

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
May 16, 2024

President Hix called the meeting to order at 6:30 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix.

Motion President Hix, second: Commissioner McKay to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Mike Selep reported there are no resolutions or ordinances this month.

Executive Director handed out headsets to board members to experience the Silence Disco that will be happening at the beginning of Parkiepalooza training on Saturday. Selep said we have a great training lineup, starting at 8:00 am to 9:00 am with music and food, 9:00 am to 11:00 am we will talk about our Mission, Innovation, Safety and Recognition.

Selep said the park district hosted IPRA's DEI Workshop at Ashbury's which was very successful. Twelve staff members attended and we are excited to form our DEI Committee in the coming months.

Selep informed board members of the NRPA Conference coming up October 7 through October 10, 2024 in Atlanta, Georgia. It's a great opportunity to experience what is going on throughout the county.

We are going to have a Legislator Appreciation Event for Champions and Lilac Parks. Representative Janet Yang Rohr provided funding for those playgrounds. We are planning the event at Champions Park on Friday, June 28 from 10:00 am to 12:30 pm. The climbing wall, train and Library will also be there.

Next month we will present a Resolution for approval regarding the Promenade assessment.

Agreement Updates – Mike Baiardo, Director of Facilities reported:

- Police Agreement is in legal review.
- KemperSports – they are interested in extending the agreement. The agreement will auto renew for 2 more years in September if the district does not make any adjustments.
- BAC Agreement – looking to do a three-year agreement starting in January for 2025. The process has started. Meeting with school district and BAC groups to schedule gym use for BAC's practices and games.

Mike Baiardo, Director of Facilities talked about a situation regarding a 16-year-old who had a seizure at the indoor pool while going down the slide. Staff were alerted by the parents that their son has a history of seizures. Staff responded and did what they were trained to do.

Project Updates – Chris Corbett, Superintendent of Projects and Loss Prevention reported:

- Spray Park at Central Park
 - Out to bid – bid opening June 4. Construction start after Labor Day 2024.
- Wipfler Park/Tibbott School Parking Lot
 - Parking lot unrepairable
 - Lot not been uses consistently for over 10 years
 - VVSD and Village good with removal
 - Letters will be sent to all houses in Queenswood
 - Anticipate construction in June or July.
- Sawgrass
 - Still in the process of finalizing landscaping.
 - Pulte wanting to finish by end of May, early June.

Public Comment

None

Unfinished Business

None.

New Business

None

Closed Session

None

Adjournment

Commissioner Hix made a motion to adjourn from the Workshop Meeting at 7:00 pm. Second: Commissioner Vastalo. All in Favor, “Ayes”. Motion passed 5/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**

BOLINGBROOK PARK DISTRICT
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Board Meeting Minutes
May 16, 2024

President Hix called the meeting to order at 7:00 pm. Roll call: Andrews, McKay, Vastalo, McVey, President Hix.

President Hix asked Kim Smith to begin the meeting with the Pledge of Allegiance.

Motion President Hix, second: Commissioner Andrews to approve the agenda. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Motion President Hix, second: Commissioner Andrews to approve the following meetings:

- A. Monthly Board Workshop Meeting Minutes of April 18, 2024
- B. Monthly Board Meeting Minutes of April 18, 2024

Roll Call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

Commissioner Andrews received correspondence from two residents regarding the Summer Concert Series not being diverse. They wanted to know how the district picks the groups performing at the concerts. Commissioner Andrews will look into the how selection of groups is made and communicate back with the two residents.

PUBLIC COMMENTS

None

ATTORNEY'S REPORT

No report

LEADERSHIP TEAM REPORT

Executive Director Mike Selep turned the floor over to Chris Finn, Kim Smith and Christy Sorenson who introduced new staff.

Chris Finn, Director of Building, Grounds and Natural Resources introduced three new staff:

- Donnie Barbanente is on the parks crew who goes out and inspects playgrounds and nets for volleyball, basketball, tennis courts. Donnie enjoys baseball and cooking.

- Tim Fitzgibbons comes to us from the Idaho Department of Fish and Game. He is working in the natural resources department. Tim received Masters in Natural Resources from Washington State University and has over 10 years experience in arbor culture on ecological restoration. He enjoys spending time with his wife and nine-month-old daughter and has three dogs.
- Joel Garcia is also working in the natural resources turf department. Joel comes to us from the City of Joliet in Forestry Division. Joel enjoys playing sports.

Kim Smith, Director of Marketing and Customer Care introduce Jamie Paleczny. She is a resident of Bolingbrook and will be a nutrition intern for the summer. Jamie graduated from Plainfield East. She is currently doing her Masters in Dietetic at Grand Valley State University in Michigan.

Christy Sorenson, Program/Event Manager introduced Isabella Damocles the new Customer Care Assistant Manager. Isabella comes to us from Uncle Bub's BBQ in Westmont. She lives in Bolingbrook with her husband and has two cats. Isabella is looking forward to providing compassionate customer service to our residents and patrons. Isabella is currently playing volleyball with 365 Volleyball and is a volunteer coach.

