

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
September 25, 2025

President Hix called the meeting to order at 6:30 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Commissioner McKay made a motion to approve the agenda as submitted. Second: Commissioner McVey. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Community-Wide Survey Presentation

Karin Ferenz of Customer Lifecycle, LLC presented the 2025 Community Quantitative Report. Ms. Ferenz spoke on the following topics: Objectives & Methodology, Engagement, Key Findings, Results, Trends and Demographics.

District Operations and Activities Update

Executive Director mentioned the upcoming events:

- Fall Fest – September 27
- Howl-O-Ween 5K – October 11
- Freaky Fun Friday – October 17
- Date change for October board meeting; Thursday, October 23
- IAPD Best of the Best Awards – October 24 – Commissioner Sue Vastalo will be recognized for serving 30 years as a Bolingbrook Park District Commissioner and the district is also receiving an award for our Cooperative Agreement with the Vally View School District.
- Budget Workshop dates: November 5 and November 13 from 5:00pm to 8:00pm.
- IAPD/IPRA Conference – January 29 – 31, 2026

Future Discussion

- Mike Selep - Holiday Time Off – Convert ½ days on December 24 and December 31 to full days this will equate to only 1 day.
- Mike Selep – Due to recent updates in laws staff will be reviewing the Personnel Policy Manual.
- Chris Finn - 3 Year contract with Drendel expires in December 2025. Staff to go out to bid for another 3-year contract.
- Anthony Morelli – Conducted a survey for the BAC groups. Received 50 responses. A workshop is planned Monday, September 29 with BAC boards regarding the new agreement. Agreement will come before the board for approval at the November board meeting.
- Lindsey Pollina – Howl-O-Ween 5k – new partnership/sponsorship with Lazy Dog Restaurant in Naperville. Sponsor would like to offer 2 oz. beer samples at the event. Discussion occurred regarding steps that will be taken with set-up and communication with Village to ensure safety and security needs will be met. Will follow up with board regarding samples and proceed based on feedback.

- Anthony Morelli – Submitted a draft for review for possibly bringing back childcare for fitness members.
- Anthony Morelli - Fitness membership increase of \$2.00 at renewal time in 2026. Email correspondence to members will go out Friday, followed by a letter going out to members announcing increase and future amenities.

Review of Ordinances, Resolutions, Action Items

Ordinance 25-08 Authorizing the disposition by auction of personal property owned by the Bolingbrook Park District.

Public Comment

Karin Ferenz, a resident of Bolingbrook, said the Park District is doing a fantastic job and would like it to continue.

Unfinished Business

None

New Business

None

Closed Session

None

Adjournment

Commissioner McKay made a motion to adjourn from the Workshop Meeting at 7:45 pm.
Second Commissioner: Andrews. All in Favor, “Ayes”.

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Sue Vastalo

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
September 25, 2025

President Hix called the meeting to order at 7:50 pm. Roll call: Vastalo, McKay, Andrews, McVey, President Hix.

Attorney Jeyser Claudio began the meeting with the Pledge of Allegiance.

Commissioner Andrews made a motion to approve the agenda as submitted. Second: Commissioner McVey. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

President Hix made a motion to approve the following meetings:

- Monthly Board Workshop Meeting Minutes of August 21, 2025
- Monthly Board Meeting Minutes of August 21, 2025
- Closed Session Meeting Minutes of August 21, 2025

Second Commissioner Andrews. Roll call: Ayes: Andrews, McVey, Vastalo, McKay, President Hix. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

PUBLIC COMMENTS

None

ATTORNEY'S REPORT

No formal report.

LEADERSHIP TEAM REPORT

Executive Director Mike Selep talked about NRPA Conference. Selep said there was an exhibitor that had a product of interest for many staff. Selep started talking to the exhibitor that invited the group to attend (free complimentary admission) to the International Association of Amusement Parks and Attractions (IAAPA) in Orlando, Florida on November 18 – 21, 2025.

Selep mentioned the district's climbing wall and train are nearing end of life and it would be very beneficial for staff to attend to find possible new solutions for these amenities. Four staff will be attending.

Visted QR Fit booth, this is where we got the idea last year for QR codes for our trails and utilized innovation funds to fund project on two trails – east and west side of town. The vendor showed our interface with the QR trail utilizing Bolingbrook Park District app to all attendees visiting their booth.

TREASURER'S REPORT

Commissioner McKay made a motion for the approval of payment of bills including travel reimbursement in the amount of \$681,487.11, subject to audit. Second: Commissioner Vastalo. Roll call: Ayes: McVey, Vastalo, McKay, Andrews, President Hix. Nays: None. Absent: None. Motion passed 5/0.

LIAISON REPORTS

Administration and Personnel – Commissioner Andrews reported:

- Staff are preparing for their budgets
- Managers are preparing for the current year performance and rationales for increases and decreases in revenues, expenses, participation fees as well as areas of future growth and challenges.
- IAPD Best of the Best Award Winners will take place Friday, October 25 at the Chevy Chase Country Club.

Finance and Technology – Commissioner McKay reported:

- Disaster Recovery team did a Tabletop Exercise which will help staff develop plans in the event of major issues, concerns, problems or an actual situation that would occur.
- Revenue is above in many areas.
- All accounts balanced
- Team working on their 2026 budgets.

Buildings, Grounds and Natural Resources – Commissioner Hix reported:

- With staff recommendation Commissioner Hix made a motion to Approve Ordinance 25-08 authorizing the disposition by auction of personal property owned by the Bolingbrook Park District. Second: Commissioner Andrews. Roll call: Ayes: Vastalo, McKay, Andrews, McVey, President Hix. Nays: None. Absent: None. Motion passed 5/0.
- Staff did a great job setting up and taking down for Parkies 5K. It was an all hands-on deck for the Labor Day Bolingbrook Soccer Club Tournament set up and take down.
- Staff will be working on the following events Fall Fest, Freaky Fun Friday, and the Howl-O-Ween 5K.
- Staff are wrapping up final adjustments to the 2026 budget.
- Managers are doing interviews in all three departments to fill full-time & part-time positions.
- Completed seasonal winterization and maintenance procedures for the outdoor pool.
- Ran new electrical wiring to support the installation of televisions in the fitness area.
- Built a new wood fence around the river turbine for safety and visual appeal.

- Several playgrounds had engineered wood fiber. This is a normal process that is done each year as it is fall protection for playgrounds.
- Staff installed new astro-turf at the Trojan field on the home side. Astro-turf was installed so the cheerleaders had an area to perform during the games.
- Crews will begin trimming back trees and shrubs.
- The horticulture division is preparing for fall tree and perennial plant installations which will take place in early October.
- Gateway Wetlands playground opened on the weekend of September 6 to the public.
- Staff have been busy finalizing the 2026 CARP Budget and planning for next year's anticipated projects.

Recreation & Facilities – Commissioner McVey absent.

Recreation

- Preschool started at the beginning of the month.
- Dance classes started at the beginning of month, current enrollment is 118.
- Theatre – 24 enrolled in the production of A Snow White Christmas.
- BPD Dance Company and the gymnastics team will be performing in the Pathways Parade.
- Illusions participated in the Parkies 5k, followed by a team picnic.
- REACH program officially began on Thursday, August 14.
- The 21st Century grant program, School Connections, is scheduled to resume during the 2025-2026 school year. This year, programming will be brought to four elementary schools and one middle school.
- New teen programming including classes, events, and service hours will be offered in the winter brochure.
- Homeschool families are invited to supplement their curriculum with the Bolingbrook Park District every other Tuesday from September 9 to November 18. Homeschool Adventure Days include physical education, outdoor recreation, and classroom science.
- This year's Fall Fest is on Saturday, September 27, featuring giant inflatables, themed games for all ages, a crafting tent and more. New features this year include a mini corn maze, a rest stop just for parents of young children, and a delicious line up of food trucks.
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Athletics

- Fall registration has concluded for all adult athletic leagues.
- Adult pickleball lessons are currently scheduled for November and December.

Fitness

- In total, year-to-date, Lifestyles has 979 annual members, 958 annual and 21 corporate annuals. 13-month retention figures are at 71% for annual members.
- August recorded 4,121 group fitness visits for the month, which represents 51% of total visits for Lifestyle.

Aquatics

- Pelican Harbor staff participated in their last outdoor lifeguard audit, scoring the highest safety score of 5 out of 5 stars.
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Facilities

- Indoor Pelican Harbor completed its month-long maintenance shutdown on August 24.

- Pool surface was recoated, new concrete was leveled, improved lightning, new storage fencing, and updated deck furniture. Outdoor Pelican harbor is closed for the season on August 24.
- Daily admissions brought in \$118,579 for the month of August 2025, which is \$35,228 more than the August 2024 total of \$82,199.

Marketing – Commissioner Vastalo reported:

- Chavonda Cochran, Customer Care Manager, will be leading the Crisis Prevention Institute Training during the October 13 Safety Day.

Golf Course & Ashbury's – Commissioner Vastalo reported:

- Ashbury's and Boughton Ridge Golf Course's total revenues for the month of August were \$41,226 above budgeted revenue, which is 17.6% higher than budget. Revenues are \$110,432 above year to date compared to 2024, which is 9.4% higher than 2024.
- Overall golf revenue (greens fees, golf league, riding cart and pro shop revenues) exceeded budget by \$22,838 (17.1%) in August; exceeding overall revenue collected this year by \$36,957 over 2024.
- Restaurant revenue exceeded budget by \$2,814 and was \$10,036 over revenue collected last year for the month.
- Banquet revenue exceeded budget for the month by \$13,243.

Upcoming events:

- Yoga in the Fairway – October 3
- Superintendents Revenge – October 25

NWCSRA - Commissioner Vastalo reported:

- The 4th Annual Celebration of Special Recreation will take place on Saturday, October 4 from 11:00 am-3:00 pm at the Annerino Community Center.
- NWCSRA Swimmer Ryan Nash has been selected to represent Special Olympics Illinois at the 2026 Special Olympics USA Games next June in Minnesota. Ryan will be one of eight swimmers in the Illinois delegation.

UNFINISHED BUSINESS

None

PUBLIC COMMENT

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

CLOSED SESSION

President Hix made a motion to enter in to Closed Session at 8:14 pm pursuant to 5ILCS 120/2(c) for the purpose of discussing (11) Pending or probable litigation. Second: Commissioner McKay. Roll call: Ayes: McKay, Andrews, McVey, Vastalo, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Hix made a motion to adjourn from Closed Session at 8:22 pm. Second: Commissioner McKay. All in Favor "Ayes".

ADJOURNMENT

Commissioner Hix made a motion to adjourn from the regular Board Meeting at 8:26 pm. Second: Commissioner Andrews. All in Favor "Ayes".

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Sue Vastalo