

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
April 20, 2023

President Vastalo called the meeting to order at 6:30 pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

Motion Commissioner Vastalo, second Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Chris Corbett, Superintendent of Projects and Loss Prevention reported:

- Indian Boundary Fence – All information has been presented to the Board. The district will proceed with installing a fence.
- Balstrode and Erickson playgrounds are 95% complete. Perform CPI inspections tomorrow.
- Carpet and BRAC flooring complete.
- Bathhouse update: Found moisture. Waterproofing still under warranty (no cost) and also received a discounted rate for tuckpointing. Replacing flooring next week which was also under warranty.
- In the process of replacing the white gate/fence between admissions and bathhouse. Replacing turn style with double wide panic bar egress gate. Also installing a 4-foot-wide single gate for staff to get in and out of park.
- Adding two new safety egress gates with an alarm by the south expansion and one next to the oasis to be used solely for a facility evacuation.

Debbie Chase reported:

- The Board had no questions regarding Resolution 23-13 for Dell Marketing for laptops and desktops.
- Golf Cart Lease Agreement - staff will be bringing a resolution for recommendation at the May Board meeting for the golf cart lease. Boughton Ridge Golf Course has been experiencing issues getting golf carts in 2024. This is a jump start to make sure we have replacement golf carts when the existing lease ends.
- Bank Signatory – staff will be bringing a recommendation at the May Board meeting to add Executive Director as a bank signatory.

Chris Finn, Superintendent of BGNR reported:

- Tree replacement – sent out detailed information to the Board. The Board had no questions.
- The Board had no questions regarding Ordinance 23-02 annexing the property at SawGrass Townes in Bolingbrook.
- The Board had no questions regarding Resolution 23-14 ratifying and approving emergency expenditure for roof replacement at Annerino Community Center.

Kai Wahlgren, Director of Recreation reported:

- Received about 50 letters from students at Jonas Salk Elementary School requesting a new playground. Since the playground is the property of Valley View School District, the information has been passed on to school officials. A letter was sent to Jonas Salk School officials from Commissioner Vastalo thanking students for their input and card.
- The May Dance Concert is Saturday, May 13 at the Bolingbrook High School auditorium.
- The theatre production of *Annie Kids* will be performing May 18, 19 and 20 at the Bolingbrook Community Center.
- Arbor Day Tree Planting – Saturday, April 29 at 10:00 am at Annerino Community Center by the statue.

Communication from the Public

Alice Murray, a resident of Bolingbrook asked if special meeting notices can be posted at BRAC. Staff informed Ms. Murray that notices are posted at BRAC on the bulletin board.

Ms. Murray asked if the showers at the bathhouse are going to be warm in a timely manner. Staff was not aware of any issues with water at the bathhouse. Staff with check water temperature.

Ms. Murray asked if there were any more full-size soccer fields for a women's soccer league. Chris Finn, Director of Buildings, Grounds & Natural Resources said there are no fields currently available.

Unfinished Business

None

New Business

None


Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 6:46 pm. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Jake McVey**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
April 20, 2023

Commissioner Vastalo called the meeting to order at 7:00 pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the following meetings:

- A. Special Meeting Minutes of March 9, 2023
- B. Monthly Board Workshop Meeting Minutes of March 16, 2023
- C. Monthly Board Meeting Minutes of March 16, 2023
- D. Closed Session Meeting Minutes of March 16, 2023

Roll Call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

COMMENTS FROM THE PUBLIC AT MEETING

Alice Murray, a resident of Bolingbrook, asked why is the fence being replaced at fence at Indian Boundary? President Vastalo said that there have been numerous public discussions on this subject and that the condition of the fence has deteriorated significantly. Replacement of the fence will assist property owners with keeping the property line distinct.

Ms. Murray would like a copy of the tree removal report that was sent to the Board from her inquiry at the April Board Meeting. President Vastalo asked that the report be sent to Ms. Murray.

