

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
October 19, 2023

President Hix called the meeting to order at 4:30 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix.

Motion Commissioner Vastalo, second Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Mike Selep reviewed the following Ordinance, Resolution and action item for board approval at tonight's meeting.

- Approve Credentials Certificate designating delegates to the IAPD Annual Business Meeting held on Saturday, January 27, 2024 at 3:30pm. Commissioner Hix designated Executive Director Mike Selep.
- Approve Ordinance 23-06 Budget and Appropriation Ordinance in tentative form and to set a public hearing regarding such Ordinance for 6:45 pm, December 21, 2023 at the Annerino Community Center board room. Debbie Chase, Director of Business and Technology said it is always presented to the board in October for passing in a tentative form. The BAO is a governing document that gives the park district legal authority in spending limits per the annual budget.
- Chris Finn, Director of BGNR explained Resolution 23-24 is cancelling current service contract with Waste Management of Illinois/Indiana and awarding a one (1) year service with two (2) one-year renewal options to Flood Brothers Disposal Company for recycling and waste collection services at the Bolingbrook Park District facilities.

Projects Update

- Selep informed the board in 2024 the district will be focusing on the future direction of Ashbury's at Boughton Ridge and also how the district can better serve teens in our community. A Community-Wide survey will be conducted in 2025 to align with opportunities for future funding.
- Budget Workshops will be held on November 6 and 8 at 5:30 pm at Ashbury's.
- Mike Baiardo, Director of Facilities reported the Athletic Manager and Fitness Manager job descriptions have been updated with HR and were posted on October 11. The closing date is October 31. More details will be provided at the November budget workshops.
- Chris Corbett, Superintendent of Projects and Loss Prevention gave a brief update regarding:
 - Indian Boundary Fence – good to go with October 30 date. It will take up to ten business days to complete fence installation.
 - Next month a contract with Upland Design will be presented to the board for approval for the 2024 Playground replacement at Gateway Wetlands, Bloomfield Oasis, Champions and Lilac parks.

- American Rescue Plan Act (ARPA) provides funding to projects that are related to the mitigation of COVID. The district submitted projects that would fit the regulation of what that ARPA Act would allow for municipalities to put in requests. The district was approved for replacement of HVAC units at Ashbury's and the second project approved is for the district's first splash pad at Central Park.

Commissioner McKay asked where the splash pad would be located. Chris said at Central Park between the B&G facility and the tennis courts. Chris said the splash pad will need ample water and electrical service which can be accessed from the B&G facility.

The splash pad design is going to be a pump system vs. a circulating pump system. With the circulating system the district would be required to have restrooms and shower facilities which comes with a greater expense. The district is going with a more cost-effective system which is a pump system.

Commissioner Hix said the restroom and shower facilities which currently exist at Annerino Community Center will be used for the splash pad. Chris said yes.

Commissioner Andrews said she likes how it is enhancing the community especially in this area of the community.

Chris said the splash pad will be a sensor activated system so the water will not run continuously 24/7. The operating dates will be the same as Pelican Harbor.

Executive Director Mike Selep announced staff is having a watch party for IAPD's Legal Symposium. The watch party will be at Ashbury's on Thursday, November 2 from 9:00 am to 2:30 pm.

Correspondence/Communication to the Board from the Public

Commissioner Hix mentioned an employee, Debbie Sneed, Customer Care Representative is an active participant in an event called Singo, it is bingo with songs. Hix said there were 85 participants at the last event that Debbie attended. Hix suggested hosting a Singo event at Ashbury's.

Communication from the Public

Alice Murry a Bolingbrook resident addressed the board on the following:

- The splash pad is a great idea, it will provide great opportunity to a lot of residents' in the area who can't get over to Pelican Harbor. Her only concern was with the sensor malfunctioning causing the water to run all day and all night. Ms. Murray also suggested an outside shower.
- Pickleball Park at Indian Chase Meadows – within two months of the courts opening there are already cracks. Ms. Murray said the district should spend more money to get quality results.
- Suggested keeping the bathrooms open longer and portalets should also stay outside longer for people using the parks.
- How much money did the park district receive for the Indian Chase Boundary land that was sold? Commissioner Hix said each lot (12) sold for \$500 for a total of \$6,000.

Commissioner Hix thanked Ms. Murray for her comments.

New Business

None

Closed Session

None

Adjournment

Commissioner Hix made a motion to adjourn from the Workshop Meeting at 4:57 pm. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
October 19, 2023

President Hix called the meeting to order at 5:00 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix.

President Hix began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second: Commissioner McVey to approve the agenda. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the following meetings:

- A. Monthly Board Workshop Meeting Minutes of September 21, 2023
- B. Monthly Board Meeting Minutes of September 21, 2023

Roll Call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

COMMENTS FROM THE PUBLIC AT MEETING

Mr. Weber, a resident of Bolingbrook addressed board members with a complaint regarding a \$3.00 charge for pickleball. Executive Director Mike Selep said the district put in place the ability for all to participate in activities and to charge a small fee to make it equitable for all in the community. Selep said the district is using the \$3.00 fee to purchase more equipment and supplies. There are a variety of options: \$3.00 per play, buy a punch pass for \$50 for 25 visits or purchase a fitness membership. Selep thanked all the pickleball participants for all they have done.

