

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Workshop Meeting Minutes**  
**December 18, 2025**

President Hix called the meeting to order at 6:30 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner Andrews. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

**District Operations and Activities Update**

Executive Director reviewed the following Resolutions and Ordinances:

Commissioner Vastalo will provide review of Semi-Annual Review of Closed Session Minutes with recommendation to have three sessions remain confidential. Resolution 25-31 Destruction of certain Park District Closed Session Audio Recordings.

Debbie Chase, Director of Finance and Technology reported for board approval:

- Ordinance 25-09 an Ordinance making a combined annual Budget & Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2026 and ending December 31, 2026.
- Ordinance 25-20 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2025.

Chris Corbett, Superintendent of Projects and Loss Prevention reported for board approval:

- Resolution 25-29 approving the professional services for planning, design, and construction documents for 2 Bolingbrook Park District parks (Liberty Park and River Hills Park) letter with Design Perspectives.

Dave Burisek, Fitness Manager reported for board approval:

- Resolution 25-30 a three-year Lease Agreement between American Financial Services, Inc. (Lessor) and Bolingbrook Park District (Lessee) for 5 Precor EFX 835 Elliptical and 4 NuStep T-5XR Recumbent Cross Trainers. This replaces the old and out of date equipment.

Debbie Chase talked about Strengths coaching for different groups within the district and would like to set up training for the Board of Commissioners. The board agreed and will send Debbie dates and times that will work for them.

**Reminders/Upcoming Events**

- IAPD/IPRA Conference – January 29-31, 2025
- A parent of NWCSRA will be attending the board meeting tonight. A letter was sent to the board.

- Chris Corbett reported 28 more annexations will come before the board for approval in the upcoming months. There are 42 total properties the district is looking to annex.
- Chris reported on a new development by Paul Clarkson of Riverview Subdivision located at Regan Blvd & S. Naperville Rd) for 55+ . The Developer requests consideration of waiving the impact fees due to it being a senior development. Chris will keep the board updated on the progress.

Selep said the new Park Police Officer Jeff Weber will be introduced at tonight's board meeting.

**Public Comment**

None

**Unfinished Business**

None

**New Business**

None

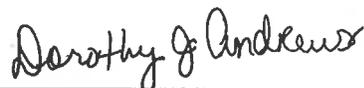
**Closed Session**

None

**Adjournment**

Commissioner Hix made a motion to adjourn from the Workshop Meeting at 6:43pm. Second Commissioner: McKay. All in Favor, "Ayes". Motion passed 5/0.

**Minutes Verification Signature**



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**Bolingbrook Park District Board Secretary  
Dorothy Andrews**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**FY 2026 Budget and Appropriation Ordinance Public Hearing Meeting Minutes**  
**December 18, 2025**

President Hix called the FY 2026 Budget and Appropriation Ordinance Public Hearing to order at 6:45 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix.

Motion Commissioner Hix, second: Commissioner McVey to approve the agenda as submitted. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Hix made a motion to open the Public Hearing regarding the FY 2026 Budget and Appropriation Ordinance. Second: Vastalo. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passes 5/0.

**Comments from the Public**

No comments or questions from the Public.

**Comments from Board Members**

No comments or questions from Board Members.

**Motion to Adjourn**

Commissioner Hix made a motion to close the Budget and Appropriation Ordinance Public Hearing at 6:48pm. Second: Commissioner McKay. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Hix made a motion to adjourn from the Budget and Appropriation Work Shop at 6:48pm. Second: Vastalo. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

**Minutes Verification Signature**



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**Bolingbrook Park District Board Secretary**  
**Dorothy Andrews**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Board Meeting Minutes**  
**December 18, 2025**

President Hix called the meeting to order at 7:00 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Commissioner Vastalo began the meeting with the Pledge of Allegiance.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner McKay. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

President Hix made a motion to approve the following meetings:

- Budget Work Shop Meeting Minutes of November 5, 2025
- Budget Work Shop Meeting Minutes of November 13, 2025
- Monthly Board Work Shop Meeting Minutes of November 20, 2025
- Monthly Board Meeting Minutes of November 20, 2025

Second: Commissioner Andrews. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passed 5/0.

