

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
April 16, 2026

President Hix called the meeting to order at 6:32 pm. Roll call: Bagnuolo, McKay, Andrews, McVey, President Hix.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner Andrews. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Mike Selep and staff reviewed the following Ordinances and Resolutions:

- Ordinance 26-21 amending the Bolingbrook Park District Personnel Policies regarding addition of the Artificial Intelligence Policy. The Board had no questions.
- Resolution 26-11 approving Requisition #REQ0021235 with Dell Marketing L.P. in the amount of \$29,520.17 for capital asset replacement of desktops and laptops. The Board had no questions.
- Resolution 26-09 awarding an agreement for architectural services for the Lily Cache Greenway Trail Renovations with Upland Design, LTD of Plainfield, Illinois. The Board had no questions.
- Resolution 26-10 in the amount of \$83,470.00 to Crossroad Construction, Inc. (Addison, IL) to replace Inlet Covers in the indoor Pelican Harbor leisure pool. Chris Finn reported there are 21 inlet covers to replace and they are original to

the pool. Covers are made of copper and are no longer made. PVC will replace copper covers. The board had no questions.

- Motion to approve Resolution 26-12 regarding Wight and Company (Darien, Illinois) professional services proposal for design and engineering for the BRAC renovation. The board had no questions.

Reminders/Upcoming Events

Park Pursuit – May 7

Parkiepalooza – May 16 – Humphrey Middle School

Board Training reminder – Cybersecurity (PDRMA) and Open Meetings Act

Debbie Chase, Director of Business and Technology said the board will receive an email to complete a fraud interview. The board had no questions.

Policies for review:

Collection Fees - Debbie said staff will present an ordinance next month to approve a 35% fee on any items sent to collections. By utilizing this 35% the district will receive the entire balance due. Typically, the collection agency takes out a portion of what we collect, but now the 35% will be added to the customer's outstanding balance.

Patron Code of Conduct/Behavior Management – Chris Corbet, Superintendent of Projects and Loss Prevention – Chris said staff are working on creating a consistent procedure for Code of Conduct.

Chris said the district was approached by a solar company to provide solar for both BRAC and Annerino on a lease basis. Chris said over the course of a 20-year lease the district could save close to \$600,000 over 20 years. President Hix said the board will take it under consideration. Commissioner Bagnuolo said he would be interested in what other park districts are doing.

Chris reported the pole barns at Plimmer are not safe structures to have on park district property. Chris talked with the Fire Marshall and they would be happy to burn the structure down as a fire training at no cost.

Selep said two more items will be moved the regular board meeting: Innovative Summit and Cricket update.

Public Comment

None

Unfinished Business

None

New Business

None

Closed Session

Commissioner Hix made a motion to enter into Closed Session at 6:52 pm pursuant to 5 ILCS 120/2 (c) for the purpose of discussing: (11) Pending or probable litigation. Second: McKay. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner McVey made a motion to adjourn from Closed Session at 7:15 pm. Second: Commissioner McKay. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Adjournment

Commissioner McVey made a motion to adjourn from the Workshop Meeting at 7:16 pm.

Second: Commissioner McKay. All in Favor, "Ayes".

Minutes Verification Signature

A handwritten signature in cursive script that reads "Dorothy J. Andrews".

Bolingbrook Park District Board Secretary

Dorothy J. Andrews

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
April 16, 2026

President Hix called the meeting to order at 7:18 pm. Roll call: Bagnuolo, McKay, Andrews, McVey, President Hix.

Ms. Peters began the meeting with the Pledge of Allegiance.

Commissioner Hix made a motion to approve the agenda as submitted. Second: Commissioner Andrews. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

President Hix made a motion to approve the following meetings:

- Monthly Board Workshop Meeting Minutes of March 19, 2026
- Monthly Board Meeting Minutes of March 19, 2026

Second: Commissioner Andrews. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Correspondence to the Board from Pubic

Commissioner Hix extended an invitation to Valencia Foundation Cinco De Mayo Party at the Bolingbrook Golf Club on May 5 at 6:00 pm. Hix said it's a fundraiser for Valencia boxing program. Valencia Boxing first began at the Bolingbrook Recreation and Aquatic Center in January of 2008. The organization has done a great deal of community service, teaching youth girls and boys boxing.

