%	35.5%	2.6%	44.4%	-6.3%
Est. OPEX (Operating Expense)	\$53,350	\$61,268	-7,918	-14.8%		\$264,221	\$276,530	-4.7%	262,316	0.7%

Preliminary Golf and Restaurant Monthly Performance

Overall Revenue

- Overall revenue for May 2024 was below budget by \$4,604. It remains \$18,319 ahead of YTD budget and \$67,728 ahead of last year's revenue at this time last year.
- Golf revenues were 8.1% below budget for May as there was a high volume of days with precipitation and colder temperatures throughout the month.
- Food and beverage & Banquet revenue were ahead of budget by a total of \$2,879 for the month of May, \$3,843 ahead of overall revenue for FY24 and \$31,208 ahead of last year's revenue at this time.

Operational Expenses

- Expenses were managed well throughout the month.
- Payroll was 3.2% above budget for the month.
- Overall operating expenses are 4.7% under budget YTD.

Meetings, Events & Promotions

- Kemper and Park District staff met with representatives from NorthCape Furniture to discuss options to enhance the patio experience. After deliberation and discussion, patio

furniture and retractable canopy have been ordered. Delivery and installation expected by early July.

- There were some successful events scheduled in the past month, including a Mother's Day Bruch on May 12, Paint n' Sip event on May 20; Folds of Honor Memorial Day Scramble for May 25, Nine Wine and Dine on June 1 and Vino and Vinyasa on June 12.
- Events coming up for June and July – Trivia Tuesdays, Foundation for Bolingbrook Parks Glow Golf (June 14) and Independence Day Outing (July 6).



BOUGHTON RIDGE GOLF COURSE PRESENTS:

INDEPENDENCE DAY OUTING

★ — ★ — ★

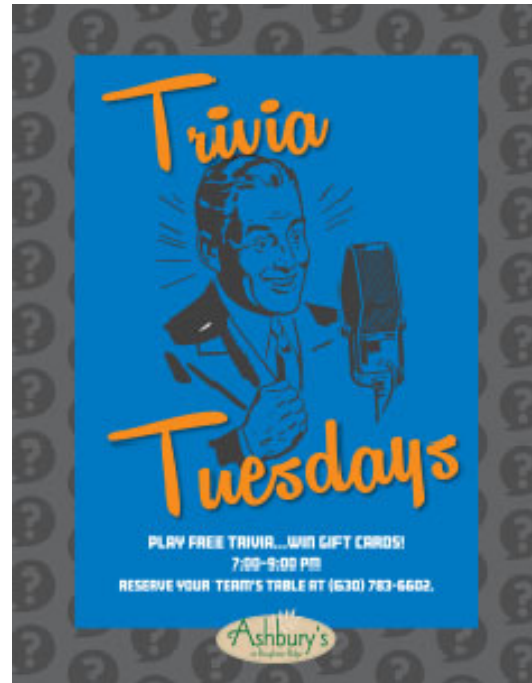
SATURDAY JULY 6TH, 2024

SCRAMBLE - 11:00 AM SHOTGUN
\$45 PER PERSON

INCLUDES:
9 HOLES OF GOLF WITH A CART
GAME CONTESTS
PRIZES!
SLEEVE OF GOLF BALLS

Sign up at boughtonridgegolf.com/shop

The poster features a white background with a red, white, and blue American flag border at the top and bottom. A helicopter is illustrated on the left side. At the bottom, there are silhouettes of three people in military-style gear. A QR code is located on the right side of the poster.



Trivia
Tuesdays

PLAY FREE TRIVIA...WIN GIFT CARDS!
7:00-9:00 PM

RESERVE YOUR TEAM'S TABLE AT (630) 783-6602.

Ashbury's
A Social Club

The poster has a blue background with a grey pattern of question marks. It features a stylized illustration of a man in a suit holding a microphone. The text is in a mix of orange and white colors.



Partnering with Local Law Enforcement for Special Olympics

- NWCSRA partnered with local police departments for Law Enforcement events supporting Special Olympics leading up to the annual Summer Games. In total, law enforcement raised nearly five million dollars for Special Olympics Illinois through their fundraising efforts this year.
 - The Annual Cop on the Rooftop event took place on May 17. Police officers were stationed at Dunkin Donuts across Illinois to raise funds for Special Olympics. Athletes, families and staff showed support by participating with police at Dunkin Donuts in Bolingbrook and Romeoville.
 - Athletes and staff ran and rode in the parade of police officers on June 4 with both Bolingbrook & Romeoville Police officers to pass the torch for the Annual Law Enforcement Torch Run to carry the Flame of Hope nearly 1,500 miles through thousands of communities throughout the state. This event ran across Illinois, ending in Bloomington for the Special Olympics Summer games.

NWCSRA Athletes Compete at State Games

- 27 NWCSRA athletes, 10 coaches and family members traveled to the Illinois State campus in Bloomington for a successful weekend on June 7-9 for the Annual Summer Games to compete in aquatics, soccer, bocce and track & field events. Athletes earned 16 gold, 7 silver and 4 bronze medals.