Barbara Parker, a resident of Bolingbrook, said her grandsons used to play soccer in a league here and they were very dis-heartened when they were moved out of Indian Boundary and moved to another location causing the league to dissolve. Ms. Parker asked if there were any plans to start a league again in Bolingbrook. Mike Baiardo, Director of Facilities, said the district has tried to run a league, but there were not enough teams to run the league. Baiardo said he would be happy to speak to the anyone wishing to start up a league.

ATTORNEY'S REPORT

Attorney John O'Driscoll talked about the update on Decennial Committee on Local Government Efficiency Act. By June of 2023 the Park District needs to put together a committee. The committee would be made up of all board members, plus the Executive Director and 2 residents. The committee has to have at least 3 meetings and the purpose is to discuss efficiencies within the taxing body figuring out ways to streamline or become more efficient. At the end of the three meetings the committee has to file a summary report with the county. These meetings will need to be repeated in 10 years.

LEADERSHIP TEAM REPORT

No report

TREASURER'S REPORT

Commissioner Andrews made a motion for the approval of payment of bills including travel reimbursement in the \$712,359.98, subject to audit. Second Commissioner Hix. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

- The American Rescue Plan Allocation has allotted \$441,252 to the Bolingbrook Park District for specific use toward eligible projects.
- Security Benefits Group, our Deferred Compensation 457 Plan provider, will be on-site to meet with staff on April 20.

Finance and Technology – Commissioner Hix reported:

Commissioner Hix made a motion to approve Resolution 23-13 approving Requisition #REQ0010724 in the amount of \$60,263.55 for capital asset replacements of 20 desktops with workstations and 12 laptops with workstations through Dell Marketing, L.P. Second: McKay. Commissioner Hix explained this is a normal cycling of the districts' equipment. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

- Debbie Chase, Director of Business and Technology, Tricia Dubiel, Superintendent of Business and Finance, Mike Selep on behalf of NWCSRA and Commissioner Jerry Hix attended a Financial Sustainability Certification class three weeks ago.
- Commissioner Hix met with the Finance Committee yesterday and complimented staff on driving their revenue goals and controlling expenses.
- The District's overall Equalized Assessed Valuation (EAV) increased 6%.
- The 2022 Annual Comprehensive Financial Report (ACFR) will be presented to the Board of Commissioners for approval at the June 15, 2023 Board meeting.

Buildings, Grounds and Natural Resources – Commissioner Andrews reported:

With staff recommendation Commissioner Andrews made a motion to approve Ordinance 23-02 annexing certain territory to the Bolingbrook Park District for Sawgrass Townes in Bolingbrook, Illinois. Second: McVey. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

With staff recommendation Commissioner Andrews made a motion to approve Resolution 23-14 ratifying and approving the emergency expenditure of funds without competitive bidding for the repair of roof damage at 201 Recreation Drive, Bolingbrook, Illinois with Mid America Roofing, Inc. of Romeoville, Illinois. Second: Hix. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

- The Arbor Day tree planting ceremony with the Bolingbrook Beautification Committee will take place on Saturday, April 29 at 10:00 am.
- Road Rally is April 21 and staff will assist with moving items for this event.
- Memorial benches have begun to be installed with nicer weather.
- T-Ball fields are being worked on for practices as well as opening weekend April 22.

- The Community Garden plots have been tilled, soil added and repaired damage to raised beds. All plots are sold and the gardeners have started working on the garden plots. It should be a good garden season.
- Staff submitted the Trails ADA recommendations to the Business Team to review. Additional meetings will take place once Mike Selep starts with the Park District.
- Staff met with an Architect from FGM who completed the survey work of the indoor pool to check ADA slopes. Staff will be meeting prior to budget to propose a plan for possible future work.
- Staff & Board hosted a Townhall meeting on Thursday, April 6 with residents regarding the replacement of the Indian Boundary Fence. Staff are anticipating a second meeting after the new fence has been laid out by staff and contractor. Project is on schedule to start mid-September.
- Staff will be presenting equipment from Buildings & Grounds for the first Auction of 2023 as an ordinance at the May Board Meeting. Items will likely include mowers, a tractor and misc. equipment that have reached the end of the scheduled replacement.

Recreation & Facilities – Commissioner McKay reported:

Recreation

- Preschool step-up and graduation programs for 3's and 4's will take place on Thursday, May 18 and Friday, May 19 during class time.
- For the 2023-2024 school year, many families are using on-line registration more than in person for preschool.
- As of April 5, there 112 children enrolled in preschool for 2023-2024 school year which is 25 more enrollments than last year at this time.
- Early childhood Winter session 2022 had 78 children enrolled in program offerings and winter session 2023 is at 168 which is a 54% increase in participation.
- Spring enrollments are looking strong and another Little Learners class had to be added to accommodate the growing waitlist.
- May dance concert: Game Night will be held on Saturday, May 13 at 2:00 pm in the Bolingbrook High School Auditorium.
- May dance concert tickets went on sale Monday, April 3. Over 150 tickets were sold in the first week of sales.
- This year Bolingbrook High School will provide staff and students to do lighting and sound for the May dance concert. This will save the dance department about 50% in May dance concert expenses, but also give the kids a lot of experience.
- Theatre performance *Annie Kids* will be held on the following dates: May 18, 19 and 20 at the Bolingbrook Community Center.
- Gymnastics Spring session is in full swing with an enrollment of 122 participants in the preschool classes and with 175 participants in the developmental classes.
- The Illusions Level 2 and 3 team captured 1st place, Level 4 captured 2nd place, and our Excel gymnast, Tillina Ross, earned 1st on Vault, 3rd on Floor and 4th in All Around in her age group.
- Our gymnastics team has a busy April with meets in Itasca on April 15, Aurora on April 23, and the AAU Central District Meet in Bourbonnais April 29 and 30.
- Ninja enrollment for the spring session is running well with 32 in Baby Ninjas, 70 Lil Ninjas, and 48 in the upper level classes.
- REACH enrollment for the 2022-2023 school year has remained strong for the two sites, Pioneer and Jonas Salk Elementary School.
- Pioneer Elementary School has 103 participants compared to 87 last year. Jonas Salk Elementary School registration numbers have 52 participants compared to 50 last year. Registration is still on-going at this time.
- Our next teen event will be an Earth Day clean up service project at Boan Woods on April 22.
- Week of the Young Child is going on starting Monday, April 17 – Saturday, April 22
- This month's Meijer Family Program Series free event was the Flashlight Egg Hunt at Boan Woods. With the maximum of 200 participants pre-registered over a month in advance, there was great interest in this event from the start. Children from ages 0 to 8+ were broken up into

groups and searched for candy and toy filled eggs in the field and woods, adorned in free glowstick necklaces.

Fitness

- March recorded 147 memberships: 55 new memberships and 92 renewals, with a total of 147, exceeding the 145-membership projected for March.
- Lifestyles fitness recorded 8,599 visits for the month of March which was almost 3,000 more visits than March of 2022.
- Next group exercise special event will be the Mother's Day ride, held on Sunday, May 14. Participants will receive Mother's Day gifts/giveaways during a cycling class.

Aquatics

- Full time aquatic staff attended A.V. Martinez Middle School on Wednesdays for the 21st Century grant program to teach CPR and First Aid.
- There was a total of 68 new Pelican Harbor annual aquatic memberships for the month of March bringing our annual aquatic memberships total to 1,084.
- Birthday Parties made \$13,577.50 in the month of March and was budgeted for \$8,125.00
- Private rentals made \$12,804.50 in the month of March and was budgeted for \$3,024.00
- Group bookings made \$6,261.00 in the month of March and was budgeted for \$5,000.00
- Pelican Harbor had a total of 386 participants register for swim lessons in March. Exceeding the budgeted amount of 290.
- Swim lessons have made a total of \$109,445.06 by the end of March and \$86,235.00 was budgeted.

Youth Athletics & Martial Arts

- Current Illinois Shotokan Karate session has 161 enrolled in 20 different offerings.
- Current Tae Kwon Do session has 34 enrolled in 3 different offerings.
- Victory Mixed Martial Arts has 11 enrolled in 2 different offerings.
- Youth Athletic Programs Enrollment - the second session of Spring Day 1 Sports programs begins the week of April 17 and currently has 114 registered in 17 offerings.
- Adult softball league registration is open and currently at 34 teams. Leagues are set to begin the week of April 17.

Marketing – Commissioner McVey reported:

- Website numbers and social media metrics are up from the previous months.
- An additional \$6,200 has been secured through partnerships with Domino's Pizza and Fountaindale Public Library during the month of March. So far this year, the District has brought in \$34,950 in additional revenue through sponsorships and advertising.

Golf Course & Ashbury's – Commissioner McVey reported:

- Missed revenue goal for last month, however we are slightly above our revenue goal year-to-date and 18% over revenue from last year.
- Upcoming event: Comedy Night Saturday, April 29.

NWCSRA - Commissioner McVey reported:

- Director of Recreation and Facility Operations, Jill Mukushina has been named Interim Executive Director effective April 3 through a six-month agreement. Jill will be working with Mike Selep throughout the month of April to transition additional responsibilities during this interim period.
- Summer Day Camp spots are filled and staff is working to accommodate individuals on the waitlist. Interviews for summer positions (including day camp, inclusion support and program

staff positions) are in full swing with extremely successful recruiting effort underway. Summer program brochure was released on April 10 with registration to begin on May 1.

- The NWCSRA and Dellwood Foundation Simulator Golf Outing is scheduled for June 23! See information for sponsorship and registration details - <https://tinyurl.com/2p98t6vz>

UNFINISHED BUSINESS

Commissioner Vastalo said the fence is proceeding and each house will be contacted by letter.

COMMUNICATIONS FROM THE PUBLIC

Alice Murray, a resident of Bolingbrook, said she receives emails from the park district and requested that special meetings and board meetings be included in these email blasts.

Ms. Murray asked where controlled burns are being done? Chris Finn, Director of BGNR will send Ms. Murray burn locations/dates.

Jackie Traynere, a Will County Board Member and Will County Forest Preserve Commissioner, said she is very excited with the district's choice for an Executive Director. Ms. Traynere said she has seen Mike Selep speak and saw his work at the local Rotary Club.

Ms. Traynere said Will County is the only county in the metro Chicagoland area that actually divided up the American Rescue Plan Allocation Funds (ARPA) with units of government that did not receive ARPA Funds. The park district's gift of almost a half a million dollars was quite unusual from our county. Commissioner Vastalo thanked Ms. Traynere.

Ms. Traynere said Will County Forest Preserve recently acquired Hidden Oaks and Hidden Lakes and asked why these two properties were still listed on the district's website. Ms. Traynere said she has been contacted by several residents in the community with a concern about a portion of the property that the Forest Preserve did not purchase from the Park District. The property in question is a path that goes from Hidden Lakes to Concord and Royce Road. Commissioner Hix said it is called DuPage River Greenway. Ms. Traynere continued to say there is a stretch of asphalt that does not belong to the Forest Preserve that leads to the DuPage River. Several residents are asking why there is not a formal boat launch there for canoes and kayaks.

Ms. Traynere will send something in writing regarding this concern. Chris Finn, Director of BGNR will respond to Ms. Traynere upon receiving her letter.

Nancy Anding, a resident, asked for more clarification regarding the letters and meetings pertaining to the fence. Ms. Anding also asked when the next meeting would be. Chris Corbett, Superintendent of Projects and Loss Prevention said since the walk through two days ago a meeting has not been set up yet. Chris will review with the Board the last walk through along with the letters and will schedule a second meeting.

NEW BUSINESS

None

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Andrews to adjourn from the regular board meeting at 7:26pm. All in Favor "Ayes".

Minutes Verification Signature

A handwritten signature in black ink, appearing to read "Jake McVey", written over a horizontal line.

**Bolingbrook Park District Board Secretary
Jake McVey**