Public Comment

None

Attorney's Report

No report

Leadership Team Report

Executive Director turned the floor over to Terri Tamer, Superintendent of HR who introduced the new HR Assistant Izabela Nersesyan. Terri said she has a Bachelor's Degree from the University of Illinois Chicago in Business Administration and is presently going to the College of DuPage to get her certificate in HR. Izabela lives in Roselle with her husband Stan and two daughters Alician and Andrea.

Kim Smith, Director of Marketing and Customer Service introduced Paul Heflick the new Videographer and Photographer. Paul graduated from Columbia College with a degree in film and television production. In his spare time he makes movies, loves comic book movies, plays and watches soccer for fun.

Innovation Summit Update - Kim said the summit was held at Lockport Township Park District where staff split into groups (based on their strengths) to discuss how the district can better use our facilities, maximize use of our space, and how can we remove barriers for participation. A top 10 list was created from staff discussions on the most easiest things to do and top 10 list was created of the most important and harder things to do.

Anthony Morelli said he was approached by several members of the community that are advocates for the game of Cricket. They are looking to utilize park district space. The district has an outside organization renting Balstrode and currently allocate space to the Bolingbrook Premier League through the BAC as a youth organization. Staff are working

with those individuals to find some space for cricket. Staff are reviewing which spaces are being utilized and which are not.

Treasurer's Report

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$577,541.61 subject to audit. Second: Andrews. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Liaison Reports

Administration and Personnel – Commissioner Andrews reported:

Commissioner Andrews thanked Laura Mensik for everything she has done. Laura is always very helpful and acknowledgeable.

Commissioner Andrews made a motion to approve Ordinance 26-21 amending the Bolingbrook Park District Personnel Policies regarding addition of the Artificial Intelligence Policy. Second McVey. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Andrews made a motion to approve Resolution 26-11 approving Requisition #REQ0021235 with Dell Marketing L.P. in the amount of \$29,520.17 for capital asset replacement of desktops and laptops. Second: McKay. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Parkiepalooza 2026 – All Staff Training will be held on May 16 from 10am- noon at Humphrey Middle School. This annual training opportunity is undergoing modifications this year. Staff will have an opportunity to complete mandatory training sessions ahead of time

utilizing new UKG HR software. This will allow additional time during Parkiepalooza to focus on training on core mission, agency culture, staff recognition and teambuilding.

Commissioner Andrews announced the Bolingbrook Park District was a finalist for three categories at the Bolingbrook Area Chamber of Commerce People's Choice Awards. Although the Park District was not selected as a winner it was an honor to be recognized in the following categories: Best Hangout, Best Customer Service and Best Health & Wellness.

Finance and Technology – Commissioner McKay reported:

Commissioner said the finance meeting went well. Everything looks extremely strong. Almost all departments are on budget.

Buildings, Grounds and Natural Resources – Commissioner Hix reported:

Commissioner Hix made a motion to approve Resolution 26-09 awarding an agreement for architectural services for the Lily Cache Greenway Trail Renovations with Upland Design, LTD of Plainfield, Illinois. Second: Andrews. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.

Commissioner Hix made a motion to approve Resolution 26-10 awarding a contract in the amount of \$83,470.00 to Crossroad Construction, Inc. (Addison, Illinois) to replace Inlet Covers for the indoor Pelican Harbor Leisure Pool. Second: McVey. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.

Commissioner Hix made a motion to approve Resolution 26-12 regarding Wight and Company for a Professional Service Proposal for the design and engineering for the BRAC renovation. Second: McKay. Roll call: Ayes: Bagnuolo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passes 5/0.

President Hix also reported:

- Please join the Park District and the Bolingbrook Beautification Committee at the 2026 Arbor Day tree planting on Saturday, April 25, 2026 at 9:30 am. Staff (Horticulture) will be planting an American Hornbeam Tree at Liberty Park.
- All three departments have been out helping to get the pool ready for opening on May 22.
- The Community Garden opens for renters to start planting on April 25. All garden plots are sold for the season.
- The custodians and building technicians have been working on cleaning the concession stands and bathrooms.
- Touch a truck is April 25 the grounds staff will be participating in the event and bringing trucks and equipment over for the event at BRAC and Volunteer Park.
- A piece of equipment broken at Jaycee Park; it has been removed and a new part ordered.
- Staff purchased and assembled 11 aluminum picnic tables that will be used for special events throughout the year.
- Lily Cache Sports Fields #2 & #11 will be closed for 2026; once athletic fields are set for the season over seeding, fertilizing, and filling in low areas will start.
- The turf crew has been grinding stumps, aerating athletic fields and parks, repairing turf damage, fixing stump scars, and cleaning up leaves and sticks in parks.
- Bolingbrook Park District will once again be hosting a site for the annual DuPage River Sweep on Saturday, April 18.

Recreation & Facilities – Commissioner McVey reported:

Recreation

- Preschool Step-Up and Graduation Programs for 3's and 4's will take place on Thursday, May 14 and Friday, May 15 during class time.
- BPD Dance Company had a great experience attending Bloom Dance Competition in Frankfort March 20-22. The BPD Dance Company walked away with the following

awards and recognitions: 1 Bringing the Thunder Award, 2 Judge's Choice Awards, 2 dancers received scholarships for future dance opportunities, 11 High Gold scores, 1 Platinum score.

- Bees & Cheese is set to take place at Ashbury's on Friday, April 17. This event features a presentation by a seasoned Naturalist to illuminate the magic of honeybees, followed by a honey-flight tasting. Registration also includes a cheese bar and two drink tickets.
- 2026 Week of Young Child Celebration is Tuesday, April 21 – Saturday, April 25.
- The annual Flashlight Egg Hunt was rescheduled to April 7 due to weather, but saw its largest attendance ever with nearly 1,000 guests as it moved indoors at the BRAC. The 2025 Egg Hunt had 350 guests in attendance.
- The brand new Portable Climbing Wall and Spider Mountain unit for the Community Recreation program arrived on Saturday, April 4.
- The next free community event is a Spring Sensory Hike on Saturday, May 2. This event is for all ages and will feature activity stations designed to engage the five senses.

Athletics

- Registration is closed for all Adult Softball Leagues, and have a total of 37 teams split amongst 5 leagues for the Spring/Summer season.

Fitness

- March 2026 recorded 918 memberships: 31 new memberships and 71 renewals. Insurance members are outpacing full pay, annual members.

Aquatics

- Pelican Harbor is in full summer preparation. 90 lifeguards, 61 park attendants, 40 admissions/concessions, 30 custodial staff have been hired so far. To complete the Summer 2026 hiring, staff will need to hire 20 more lifeguards!
- On April 3, Pelican Harbor hosted Parkie's Egg Hunt in the pool. There were 235 participants registered for this event.
- The summer season is currently open for registration. The season starts May 25.

Facilities

- Facility Managers attended a two-day training course in Bartlett, IL to become ALICE Certified Instructors.

Marketing – Commissioner Bagnuolo reported:

Commissioner Bagnuolo commented how much he appreciated the Innovation Summit being held with staff.

Bagnuolo said he is also excited about the new videographer and photographer joining the team. It's important to spotlight park district happenings in a digital way.

Golf Course & Ashbury's – Commissioners Bagnuolo reported:

Financially the operation is running successfully. Looking forward to seeing the new carpeting and tile.

Upcoming events: Comedy Night – April 24 and Glow Golf – April 25.

NWCSRA – Commissioner Bagnuolo reported:

Bagnuolo talked with Jill Mukushina, Director of NWCSRA regarding changes in leadership. Bill Riordan is retiring from Lockport Township Park District and Pete Hall is stepping in as the new Executive Director and NWCSRA Board of Directors Representative.

NWCSRA is excited and ready for their summer camp program.

Unfinished Business

None

Public Comment

None

New Business

None

Announcements

Commissioner Hix welcomed Izabela Nersesyan and Pete Heflick and promised them a challenge.

Closed Session

None

Adjournment

President Hix made a motion to adjourn from the regular Board Meeting at 8:02 pm.

Second: Commissioner Bagnuolo. All in Favor "Ayes".

Minutes Verification Signature



Bolingbrook Park District Board Secretary

Dorothy J. Andrews