**CORRESPONDENCE TO THE BOARD FROM PUBLIC**

Commissioner Vastalo received a letter from Gary and Babbs Olszanowski and shared the letter with board members. Vastalo said it outlines concerns regarding communications and ADA accommodations related to their daughter Emily's participation in the NWCSRA adult day program. Vastalo said the Bolingbrook Park District is a member of the NWCSRA, but the park district does not own the SRA nor have authority over it. Vastalo went on to say this is a challenging situation and requested the Executive Director, Mike Selep, meet with the Olszanowski family and NWCSRA staff to discuss these concerns. The board's goal is to support Emily's participation in the SRA and improve communication among all parties. Vastalo said the board appreciates their correspondence and invites them to speak during public comment at tonight's meeting. Vastalo also said each speaker is limited to 3 minutes. This is a rule for all speakers as it's important that we treat all speakers in the same manner.

**PUBLIC COMMENTS**

Gary Olszanowski expressed concerns regarding the NWCSRA, including NWCSRA's compliance with various ADA rules and communication with NWCSRA staff regarding application for admitting Emily back into the adult Cruiser program. He stated that he contacted the Illinois Attorney General and the Department of Justice to investigate the NWCSRA but did not request an investigation into the park district. Mr. Olszanowski said his wife and he are

addressing the park district because it is the host and they are having issues with the SRA. He stated he would like to take steps to sit down with everyone involved.

President Hix thanked Mr. Olszanowski for his input. President Hix stated the NWCSRA is a separate entity with their own board, and the Bolingbrook Park District has a member on the board that represents the park district. The park district board will take it under advisement and Executive Director Mike Selep will be in contact.

### **ATTORNEY'S REPORT**

No report

### **MOTION TO REPORT ON REVIEW OF CLOSED SESSION MEETING MINUTES**

Commissioner Vastalo made a motion to report on the review of closed session meeting minutes.

Commissioner Vastalo reported the Board has completed the semi-annual review of Closed Session Meeting Minutes as there is still a need for confidentiality for the following meetings:

- July 17, 2025
- August 21, 2025
- September 25, 2025.

In addition, there is a need for continued confidentiality for all previously identified Closed Session Meeting Minutes and the board is recommending destruction of Closed Session Meeting Minutes that are older than 18 months with the exception of March 17, 2022 due to the sensitive nature of the meeting upon recommendation from legal council.

Second: Commissioner Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.

### **LEADERSHIP TEAM REPORT**

Executive Director Mike Selep introduced Officer Jeff Weber the park district's new Park Officer. Officer Weber has worked in Bolingbrook since 2006 (midnight shift). Officer Weber is looking forward to working as a liaison between the park district and the police department. The Board welcomed Officer Weber.

### **TREASURER'S REPORT**

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$861,150.43, subject to audit. Second: Commissioner Andrews. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passed 5/0.

### **LIAISON REPORTS**

**Administration and Personnel** – Commissioner Andrews reported:

Commissioner Andrews thanked Office Weber for his services moving forward.

*Commissioner Vastalo made a motion to approve Resolution 25-31 the destruction of certain Park District closed session audio recordings. Second: Commissioner McVey. Roll call: Ayes: McVey, Vastalo, McKay, Andrews, President Hix. Nays: None. Absent: None. Motion passed 5/0.*

**Finance and Technology** – Commissioner McKay reported:

The Budget and Appropriation Ordinance for budget year 2026 is being presented to the Board for approval. The total expense, excluding interfund transfers, for next year's budget and appropriation is estimated at \$32,200,970. This reflects a 4% increase in expense over budget year 2024.

*Based on staff recommendation Commissioner McKay made a motion to approve Ordinance 25-09 an Ordinance making a combined annual Budget and Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2025 and ending December 31, 2025. Second: Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.*

The Tax Levy Ordinance is being presented to the Board for approval. The total tax extension of \$11,293,162, exclusive of debt service, is based on a 5.5% increase in EAV, and growth of new property of \$59,000,000.

