

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
October 23, 2025

President Hix called the meeting to order at 6:30 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner McVey. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Debbie Chase, Director of Business and Finance said each year the district prepares the budget which establishes the district's revenues and expenses. The Budget and Appropriation Ordinance 25-09 gives the district the legal spending authority to use those monies. This will be presented in a tentative form.

Reminders/Upcoming Events

- IAPD Best of the Best Awards is Friday, October 24.
- Commissioner Andrews shared, with the board, a certificate of congratulations from Senator Capple for our Intergovernmental Cooperation Agreement with Valley View School District.
- Budget workshops will be November 5 and November 13 from 5-8pm
- IAPD Legal Symposium will be televised live at Annerino on Thursday, November 6.
- IAPD/IPRA Conference is January 29-31, 2026.
- NWSCRA is hosting their Annual Recognition Dinner on Wednesday, December 10.
- Knights of Columbus NWSCRA Christmas Party is Saturday, December 6.

Future Discussion - Executive Director, Mike Selep

- Staff will be reaching out to schedule Liaison Meetings week of October 27-31.
- Distribute list of 2026 Board Meeting dates and times.
- Distribute proposal for expanded Holiday pay for Christmas Eve and New Year's Eve. Some discussion ensued.
- Mike Selep gave a brief presentation for an upcoming innovation project – "NobleWins Bench" at Knights of Columbus Park.
- Kai Wahlgren gave a brief presentation/video for a new concept he saw at the NRPA Conference. Retractable obstacle course for pools.

Selep received a request from the BAC groups to post signs on our fields and sport courts that read "No Pets". Mike said people aren't picking up after their pets. This is not in our General Use Ordinance and would have to be created.

Public Comment

None

Unfinished Business

None

New Business

None

Closed Session

None

Adjournment

Commissioner Hix made a motion to adjourn from the Workshop Meeting at 7:08 pm. Second Commissioner: McKay. All in Favor, "Ayes".

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Sue Vastalo

BOLINGBROOK PARK DISTRICT
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Board Meeting Minutes
October 23, 2025

President Hix called the meeting to order at 7:09 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Dena Fink began the meeting with the Pledge of Allegiance.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner Andrews. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

President Hix made a motion to approve the following meetings:

- Monthly Board Workshop Meeting Minutes of September 25, 2025
- Monthly Board Meeting Minutes of September 25, 2025
- Closed Session Meeting Minutes of September 25, 2025

Second: Commissioner Andrews. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

Commissioner Andrews received correspondence from Peter Parks asking for additional gym time for his volleyball teams. Anthony Morelli said they were asking for use of all 4 courts. Currently they have 3 courts on Tuesday nights and 2 courts on Sunday. Through talks the district was able to give 365 Volleyball all four courts on those two days.

President Hix presented and read a Proclamation to Dena Fink for performing the Heimlich M:00aneuver on a patron at Ashbury's. Dena thanked the board.

PUBLIC COMMENTS

None

ATTORNEY'S REPORT

No report.

LEADERSHIP TEAM REPORT

None

TREASURER'S REPORT

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$521,692.85, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: McVey, Vastalo, McKay, Andrews, President Hix. Nays: None. Absent: None. Motion passed 5/0.

LIAISON REPORTS

Administration and Personnel – Commissioner Andrews reported:

- The 2026 Annual IAPD/IPRA Soaring to New Heights Conference will be held Thursday, January 29 – Saturday, January 31 at the Hyatt Regency Chicago.
- Operations Team members and Commissioners have been invited to participate in sessions of interest during virtual participation of the Annual IAPD Legal Symposium on Thursday, November 6 from 9:00am to 2:30pm at the Annerino Community Center.

Finance and Technology – Commissioner McKay reported:

- The Budget and Appropriation Ordinance is presented in tentative form for Board approval. The budget must be approved in tentative form and be available for the public review at least 30 days prior to its passage in final form at the December 18, 2025 meeting. The draft may be amended prior to final approval. A public hearing on the budget is scheduled for 6:45 pm prior to the regular 7:00 pm meeting on December 18, 2025.

Based on staff Recommendation Commissioner McKay made a motion to approve Ordinance 25-09 Budget and Appropriation Ordinance in tentative form and to set a public hearing regarding such Ordinance for 6:45 pm, December 18, 2025 at the Annerino Community Center Board Room. Second Commissioner Andrews. Roll call. Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.

- Tina Simpson, Business Manager attended the IGFOA Conference from September 15 through September 17. The conference included beneficial sessions that covered topics such as automation, managing and detecting threats and policies that have an impact. In addition, the Illinois Municipal League provided a 2025 Legislative Update.
- Debbie Chase, Director of Business and Technology attended the NRPA Conference from September 15 through September 18. There was a strong focus on AI in real practice, innovation, employee development and motivation.

Buildings, Grounds and Natural Resources – Commissioner Hix reported:

- Irrigation systems will be blown out at Lily Cache Sports Fields, Trojan Football Field, and the splashpad (Central Park).
- Working on the new and improved fence surrounding the turbine pump and motor at Pelican Harbor.
- Fall Fest was huge success.
- Wood chips were added to 15 playgrounds in September.
- Staff will be going out to assess the soccer fields at LCSF to determine the condition of the fields. Staff will determine what fields they will suggest to the Bolingbrook Soccer Club to close for 2026.
- Tree removal and planting continue.
- Tree planning at Knights of Columbus Park is on Saturday, October 25.
- Staff are working on a forestry management plan with Davey Resource Group.
- Knights of Columbus Trail project has begun. Asphalt contractor anticipates trail completion by end of October (weather dependent).

Recreation & Facilities – Commissioner McVey absent.

Recreation

- Fall session 2 for gymnastics, cheer, and ninja classes begin on October 27.
- Enrollment for REACH 2025-2026 school year is picking up at the two sites: Pioneer and Jonas Salk Elementary School.
- Brand new teen classes, events, and service hours will be offered in the winter brochure.
- A Craft and Sip event at Ashbury's took place Friday, October 3 with 14 participants. Everyone in attendance was able to choose a unique item to repaint as a Halloween decoration.
- Pumpkin Shoot Archery is scheduled for November 1.
- Howl-O-Ween 5K took place on Saturday, October 11 with 205 participants.
- The district had an increase in sponsorships for Howl-O-Ween 5K with the additions of Meijer, VCA, Midas and Lazy Dog alongside our returning sponsors of Culligan and Pet Supplies Plus.
- Fall Fest was A huge success with 3,000 residents.
- Freak Fun Friday was busy - 2,500 to 3,000 attended.
- 27 people volunteered at this year's Fall Fest on September 27, they helped with event set-up, monitored and ran several activities, and helped give breaks to other volunteers and staff.

Athletics

- Adult softball has 6 new teams. In total there has been an increase of 9 Bolingbrook Park District teams compared to 2024.
- Day One Sports Academy started their first session for fall.
- Fall session 2 classes are open for registration as well, with class offerings on Mondays, Tuesdays, Wednesdays, Thursdays and Saturdays.

Fitness

New Classes for Group Exercise

- Butt & Gutt Wednesday Nights
- KUKUWA coming November
- Strong Nation coming November

Aquatics

- Pelican Harbor Special event is Parkie's Pumpkin Patch on October 24 from 6:00 – 8:00 pm.
- The Pelicans Swim Team fall/winter season began on September 8. We have 97 participants this season. 26 athletes are new to the team this season.

Marketing – Commissioner Vastalo reported:

- Bolingbrook Park District's App is now live. Subscribers to the app jumped to 588 by the end of September and hit 848 by October 11. The most active module to date is the My Account module.
- Keller Candle Company attended the October 5 Customer Care meeting and hosted a candle making workshop for our Customer Care Team in honor of Customer Service Week. It was a great way to say "Thank You" to our service team.

Golf Course & Ashbury's – Commissioner Vastalo reported:

- Total revenues for the month of September were \$18,897 above budgeted revenue, which is 10.5% higher than budget. Revenues are \$136,637 above year-to-date compared to 2024. Revenues year-to-date exceeded budget by \$16,621 in the three revenue areas
- Upcoming events:
 - Superintendents Revenge – October 25
 - Comedy Night – November 29
 - Chamber of Commerce Holiday Cheer Charity Event – December

NWCSRA - Commissioner Vastalo reported:

- The 4th Annual Celebration of Special Recreation was extremely successful with increased attendance of individuals. It allowed opportunities for individuals to explore and try adaptive activities for people of all ages and abilities. New hit items this year included mini-horses and mini-donkeys and adaptive golf. Successful mainstays returned with volunteers from St. Francis University heading up sit volleyball and goal ball as well other service providers heading up clay play, therapeutic music and drama, sensory room activities, adaptive black light glow painting and gymnastics.
- It allowed opportunities for individuals to explore and try adaptive activities for people of all ages and abilities.

- NWCSRA is excited to add two new full-time Program Coordinators to help meet increased program demand. Emily DeVaux and Terry Bryant.
- Knights of Columbus Party hosted by Council #6521 has been scheduled for Saturday, December 6 at St. Dominic Parish at 12:30pm

UNFINISHED BUSINESS

None

PUBLIC COMMENT

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURNMENT

Commissioner Hix made a motion to adjourn from the regular Board Meeting at 7:40 pm.
Second: Commissioner McKay. All in Favor "Ayes".

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Sue Vastalo