

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
February 15, 2024

President Hix called the meeting to order at 6:30 pm. Roll call: Andrews, Vastalo, McVey, President Hix. Absent: McKay.

Motion Commissioner Vastalo, second: Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passed 4/0.

District Operations and Activities Update

Executive Director Mike Selep turned the floor over to Tricia Dubiel, Superintendent of Business and Technology to review the following Ordinances and Resolution:

- Ordinance 24-03 authorizing a supplemental property tax levy to pay the principal of and interest on the outstanding General Obligation Limited Park Bonds, Series 2019C, of the District.
- Ordinance 24-04 authorizing a supplemental property tax levy to pay the principal of and interest on the outstanding General Obligation Limited Park Bonds, Series 2023, of the District.
- Resolution 24-06 removing Ron Oestreich and adding Michael Selep as the Park District's authorized representative for the purpose of wire transfers with Wintrust.

The Board had no questions.

Bill Oetzel, Systems Support Manager reviewed the following Resolutions:

- Resolution 24-05 approving Requisition #REQ0013601 with Mindsight in the amount of \$43,703.09 for capital asset replacement of three firewalls.
- Resolution 24-07 approving a Statement of Work dated January 10, 2024, with Heartland Business Systems for M365 Migration.
- Resolution 24-08 approving the Purchase Order for Cisco Collaboration Flex Plan 3.0-Renewal for SUB796335.

The Board had no questions.

Chris Corbett, Superintendent of Projects and Loss Prevention reviewed the following Ordinance:

- Ordinance 24-02 Agreement with Kids Around The World in regard to removal of playground equipment at Champions Park, Lilac Park and Bloomfield Oasis Park (Rockford, IL). Kids Around The World remove equipment and is sent overseas to other third world nations to provide playgrounds that they may not have.

Commissioner Hix said a member of the community was pleased to hear the playground equipment is being reused.

Operational Updates

Auditors Letters – Tricia Dubiel reported Lauterbach and Amen is conducting the district's annual audit and they will be reaching out to the board with a questionnaire. All board members said they would correspond to the questionnaire electronically.

Selep reported staff will be providing information and working with the board on the future of Ashbury's. Selep said the landscape is changing in terms of restaurants and the golf industry and we will be addressing the changes.

Selep reported we will be adding extra early hours for pickleball in the summer. The district is offering various options that will include: Lifestyles Fitness Pass for \$29, a 20-punch pass for \$50. If you are 62 years and older we are offering a senior discount for a punch pass instead of \$50 it will be \$25 (instead of \$2.50 per play it will be a \$1.25 per play). The park district offers the lowest rates for pickleball of any of the surrounding suburbs. In addition, there is the Silver Sneakers program offered through insurance companies that provides free memberships for seniors. Also, the district is offering a discounted membership through financial support. Selep said by offering these discounts we are helping to address a variety of different concerns that seniors may have with pickleball.

Selep reported the district is currently looking at a variety of different options for the police agreement to make sure the district provides the best security for our programs and services, keeping in a fiscally responsible manner.

Mike Baiardo, Director of Facilities reported at the February Bolingbrook Athletic Council (BAC) meeting the groups were given the agreement for 2024. The agreement will be reviewed by all the groups' board members. The goal is to bring the BAC Agreement before the Park District Board members for approval at the March board meeting. Staff will also be working with board members to review the district's current process for facility allocation, the expectations of the groups and how BAC is run. The park district is looking to a three-year agreement for 2025 and up.

Public Comment

Commissioner Hix reviewed the guidelines for speaking under Public Comments:

- A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under PUBLIC COMMENTS are limited three (3) minutes, and each person shall only be permitted to speak once.
- All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
- Please do not repeat comments that have already been made by others.

Randall Kloeder a resident of Bolingbrook praised the board for what they have done for pickleball. Mr. Kloeder feels it is a good adjustment and hopes they can get some of the seniors back they have lost.

Alice Murray a resident of Bolingbrook suggested having a beginner's class for pickleball. She also suggested a swipe card to enter the gym, it would be much easier than having to go check in at the desk to sign in. Commissioner Hix commented there is no swipe system for the gym doors.

Mr. Weber a resident of Bolingbrook suggested going back to swiping in at the Lifestyles desk to enter the gym.

Unfinished Business

None.

New Business

None


Closed Session

None

Adjournment

Commissioner Hix made a motion to adjourn from the Workshop Meeting at 6:50 pm. Second: Commissioner Vastalo. All in Favor "Ayes".

Minutes Verification Signature

A handwritten signature in cursive script that reads "Dorothy J. Andrews".

**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
February 15, 2024

President Hix called the meeting to order at 7:00 pm. Roll call: Andrews, Vastalo, McVey, President Hix. Absent: McKay.

President Hix asked Mr. Juarez to begin the meeting with the Pledge of Allegiance.

Motion Commissioner Hix, second: Commissioner Andrews to approve the agenda. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passed 4/0.

Motion Commissioner Hix, second: Commissioner McVey to approve the following meetings:

- A. Monthly Board Workshop Meeting Minutes of January 18, 2024
- B. Monthly Board Meeting Minutes of January 18, 2024
- C. Closed Session Meeting Minutes of January 18, 2024

Roll Call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passed 4/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

PUBLIC COMMENTS

None

ATTORNEY'S REPORT

No Report

LEADERSHIP TEAM REPORT

Executive Director Mike Selep displayed a plaque from the Illinois Association of Park Districts certifying the Bolingbrook Park District has been an IAPD member since 1971 and is a member in good standing for the year 2024 and is entitled to all benefits and privileges thereof.

Selep informed board members there will be a couple of introductions of new staff at the March board meeting.

TREASURER'S REPORT

Commissioner Hix made a motion for the approval of payment of bills including travel reimbursement in the \$391,588.81, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passed 4/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

A group of 27 Bolingbrook Park District staff and commissioners attended the IAPD/IPRA Soaring to New Heights Conference in Chicago January 25-27.

Staff activated the Perry Weather application starting Wednesday, January 24. It provides staff the ability to setup pre-arranged weather alerts.

Finance and Technology – In the absence of Commissioner McKay, Commissioner Hix reported:

Commissioner Hix made a motion to approve Ordinance 24-03 authorizing a supplemental property tax levy to pay the principal of and interest on the outstanding General Obligation Limited Park Bonds, Series 2019C, of the District. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Commissioner Hix made a motion to approve Ordinance 24-04 authorizing a supplemental property tax levy to pay the principal of and interest on the outstanding General Obligation Limited Park Bonds, Series 2023, of the District. Second: Commissioner Andrews. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Commissioner Hix made a motion to approve Resolution 24-06 removing Ron Oestreich and adding Michael Selep as the Park District's authorized representative for the purpose of wire transfers with Wintrust. Second: Andrews. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Commissioner Hix made a motion to approve Resolution 24-05 approving Requisition #REQ0013601 with Mindsight in the amount of \$43,703.09 for capital asset replacement of three firewalls. Second: Vastalo. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Commissioner Hix made a motion to approve Resolution 24-07 approving a Statement of Work dated January 10, 2024, with Heartland Business Systems for M365 Migration. Second: Commissioner McVey. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Commissioner Hix made a motion to approve Resolution 24-08 approving the Purchase Order for Cisco Collaboration Flex Plan 3.0-Renewal for SUB796335. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Buildings, Grounds and Natural Resources – Commissioner McVey reported:

Commissioner McVey made a motion to approve Ordinance 24-02 regarding agreement with Kids Around The World in regard to removal of playground equipment at Champions Park, Lilac Park and Bloomfield Oasis Park. (Rockford, Illinois). Second: Commissioner Andrews. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passes 4/0.

Annerino Community Center Parking lot has been a drop off location for electronics recycling since June 2020 on Tuesday nights for the Will County Green Program. Since opening in June 2020, our site has collected 316,138 pounds of electronics from 4,059 households. Our site accepted 76,095 pounds of residential electronics and served at least 886 households in 2023.

Staff have been very busy with park maintenance and getting ready all spring sports.

Congratulations is in order for one of our NRHT grounds workers; Kim Rutkowski on being awarded an Outstanding Midwest Institute of Parks Executives (MIPE) Park Employees at the MIPE Annual Awards Luncheon on January 18.

Annerino Community Center roof replacement project began on Monday, February 5th.

Sandblasting on the Outdoor PH Leisure pool started on Friday, February 2nd.

Installation of the 2024 playgrounds (Lilac, Champions, Bloomfield Oasis) went out to bid on Monday, February 5th. Bid opening will take place on Wednesday, February 28th

Recreation & Facilities – Commissioner Hix reported:

Recreation

- The district hosted Winterfest on Saturday, February 3rd with a lot of free family fun events. More than 800 people attended.
- Staff will be partnering with surrounding Park Districts and H2O to provide a larger variety of teen programming for the summer season.
- Upcoming trips include a Cultural Day Trip, which will feature three stops in the Chicago area such as the University of Chicago for a guided tour of ancient cultures. Participants are also invited to join a trip to Cosley Zoo in Wheaton.

Fitness

- Lifestyles fitness recorded 4,748 visits to the fitness center and 3,467 group fitness visits for a total of 8,215.

Aquatics

- Pelican Harbor indoor pool will be open for public swim on President's Day from noon to 8:00 pm.
- Birthday parties, rentals and group bookings had 1,000 in the month of January;
- Swim lessons made \$63,718.47 in revenue for the month of January.

Adult Athletics

- The Adult Co-Rec volleyball season is underway with 23 teams amongst three divisions.

Facilities staff are currently working on hiring a full-time Assistant Facility Manager.

Marketing – Commissioner Andrews reported:

- Bolingbrook Bank & Trust renewed their financial wellness partnership with the Bolingbrook Park District. Their partnership provides \$10,000 towards funding the financial scholarship program.

- Pelican Harbor continues to bring the largest traffic to the website. Pelican Harbor and pool search terms hold nine of the top 20 search queries.
- Both phone calls and transactions have doubled from November due to registration for the spring activities.
- One customer gave raving reviews of the gymnastics program. The customer stated they have had nothing but great experiences with the Customer Care Representatives at the desk as well as the classes. She stated that the coaches are awesome and mentioned she feels her daughter improved and got way more from the short time here rather than a private club. She said it very clean in the gym and she would recommend to anyone with great prices compared to others. Great conversation and awesome to see the positive impact of the program and opinions.

Golf Course & Ashbury's – Commissioner Andrews reported:

- Ashbury's and Boughton Ridge Golf Course's total revenues were up 15.7% compared for the first month of the year compared to 2023. Overall revenue exceeded budget by 7.3%.
- Overall revenue for January 2024 exceeded budget by \$2,963 and was higher than January 2023.
- Banquet revenue exceeded budget by 26.3% while restaurant food/beverage operations revenue fell short by 11% of budget expectations.
- Operational expenses were managed well throughout the month.
- Payroll was 12.5% under budget.
- Strong participation has been experienced for events in early February as the Frost Bite Open (Feb 3) had 90 participating golfers and Valentine's Comedy & Dinner Night (Feb 10) is sold out.

Upcoming Events:

- Ashbury's will host the inaugural Bolingbrook PechaKucha Night on February 29. Bolingbrook Foundation for Bolingbrook Parks has teamed up with the Bolingbrook Chamber of Commerce to promote this event.
- Singo (every Thursday 6:00 pm to 8:00 pm), Trivia Tuesdays (every Tuesday 7:00 pm to 9:00 pm, and Shamrock Shootout, March 16th.

NWCSRA - Commissioner Andrews reported:

- The NWCSRA Wolves pulled out an impressive five quarter win against the Romeoville Village Officials and employees on Tuesday, February 6 at the Romeoville Recreation Center for an end of the season basketball game.
- NWCSRA had a full roster for each of their four teams this year. During the Region E Special Olympics Tournament on January 28, the Wolves Black team won the Gold Medal in their division and will advance to the State Basketball Tournament at Illinois State University in March.

PUBLIC COMMENT

Alice Murray a resident of Bolingbrook asked for an update regarding the hot tub in the indoor pool. Commissioner Hix said the part is not manufactured in the United States it is only manufactured in Czechoslovakia which will take a little longer to receive.

Ms. Murray also asked for an update on the surface at the outdoor Indian Chase Meadows pickleball courts. Chris Corbett will update Commissioner Hix on the surface. Commissioner Hix will relay the information to Ms. Murray.

Ms. Murray also raved about the adult gymnastic program. Kirsten Lee, Manager of Gymnastics, Cheer and Ninja is has done an awesome job facilitating all levels of ability.

NEW BUSINESS

Commissioner Hix reported Lou Escobar is not in attendance to receive his Citation of Retirement tonight. Commissioner Hix said it will be delivered to him.

Vince Juarez of KemperSports introduced Mike Mackaluso the new General Manager at Boughton Ridge Golf Course/Ashbury's. Mike has been in the Bolingbrook area for 12 years and is very familiar with the park district. He has worked in the hotel industry for the past 7 years. Mike is looking forward to working with everyone.

Mr. Juarez thanked Nathan Oestreich for all the hard work he has put in over the past several months to keep Ashbury's on track and also thanked TJ from KemperSports for working with and training Mike.

ANNOUNCEMENTS

Bolingbrook Rotary Club is hosting their annual Mac & Cheese fundraiser on March 9th at New Life Lutheran Church from 10:00 am to 2:00 pm. Tickets are \$15.

CLOSED SESSION

Commissioner Hix made a motion to enter into Closed Session at 7:31pm pursuant to 5ILCS 120/2© for the purpose of discussing (1) The employment, discipline and performance of specific employees.

Second: Commissioner Vastalo. Roll call: Ayes: Andrews, Vastalo, McVey, President Hix. Nays: None. Absent: McKay. Motion passed 4/0.

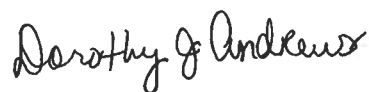
Commissioner Hix made a motion to adjourn from Closed Session at 7:44 pm Second: Commissioner Vastalo. All in Favor "Ayes"

Commissioner Hix made a motion to continue the regular board meeting at 7:45 pm. Second: Commissioner McVey. All in Favor "Ayes"

ADJOURNMENT

Motion Commissioner Hix, second: Commissioner Vastalo to adjourn from the regular board meeting at 7:49 pm. All in Favor "Ayes".

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**