

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Multi-Purpose Room
Workshop Meeting Minutes
May 19, 2022

President Vastalo called the meeting to order at 6:30pm. Roll call: Andrews, McKay, Hix, President Vastalo. Absent Commissioner McVey.

Due to absence of Commissioner McVey, Board Secretary, President Vastalo named Commissioner Andrews as Board Secretary Pro Tem for Workshop and Board Meeting.

Motion Commissioner Vastalo, second Commissioner McKay to approve agenda as submitted. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

District Operations and Activities Update

Executive Director, Ron Oestreich reviewed the following Resolution, Ordinance and Action item:

- Approve three-year renewal contract with Comcast Internet Services for Annerino, BRAC, Buildings and Grounds, and Ashbury's.
- Approve Resolution 22-19 awarding a contract in the amount of \$63,662.13 to RJ O'Neil of Montgomery, Illinois for Bolingbrook Park District Aquatic Complex Water Valve Replacement.
- Approve Ordinance 22-04 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District.

Operational Updates

Project Updates – Chris Corbett, Superintendent of Projects and Planning:

- Winston Woods, Community and Bradford parks are open to the general public.
- Freedom Park – pouring concrete for the footers, bench pads and drainage. Completion by end of May.
- Sunset park estimated completion mid-June.
- BGNR HVAC units – still waiting for product, hoping for a mid to late June replacement of these units.
- BRAC Gym Floor – still on schedule to start the project in August with estimated completion by Labor Day.
- Indian Chase pickleball court – Tuesday a contractor will be on had to install a 4 foot tall fence that will separate the two courts. Sport court finishing will start the week of June 20 then on to Prairie Trails.

The board had no questions.

Christy Sorenson, Program/Event Manager (Early Childhood, Youth) presented a recap for the Preschool year. Christy thanked the board for allowing her to speak tonight.

- Christy reported the number of Preschoolers for this school year is 163. Number of children stepping up from 3's to 4's is 54. Number of children taking part in Preschool Graduation who are going to Kindergarten in the fall is 93.
- Christy gave KUDOS to the Early Childhood and Preschool Teams who have been through challenges, mitigations, closing of Hidden Oaks Preschool Program and the challenge in working with children who may not have interacted with others their age due to the pandemic.
- Christy reported Early Childhood Programs are increasing in participation from fall sessions totaling 73 enrollees to 107 in Winter and 148 in spring an almost 50% increase in participation in the past 5 months. The Little Learners program has been re-vamped the past few seasons to better accommodate children's needs and parent's needs.
- Christy shared a success story regarding a participant named Omar who overcame his shyness thanks to his experience in Camp Stepping Stones and then into our Preschool program.
- For 2022-2023 school year registration was not a preschool lottery. With the assistance of the IT Team and Marketing Team the Bolingbrook Park District was able to implement registration on-line or in person.

Debbie Chase, Director of Business and Technology reported a new requirement for Cyber Insurance is Multi-Factor Authentication. Debbie said she will be bringing to the board for consideration next month a three-year agreement so the district can set up the new multi-factor authentication. This a subscription type service with a set up charge and an ongoing subscription fee.

The board had no questions.

Communication from the Public

None

New Business

None

Closed Session

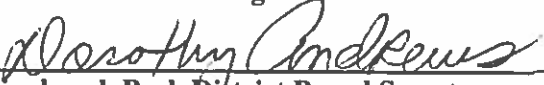
Commissioner Vastalo made a motion to enter into Closed Session pursuant to 5 ILCS 120/2 (c) at 6:45pm for the purpose of discussing (1) Employment, discipline and performance of specific employees and (11) Pending or probable litigation. Second Commissioner Andrews. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

Commissioner Vastalo made a motion to adjourn from Closed Session at 7:14pm. Second Commissioner . Hix. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

Motion to Adjourn

Commissioner Vastalo made a motion to adjourn from the Work Shop Meeting at 7:14pm. Second Commissioner Andrews. All in Favor "Ayes"

Minutes Verification Signature


Bolingbrook Park District Board Secretary
Dorothy Andrews, Secretary Pro-Tem

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Multi-Purpose Room
Board Meeting Minutes
May 19, 2022

Commissioner Vastalo called the meeting to order at 7:15pm. Roll call: Andrews, McKay, Hix, President Vastalo. Absent: McVey

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the agenda. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the following meetings:

- Monthly Workshop Meeting Minutes of April 21, 2022
- Monthly Board Meeting Minutes of April 21, 2022

Roll Call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

Correspondence to the Board from Public

None

Comments from the Public at Meeting

None

Attorney's Report

No formal report

Recognition of Staff

President Vastalo announced the Board of Commissioners are proud to award three employees with the 2022 Susan Hoster-Suggs Award of Excellence.

- President Vastalo acknowledged and presented the Susan Hoster-Suggs award to Keith Martin, Custodian at Annerino Community Center.
- President Vastalo acknowledged and presented the Susan Hoster-Suggs award to Ken McEwen, Parks Maintenance Manager.
- President Vastalo acknowledged and presented the Susan Hoster-Suggs award to Kim Smith, Director of Marketing and Customer Care.

President Vastalo congratulated Executive Director for receiving an Above and Beyond recognition for his assistance at the Tons of Truck event on April 24. He helped take down tents, tables and other supplies during the pounding rain.

Executive Director Ron Oestreich also announced Length of Service award winners:

3 Years

*Sharon Camp
Ryan Kertson
Sara Sielisch
Dan Finn*

*Nick DePietro
Daniel Konieczny
Debra Marks
Sara Earhart*

5 Years

*Sheila Ubelhor
Paulette Pepin
Ron Tomasek*

*Cecelia Byars
Emily Janus*

10 Years

*Jimmie Ash, Jr.
Carol Sawyer
Lori Zoeller*

15 Years

*Edgar Gonzalez
Debbie Sneed*

20 Years

Guadalupe Chaparro

25 Years

*Hermelindo Quintana
Juan Ruiz*

Leadership Team Report

Dan Finn, Natural Resources, Horticulture, Turf Manager congratulated Jarrod Wolf who was promoted to a full-time member of the NRHT team. Jarrod joined the district in October as a part time employee. His degree is in criminal justice and most recently correction officer at a juvenile detention center. In his spare time Jarrod enjoys hunting and playing with is year in half old daughter.

Chris Corbett, Superintendent of Projects and Planning introduced Christopher Montrose who was promoted to full time grounds worker from part time grounds worker. Chris has been with the district since April 4 working on the Natural Resources, Horticulture and Turf Crew assisting in all areas. Chris lives in Bolingbrook and has four children. We are excited for Chris to join the team in this full-time role.

Treasurer's Report

Commissioner Andrews made a motion for the approval of payment of bills including travel reimbursement in the \$621,724.81 subject to audit. Second Commissioner Hix. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

Committee Reports

Administration and Personnel – Commissioner Vastalo reported:
Commissioner Vastalo reported all the audits balanced.

Finance and Technology – Commissioner Hix reported:

- Commissioner Hix made a recommendation to approve a three-year renewal contract with Comcast Internet Services for Annerino Community Center, Bolingbrook Recreation and Aquatic Complex, Buildings and Grounds Facility, and Ashbury's. Second Commissioner McKay. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motioned passed 4/0.

Buildings, Grounds and Natural Resources – Commissioner Andrews reported:

- With staff recommendation Commissioner Andrews made a motion to approve Resolution 22-19 awarding a contract in the amount of \$63,662.13 to RJ O’Neil of Montgomery, Illinois for Bolingbrook Park District Aquatic Complex Water Valve Replacement. Second Commissioner McKay. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motioned passed 4/0.
- With staff recommendation Commissioner Andrews made a motion to approve Ordinance 22-04 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District. Second Commissioner Hix. Roll call: Ayes: Andrews, McKay, Hix, President Vastalo. Nays: None. Absent: McVey. Motioned passed 4/0.
- Commissioner Andrews congratulated Chris Montrose for being promoted to a full-time ground worker.
- Coming Soon the The 31st Annual Conservation Foundation DuPage River Sweep. The purpose of this volunteer event is to “sweep our rivers clean” by picking up debris in and along the local waterways.
- Community Gardens Almost Sold Out!
- The Natural Resources and Horticulture crews have been focusing on treating tree rings and landscape beds with preemergent herbicides, planted 22 trees, and will be planting annual flowers the week before Memorial Day.
- Newly installed replacement playgrounds are in the process of having audits completed so they may be opened to the public soon.
- Staff submitted construction documents to the Village of Bolingbrook for the Indian Boundary Parking lot expansion on May 4 and received approval the following business day.
- Bradford and Community Park Playgrounds will be opened to the community on Friday, May 13.
- Outdoor Pelican Harbor Bathhouse Flooring project was completed at the end of April.
- Sport Court resurfacing is scheduled to start in mid to late June
- BRAC Childcare received new counters, cabinets, glass tinting, sink and preschool toilet to start the transformation into a preschool classroom.
- Commissioner Andrews brought up old business regarding Winston Woods Park. Commissioner Andrews asked the board to revisit the discussion of the new playground at Winston Woods Park. Commissioner Andrews asked the Board to consider adding an additional piece of playground equipment to make up for the smaller size of the new equipment as compared to the old (removed) equipment. Commissioner Andrews shared pictures of Winston Woods playground with the board. Some discussion ensued regarding the pictures. The Board determined that they would not be moving forward with further playground development at Winston Woods right now but would take another look at it at a later time.
- Working with the traditional spring weather of the Chicago Region, staff is starting to prep athletic fields for the spring athletic season.
- The NRHT crews have been hard at work pruning and removing hazardous trees from our parks. They have also made great progress clearing invasive and weedy tree/shrub species from our natural areas along our trail system. Soon they will be beginning prescribed fires, turf repair, and preparing for the growing season.

Recreation & Facilities – Commissioner McKay reported:

Recreation

- There will be three shows of Willy Wonka Kids at the Bolingbrook Community Center: Friday, May 20, Saturday, May 21 and Sunday, May 22. Tickets are on sale at Annerino, BRAC and online.
- Enrichment Programing - During the month of June, the VVSD 21st Century Grant summer program will be visiting Pelican Harbor for swim lessons. Staff are excited to provide swim lessons for a total of 270 students in the program. Staff will provide 30-minute swim lessons for a four-day session, teaching 45 students at a time.
- Come out and enjoy Bolingbrook Park District Wednesday Summer Concerts. Grab a blanket, food and come out to enjoy six Chicago area bands. Concerts are held on Wednesday evenings from 7:30-9:00 pm. at the The Roger C. Claar Performing Arts Center.

Aquatics

- The outdoor pool is scheduled to open Saturday, May 28. As we did last year, the Indoor Pool will only be available for Lap Swim during public swim hours.

Marketing – Commissioner Hix reported:

- Commissioner Hix said his highlight item is the opening of Pelican Harbor. Hopefully it will be a hot summer. We expanded our capacity and added some features. We were also able to hire lifeguards which was a concern earlier this year. Marketing did a great job getting the word out. Membership growth is looking good.

Commissioner Hix liked the website metrics where 22% of our page views are people coming back to the website.

Golf Course & Ashbury's – Commissioner Hix reported:

- Overall revenue in April was up beyond target by 17%. Restaurant food revenue was up 10% and the Banquet revenue was 66%.

NWCSRA –

- Executive Director, Ron Oestreich introduced Mike Selep the Executive Director of Northern Will County Special Recreation Association. Mike said it was an honor to have two of their power lifting athletes Michael and Jeff Ciskowski participated in the Lewis University Plane Pull from the Special Olympics of Illinois. Michael and Jeff stepped in and helped teams pull 15 different planes. They helped the Bolingbrook Raiders football team who won the competition for the fastest time and honored Michael and Jeff with a trophy the Bolingbrook Raiders won. \$35,000 was raised for Special Olympics.

Unfinished Business

None

Communications from the Public

None

New Business

None

Announcements

Commissioner Hix welcomed Chris Montrose and Jarrod Wolfe and promised them a challenge.

Closed Session

None

Motion to Adjourn

President Vastalo made a motion to adjourn from the regular Board Meeting at 7:48pm. Second Commissioner McKay. All in Favor "Ayes"

Minutes Verification Signature



**Bolingbrook Park District Board Secretary Pro-Tem
Dorothy Andrews**