*Based on staff recommendation Commissioner McKay made a motion to approve Ordinance 25-20 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2025. Second: Andrews. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passes 5/0.*

Commissioner McKay reported in the last eighteen months the cash flow every month has been an improvement over the present same period last year. Under budget in most areas and revenue is exceeding expectations. Great work by the staff!

**Buildings, Grounds and Natural Resources** – Commissioner Hix reported:

The 2026 work plan includes the replacement of two playgrounds (River Hills Park & Liberty Park). The Bolingbrook Park District is looking to sign a contract with Design Perspectives, Inc. for the 2026 playground designs as per the district work plan.

*Commissioner Hix made a motion to approve Resolution 25-29 approving the professional services for planning, design, and construction documents for 2 Bolingbrook Park District parks (Liberty Park and River Hills Park) letter with Design Perspectives. Second: Vastalo. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.*

As part of our advance planning for the 2026 operating year, staff have begun contacting key vendors to schedule several major maintenance and facility improvement projects. Early outreach supports timely completion and ensures vendor availability.

The initial group of projects for which scheduling discussions have begun includes: Quarterly Pool Deck Washing, securing recurring vendor availability for seasonal cleanings throughout 2026, B&G hot water heater and river and plunge pool slide.

- Park ID signs were brought into the shop to be repaired & repainted.
- Staff have taken down all the volleyball nets and some garbage cans for the winter months.
- Staff removed the old dumpster fence at the DD Center as it was old and falling apart.
- Replaced broken vandalized tables.
- Staff continue to make repairs and inspect playgrounds.
- Staff could not complete all turf repairs for this fall. With the short window after the fall athletic seasons end and the first snow we only got some of the turf work completed.
- Windscreens have been removed from baseball and softball fields.
- The turf crew has finished up mulching leaves in the parks and around facilities for the season.
- The horticulture crew has installed holiday decorations at facilities and completed some fall cutbacks of perennial landscape beds.
- Staff have completed all work at Knights of Columbus for the tree planting and tree removal grants from Trees Forever submitted our final report.
- Staff continue to work with Will County to research other annexable properties within the Village of Bolingbrook.

Commissioner Hix welcomed Officer Jeff Weber.

**Recreation & Facilities** – Commissioner McVey reported:

*Recreation*

*With staff recommendation Commissioner McVey made a motion to approve Resolution 25-30 approving three-year Equipment Lease Agreement between American Capital Financial Services, Inc. (Lessor) and Bolingbrook Park District (Lessee) for 5 Precor EFX 835 Elliptical and 4 NuStep T-5XR Recumbent Cross Trainers. Second: Commissioner McKay. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passed 5/0.*

- The preschoolers performed their winter songs for families on December 11 and 12.
- Registration for the 2026–2027 school year will open in March 2026.
- BPD Dance Company dancers performed at the Village’s Festival of Lights event on December 7. Their next performance will be at Winterfest on January 24.
- Save the date! Our Annual May Dance Concert will be held on Sunday, May 3 at Bolingbrook High School with the theme “When I Grow Up”. Following the May Concert, we will have a FREE BPD Dance Company showcase in the Bolingbrook High School Auditorium.
- The 2025 theatre season concludes with the production of A Snow White Christmas on Friday, December 19 at 6:00 pm and Saturday, December 20 at 12:00 pm. Performances are held at Brooks Middle School in the auditorium.
- Two camps will be offered over the winter break. Lil Ninjas Camp, ages 4-6 years, is on Monday, December 29 from noon-1:30 pm. Youth Gymnastics Camp, ages 6-13 years, is on Monday, December 29 from 2:00-4:00 pm.

