

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Workshop Meeting Minutes**  
**October 17, 2024**

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President Hix called the meeting to order at 5:00 pm. Roll call: Andrews, McKay, Vastalo, President Hix. Absent: McVey.

Motion President Hix, second: Commissioner Vastalo to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

**District Operations and Activities Update**

Executive Director Mike Selep announced:

- IAPD/IPRA Conference is Thursday, January 23 through January 25, 2025.
- Awards Lunch is Friday, January 24 from 12 noon - 2:00 pm.
- Budget Workshops scheduled for: Monday, November 4 and Wednesday, November 6 at Ashbury's.

Chris Finn, Director of BGNR talked about Jaycee Park Bridge vandalism. Chris said two 12 ft. railings were taken and numerous deck boards were broken over a three-week period. The bridge is up for replacement in 2027. Some discussion ensued about possibly removing the bridge as opposed to replacing it.

**Project Updates** – Chris Corbett, Superintendent of Projects and Loss Prevention reported:

- Spray Pad – Equipment on hand – George's Landscaping could be delayed due to prior projects scheduled. Anticipated start time is end of October weather permitting.
- Ashbury's Patio – Finalized work, reviewed expectations from park district and will perform work next week.
- Sawgrass – Received Special Warrant Deed, awaiting title insurance policy and Tressler will perform the tax-exempt status with Will County.

The board had no questions.

**Public Comment**

None

**Unfinished Business**

None

**New Business**

None

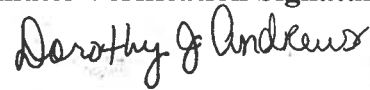
**Closed Session**

None

**Adjournment**

President Hix made a motion to adjourn from the Workshop Meeting at 5:13 pm. Second: Commissioner Vastalo. All in Favor, "Ayes".

**Minutes Verification Signature**

A handwritten signature in black ink that reads "Dorothy J. Andrews". The signature is written in a cursive style with a large, looped 'D' and a clear 'J' and 'A'.

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**Bolingbrook Park District Board Secretary  
Dorothy J. Andrews**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Board Meeting Minutes**  
**October 17, 2024**

President Hix called the meeting to order at 5:30 pm. Roll call: Andrews, McKay, Vastalo, President Hix. Absent: McVey.

President Hix began the meeting with the Pledge of Allegiance.

President Hix made a motion to approve the agenda as submitted. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

President Hix made a motion to approve the following meetings. Second: Commissioner Andrews.

- Monthly Board Workshop Meeting Minutes of September 19, 2024
- Monthly Board Meeting Minutes of September 19, 2024
- Closed Session Meeting Minutes of September 19, 2024

Roll Call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

**CORRESPONDENCE TO THE BOARD FROM PUBLIC**

President Hix had an email exchange with Cheryl Adams of 710 Crestwood Drive requesting a resident rate for golf at Boughton Ridge Golf Course. Hix responded to her email. Ashbury's offers a 10-pass punch card that gives a reduced rate, there are senior reduced rates and there is also a moving scale for rates based upon the current schedule at the course.

**PUBLIC COMMENTS**

None

Commissioner Andrews made a motion to table Number 8 "Report on Review of Closed Session Meeting Minutes" to next month. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

**ATTORNEY'S REPORT**

No report.

## **LEADERSHIP TEAM REPORT**

Executive Director Mike Selep introduced Bhavini Patel. Bhavini is from Sanskriti, which is an organization who organizes events such as festivals and cultural celebrations that highlight the rich and diverse heritage of Indian culture in Bolingbrook. Bhavini said half of these events are hosted at the Park District.

Board Member Meena Kapadia presented the Bolingbrook Park District an award to thank the Park District for being a great partner. Ms. Meena said the partnership has fostered a great relationship with Sanskriti in helping deliver a successful event for the community time and time again and just wanted to say thank you.

Board Members thanked Bhavini Patel and Meena Kapadia for the award.

## **TREASURER'S REPORT**

Commissioner Andrews made a motion for the approval of payment of bills including travel reimbursement in the amount of \$539,184.65 subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

## **LAISION REPORTS**

**Administration and Personnel** – Commissioner Vastalo – reported:

- Commissioner Vastalo congratulated Kai Wahlgren on his new position.

**Finance and Technology** – Commissioner McKay (absent) – no report

- The budget must be approved in tentative form and will be available for public review at least 30 days prior to its passage in final form at the December 19, 2024 meeting.

With staff recommendation Commissioner McKay made a motion to approve Ordinance 24-06 Budget and Appropriation Ordinance in tentative form and to set a public hearing regarding such Ordinance for 6:45 pm, December 19, 2024 at the Annerino Community Center Board Room. Second Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

- Tricia Dubiel and Debbie Chase attended the IGFOA Conference in Springfield, Illinois September 9-11. The conference included a session on De-escalation Essentials. Other topics included a presentation on defining and formalizing funds, and implementing a strategic plan in the budget. Featured sessions were the GASB update, the IML Legislative update, as well as educational sessions.
- Debbie Chase hosted an IPRA A&F Section IT Networking Committee at Ashbury's with 18 in attendance. Fortinet presented an informational and educational session on Unpacking Zero Trust Architecture

- Met with Executive Director Mike Selep to go over financials and budget preparation. It was a good meeting. Numbers look great.

**Buildings, Grounds and Natural Resources** – Commissioner Hix reported in the absence of Commissioner McVey:

- Commissioner Hix made a motion to approve Ordinance 24-05 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.
- Commissioner Hix relayed a message to Chris Finn, Chris Corbett and the entire team from Commissioner McVey. McVey sends a thank you for all their hard work heading into the fall season.

