



2024

**Freedom of Information
Municipal Directory**

2024 Bolingbrook Park District Freedom of Information Directory

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Bolingbrook Park District Mission, Vision & Goals

Mission Statement

The global Mission of what the Bolingbrook Park District wants to achieve
To provide world class park and recreation services in a fiscally responsible manner
to enhance the community's quality of life.

Vision Statement

Action statement of how the Bolingbrook Park District will achieve our Mission
We strive for excellence through leadership, innovation, adaptability, efficiency,
trust, and world class service.

Goals

Statements of target we need to meet to achieve the District's Vision

- To provide recreational opportunities, facilities, parks, and natural areas to meet the needs of our community.
- To make every attempt to satisfy our customers.
- To provide the best park and recreation value while utilizing financial resources effectively.
- To establish cooperative relationships to expand recreational opportunities and preserve open space.
- To strive for 24 Hour response time.
- To make the right decisions for the right reasons.

Bolingbrook Park District Board and Leadership Staff

Board of Park Commissioners

Jerry Hix, President	jhix@bolingbrookparks.org
Sue Vastalo, Vice President	svastalo@bolingbrookparks.org
Frank McKay, Treasurer	fmckay@bolingbrookparks.org
Dorothy Andrews, Secretary	dandrews@bolingbrookparks.org
Jake McVey, Commissioner	jmcvey@bolingbrookparks.org

Park District Administrative / Leadership Team

Mike Selep	Executive Director	mselep@bolingbrookparks.org
Debbie Chase	Director of Business and Technology	dchase@bolingbrookparks.org
Chris Finn	Director of Buildings, Grounds, & Natural Resources	cfinn@bolingbrookparks.org
Kim Smith	Director of Marketing and Customer Care	ksmith@bolingbrookparks.org
Kai Wahlgren	Director of Recreation	kwahlgren@bolingbrookparks.org
Chris Corbett	Superintendent of Projects and Loss Prevention	ccorbett@bolingbrookparks.org
Tricia Dubiel	Superintendent of Business and Finance	tdubiel@bolingbrookparks.org
Terri Tamer	Superintendent of Human Resources	ttamer@bolingbrookparks.org
Beth Benner	Administrative Assistant	bbenner@bolingbrookparks.org

Park District FOIA Officers – Send Requests to: FOIARequests@bolingbrookparks.org

Mike Selep	Executive Director
Debbie Chase	Director of Business and Technology
Chris Finn	Director of Buildings, Grounds & Natural Resources
Chris Corbett	Superintendent of Projects and Planning
Beth Benner	Administrative Assistant

Bolingbrook Park District Public Information

2024 Employment

60 Full Time Employees
220 Permanent Part Time Employees

2024 Assessed Evaluation - \$2,709,007,227
2024 Tax Rate - .4780

Bolingbrook Park District 2024 Schedule of Board Meetings

The Bolingbrook Park District Board of Commissioners monthly board and workshop meeting dates for 2024. All meetings are held at Annerino Community Center, 201 Recreation Drive Bolingbrook, Illinois.

Thursday, January 18, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, February 15, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, March 21, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, April 18, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, May 16, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, June 20, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, July 18, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, August 15, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, September 19, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, October 17, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, November 21, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.
Thursday, December 19, 2024	Workshop 6:30 p.m., Board Meeting 7:00 p.m.