Executive Director Mike Selep recognized the following nominees for the Susan Hoster-Suggs Award.

- Chris Corbett, Superintendent of Projects and Loss Prevention
- Hannah Grise, Enrichment & Program Supervisor
- Christa Isom, Customer Care Representative
- Ginger Leopold, Preschool Teacher
- Stephany Molinar, Custodian
- Mikayla Napiwocki, Customer Care Representative
- Justine Olinger, Custodian
- Sarah Pasch, Preschool Teacher
- Lucas Sefcik, Interim Facility Manager
- Christy Sorenson, Program/Event Manager
- Mic Vitone, Building Technician
- Kai Wahlgren, Director of Recreation

TREASURER'S REPORT

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$1,150,471.35, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Recreation & Facilities – Commissioner Hix reported:

Recreation

- Early childhood exceeding expectations for enrollment.
- Week of the Young Child was a success.
- Summer Concert Series is happening on Wednesday evenings.
- Visit Your Local Park will be at seven locations this summer.
- April Nerf/Ninja/Gymnastics parties were successful with 8 parties.
- Spring session for Day One Sports Academy had 184 participants.
- Martial Arts going well with Karate leading the pack in terms of attendees.
- Adult athletics has 25 teams for the summer program.
- New this summer is the Adult Co-Rec Kickball league.
- REACH has 140 participants.
- The next teen event will be a Glow Dodgeball Tournament in partnership with H2O.
- Teen Pool Parties are back at Pelican Harbor this summer.
- Free Event - Frisbee Fun on May 11.

Facilities

Lifestyles

- April recorded 92 memberships for the month, a combination of new and renewals.
- Lifestyles fitness also had 9,000 visitors this month.
- Fully staffed with fitness attendants
- Hosted a pop-up Boot Camp event and Family Zumba Dance Party.
- Lifestyles hosted a membership Open House.
- Upcoming events are; Flow & Glow Yoga on May 17th, Zumba in the Park June 7th, Vino & Vinyasa June 12th and Lazy River 5K #1 June 22nd.

Aquatics

- Commissioner Hix said since 1996 when BRAC first opened he has received many comments over the years expressing how comfortable residents feel at the pool and that the guards are attentive and well trained.

ACC & BRAC Facilities

- Rental program is going well.
- Two new facility managers on duty for the weekends.
- Facilities are generating almost \$26,000 in rentals so far this year.

Marketing – Commissioner Andrews reported:

- The Innovation Committee will be launching its new iBox site, which is an online suggestion box for Bolingbrook Park District employees to submit their ideas. The site will be introduced to employees at Parkiepalooza on May 18. Ideas submitted must help us improve the district in one of four key areas: customer experience, employee engagement, operations improvement, or a brand-new idea.

- Other initiatives to be launched at Parkiepalooza include Innovation Tokens, Small Group Sessions, and our new Innovation Awards. The committee has put in a lot of work through the last eight months and are excited to see these initiatives launch.

Golf Course & Ashbury's – Commissioner Andrews reported:

- Overall revenue for April 2024 was below budget by \$5,223.
- Expenses were managed well throughout the month.
- Payroll was 9.7% under budget for the month.
- There are a few events scheduled in the upcoming month, Paint n' Sip event on May 20; Folds of Honor Memorial Day Scramble for May 25 and a Nine Wine and Dine for June 1.

NWCSRA - Commissioner Andrews reported:

- NWCSRA staff began working on the process of gathering information for reporting on the Will County ARPA grant. This is the most heavily subsidized program at NWCSRA due to the high volume of staff needed to conduct the program.
- NWCSRA received a \$605 donation from the Bolingbrook Community Chorus.
- Growth in Sensory Room Utilization - Over 50% of anticipated revenue for FY24 has already been collected for Sensory programming through April.

UNFINISHED BUSINESS

None

PUBLIC COMMENT

None

NEW BUSINESS

None

ANNOUNCEMENTS

Commissioner Andrews announced VVSD Literacy Program had over 40,000 books. VVSD invited the Bolingbrook Park District to attend to promote their summer programs.

President Hix welcomed Donnie, Tim, Joel and Isabella and promised them a challenge.

CLOSED SESSION

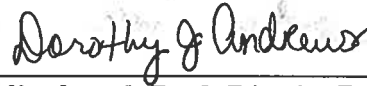
Commissioner Vastalo made a motion to enter into Closed Session at 7:30 pm pursuant to 5ILCS 120/2© for the purpose of discussing (1) The employment, discipline and performance of specific employees. Second: Commissioner McKay. Roll call: Ayes: Andrews, McKay, Vastalo, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Andrews made a motion to adjourn from Closed Session at 8:18 pm. Second: Commissioner McKay. All in Favor "Ayes"

ADJOURNMENT

Motion President Hix, second: Commissioner Andrews to adjourn from the regular board meeting at 8:19 pm. All in Favor "Ayes".

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Dorothy J. Andrews**