

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
April 21, 2022

President Vastalo called the meeting to order at 6:30pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

Motion Commissioner Vastalo, second Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Ron Oestreich reviewed the following Resolution, Ordinance and Action Item:

Ordinance 22-03 annexing certain territory to the Bolingbrook Park District – Ed James Property (SE Corner of Veterans Parkway and Frontage Road). Bolingbrook, IL.

Resolution 22-18 awarding a contract in the amount of \$29,430.00 to Perm-A-Seal of South Holland, IL for Sports Court Resurfacing 2022.

Chris Corbett, Superintendent of Projects and Planning said it is the color coating that you see on basketball courts.

The roller hockey court at Indian Chase is being converted to a dedicated pickleball court.

Approve the purchase of a 2022 Hustler Super 104 Kawasaki FX1000 EFI (38.5 hp) 104" Mower in the amount of \$24,914.00 to Hustler Turf of Hesston, Kansas.

Operational Updates

Project Updates:

- Bradford Park is almost complete – zip line should be arriving tomorrow. Estimated completion May 6.
- Community Park – contractors are installing playground equipment. Estimated completion May 13.
- Winston Woods – complete and open to the public today.
- Sunset and Freedom parks – equipment should be coming in later this week. Estimated completion for Sunset Park is mid-May and estimated completion for Freedom Park is end of May or beginning of June.
- DuPage River Greenway playground – equipment is here in-house. Grounds teams working on installing in July. There is a sign at the park indicating a park is coming. Will also do a mailing to people in that community.
- Outdoor Pelican Harbor bathhouse flooring project was completed today.
- Indian Boundary parking project – reviewed construction documents with Upland and the Village. Proceeding with the project with construction starting in September.

Oestreich mentioned the comments on Facebook regarding Winston Woods:

Oestreich said Winston Woods had a large playground structure and now it is a more compact structure.

Upland provided the district with a couple of options for additional equipment and they came up with 4 different designs.

Corbett shared with the board the designs and estimated costs associated with purchasing additional pieces for Winston Woods.

Discussion ensued regarding Winton Woods Playground. Board consensus was to hold off on adding additional equipment.

Kai Wahlgren, Director of Recreation announced to the Board upcoming events:

- May Dance Concert (Revival) – May 22 at 2:00pm
- Theatre is hosting a Spring Musical – Willy Wonka Kids – May 20, 21 and 22. It will be held at the Bolingbrook Community Center. Twenty-four kids will be performing.

Debbie Chase, Director of Business and Technology reported due to changes in the cyber security insurance industry there are several new requirements in order to obtain cybersecurity insurance through the district's Risk Management Association. The district will have to provide a new level of training for all users.

Kim Smith, Director of Marketing and Customer Care announced they hired a new part-time Graphic Design Marketing Assistance, Kristin Maksymiw. Kristin is a faculty member of the School of Arts at the Art Institute of Chicago. Kristin has a nine-year old daughter.

Kim also announced their marketing intern would be starting in May. Her name is Mary Voss she attends the University of Iowa. Mary is a marketing management major with a Spanish minor. She will be working with Dance, Aquatics and Gymnastics. Mary will be working on creating a promotional plan for the teen pool party.

Chris Martner, Director of BGNR said Jake and Ron were approached in October by local residents Marissa and Mitch Yelenosky about continuing the 'Kindness Day Bolingbrook' activities that started in 2021 at Pioneer School with an indoor mural. The artist, Stacy Lazzara, has graciously agreed to paint the outdoor mural at the picnic shelter at Central Park. Staff have met with the organizers and worked out the details of prepping the site and ensuring that the proper paint and protective coatings will be used so that any unfortunate vandalism will be able to be taken care of in the future. The design has been chosen and the mural will be finished and unveiled to the public on Saturday May 14 at 2pm.

The principal of Pioneer Elementary School has set aside a time for a private viewing if you have not seen the indoor mural on Friday, April 29 between 4:30-6pm

In addition to the unveiling of the mural at Central Park at 2pm, the Fountaindale Library will be hosting fun programs including the dispersal of 500 "Kindness" bags; Barnes & Noble Bolingbrook will be offering a Kindness Day Storytime from 5:00pm-6:00pm. More to come on the day's activities at [Fountaindale.org/kindness](https://www.fountaindale.org/kindness) The Committee is excited that there will be a Make-A-Wish family on site for the unveiling as well.

Oestreich reminded the board May 7 is Day of Play. Drafke Bridge dedication will begin at noon. Century Park celebration will begin at 12:30pm.

Communication from the Public

None

Unfinished Business

None

New Business

None

Closed Session

None

Motion to Adjourn

Commissioner Vastalo made a motion to adjourn from the Work Shop Meeting at 7:00pm. Second Commissioner Andrews. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Jake McVey**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
April 21, 2022

Commissioner Vastalo called the meeting to order at 7:00pm. Roll call: Andrews, McKay, Hix, McVey, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner McKay to approve the agenda. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the following meetings:

- Monthly Workshop Meeting Minutes of March 17, 2022
- Monthly Board Meeting Minutes of March 17, 2022
- Executive Session Meeting Minutes of March 17, 2022

Roll Call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Correspondence to the Board from Public

None

Comments from the Public at Meeting

None

Attorney's Report

None

Leadership Team Report

Executive Director Ron Oestreich turned the floor over to Kai Wahlgren, Director of Recreation.

Kai announced the hiring of two new managers:

Kirsten Lee, Manager of Gymnastics, Cheer and Ninja. Kristin has been with the district part time for the past 15 years coaching gymnastics. Kristen is excited about the opportunity to take her skills to the next level as manager. Kirsten is married to Tom and has 4 children; Kory, Alexis, Connor, and Alysa

Susan Meier, Manager of Day Camp, REACH and Enrichment Programs. Susan's experience has come full circle since interning with the Bolingbrook Park District in 2007. Susan has many years of program and event management experience with Walt Disney World Resort, Fox Valley Park District and most recent as the Assistant Customer Care Manager at the Bolingbrook Park District. Susan is married to Russ and they have three children; Liam, Caitlin and Nolan who are very involved in park district programs.

Oestreich announced we are expecting a visit from Life Flight an air ambulance. They will be landing on grass at the south end of the parking lot at BRAC. This will take place at the Tons of Trucks event on Sunday, April 24 around noon.

Treasurer's Report

Commissioner Andrews made a motion for the approval of payment of bills including travel reimbursement in the \$757,825.63 subject to audit. Second Commissioner McKay. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Committee Reports

Administration and Personnel – Commissioner Vastalo reported:

With staff recommendation Commissioner Vastalo made a motion to approve Ordinance 22-03 annexing certain territory to the Bolingbrook Park District – Ed James Property (SE Corner of Veterans Parkway and Frontage Road. Bolingbrook, IL. Second Commissioner McVey. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Vastalo acknowledged the Bolingbrook Park District's Annual comprehensive financial report for the fiscal year ended December 31, 2021 has been awarded the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

Finance and Technology – Commissioner Hix reported:

The 2021 Property Tax Extension report was received from the Will County Clerk's office and we have a new Net EAV of 2,362,754,869. This will provide some additional funds for coming years. The Comprehensive Financial Report will be presented in June.

Commissioner Hix requested a copy of the Vermont Systems Compass report.

Buildings, Grounds and Natural Resources – Commissioner Andrews reported:

With staff recommendation Commissioner Andrews made a motion approve Resolution 22-18 awarding a contract in the amount of \$29,430.00 to Perm-A-Seal of South Holland, Illinois for Sport Court Surfacing 2022. Second Commissioner McVey. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

With staff recommendation Commissioner Andrews made a motion to approve the purchase of a 2022 Hustler Super 104 Kawasaki FX1000 EFI (38.5 hp) 104" Mower in the amount of \$24,914.00 to Hustler Turf of Hesston, Kansas. Second Commissioner Hix. Roll call: Ayes: Andrews, McKay, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Andrews said please join the Park District and the Bolingbrook Beautification Committee at the 2022 Arbor Day tree planting on Saturday, April 30, 2022 at 10:30am. Staff will be planting a Tulip Tree at Central Park just west of the Tee Ball Fields.

The concession stands and bathrooms are now open.

Pelican Harbor will be ready for summer opening on May 28, 2022.

Staff have been working hard on preparing athletic fields.

The Natural Resources, Horticulture and Turf staff have wrapped up the spring-controlled burn season and are preparing for the growing season.

Recreation & Facilities – Commissioner McKay reported:
Commissioner McKay welcomed Kirsten and Susan to the team.

Commissioner McKay thanked the Meijer Family Program Series for the Enrichment Program.

The Meijer-sponsored Flashlight Egg Hunt was postponed twice due to inclement weather as an alternative the district is hosting an Earth Day event to celebrate the new playground at Winston Woods on April 22. Oestreich announced due to thunderstorms expected tomorrow the district has decided to hold the Earth Day project at Tons of Trucks on April 24 at BRAC.

Week of the Young Child is April 24 -29. Events are being held at BRAC and the Annerino Community Center.

This year's Parkie's 5K event will be held on Saturday, August 27 and will once again feature the Kids 100-yard dash at the conclusion of the race! Registration for the race opened on March 14 at <https://runsignup.com/Race/IL/Bolingbrook/Parkies5k>.

Adult trips coming up:

- Rock of Ages Show at Paramount Theatre - May 4
- Holland, Michigan Tulip Festival - May 11
- Registration is available online and in facility for Canyon Country (USA Desert Southwest) and Iceland's Magical Northern Lights. These two trips are being hosted by Collette Tours and will occur in October 2022 and March 2023 respectively.

Marketing – Commissioner McVey reported:

Domino's re-signs on as Exclusive Pizza Provider for Birthday Parties Again!

Bolingbrook Park District will feature the Summer Parks Challenge again this year and S&T Too has agreed to provide each family who completes the parks challenge with a free Pizza Setup. The winners will receive a park district gift card or an S&T Too gift card. We are excited to work with one of Bolingbrook newest businesses on this project.

Commissioner McVey said he is excited the Marketing Department has finally filled the part time graphic designer/marketing assistance position as well as bringing on an intern.

Golf Course & Ashbury's – Commissioner McVey reported:

- March Overall Revenue exceeded target by 19%.
- March Food Revenue exceeded target by 38%.
- March Greens Fee Revenue missed target by 4%, which is good considering the wet weather we experienced.

Two upcoming events: Spring into Spring Supper Club, Saturday, April 23 and Paint Your Pet on May 4.

NWCSRA - Commissioner McVey reported:

NWCSRA Summer and Day Camp brochures have been released. In the first 3 days participant registrations were at 60% of last year's participation level.

There were several challenges to setting up locations for day camp this summer due to multiple changes in construction projects with local school districts throughout the process of finalizing sites. As a result, plans changed from multiple locations to a single location in Plainfield School District utilizing multiple areas within the facility.

The NWCSRA team presented the NWCSRA FY2022/23 draft budget to the NWCSRA Board of Directors at the March 23 meeting. A few minor items have been adjusted as a result of discussion. The final approval/adoption is set for the April 27 Board of Directors meeting.

The NWCSRA Annual Golf Outing will be held on June 23 at Prairie Bluff Golf Course with a shotgun start at 11:30am. This year's outing will be conducted in partnership with Angelic Kindness.

Unfinished Business

None

Communications from the Public

None

New Business

None

Announcements

Commissioner Hix welcomed Kirsten and Susan. Hix said if you don't feel challenged in a year, please come back and the board will create one for you.

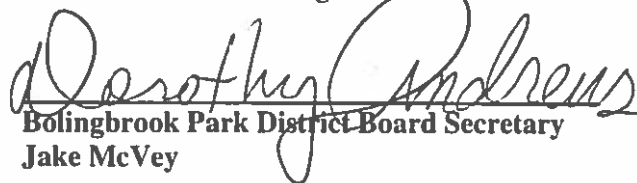
Closed Session

None

Motion to Adjourn

President Vastalo made a motion to adjourn from the regular Board Meeting at 7:47pm. Second Commissioner McKay. Roll call: Ayes: Andrews, McKay, McVey, President Vastalo. Nays: None. Absent: Hix. Motion passed 5/0.

Minutes Verification Signature


Bolingbrook Park District Board Secretary
Jake McVey