**Recreation & Facilities** – Commissioner Hix reported:

- The preschoolers will be taking their fall pictures with PhotoMonkey the week of October 7.
- The BPD Dance Company will be participating in the Trunk or Treat portion the Freaky Fun Friday event.
- Adult Gymnasts had a pop in on Wednesday, October 16.
- The Illusions Gymnastics Team is participating in the Freaky Fun Friday Trunk or Treat event on Friday, October 18.
- Day off camp will be offering 3 day off school options in October. First day off camp is on October 14 for Indigenous Peoples Day and camp will continue to be offered for parent teacher conferences on October 24 and 25. All dates are projected to run.
- Enrichment Programing will celebrate Halloween, participants are invited to two events on October 26, “Pumpkin Decorating for Little Kids” and “Pumpkin Carving for Big Kids.”
- This month’s Free Family Event will take place at Bolingbrook Recreation and Aquatic Complex on Friday, October 18 from 5:30-7:30 pm for Freaky Fun Friday. Last year’s event welcomed over 600 attendees—a similar turnout is expected this year!
- After Halloween, residents are invited to bring their old pumpkins to an archery special event, the Pumpkin Shoot on November 2.
- Spaces are filling up fast for the upcoming outing to Starved Rock Lodge in Utica, IL to see a live music performance by Rosie and the Rivets.
- Two new overseas trips will be offered in the Winter Brochure: “Tropical Costa Rica,” departing in November of 2025, and “Discover British Landscapes,” departing in March of 2026.
- Adult athletics participation is a little less than last year.
- Registration for the Winter/Spring Co-Rec Volleyball Season will open up in late November.
- In 2025 the Day One Sports Academy will be introducing a new class called Sports Mania. The Sports Mania class will offer the opportunity for participants to try out different sports throughout the duration of the class. Participants will get to experience

our current sports like Basketball, Baseball and Soccer but will also get to try out sports like Kickball, Dodgeball and plenty more!

- Illinois Shotokan Karate, Victory Mixed Martial Arts and Modern Arnis programs have all surpassed their 2024 projected numbers for the year.
- Lifestyles Fitness recorded 4,736 visits to the fitness center and 3,449 group fitness visits for a total of 8,185.
- Parkies Pumpkin Patch will be held at the indoor pool on Friday Oct 25 from 6:00-8:00 pm.
- Daily admissions brought in \$8,399 for the month of September 2024.
- Member attendance was 2,622 visits for the month of September 2024, compared to 2,169 visits in September of 2023.
- Swim lessons year to date getting closer to \$300,000.
- Swim Team brought in a total of \$38,927.90 in revenue for their Fall/Winter season with over 100 athletes in the program.
- Rentals generated \$73,000 in revenue.

Commissioner Hix thanked the Recreation Department for all their hard work.

**Marketing** – Commissioner Andrews reported:

- The highest traffic throughout the year is for the outdoor park. The good news is that our September traffic in 2024 was greater than 2023.
- Park district participated in the Pathways Parade.
- Illusions Team and Gymnastics Team represented the park district at the parade.
- Website consumption – people still clicking.
- Customer Service is doing a great job.

**Golf Course & Ashbury's** – Commissioner Andrews reported:

- Ashbury's and Boughton Ridge Golf Course's total revenues are up 11.2% compared to the first nine months of the year in 2023. Overall revenue is \$151,611 above 2023 YTD.
- Overall revenue for September 2024 fell short of budget by \$9,511. It is \$8,038 short of YTD budget and \$151,611 ahead of revenue at this time last year.
- Operational Expenses were managed well throughout the month.
- Payroll was 3.5% under budget for the month.
- Overall operating expenses are 4.9% under budget YTD.
- Superintendent's Revenge Golf Outing will be held on October 26.
- Comedy Night will be held with three comics on November 9.
- Peter Warren – Musician in the dining room on November 14 and on December 12.
- Asbury's is participating in the Holiday Cheer Challenge through the Chamber of Commerce as a vendor on December 5 at the Golf Club,
- Heroes of Rock Show featuring Skip Griparis doing his 50s, 60s, 70s Heroes of Rock Show will be held January 11. Skip is from the Olivia Newton John Band/New Colony Six band/Major League Movies).
- Trivia Nights are continuing each Tuesday night.

**NWCSRA - Commissioner Andrews reported:**

- Celebration of Special Recreation was held on Saturday, October 5 from 11:00 am-3:00 pm at the Annerino Community Center. It was a great event.
- The Annual NWCSRA Recognition Dinner will be held on Thursday, December 12 at the Bolingbrook Golf Club. Member Agency Commissioners and staff are invited to join NWCSRA participants, families and staff to celebrate and recognize staff, participants, and a year of fun.
- The annual financial audit was presented at the September NWCSRA Board. They received a “clean” report.
- The NWCSRA Adapted Sports Field is currently under construction as Phase III work has been dug and graded, with curbs, sub-grading and base layer in the works. The field is planned to be available and open for play in the spring of 2025.

**UNFINISHED BUSINESS**

**PUBLIC COMMENT**

None

**NEW BUSINESS**

None

**ANNOUNCEMENTS**

Commissioner McKay mentioned how well the 10<sup>th</sup> Hole Pub reunion went. It was a great success. McKay thanked Commissioner Vastalo.

**CLOSED SESSION**

None

**ADJOURNMENT**

President Hix made a motion to adjourn from the regular board meeting at 5:56 pm. Second: Commissioner Vastalo. All in Favor “Ayes”.

**Minutes Verification Signature**

  
Bolingbrook Park District Board Secretary  
Dorothy J. Andrews