*Athletics*

- Adult athletic leagues saw a total increase of 10 teams for 2025, increasing our total team registration from 130 teams in 2024 to 140 teams in 2025.
- For 2026 the Adult Athletic Leagues are looking to create individual registration for leagues for individuals looking to play in the leagues but don’t have a team.
- Martial Arts programs have exceeded the projected year-to-date numbers by a total of 76 participants. In total, Martial Arts programs are sitting at 996 participants for 2025.

*Fitness*

- November 2025 recorded 933 memberships: 35 new memberships and 41 renewals.
- November recorded 3,850 Group Fitness visits for the month with represents 50% of our total visits for Lifestyle.
- New Fitness Classes for Group Exercise
  - Butt & Gutt Wednesday Nights
  - KUKUWA Wednesday Nights
  - Teen Hip Hop/Break Dancing -TBD
  - Les Mills Body Pump Heavy - TBD
  - Les Mills SHAPES - TBD

*Aquatics*

- Bolingbrook High School boys swim team started in November. This is the fourth year BHS is using the indoor Pelican Harbor Aquatics Park lap lanes for practice. This is a great partnership.

- On November 1, the Pelicans Swim Team hosted its first dual competition meet of the season, against the Elk Grove Stingrays. The Bolingbrook Pelicans won the competition, earning 535 points.

**Marketing** – Commissioner Vastalo reported:

- The Marketing and Communications Manager purchased a new printer to improve printing processes and save printing costs at the same time. The printed guides have an upgraded cover to improve readability and the overall look.
- A community roundtable was held at the Bolingbrook Community Center on Monday, November 17. The meeting was attended by representatives from government entities in Bolingbrook and Will County. The group discussed how we all support members of our community. Ideas were shared on further support.
- Customer service audits were completed for the month of November. Feedback was positive. A few customers did state that they enjoy having conversations with our staff because they feel there are not many places where staff will have conversations anymore.

**Golf Course & Ashbury's** – Commissioner Vastalo reported:

- Overall golf revenue (greens fees, golf league, riding cart and pro shop revenues) exceeded budget by \$4,752 (22.3%) in November; exceeding overall revenue collected this year by \$49,608 over 2024.
- Restaurant revenue exceeded budget by \$3,875 and was \$6,872 over revenue collected last year for the month.
- Overall operating expenses were well controlled for the month.
- Hosted the Chamber of Commerce Holiday Cheer Charity Event on December 4. There were over 150 people present.

**Upcoming Events**

- Comedy Night – January 31, 2026
- Frostbite Open – February 21, 2026
- Trivia Nights are continuing each Tuesday night.
- All You Can Eat Fish Fry on Friday nights

**NWCSRA** - Commissioner Vastalo reported:

- Bolingbrook Knights of Columbus Council #6521 and the Bolingbrook Lions Club conducted another spectacular Holiday Lunch on Saturday, December 6 with over 100 NWCSRA participants in attendance.
- NWCSRA Annual Recognition Banquet was held at the Bolingbrook Golf Club on Wednesday, December 10
- NWCSRA will be celebrating their 50<sup>th</sup> Anniversary this year on 2026.

**UNFINISHED BUSINESS**

None

**PUBLIC COMMENT**

None

**NEW BUSINESS**

None

**ANNOUNCEMENTS**

Commissioner McKay wished everyone Happy Holidays!

Commissioner Vastalo wished everyone a Merry Christmas and a Happy New Year.

Commissioner Vastalo announced she would be resigning from her position as board member starting in January and thanked the board for their time.

**CLOSED SESSION**

Commissioner Hix made a motion to enter into Closed Session at 7:45pm pursuant to 5 ILCS 120/2 (c) for the purpose of discussing: (11) Pending or probable litigation. Second: Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

President Hix made a motion to adjourn from Closed Session at 8:11pm. Second: Commissioner Andrews. All in Favor "Ayes".

**ADJOURNMENT**

Commissioner Hix made a motion to adjourn from the regular Board Meeting at 8:12pm. Second: Commissioner McKay. All in Favor "Ayes".

**Minutes Verification Signature**



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**Bolingbrook Park District Board Secretary  
Dorothy Andrews**