

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
August 21, 2025

In the absence of President Hix board members made a motion to appoint Vice President Vastalo as President Pro Tem. All in Favor, “Ayes”.

President Pro Tem Vastalo called the meeting to order at 6:30 pm. Roll call: Vastalo, McKay, Andrews. Nays: None. Absent: McVey. Motion passed 4/0.

President Pro Tem Vastalo made a motion to approve the agenda as submitted. Second: Commissioner Andrews. Roll call: Ayes: McKay, Andrews, Vastalo. Nays: None. Absent: McVey. Motion passed 4/0.

President Hix arrived at the Workshop Meeting at 6:43.

Finance Presentation by Anthony Miceli – Speer Financial

Mr. Miceli gave a brief presentation on the district’s General Obligation Park Bonds, Debt Certificates, Capital Asset Replacement (CARP) and Capital Funds.

Review of Ordinances, Resolutions, Action Items

Executive Director Mike Selep reported Resolution 25-25 will come before the board tonight for approval of the Intergovernmental Agreement between the Bolingbrook Park District and Valley View School District 365U for the reciprocal, top priority use of facilities and services. Selep thanked Chris Corbett, Superintendent of Projects and Loss Prevention as well as Attorney John O’Driscoll for working with both parties.

District Operations and Activities Update

Upcoming Events:

- Parkie’s 5k – Saturday, August 23. Currently 490 participants are registered.
- Jubilee & Pathways Parade – September 12-14
- Fall Fest – September 27
- 2026 Budget Workshop dates: either November 3, 4 or 5. Commissioners will let Executive know what dates work for them.

Some discussion ensued regarding the Grand Village Single Family Home development (Lincoln Property) regarding a request for consideration for pathway construction.

Public Comment

None

Unfinished Business

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 7:11 pm.

Second Commissioner: Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, Hix. Nays: None.

Absent: McVey. Motion passes 4/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Sue Vastalo**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
July 17, 2025

President Hix called the meeting to order at 7:13 pm. Roll call: Andrews, McKay, Vastalo, President Hix. Absent: McVey.

Chris Corbett began the meeting with the Pledge of Allegiance.

Commissioner Vastalo made a motion to approve the agenda as submitted. Second: Commissioner McKay. Roll call: Ayes: McKay, Vastalo, Andrews, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

President Hix made a motion to approve the following meetings:

- Monthly Board Workshop Meeting Minutes of July 17, 2025
- Monthly Board Meeting Minutes of July 17, 2025
- Closed Session Meeting Minutes of July 17, 2025

Second Commissioner Andrews. Roll Call: Ayes: Vastalo, McVey, Andrews, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

Commissioner Hix had a conversation with a resident regarding Rotary Park. Hix spoke to Chris Finn, Director of BGNR. Chris sent a crew out to take care of the matter.

PUBLIC COMMENTS

None

ATTORNEY'S REPORT

No report.

LEADERSHIP TEAM REPORT

Executive Director announced Stephanie and Jake McVey are proud parents of a new baby boy named Miles.

Director Selep congratulated all the staff for a spectacular summer of programs and special events.

Kai Wahlgren, Director of Recreation presented to the board a plaque from the Lions Club thanking the Park District for all their support with the Beep Baseball Tournament.

Director Selep said the Bolingbrook Park District will be working with the Chamber of Commerce to host an event that will bring people from throughout the state in the late spring.

TREASURER'S REPORT

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$926,006.39, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: McKay, Andrews, Vastalo, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

Commissioner McKay said he had an excellent meeting yesterday with the Finance committee and Anthony Miceli of Speer Finance.

LIAISON REPORTS

Administration and Personnel – Commissioner Andrews reported:

The Intergovernmental Agreement between the Bolingbrook Park District and Valley View School District has been established for the benefit of both agencies and for the benefit of the residents of the community.

Commissioner Andrews made a motion to approve Resolution 25-25 approving the Intergovernmental Agreement Between the Bolingbrook Park District and Valley View School District 365U for the Reciprocal, Top Priority Use of Facilities and Services. Second: Commissioner McKay. Roll call: Ayes: Andrews, Vastalo, McKay, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

Staff had a great time participating in the BPD Summer Fun Employee Challenge. A total of 88 employees signed up for the challenge and 33% of individuals collected points for their participation.

Employees will meet with representatives on August 26 to receive information regarding a variety of options and select employee health benefits through the open enrollment process for the 2025/26 plan year. The district was able to examine a wide variety of plan options and maintain current levels of coverage.

Finance and Technology – Commissioner McKay reported:

Staff are preparing for the 2026 Budget. A budget entry training video was provided to staff on July 11 and hosted a Budget Q&A and Projections Workshop on July 18.

Commissioner McKay said he had an excellent meeting with the Finance Team discussing long term planning. McKay said all departments are living within their budgets. Revenues are solid!