Alice Murray, a resident of Bolingbrook asked if the district is planning a pickleball tournament this year? Mike Baiardo, Director of Facilities said there is a plan to have a tournament.

ATTORNEY'S REPORT

No report

Commissioner Hix asked Attorney Jey Claudio if we had a draft of the sale agreement reviewed by both parties regarding the sale of properties? Claudio said the attorney representing the resident's is drafting the agreement for all twelve parcels and he is still waiting for the drafts. Hix said it was the board's understanding that until the board has a draft, that has been reviewed by both parties, the park district will not proceed with the fence installation.

LEADERSHIP TEAM REPORT

Executive Director Mike Selep introduced Carson Churchill, a student from the University of St. Francis. Carson will be completing 50 hours of fieldwork with the district gaining experience on a variety of administrative, facility, program and special events areas. Carson said he is looking forward to working with everyone and hoping to gain a lot of experience from this fieldwork.

TREASURER'S REPORT

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$383,113.91, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

Commissioner Vastalo made a motion to approve credentials certificate designating delegates to the Illinois Association of Park Districts Annual Business Meeting to be held on Saturday, January 27, 2024 at 3:30 pm. Executive Director Mike Selep was designated to be the delegate. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Mike Selep, Chris Finn and Mike Baiardo attended the National Park & Recreation Association Conference in Dallas, Texas. Selep reported Plainfield Park District was a finalist for the National Gold Medal Award for Excellence in Parks and Recreation. Hoffman Estates and Champaign Park Districts won their respective categories bringing two Gold Medal Awards home to Illinois.

Mike Selep, Mike Baiardo and Chris Finn shared their highlights of the conference. Also, Cliff Beyer attended the Chicago Build Expo and shared his highlights as well.

The Celebration of Special Recreation was attended by State Senator Rachel Ventura, State Representative Janet Yang Rohr, and Will County Executive Jennifer Bertino-Tarran.

Finance and Technology – Commissioner McKay reported:

Commissioner McKay made a motion approve Ordinance 23-06 Budget and Appropriation Ordinance in tentative form and to set a public hearing regarding such Ordinance for 6:45 pm, December 21, 2023 at the Annerino Community Center Board Room. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

McKay said his meeting with the Finance Committee was very educational. They talked about the future of the district, 2024 budget, short-term and long-term goals. The district still remains in excellent shape.

Buildings, Grounds and Natural Resources – Commissioner McVey reported:

Commissioner McVey made a motion to approve Resolution 23-24 cancelling current service contract with Waste Management of Illinois/Indiana and awarding a one (1) year service with two (2) one-year renewal options to Flood Brothers Disposal Company for recycling and waste collection services at the Bolingbrook Park District facilities. Second: Commissioner Andrews. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

- Staff are working on preparations for the following events: Freaky Fun Friday and Howl-O-Ween 5K.
- Staff are preparing for fall projects such as fall plantings, prescribed burns prep, field/turf maintenance (athletic fields), and many other projects.
- Turf work at the golf course will start soon and Drendel Property Management will begin bunker rebuilding in late fall.
- Crews will be starting on winter snow prep in the coming weeks.
- Several leaks have been detected on the roof at the Trojan concession building. It was determined the roof is beyond repair. Removal and replacement will be completed very soon.

- Fall sports continue and fields are being used for practices and games. Staff has been on top of mowing, painting and cleaning up athletic areas of refuse. The BAC outdoor athletics will be wrapping up at the end of the month and early November. After sports groups wrap-up their seasons staff will do turf work weather permitting.

Project Updates:

- Bids were released on Monday, October 2 for the HVAC replacement project at Ashbury's at Boughton Ridge. Bid opening is scheduled for Thursday, October 26. This project is funded through the American Rescue Plan Act (ARPA) in conjunction with Will County.
- Staff will be putting the ACC Roof Replacement project out to bid on Monday, October 30. Bid opening is scheduled for late November.
- Pulte at Sawgrass has been completing punch listed items. Basketball court was re-asphalted and some restoration has continued. No formal closing dates yet.

Recreation & Facilities – Commissioner Hix reported:

- Hix asked staff to address the goose poop problem at BRAC.
- Fall Fest estimated over 2,000 people
- Fitness – recorded over 7,000 visits for fitness and group fitness classes for September.
- Aquatics – over 111,000 people in attendance through September.
- Aquatics – daily admissions brought in over half a million for the whole year ending in September 2023, exceeding by over \$57,000.
- Day 1 Sports had 110 participants throughout the variety of sports offered for session 1.

Marketing – Commissioner Andrews reported:

- PT Solutions attended the Thursday night volleyball league and featured various stretching techniques for league participants to reduce injury and soreness.
- The marketing team attended a Garba event. The Garba is a traditional Indian dance form that brings people together in a joyful celebration of culture, community, and togetherness.
- Innovation Committee update: each department head is meeting with their team to develop three short-term and long-term goals to work with teens. The next meeting is November 1.
- All marketing metrics are holding, and customer care interactions are a little low due to the start of the school year.

Golf Course & Ashbury's – Commissioner Andrews reported:

- Ashbury's and Boughton Ridge Golf Course's bottom line through the end of September is ahead of last year in terms of total revenues and expenses. The comparison to last year through September remains strong, with total revenue up 5.4% and expenses remaining under budget.
- Overall revenue for golf did not meet budget this month, however, it is tracking ahead of last year's budget.
- Operational expenses have been well managed throughout the year.
- KemperSports hosted a second Fireside Chat to discuss upcoming events and operations and to allow for input from attendees.
- Ashbury's hosted the Bolingbrook Chamber Thank Goodness It's Thursday event on Thursday, September 28 from 4:30-6:00 pm. There were 20 chamber members from a variety of different industries. Bruce Huctheon presented information to the group regarding golf, restaurant and banquet operations.
- Sue Vastalo and Mike Selep joined Kemper staff at the US Foods Test Kitchen on October 5. Topics for discussion included food costs, menu preparation, and staff training. There was a follow up meeting on October 10 to further discuss possible menu items.
- Ashbury's will be participating in the Bolingbrook Chamber Holiday Cheer Charity Cocktail Party Event on Thursday, December 7 at the Holiday Inn. Ashbury's will be matched up with a

charity. There will be five restaurants with respective charities that will provide a bartender who will serve a signature cocktail to each attendee. Attendees will vote on their favorite cocktail, which will produce dollars for the charity and awareness for the restaurant. The winner of the challenge will have the opportunity to host the event next year.

Upcoming Events:

- Wine tasting – October 26
- Superintendents Spooktacular Course Revenge – October 26
- Bacon Fest – November 18

NWCSRA - Commissioner Andrews reported:

- Annerino Community Center hosted the 2nd Annual Celebration of Special Recreation on Saturday, October 7. There was a huge attendance by individuals with disabilities. Additions to this year's event included adapted rock climbing, wheelchair rugby, music therapy, a variety of speakers, food trucks, DJ, and vendor/resource fair.
- Sensory Oasis at the Annerino Community Center will host an open house from 12-3:00 pm on Saturday, October 21. All attendees will receive a discount off their first individualized sensory session. The room is designed to provide therapeutic benefits to those with autism, sensory processing disorder, ADHD, Veterans with anxiety and PTSD, seniors with dementia or limited mobility, teens and adults with anxiety or other mental health diagnosis, individuals with a wide array of disabilities and children who need to regulate their bodies and emotions.
- The NWCSRA Pancake Breakfast Fundraiser will be held on Sunday, October 22 from 8:00-11:00 am at the Lockport American Legion (15052 Archer Ave., Lockport). Tickets are \$10 per person. Come enjoy food, raffles and artwork created by NWCSRA participants. Use QR code below to purchase and utilize receipt as ticket.
- Annual NWCSRA Recognition Dinner is scheduled for Thursday, December 7 from 6:30-9:00 pm at the Bolingbrook Golf Club. Great time for gathering to celebrate with food, recognition of the NWCSRA community, and of course, dancing. Please RSVP by November 15.

UNFINISHED BUSINESS

None

COMMUNICATIONS FROM THE PUBLIC

Mr. Weber asked if senior citizens can receive a special rate for pickleball due to most of seniors being on a fixed income. Selep said that could be a possibility as staff takes a look at the fees.

Alice Murray, a Bolingbrook resident asked if anyone could use the Sensory Room at any time. Selep said it is a supervised activity and must be scheduled through NWCSRA.

Ms. Murray asked if there would be a vet on staff during the Howl-O-Ween 5K? Gwendolyn Fuesz said there would be police officers there and many water stations along the way for the dogs.

Ms. Murray asked why the park district switched to Flood Brothers. Commissioner Hix said because the current recycling company kept raising prices and fees.

Ms. Murray said she just heard how great the district was generating revenue and asked is that why the district is charging everyone \$3.00 to play pickleball. Commissioner Hix said the fees are in response to costs incurred.

Ms. Murray asked who is MWRD that is providing free Bio Solids for the district's playgrounds and athletic fields? Chris Finn, Director of BGNR said MWRD is Metropolitan Water and Reclamation District. They recycle waste.

NEW BUSINESS

None

ANNOUNCEMENTS

None

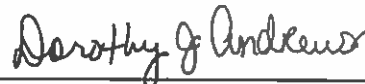
CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second: Commissioner Andrews to adjourn from the regular board meeting at 7:26 pm. All in Favor "Ayes".

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**