**Dorothy Andrews
Board Secretary
Bolingbrook Park District**

Bolingbrook Park District Facilities

Annerino Community Center (ACC) : Administrative Office

201 Recreation Dr. | P (630) 739-0272 | F (630) 739-1039 | tty (630) 739-2287

Ashbury's at Boughton Ridge

335 E. Boughton Rd | P (630) 739-2377 | F (630) 759-1648

Bolingbrook Recreation & Aquatic Complex (BRAC)

200 S. Lindsey Lane | P (630) 739-1700 | F (630) 759-5651

Boughton Ridge Golf Course

335 E. Boughton Rd | P (630) 739-4100 | F (630) 739-1648

LifeStyles Fitness Center & Spa

200 S. Lindsey Lane | P (630) 739-1705

Pelican Harbor Indoor/Outdoor Aquatic Park

200 S. Lindsey Lane | P (630) 739-1705

Bolingbrook Park District Parks

Arrowhead Pond /349 W. Robinhood Way

Balstrode Park /181 Thackeray Drive

Blackhawk Pond/600 Blackhawk Lane

Bloomfield Oasis /1614 Prairieview Blvd

Bradford Park/490 Bradford Place

Bulldog Park/351 Blair Lane

Central Park/201 Recreation Drive

Century Park/1675 Apple Valley Drive

Champions Park/1600 Firethorn

Cider Creek Park/1755 Apple Valley Drive

Comed Greenway/North & South At Power Lines

Community Park/600 Kingsbrooke Crossing

Drafke Park/1125 Quail Run

Dupage River Greenway/From Royce Road To Indian Boundary Park

Erickson Park/398 W. Briarcliff Road

Freedom Park/1600 Park Place

Gateway Wetlands/680 Feathersound Drive

Heritage Park/702 Paxson Drive

Herrington Estates /**(Undeveloped Land)** 600 Kings Road

James S. Boan Woods 410 Schmidt Road

Indian Boundary Park/990 W. Boughton Road

Indian Chase Meadows /525 Pheasant Chase Drive

Ivanhoe Park/190 Falconridge Way

Jaycee Park/550 Lily Cache Lane

Johansen Farm Park/770 Hartford Lane

Knights Of Columbus Park/190 Northridge Drive

Liberty Park/298 N. Orchard Drive

Lilac Park/1561 Clear Drive

Lily Cache Greenway/West Of Orchard Drive Along Lily Cache Creek

Lily Cache Sports Fields/1387 Hassert Boulevard

Lily Cache Sports Fields-West Campus/1505 Trails End Lane

Lions Park/220 W. Briarcliff

Plimmer Park/401 Lily Cache Lane

Poplar Park/870 Poplar Lane

Prairie Trails/1370 Danhof Drive

Prairie Path Wetland/ Veterans Parkway

Remington Lakes Sport Complex/811 W. Remington Blvd.

Riverbend Park/1940 Danube Way

River Hills Park/2290 Misty Creek Trail

Rotary Park/470 E. Briarcliff Road

Schraeder Park/469 E. Briarcliff Road

St. Francis Park/299 White Water Drive

Sunset Park/1500 Waterside Drive

The Forest/1399 Carriage Lane

Volunteer Park/200 S. Lindsey Lane

Winston Woods/200 Winston Drive

Wipfler Park/549 Rockhurst Road

**** New Park added in late 2024/early 2025 – Jerry Hix Park/502 Golden Star Drive**

Bolingbrook Park District Freedom of Information Act Policy

The Bolingbrook Park District intends to disclose public records in compliance with the Freedom of Information Act. Bolingbrook Park District is a local governmental entity providing parks and recreation programs to District residents.

The Mission of Bolingbrook Park District is to provide a wide variety of year-round recreation programs, facilities and park areas which respond to the needs and desires of all the residents of the Bolingbrook Park District.

The District employs sixty three (60) full-time employees and two hundred twenty (220) part-time employees.

The Park Board of Commissioners are: Jerry Hix, Sue Vastalo, Dorothy Andrews, Frank McKay and Jake McVey.

The FOIA Officers are Mike Selep, Debbie Chase, Chris Finn, Chris Corbett and Beth Benner

What is immediately available?

Many documents are available on the District website, www.bolingbrookparks.org, which you may download at this time (no FOIA request required):

- Board Meeting Agendas;
- Board Meeting Minutes;
- Mission Statement;
- Financial Reports: includes budget, budget & appropriation ordinance and Annual Comprehensive Financial Report (ACFR)
- Organizational Chart.