Buildings, Grounds and Natural Resources – Commissioner Hix reported:

- Staff are all working on the Park Districts 2026 general and capitol operating budget.
- Preparations for the reopening of the BRAC Indoor Pool are going well. Outdoor pools will be closed for the season effective August 25.
- A new Memorial Bench was placed at Bradford Park facing the pond.
- Staff have been busy repainting picnic tables and power washing pavilions.
- Athletic crew is working on LCSF & Indian Chase Meadows for the Bolingbrook Soccer Club's Labor Day Tournament.
- Fall athletics is starting and staff are working on field prep for flag football, baseball/softball, and trojan football field. It has been a busy last few weeks with the athletics crew working on athletic field repairs.
- Staff were excited to get two new ball field groomers.
- The NR and horticulture crews remove several dead and dying ash trees from along Recreation Dr and around the Annerino parking lot.

Commissioner Vastalo commented on how nice the new signs look.

Recreation & Facilities – Commissioner McVey absent.

Recreation

- Kai Wahlgren, Director of Recreation commended Susan Meier, Superintendent of Recreation and her team for a wonderful job running the day camp program. They averaged close to 300 kids per week at BRAC.

Fitness

- Commissioner Andrews reported Lifestyles recorded 944 memberships, 54 new memberships and 40 renewals.
- Fitness recorded 4,609 visits to the fitness center and 5,408 group fitness visits for a total of 10,017.
- Year-to date, Lifestyles has 993 annual members, 972 annual and 21 corporate annuals. 13-month retention figures are at 71% for annual members. Insurance members are at 1,122.

- Many special events and promotions happened in July and August
 - July 4th Fourth of July Aqua pop up
 - July 10th Lazy River 5K #2
 - July 11th Tai Chi in the Park
 - July 17th Retro Cycling
 - July 18th Zumba in the park
 - July 21 Christmas in July Aqua Pop Up
 - August 9th Lazy River 5K #3
 - August 14th Pilates by the Pool
 - August 23rd Parkie's 5K and 1-Mile Walk
- June recorded 2,912 participants in land classes, 2,377 in water classes and 119 in virtual classes.

Aquatics

- Lots of events going on in September,
- Pool birthday parties doing great
- Summer swim lessons doing great

Facilities

- The Facilities Team is in the process of hiring another Building Attendant.

Marketing – Commissioner Vastalo reported:

- The marketing team attended SAMFest event on Thursday, August 14. The event offered Bolingbrook adults (55+) an opportunity to learn about resources within the community.
- The summer Discover Bolingbrook Challenge using the Goosechase App is coming to an end. A total of 104 teams signed up to participate in the challenge with 41% with ongoing activity.
- The August customer service audits had great feedback from customers. They are enjoying camp and all the activities. The team informed customers that the new app will be released soon. One customer is excited for the mobile app because she has lost her card three times.

Golf Course & Ashbury's – Commissioner Vastalo reported:

- Revenues are \$53,531 above year to date compared to 2024, which is 5.6% higher than 2024.
- There was extensive heat and rain in July that significantly impacted rounds of golf played.
- Overall golf revenue is \$8,061 over 2024.
- Restaurant revenue was \$2,902 over revenue collected last year.
- Overall operating expenses were well controlled for the month as well as year-to-date.
- Overall expenses are 2% below budget for the year.

- Upcoming events
 - Labor Day Scramble – August 30
 - Par 3 Partee – September 20
 - Glow Golf – September 27

NWCSRA - Commissioner Vastalo reported:

- NWCSRA hosted Country Western Dance hosted at the BRAC on August 8. Participants from different SRAs gathered together to dine and dance

Commissioner Andrews announced Joy Fest is September 6 at the Roger Claar Performing Arts Center from 1:00-8:00 pm.

Commissioner Andrews attended VVSD ribbon cutting for the Debbie Skora Early Childhood Center next to Oak View School.

UNFINISHED BUSINESS

None

PUBLIC COMMENT

None

NEW BUSINESS

None

ANNOUNCEMENTS

Commissioner Hix extended congratulations to Erika and John O'Driscoll and Commissioner Andrews for sending their children off to college.

CLOSED SESSION

President Hix made a motion to enter in to Closed Session at 7:44 pm pursuant to 5ILCS 120/2(c) for the purpose of discussing (11) Pending or probable litigation. Second: Commissioner Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, President Hix. Nays: None. Absent: McVey. Motion passed 4/0.

Commissioner Hix made a motion to adjourn from Closed Session at 8:11 pm. Second: Commissioner Vastalo. All in Favor "Ayes".

ADJOURNMENT

Commissioner Hix made a motion to adjourn from the regular Board Meeting at 8:13 pm.
Second: Commissioner McKay. All in Favor "Ayes".

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Sue Vastalo