How can I submit a FOIA request?

Requests must be submitted in writing and may be submitted in person, by mail, by facsimile or by e-mail. The Bolingbrook Park District requests you complete a form, but that is not required. We ask that information is being sought under the Freedom of Information Act. Please provide a brief description of the public records requested, being as specific as possible. While responses can be provided via e-mail, please provide a mailing address and phone number.

Requests by email – FOIARequests@bolingbrookparks.org

Requests in person, by mail or facsimile.

Attn: FOIA Request	Attn: FOIA Request
Mike Selep, Debbie Chase or Beth Benner	Chris Finn or Chris Corbett
Bolingbrook Park District	Bolingbrook Park District
201 Recreation Drive	301 Recreation Drive
Bolingbrook, IL 60440	Bolingbrook, IL 60440
Fax: Attn: Debbie Chase - 630-739-1039	Fax: Attn: Chris Finn - 630-739-1589

What happens after I submit a request?

The Illinois Freedom of Information Act requires agencies to respond in five business days after receipt of a request. “Day 1” of the 5-day timeline is the first business day after the request is received. The date that the request was received does not count as “Day 1.” A five-day extension is allowed with written notification to the requester. If any of the materials you requested are exempt under the Act, you will be notified of the exemptions. Any denial, or partial denial, of your request may be appealed to the Public Access Counselor’s office within the Office of the Attorney General of the State of Illinois.

If the requested records are 50 pages, or less in length, the pages will be copied (regular size and black & white) and the requester will be contacted regarding when the documents are ready to be picked up. If the documents are mailed, the postage will need to be reimbursed before the documents would be mailed to the requester. If the records exceed 50 pages, the requester will be informed of the duplication cost before copied.

What are the costs for duplication?

Paper copy from paper or electronic source (50 pages or less) (Regular size/black & white) (<u>Color copies</u> and odd size documents will be charged at actual cost of copying.)	No Charge
Paper copy from paper or electronic source (51 pages or more) (<u>Color copies</u> and odd size documents will be charged at actual cost of copying.)	\$.15 per page
Copy of audio or video material	Cost of recording media

Denial of FOIA request.

The District may, in accordance with the Act, deny any request that is exempt from disclosure, including for example, information that would constitute an unwarranted invasion of personal privacy.

In the event of a denial, you may either file a Request for Review with the Attorney General’s Public Access Counselor (PAC), or file a lawsuit in court. For complete information contact PAC at:

Public Access Bureau
500 S. 2nd Street
Springfield, IL 62706
(217) 558-0486
publicaccess@atg.state.il.us

**Bolingbrook Park District
Freedom of Information Act (FOIA) Request Form**

Name: _____

Company/Organization: _____

Address: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Date of Request: _____

Pursuant to 5 ILCS 140/1 et seq., "Freedom of Information Act," I request the following public record(s) from the Bolingbrook Park District. (In order to expedite your request, please be as specific as possible in describing the document(s) you are requesting).

Description: _____

Inspection at Administrative Office Copy

This request is for a commercial purpose
 This request is NOT for a commercial purpose (*you must choose one*)

Format requested (if not letter or legal sized black and white copies): _____

The Bolingbrook Park District has five (5) business days to respond to non-commercial requests, unless a reason for a time extension is invoked by the Park District pursuant to 5 ILCS 140/3(d). There is no charge for the first 50 pages of black and white letter or legal sized copies. There is a \$0.15 charge for each additional page. Copies of irregular shaped, color or different format will be charged at cost. There is no charge to inspect records only.

Requestor's Signature: _____

For Park District Use Only

Date Request Received:
Date Request Fulfilled:
Date Extension requested:
Date Extension granted: _____ Date Now Due:
(written response attached)
Date Requestor Notified Ready for Pick-up or Placed in Mail: