

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
December 15, 2021
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Communication from the Public
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Public Hearing Regarding the FY 2022 Budget and Appropriation Ordinance
December 15, 2021 - 6:45 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Motion to open the Public Hearing regarding the FY 2022 Budget and Appropriation Ordinance
 - A. Comments from the Public
 - B. Comments from Board Members
5. Motion to close the public hearing
6. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Agenda
December 15, 2021
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Budget Work Shop Meeting Minutes of November 4, 2021
 - B. Closed Session Meeting Minutes of November 4, 2021
 - C. Budget Work Shop Meeting Minutes of November 9, 2021
 - D. Closed Session Meeting Minutes of November 9, 2021
 - E. Monthly Board Workshop Meeting Minutes of November 18, 2021
 - F. Monthly Board Meeting Minutes of November 18, 2021
 - G. Closed Session Meeting Minutes of November 22, 2021
 - H. Closed Session Meeting Minutes of November 30, 2021
 - I. Closed Session Meeting Minutes of December 6, 2021
6. Correspondence to Board from the Public
7. Comments from the Public at Meeting
8. Motion to Report on Review of Closed Session Meeting Minutes
9. Attorney's Report
10. Leadership Team Report
11. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$381,103.78, subject to audit.
12. Committee Reports
 - A. Administration and Personnel – **President Vastalo**
 - *Motion to approve Resolution 21-30 Destruction of certain closed session audio recordings.*
 - *Motion to approve Commissioner, Jerry Hix as delegate to represent Bolingbrook Park District at the annual meeting of the Illinois Association of Park Districts on Saturday, January 29, 2022.*

- B. Finance and Technology – Commissioner Hix
- *Motion to approve Ordinance 21-05 Budget and Appropriation Ordinance in tentative form and to set a public hearing regarding such Ordinance for 6:45 pm, December 15, 2021 at the Annerino Community Center Board Room.*
 - *Motion to approve Ordinance 21-07 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2021.*
- C. Buildings, Grounds, and Natural Resources – Commissioner Andrews
- *Motion to approve Resolution 21-27 awarding a contract renewal in the amount of \$13,800.00 for Prairie Trails and River Hills Parks and approve a contract for services at Freedom and Sunset Parks for the 2022 season for \$11,120 to Sebert Landscape of Bolingbrook, IL.*
 - *Motion to approve Resolution 21-28 awarding a contract renewal in the amount of \$183,000.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program for 2022.*
 - *Motion to approve Resolution 21-29 awarding a one-year contract with two one-year renewal options to Waste Management of Illinois/Indiana for recycling and waste collection services at Bolingbrook Park District facilities.*
- D. Recreation and Facilities – Commissioner McVey
- Recreation Division: (Pre School, Dance, Gymnastics, REACH, Athletics, Day Camp, Events)
 - Facilities Division: (Adults, Fitness, Aquatics, Museum)
- E. Marketing – Commissioner McVey
- F. Golf Course and Ashbury's – Commissioner McVey
- G. NWCSRA - Commissioner McVey

13. Unfinished Business
14. Comments from the Public at Meeting
15. Administer Oath of Office to appointed Park Board Commissioner Frank Mc Kay
16. New Business
17. Announcements
18. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
- (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
19. Adjournment

20. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

BOLINGBROOK PARK DISTRICT
Ashbury's at Boughton Ridge Golf Course
Budget Workshop - November 4, 2021

President Vastalo called the meeting to order at 5:30pm. Roll call: Andrews, McVey, President Vastalo.
Absent: Commissioner Hix.

Commissioner Vastalo began the meeting with the Pledge of Allegiance.

Opening Statements by Board Members

President Vastalo said staff worked very hard on their budgets as they always do and said she is expecting a very nice presentation from staff.

Commissioner Hix arrived at 5:50pm

Introduction of Budget 2022

Executive Director Ron Oestreich welcomed the board and staff to the Budget 2022 Work Shop. Oestreich said 2020/2021 were very challenging years and this has given staff an opportunity for greatness.

Oestreich thanked the board for allowing staff the opportunity to do the budget and have fun. Oestreich said staff start with a blank slate and are given the opportunity to be creative and do something different.

Oestreich said tonight we will be covering Introduction to the Budget, Finance Review in 2022, Business and Technology, Marketing and Customer Care, Buildings, Grounds and Natural Resources, and Capital Plans for year 2022.

What Happened in 2021

- Continued with a two- year expense management plan in all 20 Operational Business Units, saving the District over \$4,500,000 in expense for 2020 and an estimated \$6,600.000 in expense in 2021.
- Officially opened the new renovated Bolingbrook Recreation and Aquatic Complex, including a new logo and an updated Fitness Center.
- Completed the Central Park parking lot renovation on time and under budget.
- Completed four playground renovations (Ivanhoe, The Forest, Drafke and Plimmer parks).
- Completed 98% of the pathway connection and bridge installation over the Lily Cache Creek at Drafke Park.
- Successfully implemented the new Time, Attendance, and HR Information Management System.
- Nearing the completion of the Century Park OSLAD grant project.
- Opened Pelican Harbor from the beginning of June to mid-August.
- Brought Day Camp back to BRAC running for the entire 8 weeks.
- Brought the life and fun back to all of our program areas.
- Successfully executed 15 free events and 10 minimally charged events throughout the community.
- BGNR team planted 66 new trees, 294 perennial plants, and 4,300 annuals.
- Completed 9 special projects including assisting Woodridge Park District with tornado clean up.
- Continue to manager 183,000 square feet of facility space.
- Launched the new BPD Website in October.
- Been working all year on the Hidden Oaks and Hidden Lakes land sale. This is going to very exciting for the community.

What are we doing in 2022

- Projected Operational Revenue Growth of 1.5% in Corporate and 22% in Recreation.
- Expenses will continue to be managed with only modest increases in Corporate and about 20% in Recreation.
- Projected reduction of the tax rate from .5050 in 2020 to .4913 for the 2021 Tax Levy thanks to projected EVA growth of 4%.
- Continue into year 4 of our 2018 Referendum Implementation Plan with a \$1.2 million spending projection. Major projects include 5 renovated playgrounds (Bradford, Community, Freedom, Sunset, and Winston Woods,) and new outdoor field lighting at Remington Lakes.
- Developing a 5 Year Comprehensive Strategic Plan. This will be completed in 2022 which will include a pulse check.
- Budgeting merit increases at 4%.
- Re-implementing the Employee Development Program so staff can grow and enhance themselves.
- Bringing back free community services (Winterfest, Week of the Young Child, Fall Fest, Block Party with the trains and climbing wall, plus movies, concerts and neighborhood events.
- Dedication events for Century Park and Drafke Park bridge and path, also free events.
- Enhancing existing partnerships with Advent Health Hospital and Meijer, and will be seeking out new partnerships and alternate revenue streams as we do every year.

Continued Challenges

- Developing a relationship with the BHS for a feeder program to get kids involved at aquatics.
- Experiencing staffing challenges in every area.
- Supply chain – items are getting harder to get (food-Ashbury's, custodial supplies, playground equipment).
- Continued with COVID-19 Mandates.
- January 1, 2022 the minimum wage is going up to \$12 per hour. January 1, 2023 it is going up to \$13 an hour.

FINANCIAL REVIEW

Debbie Chase, Director of Business and Technology said the pandemic of 2020 and the district's recovery in 2021 has stretched our limitations more than any other time in her 21-year career at the park district.

Chase said we were blessed with Director Ron Oestreich at the helm. His quick thinking and sound solutions allowed the district to navigate through many challenges and have positive outcomes.

Chase said our double blessing was the Board of Commissioners. Everything staff do is only possible through the board's support. Chase thanked the board.

Over the last two years we watched managers' stretch their imaginations and their resources. Every challenge is met with a solution and our ability to remain adaptable truly paid off. Because of staff's tenacity we overcame. As a team we made it through tuff and unusual circumstances and she was happy to say we are in the recovery stage.

Thanks to strong expense management and close monitoring of our surpluses and deficits we are seeing slow and consistence recovery of our program revenues and memberships.

2022 will be the new guideline for the district allowing us to set new expectations and measurements as we go into a new world post Covid-19. From those guidelines we will be able to better clarify unknowns and build more stability for the district.

Chase referred to a charts/graphs showing revenues from 2016 through 2022 for both property taxes and charges for services, chargeback expense analysis and chargeback expense comparison for 2021 and 2022.

Tricia Dubiel, Superintendent of Business reported:

Dubiel gave a detailed review referring to graphs for Operating Funds (challenges), Operating Funds (2021 year recover) and Operating Funds (2022 New Ways). Dubiel also reviewed Capital Funds, Debt Service, and Property Tax Budget and Property Tax Levy. This information can be found in the budget binder.

Dubiel said she feels very blessed working with this team. 2020 up until now has been very challenging but what we have done with the operating funds is a testament to staff who are watching their budgets, working with their teams and really trying to stay within the footprint of operating revenue.

We have overcome a lot and as our team came together we were able to mitigate the operating losses and successfully maintain the district's financial stability. That is a huge accomplishment.

Dubiel gave kudos to Executive Director Ron Oestreich for leading the district, The Administrative Team for making tuff decisions and for all the managers for coming up with creative ways to operate within their budget. This maintained our financial stability at our district and was very challenging.

BUSINESS AND TECHNOLOGY

Debbie Chase, Director of Business and Technology reported:

Debbie began by saying 2020 was a year of change and 2021 was a year of major projects and a year to catch up on all the projects postponed in 2020.

Debbie highlighted areas that the district will focus on next year.

- Under Business:
 - Expanded Financial Analysis/Trending to measure our strengths and weaknesses in our finances.
 - Further Development of Purchasing Module – this allowed for managers to submit invoices from home and we were able to continue to pay bills during Covid.
 - Internal Control Review – review the structure and make sure it remains sound.
- Technology:
 - Ascenits Timeclocks – complimenting the new software with a time clock at the ACC, BRAC and BGNR. This will enable some of those who have technology challenges to make it easier to punch in and out and will meet the needs of the younger population.
 - Mutli-Factor Authentication for mobile users – mutli-factor authentication typically uses a password plus a code that is sent directly to your phone. This increases security and better controls who has access to your files and reduces password risks.
 - Capital Replacement - 7 desktops, 10 laptops, 6 tablets, 4 routers, 5 servers, 1 SAN and 8 TV's.

Board Questions / Comments: None

MARKETING AND CUSTOMER CARE

Kim Smith, Director of Marketing and Customer Service reported:

Kim thanked the board. Kim started out saying our full-time staff does a fabulous job, but it is our part time staff that really hold us up every day. It was a rough year for the customer care team, just trying to keep up with all the information and process changes as managers were trying to keep their heads straight. Kim recognized the Customer Care team by saying what a fabulous job they all did this year.

2021 Review....what will we continue into 2022:

- Bolingbrook District Newsletter is here to stay. Feedback has been great on the stories and we were able to reach an audience that is not on social media. Resident loved the re-cap photos in print.
- The new website is live. We will monitor and make adjustments based on feedback throughout 2022.
- Full desk operations at the new Pelican Harbor desk will continue.

2022 Additions and Enhancements

- Transition to both a print and digital program guide. Residents will be able to request a printed version of the program guide to be mailed to them.
- Implement a social media tracking system to remain compliant with public record laws.
- Modernize our display cases at the BRAC and ACC.
- Enhance content marketing performance metrics tying into the new website.

Social Media Archiving – the ability to archive all activity on all our social media channels:

- Facebook, Twitter, Instagram and YouTube.

Important features to note:

- Tracks all edits, deletions made by BPD staff.
- Tracks all edits, deletions made by public.
- Tracks all messenger comments.
- Ability to easily search and find archived data.

Benefits to tracking:

- Keeps the district compliant with public records by laws.
- Further builds trust within the community.

Modernize the display cases within facilities.

Enhanced Content Marketing Performance Metrics – the new website feature allows for more enhancements to our metrics (these are not budget items, they are action items).

The overall metrics for 2022 will include:

- Consumption Metrics
- Website engagement metrics
- Retention metrics
- Social metrics
- Content production metrics
- Email metrics
- Cost metrics
- Sales metrics

Board Questions / Comments: None

BUILDINGS, GROUNDS AND NATURAL RESOURCES

Chris Martner, Director of BGNR reported:

Chris thanked the board for their time and support. Chris said she is grateful to have a talented team to work with including Buildings Maintenance Manager, Cliff Beyer; Parks Maintenance Manager, Ken McEwen; and Natural Resources, Horticulture and Turf Manager, Dan Finn. She also recognized the hourly full-time staff as they do a fantastic job assisting to complete the work plan.

What's new for 2022

- Fuel costs continue to rise: we have budgeted fuel at a price of \$2.75/gallon for diesel and \$3.25/gallon for gas. Currently paying \$3.07/gallon for gas and \$2.87/gallon for diesel. May be over budget if this continues.
- Supply Chain: we will incur additional costs for fertilizer, herbicides, paint for athletic fields as well as facilities, pumps, motors, delivery charges and surcharges.
- Hiring two full-time positions; one in the Grounds Division and one in the Natural Resource Division. These were previously cut (positions not filled).
- Installing a small playground using in house labor at DuPage River Greenway.
- Increase contracted mowing to include Freedom and Sunset Parks.

2022 Work Plan items in Buildings

- ACC lobby – change carpeted area to flooring.
- ACC – generator tune-up.
- ACC – replace the dumpster fence.
- BRAC – surge tank pipe repair; sand filter repair; pump room update.
- PH – install new awnings on outdoor concessions.
- PH – replace dive well auto fill.
- PH – gel coat indoor slides and outdoor dive well slide.
- PH – replace dive well and lazy river chlorinators
- DD – replace double doors.

2022 Work Plan items for Grounds:

- Replace an athletic field painter (airless).
- Purchase a power Turf Renovator PTO-60.
- Replace the bin cover in the B&G yard to keep materials dry.
- Replace five storage boxes at Indian Boundary Park.
- Build a new playground at DuPage River Greenway.

2022 Work Plan items for Natural Resources, Horticulture, Turf:

- Add contracted mowing to include Freedom and Sunset parks.
- Convert additional sign beds to perennial flowers from annual flowers
- Add a sensory garden at Veterans Park.
- Purchase a Dew Drop Seeder.
- Purchase a Kunz Pull Behind Rough Cutter mower.

Board Questions / Comments: None

CAPITAL AND CAPITAL ASSET REPLACEMENT PROGRAM

Chris Corbett, Superintendent of Projects and Planning: Chris thanked the board for all their support and also thanked staff all their support.

CAPITAL AND CARP 2022

- In year 4 of 5 for playground replacement - five playgrounds scheduled for replacement in 2022 (Freedom, Sunset, Community, Bradford and Winston Woods). All parks expected to be completed by end of July 2022. Will utilize Kids Around The World and internal staff for removals.
- Adding a sixth playground at DuPage River Greenway. Playground will be designed and installed by staff. Park will have a “nature base” theme. Anticipate completion by fall of 2022.
- Freedom Park will have a Ninja course playground. This is the first in the community.
- Remington Lakes Sports Complex – replace lighting that is 28 years old. Switch over from metal halide to LED lighting. This will light up the entire park (sand volleyball, basketball courts). This system will allow staff to control lighting via phone applications and online. Staff requested permission from the board at tonight’s meeting for approval to place order. The board moving forward. Installation to start in March/April 2022.
- Indian Boundary Parking Lot Expansion – expansion of parking lot on south end of park at top of hill. Anticipate addition of approximately 25-30 parking stalls. Staff received initial approval through the Village. Anticipate start of construction in July, post BYBL season with anticipation of completion in early fall.

Other Project Items 2022

- Outdoor PH Bathhouse Flooring – March/April.
- Outdoor PH Bathhouse Roll Door Replacement – March/April
- Buildings & Grounds Facility HVAC replacement – May
- Sports Court Surface Refinishing (Prairie Trails/Indian Chase) – July
- Balstrode Park Cricket Pitch Carpet replacement- fall

Communication from the Public

None

Board Comments

Commissioner Vastalo said she thinks the team concept is wonderful, staff do work as a team and it shows. Congratulations!

Commissioner Hix said staff did an outstanding job during COVID, keeping things going. The options that staff came up with and the creativity was just outstanding!

Commissioner Andrews congratulated Executive Director Ron Oestreich on a really good year and having a great support staff.

Commissioner Andrews commented on Beth Benner’s skills stating they are phenomenal. The Board really appreciates what she does.

Andrews commented on Debbie Chase and Tricia Dubiel Debbie saying they have computer minds in accounting and beauty.

Andrews said Kim Smith is phenomenal at marketing. Andrews said she loves the newsletter and the fact that the brochure will be available in digital form or resident can request a brochure to be mailed. Andrews likes the two options.

Andrews said Chris Martner has such animation when presenting her budget and appreciates her enthusiasm in everything she does.

Andrews gave two thumbs up to Chris Corbett for all the projects and planning in 2021.

Andrews said the facilities look great. She sees the grounds crew out and about maintaining the grounds and the residents also appreciate what they do.

Commissioner McVey said he thought he had a good idea of what went on in the district. Jake said it is really incredible what the team does together. It's interesting to see from a resident perspective and then be able to serve on the board.

Executive Director Ron Oestreich ended the Budget Work Shop with a quote from Lou Holtz "The most successful organizations see adversity not has a stumbling block, but as an opportunity for greatness".

Executive Session

Commissioner Vastalo made a motion to enter into Closed Session at 7:47pm pursuant to 5 ILCS 120/2 (c) for the purpose is discussing (3) Selection of Person to fill public office. Second Commissioner Andrews. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Vastalo made a motion to adjourn from Closed Session at 8:37pm. Second Commissioner Andrews. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Adjournment

Commissioner Vastalo made a motion to adjourn from the budget workshop at 8:38pm. Second Commissioner McVey. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jack McVey**

BOLINGBROOK PARK DISTRICT
Ashbury's at Boughton Ridge Golf Course
Budget Workshop - November 9, 2021

President Vastalo called the meeting to order at 5:30pm. Roll call: Andrews, Hix, McVey, President Vastalo.

Commissioner Vastalo began the meeting with the Pledge of Allegiance.

Opening Statements by Board Members

Commissioner Vastalo said she thinks it is going to be as exciting as the last budget work shop meeting.

Opening Statement by Executive Director

Executive Director Ron Oestreich welcomed everyone to Budget Workshop 2. Oestreich said he ended the last meeting with a Lou Holtz quote. Oestreich is starting off with a Lou Holtz quote "You've got to make a sincere attempt to have the right goals to begin with, then go after them appropriate effort. Remember that you can't really achieve anything great without the help of others."

Oestreich said the Recreation and Facilities team stood arm in arm, shoulder to shoulder, and helped each other out tremendously since the beginning of COVID. They have jelled as a team through 2020 and throughout 2021 and it is wonderful to see how well they work as a team. Oestreich is very proud of the job they are doing.

Oestreich said in Budget Work Shop I we learned of our districts financial position for 2021 and our projected position for 2021. We learned about plans for 2022 for Business and Technology, Marketing and Customer Care, BGNR, and Capital and CARP.

Oestreich asked if the board had any questions regarding Work Shop 1. The Board had no questions.

Commissioner Hix commented on a fantastic job everyone did getting the district through 2020 and 2021. Hix said it was painful, but the district was actually financially better coming out of COVID then we were before. We managed expenses to a level less than our revenue.

Oestreich said the districts major plans for 2022 is the return and re-focus on free community events and services. Oestreich reiterated these are things we take pride in to be able provide those fun fee events for our community to enjoy.

Enhancing partnerships with Meijer and Adventist Health.

Oestreich said we will here from KemperSports who will talk about 2020 and 2022 Boughton Ridge Golf Course and Asbury's.

Oestreich thanked the board for their support and thanked the Recreation and Facilities Team.

Oestreich introduced Mike Baiardo, Director of Recreation and Facilities.

Baiardo said it was his pleasure to provide what his entire staff put together for Budget 2022.

Baiardo gave a 2021 recap of the Recreation and Facilities achievements:

- Created survey/evaluation system for rec programs
- Developed part-time staff manual
- Reaching families of untapped cultural backgrounds

- Continued e-learning care
- 21st Century Grant – provided six classes (2 sessions per week) at 4 schools
- Provided 8 special events to untapped markets
- Day 1 Sports Academy
- Evaluated and implemented new KPI's
- Staff evolved after the second shutdown. With the loss of 7 coordinators managers are coaching, and instructing classes, managers are lifeguarding and operating the pool.

Recreation and Facilities Comprehensive Plan – 2022 Goals

- Develop new process for program development
- Develop new cost recovery model
- Implement/revamp financial scholarship program
- Evaluate teen services
- Future plan for block parties/visit your local parks – bring back climbing wall and trackless train.
- Collaborate to update BAC By-Laws and VVSD IGA

Baiardo thanked all his managers for a great year.

Commissioner Hix said he can feel the development that Mike personally went through in the last 18 months and the development of leadership style with his team

Board Questions / Comments: None

Kai Wahlgren, Superintendent of Recreation thanked the Board and the Administrative Team for all their support and guidance through a difficult year in a half.

RECREATION

Wahlgren introduced the Recreation Team:

- Christy Sorenson-Program Event Manager over sees Preschool and Programs and Events.
- Ryan Kertson-Facility/Athletic Manager oversees Adult Athletics, Martial Arts / Day 1 Sports and REACH.
- Laney Haupt-Program Manager for Gymnastics/Cheer/Ninja and Theatre.
- Lindsey Pollina-Dance Program Manager oversees Dance and Teens.

Work Plan Initiatives for 2022

- Recreation Services – FREE Special Events – return services for 2022
 - Summer Concerts (2021 had the highest attendance in last six years)
 - Visit Your Local Park
 - Block Parties – bring back the climbing wall and trackless train
- Preschool
 - BRAC Childcare closed this past year due to pandemic and has not reopened.
 - Preschool adding a 3rd classroom at BRAC. This will help accommodate the closing of Hidden Oaks preschool. Add Pre-K in the morning at ACC to boost enrollment.
 - Utilize Village departments for outreach in classrooms
 - Slowing increase tuition fees
 - Infuse nature programming at all preschool sites
- Gymnastics
 - Evaluate and update curriculum for progression
 - Bring back Gymnastics Exhibition – great way to showcase the program and demonstrate the skill development that comes from these programs.
 - Rebrand – the gym, signage and bulletin boards
 - More special events to bring more exposure to the program
 - Spotify – update and streamline music service

- Cheer – evaluate curriculum to meet the needs of the people we are serving
- Ninja
 - Add a small portable wall for all levels
 - Offer monthly missions – when participants level up have a ceremony at the end of each session.
- Theatre
 - New Space – Multipurpose room
 - Continue with instructional classes
 - Offer a full season – Winter-Spring-Summer-Fall shows
- Dance
 - Restructure/rebrand DanceForce
 - Expand on Powerdance
 - Revise dance curriculum
 - Offer competitive dance
- Athletics
 - Research adding beer sales for league nights – possible proposal by summer
 - Add new leagues – adult soccer
 - Offer additional softball tournaments
 - Offer unique events (whiffle ball, dodge ball, inner tube water polo, amazing race)
 - Continue to build on success of Day 1 Sports program
 - Research BAC programs that they might not want to manage anymore.
- REACH
 - Offered at two sites – Pioneer and Jonas Salk
 - Become DHS certified to accept state aid
 - Assist with VVSD enrichment program
- Daycamp
 - Back at BRAC 2021/2022
 - Continue to grow daycamp – planning for 200 campers in 2022
 - Continue to get creative with field trips (travel and bring inhouse activities)
 - Expand outreach (tap into local police and fire demonstrations)

Board Questions / Comments: Commissioner Andrews asked if day camp would continue with the 8th grade camp? Wahlgren said it is a case by case, most 9th graders do not want to be there. Wahlgren is open to conversation.

Oestreich said the beer sales mentioned at league games is not a work plan item it is research and he anticipates to have a proposal for the board by the summer of 2022.

FACILITIES

Ron Oestreich introduced John Chase, Superintendent of Facilities.

Chase thanked the Board, the Bolingbrook Park District family and his Facilities Team.

Chase talked about fiscal responsibility and how revenue grew faster than expenses in 2021. John projected a 40% revenue growth for Aquatics and 25% expense increase. In Fitness a 58% revenue growth and 14% expense increase.

Aquatics in 2022

- Continue to focus on operational excellence
- Staff support
- Park improvements
- Additional lighting indoors
- Recoating slides
- Replacing bathhouse door
- Recoating bathhouse floor
- Adding an additional vacuum

Fitness in 2022

- Grow to 900 memberships
- Hire two additional personal trainers to exceed revenue goal
- Re-engage previous members
- Re-engage Silver Sneakers members
- Grow United Health Care membership to 100 members
- Cardio equipment replacement (6 Life Fitness Treadmills, 2 Free Motion Incline Trainers) – Lease cost \$1,175 per month.
 - 30% incline
 - On-demand training
 - Video-guided workouts
 - Touchscreen display
 - Bluetooth connectivity
 - Streaming options

Staff asked the board if they have permission to move forward with the lease purchase. The board said “yes”.

Special Events

- Create a menu of monthly free family events by engaging our community partners (Meijer and Amita) as well as other sponsors.
- Introduce district programming to a wider audience
- Limit the attendance by registration to make sure we are providing the right quality experience.

Valley View Partnership

- Afterschool enrichment – providing opportunities for kids
- VVSD is expanding from 5 sites to 10 sites
- Broaden involvement across the district (getting more teens involved)

Adult Trips 2022

- Rome and Amalfi Coast - March
- Mackinac Island - May
- Average 2 local trips per month

Board Questions / Comments: None

BOUGHTON RIDGE GOLF COURSE AND ASHBURY'S

Ron Oestreich introduced the team from Boughton Ridge Golf Course and Ashbury's: Vince Juarez, Regional Operations Executive from KemperSports and Bruce Hutcheon, General Manager.

Mr. Juarez referred to a charts' showing participation in the golf industry from 2016 to 2020, 2021 Revenue Breakdown, 2021 Projected Financial Results, 2021 Golf Historical Results, 2021 Food and Beverage

2022 Golf Department Budget

2022 Key Assumptions

Golf

- Food and Beverage increase
- Reduced golf chargeback
- Increase green fee \$1.00 across all sectors
- Green fee revenue flat to FY21 and cart fee revenue projected up by 2%
- Increase tournament fees
- Focus more on Special Events
- Leverage national buying
- Monitor operating expenses and payroll

Sales and Marketing for Golf

- Drive golfers to BoughtonRidgeGolf.com
 - Paid ads, direct links on social media posts and eblasts.
 - Every tee time booked online = additional subscriber.
- Third party providers
 - Ongoing programs with GolfNow and TeeOff.com
- Golf Outings
 - Flat rate, F&B inclusive golf outing menu.
- League play
 - Positive feedback in 2019 and 2021
- Increase Number of Creative Golf Events
 - Increase awareness with consistently scheduled paid ads, social media posts, eblast
 - Increase frequency of already successful golf events

Sales and Marketing for Ashbury's (Food and Beverage)

- Increase frequency of successful events.
- Increase awareness via paid ads, social media posts and eblasts.
- Return to hosting Holiday events: Easter, Mother's Day, Father's Day, Breakfast w/Santa
- Banquets/Special Events – Dedicated Wedding, Banquet, Meeting and Catering Menus more comparable in the marketplace.
- Outbound Sales – Celebration of Life Events – Ashbury's binders delivered personally to 10+funeral homes throughout the community.
- A La Carte
 - Revised menu based on 2021 sales and product mix data
 - Expanded menu for 2022
 - Continue successful Chef's Specials and Feature Cocktails.

Communication and Advertising

- Social Media – Instagram & Facebook
 - Success with paid ads, boosted posts and event packages
- Email
 - Weekly email schedule – highlight club events, promotions, specials

- Website
 - Online tee times
 - Pop-Up Ads
 - New pictures and content

Board Questions / Comments: None

Board Comments:

Commissioner Vastalo said staff always do an excellent job and the board is very proud of your presentations and the work that goes into them. Vastalo thanked the staff.

No further comments from the board.

Executive Session

Commissioner Vastalo made motion to enter into Closed Session pursuant to 5 ILCS 120/2 © for the purpose of discussing (3) Selection of Person to fill Public Office at 7:27pm. Second Commissioner Andrews. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Vastalo made a motion to adjourn from Closed Session at 8:08pm. Second Commissioner McVey. All in Favor “Ayes”

Adjournment

Commissioner Vastalo made a motion to adjourn from Budget Work Shop at 8:09pm. Second Commissioner Hix. All in Favor “Ayes”

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jake McVey**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
November 18, 2021

President Vastalo called the meeting to order at 6:30pm. Roll call: Andrews, Hix, McVey, President Vastalo.

Motion Commissioner Vastalo, second Commissioner McVey to approve agenda as submitted. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

District Operations and Activities Update

Executive Director reviewed with the board three Resolutions and one Action Item:

Approve one-time compensation to 15 full-time staff, with salary freeze since 2019, totaling \$19,306.75.

Executive Ron Oestreich explained in 2020 the district was in year two of implementing our budgeted compensation plan for full time staff including merit increases and mid-point adjustments. From January through the first week in March all the BGNR staff received increases and merit raises as well as Business and Technology, HR and non-exempt staff and several Managers. Covid-19 hit and the district was forced to pivot and stop the compensation plan for 2020. In 2021 the district budgeted for a 1.5% merit increase for the BGNR staff, Business and Technology non-exempt staff and HR staff. All management staff increases were frozen as part of year two of the expense management plan. 15 full time staff did not receive their budgeted merit increase in 2020 because they were after the March date because of Covid. These same staff were frozen in 2021. They have not received merit increases since March or April of 2019. Oestreich hopes the board considers this request.

Approve Resolution 21-24 authorizing the execution of a purchase and sale agreement between the Forest Preserve District of Will County and the Bolingbrook Park District pursuant to the Local Government Property Transfer Act (50 ILCS 605/0.01 ET SEQ.)

Oestreich said this has been successfully negotiated between himself and Ralph Schultz the Executive Director for the Forest Preserve District of Will County and both of our corporate attorneys.

Approve Resolution 21-25 authorizing the execution of an Intergovernmental Agreement between the Forest Preserve District of Will County and the Bolingbrook Park District regarding the continued operation of Hidden Oaks Nature Center and Hidden Lakes Trout Farm.

Oestreich said this covers items related to the continued operation of Hidden Oaks and Lakes during the first year of transition. Example: continuation of preschool, bait shop construction project as well as some joint programming.

Approve Resolution 21-26 authorizing the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2021 and ending December 31, 2021 at a proposed estimated aggregate levy of \$9,164,007.

Tricia Dubiel, Director of Business and Finance explained this is stating what the district is estimating that the levy will be and it is under the Truth and Taxation limitation and there will be no need for a hearing.

Operational Updates

Chris Corbett, Superintendent of Projects and Planning reported:

- OSLAD Century Park – received approval from IDNR, working with Debbie and Tricia and their CPA to do an attestation which is a requirement of the grant. Will submit by end of 2021 for the state to authorize the other 50% by March of 2022.
- Lily Cache Path and Bridge – completed the punch list on Tuesday with Upland Design. Hoping to get project tied up by end of November, early December.
- Sensory Room (ACC) – received approval (construction documents) from the Village on the drawings. RFP quotes went out on November 8 and are due in on November 22. Completion of project due by end of December 2021 or early January 2022.
- Playground Designs for 2022 – hoping to get bids out early in January and get ahead of the production curve.

Mike Baiardo, Director of Recreation and Facilities announced Facility Holiday Hours:

Thanksgiving Hours

BRAC

- 7am-10am: November 25

ACC

- Close November 25 and 26

Holiday Hours

BRAC

- 7am-12pm: December 24
- CLOSED: December 25
- 7am-12pm: December 31
- 10am - 2pm: January 1, 2022

ACC

- CLOSED: December 24 - 26
- CLOSED: December 31 - Jan 2

Executive Director Ron Oestreich reported the IAPD Annual Meeting is Saturday, January 29, 2022 and asked the board to select a commissioner to attend the annual meeting. Please announce selection at the December board meeting.

Communication from the Public

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Work Shop Meeting at 6:44pm.
Commissioner Andrews seconded. All in Favor, “Ayes”

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jake McVey**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
November 18, 2021

Commissioner Vastalo called the meeting to order at 7:00pm. Roll call: Andrews, Hix, McVey, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Motion Commissioner Vastalo, second Commissioner Hix to approve the following meetings:

- Monthly Work Shop Meeting Minutes of October 21, 2021
- Monthly Board Meeting Minutes of October 21, 2021

Roll Call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

CORRESPONDENCE TO THE BOARD FROM PUBLIC

None

COMMENTS FROM THE PUBLIC AT MEETING

Commissioner asked the two guests in the audience to introduce themselves:

Ann Whirl introduced herself and said she was interested in the commissioner position.

Ron Spindel introduced himself and said this is an award-winning park district and he would like to become a part of it.

ATTORNEY'S REPORT

No Formal Report

LEADERSHIP TEAM REPORT

Executive Director Ron Oestreich turned the floor over to Lindsey Pollina, Dance Program Manager. Lindsey formally invited the Board of Commissioners to the December Dance Concert. The theme is "Sugar Plum Dreams". There will be 10 dance numbers and 80 dancers between early childhood and Power dancers. The concert is Sunday, December 19 at 2:00pm at the BHS.

TREASURER'S REPORT

Commissioner Andrews made a motion for the payment of bills including travel reimbursement in the amount of \$584,362.15, subject to audit. Second Commissioner Hix. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Andrews made a motion to approve one-time compensation to 15 full-time staff, with salary freeze since 2019, totaling \$19,306.75. Second Commissioner Hix. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

For more than a year, Bolingbrook Park District has been working closely with the Forest Preserve District of Will County on this facility and land sale for Hidden Oaks Nature Center, and 32.12 acres of land, including Hidden Lakes Historic Trout Farm. This is a legal transaction pursuant to the Local Government Property Transfer Act (50 ILCS 605/0.01 ET SEQ).

On August 18, 2021, Bolingbrook Park District received an offer for this property transfer of \$2,700,000. This offer has been requested for payment over a three-year period (\$1 million in 2022, \$850,000 in 2023, \$850,000 in 2024).

Since August 18, the Forest Preserve District of Will County Board has approved the negotiations and purchase. Bolingbrook Park District has held a Board attended public information meeting as well as two regular Board of Commissioners Meetings (September 16, 2021 and October 21, 2021) with opportunity for public input at all.

The proposed contract details the sale parameters, including a post-closing possession agreement and Inter-Governmental Agreement between Bolingbrook Park District and the Forest Preserve District of Will County.

Commissioner Vastalo made a motion to approve Resolution 21-24 authorizing the execution of a purchase and sale agreement between the Forest Preserve District of Will County and the Bolingbrook Park District pursuant to the Local Government Property Transfer Act (50 ILCS 605/0.01 ET SEQ.) Second Commissioner Hix. Roll Call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Vastalo made a motion to approve Resolution 21-25 authorizing the execution of an Intergovernmental Agreement between the Forest Preserve District of Will County and the Bolingbrook Park District regarding the continued operation of Hidden Oaks Nature Center and Hidden Lakes Trout Farm. Second Commissioner Andrews. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Vastalo reported there were three audits performed and all balanced.

Finance and Technology – Commissioner Hix reported:

Commissioner Hix made a motion to approve Resolution 21-26 authorizing the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2021 and ending December 31, 2021 at a proposed estimated aggregate levy of \$9,164,007. Second Commissioner McVey. Commissioner Hix said this will put the district under the growth and levy requirement for Truth and Taxation. Roll call: Ayes: Andrews, Hix, McVey, President Vastalo. Nays: None. Absent: None. Motion passed 4/0.

Commissioner Hix commented the Finance Committee met on Tuesday afternoon reviewing the tax dollar flow from the county. Tricia Dubiel, Superintendent of Business and Finance and Debbie Chase, Director of Finance and Technology put in play an analysis tool to help the district see what the impact was and we are running ahead of projection.

Buildings, Grounds and Natural Resources – Commissioner Andrews reported:

Every year we continue to make improvements to follow the Americans with Disabilities Act improvement plan. This year at BRAC we have lowered grab bars, moved urinals, replaced hand dryers, are in the process of changing some configurations of toilet partitions to meet ambulatory requirements

and adding proper seating in the lobby locker room. At B&G we will soon be changing floor slope levels in men's and woman's bathrooms near drains to meet the 2% maximum grade along with some mud jacking. Andrews said we are basically in compliance with the Disability Act in our facility.

With winter around the corner and outdoor athletics coming to an end, the Buildings team has started cleaning and winterizing concessions and blowing down irrigation systems. Blowing down irrigation uses a high-pressure air system that removes the water from all the pipes to help prevent freezing and damage.

Youth and adult athletic seasons are all winding down giving staff the opportunity to do turf repair where needed. Lily Cache Sports Field is the largest area of turf repair that is needed. Staff will prepare and make repairs as needed for the spring 2022 season.

Staff is working on removing items such as picnic tables, equipment, signage, and refuse cans from the areas of Hidden Oaks and Hidden Lakes. Staff will start demolishing the Bait Shop November 17 after the fire department has completed their trainings.

Shade canopies at playgrounds are being removed and "No Skating" signs are going up around ponds to discourage people from going out on the ice this winter.

All fall planting installs have been completed. A total of 58 trees, 14 shrubs, and 313 perennials were planted, and a total of 6 new natural areas around ponds have been installed to reduce mowing on sloped areas and increase native vegetation. Plans are also in action to start the fall prescribed burns in natural areas within the next few weeks. Winter plans include clearing along the Lily Cache Greenway to help open up the trail, control invasive species in the natural areas, and improve sight lines.

Project Updates

Request for Proposals (RFP) went out for the Annerino Center Sensory Room. RFP's are due back to staff on Monday, November 22. Staff are anticipating construction to begin late November, early December. Construction is anticipated to be complete by end of January 2022.

Staff met with representatives from IDNR late October for approval on the Century Park project. Project is finishing up punch list. Required reporting for IDNR is being compiled by staff in time for CPA Attestation to take place December 7 & 8. Final paperwork and reimbursement from the State of Illinois will be submitted before the end of 2021. Staff are anticipating a check by end of March for the remaining balance from the OSLAD Grant by the State of Illinois.

Staff are finalizing construction drawings for the 2022 Playgrounds. Construction documents to be complete before the end of December. Bids will go out to contractors in January with a February 2022 board review. Purchases for all playgrounds will go to Board for approval in January 2022.

Lily Cache Path & Bridge project is close to completion.

Staff met with representatives from WB Olson on November 16 to perform a one-year warranty walk on the entire BRAC project. Any items found to not be operable will be provided to contractors to fix on warranty before expiration for start of 2022.

As part of the ADA Transition plan, the two docks at Gateway Wetlands are being updated to meet ADA standards.

Recreation & Facilities – Commissioner McVey reported:

Recreation

- Gymnastics has 25 classes with 187 participants.
- Illusions are enrolled in 5 regular season meets for 2022, first meet is January 15 at Riverside/Brookfield.
- Bolingbrook Ninja Warrior is coming January 22 where participants will race through an obstacle course.
- Theatre -Winter play December 17 at 6:00pm and December 18 at 2:00pm at ACC.
- Improv Class began October 28 with 7 participants enrolled.
- The Dance Program has 139 registered for fall sessions.
- Winter Dance concert will be held at BHS at 2:00pm on Sunday, December 19.

Fitness

- Lifestyles staff is working with the Marketing team to develop an end of year thank you campaign to support existing members and grow new memberships.
- The return of our LIVE Turkey Burner event will take place Thanksgiving morning from 7:00 am-10:00 am. Six classes will take place during the event with Lifestyles Fitness being open as well for morning workouts.

Aquatics

- Unguarded hours are Monday – Friday 5:00am to 8:00am and 11:00am to 2:30pm (lap swim for 16 years of age and older).
- Parkie's Pumpkin Patch was held on October 29 with 76 happy participants. Guests picked their pumpkin from Parkie's floating pumpkin patch and had a little time to splash in the pool afterward.
- Parkie's Reindeer Games will be December 18 from 9:00am-11:30am with 16 participants currently signed up. Games and fun along with open swim will be available.

Marketing – Commissioner McVey reported:

- The team has contracted with Archive Social to begin archiving all of our social media accounts in the new year. This ensures that we remain compliant with the public records law.
- The bounce rate has dropped by 71% and page views went up by 65%.

Golf Course & Ashbury's – Commissioner McVey reported:

- Overall revenue year to date is exceeding budget by 2%.
- Green fees year to date is exceeding budget by 19%.
- Ashbury's has a new special menu for New Year's Eve.

NWCSRA - Commissioner McVey reported:

- NWCSRA is hosting a Recognition Dinner and Dance on December 16 at the Bolingbrook Golf

UNFINISHED BUSINESS

None

COMMUNICATIONS FROM THE PUBLIC

None

NEW BUSINESS

None

ANNOUNCEMENTS

Commissioner Vastalo announced a Special Board Meeting will be held on Monday, November 22 starting at 6:30pm at BRAC in the Community Room for the purpose of selecting of a person to fill public office. There will be a second Special Board Meeting on Tuesday, November 30 at 6:30pm at BRAC Rec Room for the possible selection to fill public office.

The December 16 Board Meeting will be moved to Wednesday, December 15. Work Shop begins at 6:30pm, Budget and Appropriation Public Hearing begins at 6:45pm. and the Regular Board Meeting will start at 7:00pm at the Annerino Community Center.

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Hix to adjourn from the regular board meeting at 7:43pm. All in Favor "Ayes".

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Jake McVey**

ADMINISTRATION AND PERSONNEL

Destruction of Certain Old Audio Recordings

- Per Illinois statute, 5 ILCS 120/2.06, the Board of Park Commissioners the Board may destroy audio recordings older than 18 months old where the closed session minutes have been approved.

Approve Resolution 21-30 regarding the destruction of certain Park District closed session audio recordings.

IAPD Annual Meeting Credentials

- Each year at the IAPD/IPRA State Conference the annual meeting for the IAPD is held. Each member district is required to provide a minimum of one Commissioner or Executive Director as a delegate to represent their District at this meeting. Board Vice President, Jerry Hix will be the representative for the 2022 Annual Meeting.

Motion to approve Commissioner, Jerry Hix as delegate to represent Bolingbrook Park District at the annual meeting of the Illinois Association of Park Districts on Saturday, January 30, 2021.

Internal Audits

Cash Bank Audit	
Pelican Harbor Indoor	Balanced
All Day Drawer Audit	
BRAC	Balanced
Gymnastics Leotards Audit	Balanced

FINANCE AND TECHNOLOGY

Finance

2022 Budget and Appropriation Ordinance

- The Budget and Appropriation Ordinance for budget year 2022 is being presented to the Board for approval. The total expense, excluding interfund transfers, for next year's budget and appropriation is estimated at \$21,791,515. This reflects a 22% decrease in expense over budget year 2021. This decrease is partially due to a decrease in spending as a part of the 2019 referendum spending plan. In addition, continued expense management is represented, in particular, in the Recreation fund.

Staff Recommendation: Approve Ordinance 21-05, an Ordinance making a combined annual Budget and Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Tax Levy Ordinance

- The Tax Levy Ordinance is being presented to the Board for approval. The total tax extension of \$9,164,009, exclusive of debt service, is based on a 4% increase in EAV, and growth of new property of \$82,250,000.

Staff Recommendation: Approve Ordinance 21-07 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2021.

Business and Technology

Statistics

- 62 refunds processed
- 77 support tickets completed
- 3 new user trainings

BUILDINGS, GROUNDS & NATURAL RESOURCES

Contracted Mowing Contract Renewal

- Sebert Landscape has been mowing and line trimming Prairie Trails Park and River Hills Park for the past two seasons with good results. The department requested a quote to add two more parks in 2022 (Freedom Park and Sunset Park). This quote came in very competitively priced. Staff recommendation is to renew the current agreement and add Freedom and Sunset Parks.

Staff Recommendation: Approve Resolution 21-27 awarding a contract renewal in the amount of \$13,800.00 for Prairie Trails and River Hills Parks and approve a contract for services at Freedom and Sunset Parks for the 2022 season for \$11,120.00 to Sebert Landscape of Bolingbrook, IL.

Boughton Ridge Golf Course Maintenance Contract Renewal

- Drendel Property Management has maintained the Boughton Ridge Golf Course since 2011. Dave Drendel and his team continue to complete the maintenance on time and with good results.

Staff recommendation: Approve Resolution 21-28 awarding a contract renewal in the amount of \$183,000.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program for 2022.

Refuse Removal and Recycling Services Contract

- The District has been with Waste Management for refuse removal and recycling for the past ten years. In due diligence, staff prepared a request for quote for a one-year contract with two one-year renewal options at the discretion of the Bolingbrook Park District and sent it to seven companies. Submittals were received from Waste Management of Illinois/Indiana, Groot Industries, Inc, and Republic Services.

The most cost-effective proposal was submitted by Waste Management. Their fees for recyclables and waste collection are overall less than other proposals. Their 2022 fee for refuse and recycling services is \$15,255.00. The actual costs may vary slightly based on the 30-yard Buildings & Grounds dumpster removal frequency and refuse weight. Waste Management has provided quality waste collection services for Bolingbrook Park District since 2011.

Staff Recommendation: Approve Resolution 21-29 awarding a one-year contract with two one-year renewal options to Waste Management of Illinois/Indiana for recycling and waste collection services at Bolingbrook Park District facilities.

General Park Maintenance

- Staff has completed turf repairs and has shut down all permitted athletic fields for the season. Windscreens have been removed as well. Canopies have been taken off of playground structures for the year (to reduce wear and tear from strong winds and snow load) and will be put back up in the spring. Replacement parts have been ordered for the Blackhawk Pond Playground that was vandalized in November. All concession stands and irrigation systems have been winterized for the season.

Natural Resources/Horticulture/Turf

- The Natural Resources, Horticulture and Turf staff has been busy conducting prescribed fires, cutting back landscape beds and mulching or collecting leaves in our parks. This fall they were able to burn 33.7 acres to help promote healthy natural areas and to control invasive species. The crews will be moving on to winter clearing and tree pruning. Winter clearings will be focusing on clearing around ponds and along our trails in order to improve visibility, remove invasive species and enhance the overall aesthetic of our parks and natural areas.

Project Updates

- Request for Proposals (RFP) were returned on Monday, November 22 for the Annerino Sensory Room project. For each trade, two to three quotes were provided. Contractors were selected and staff met with all contractors on Friday, December 3 to review the scope of work. NWCSRA will be covering the electrical portion of the project as the scope of work expanded due to equipment requirements. Anticipated project total including electrical is \$46,920. Work is expected to start in mid-December with completion by end of January 2022.
- CPA Attestation with Sikich LLP for the Century Park OSLAD Grant was completed on Tuesday, December 7. Representatives from Sikich LLP was impressed with the organization and record keeping by Park District staff. Staff will be working to compile final numbers with final report anticipated to be sent to IDNR for review by the end of December. Anticipated reimbursement check is anticipated to the Park District by end of March 2022. Great job to the Business Office and Projects team!
- Staff finalized construction drawings for the 2022 Playgrounds with Upland Design. Playground bids will go out to contractors on January 4, 2022 with bid opening on January 27. Staff will be presenting the purchase of equipment to the Board in January and recommending award of contract for installation at the February Board Meeting.
- Staff finalized the playground design at the DuPage River Greenway at Royce Road. Purchase of equipment will go to the Board at the January Board Meeting. Internal Park District staff will be performing the install of the equipment sometime in 2022.
- Lily Cache Path & Bridge project is complete. Staff are finalizing the final waiver of lien with Integral Construction for final payment.
- Bids for the replacement of the Outdoor PH Bathhouse will go out to contractors on January 4 with bid opening set on January 27. Recommendations for award of contract will go to the Board at the February meeting.

RECREATION AND FACILITIES

Recreation Division

Pre School / Early Childhood

Preschool

- Registration is ongoing for the 2021-2022 school year. Enrollment numbers have decreased by 3 Preschoolers due to parents having to go back into the office and are unable to take their children to Preschool. Currently there are 158 children enrolled in the Bolingbrook Park District Preschool Program.

Early Childhood

- Early Childhood programs for the fall session will finish up in by mid-December with 23 enrollees in Little Learners. Additional EC classes including Fun Fridays, Preschool Pajama Party Evenings and Celebrating with My Grown-Up have had 29 enrollees this fall.

Dance

- December Early Childhood Concert will be held at Bolingbrook High School at 2:00pm on Sunday, December 19. Our theme this year is Sugar Plum Dreams. December Concert tickets went on sale on Monday, November 1. 357 tickets were sold so far. Costumes were distributed to students. Picture day will take place on December 11 and Dress Rehearsal on December 17.

Gymnastics/Cheer/Ninja

Gymnastics

- Second fall session has 26 classes with 205 participants in our preschool and developmental classes- the highest gymnastics enrollment we have seen since COVID-19.
- Illusions Competitive Gymnastics Team has a total of 22 gymnasts across 6 different levels.
- Illusions are enrolled in their 5 regular season meets for 2022. The gymnasts will be competing in our first meet on January 15 at Riverside/Brookfield High School.

Ninja

- Second fall session has 15 classes with 109 participants. Mark your calendars for Bolingbrook Ninja Warrior! Ninja staff will host a special event on January 22. Participants will race through a ninja obstacle course in the gymnastics studio to see who will complete the course in the shortest amount of time and be named Bolingbrook's Ninja Warrior.

Cheer

- Second fall session has 1 class with 6 participants.

Theatre

- 19 children are enrolled in our Winter play, Ho Ho Ho! The Santa Claus Chronicles. Rehearsals began September 2 and the shows will be December 17 at 6:00 pm and December 18 at 2:00 pm in the Annerino Community Center Multipurpose Room. Tickets are \$5 at the front desk.
- This spring, the theatre program will be performing their first ever children's musical. They will be performing Willy Wonka and the Chocolate Factory- KIDS!

REACH

- Enrollment is currently at 77 kids at Pioneer Elementary School and 46 kids at Jonas Salk Elementary School.

Youth Athletics & Martial Arts

- Fall sessions are finishing up and registration is open for youth sports and martial arts programs for the winter session. These programs will begin in January.

Youth

- Chasewood Learning Programs for fall have run with great numbers with a total of 33 enrollees for fall sessions. One class for January has already met the minimum and staff are working towards additional enrollment in the weeks to come.

Winter Camp

- Winter Camp will be offered at BRAC during winter break. Daily registration is required. Participants will participate in sports, games, crafts and swimming. Daily sessions begin on December 22.

Adult Athletics

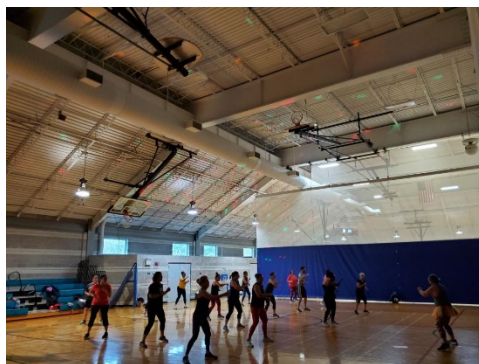
- Fall Adult Volleyball League will conclude on December 16. Fall Adult Racquetball League will conclude on December 15. Registration is open for winter leagues – Volleyball, Basketball, and Racquetball. These leagues will start mid-late January.

Facilities Division

Fitness

- November recorded 30 new memberships. Lifestyles is working on an end of the year fitness membership promotion push that will go through January of 2022.
- Member visits to Lifestyles Fitness recorded 4,641 for the month of November.
- Group exercise classes recorded 1,938 visits for November
 - Non-member participants continue to pay for group fitness classes with an additional \$389 in fitness revenue for November which is up \$150 from last month.
 - On Thursday, November 25 the Turkey Burner returned! Participants were so excited to see the return of this event which saw 115 participants partake in 6 different classes that morning!
- Christmas Eve and New Year's Eve Lifestyles will offer a free ZOOM Body Pump class. Links to these classes will be posted online for anyone to join those mornings.
- On December 6, three separate mailings will be going out to the following groups.
 - Current Paid in Full and monthly members
 - Past members who have not yet returned to Lifestyles
 - Active Insurance based members over the past year
 - Each of these mailings will offer an incentive to refer a member or an incentive to try us back out.
 - This push will go through the month of January with the goal to attract many new members at the start of the new year.

Photos from the Turkey Burner:



Aquatics

Operations

- Indoor Pelican Harbor prepared the facility to become an unguarded facility for adult lap swim starting November 1 by adding:
 - New facility signs indicating no lifeguard on duty and timeframes
 - Installing Shepherd's hooks for easy access to the public
 - Adding emergency phone signs for access to the public
 - Informing the public by posting online
 - Informing members by email
- Members have appreciated that the facility remains available for lap swimming during the unguarded hours.
- Members have also appreciated the newly added parent tot swim on Wednesday and Fridays 8:00am-11:00am.
- Staff is holding a new lifeguard training December 11-12.
- Staff is holding a new swim instructor training December 6-7.
- Pelican Harbor held an all-lifeguard staff in-service Sunday, November 21 from 5:00-8:00 pm and an all-Swim Instructor staff in-service Monday, November 22 from 5:00-8:00 pm. All staff were required to attend. This gave the management team a chance to be all together with the staff and brush up on skills as well as introduce staff to the new Novatime timekeeping system.
- Staff earned a 5-star audit for the month of November, which is the highest they can achieve.
- Aquatic staff will be having a Holiday party December 19 to celebrate the year and job well done for 2021.

BHS Swim Team

- Pelican Harbor has developed a relationship with Bolingbrook High School to offer space for their newly-created swim team.
- The girls swim team concluded in October and the boys swim team began in November.
- The teams use the indoor pool Monday-Friday from 2:30-4:00 pm for practice.

Rentals, and Memberships

- Birthday Parties and Private Rentals total for October:
 - Birthday Party: 21
 - Indoor rental: 10
- 1,080 Annual Aquatic Memberships.

Swim Lessons

- Pelican Harbor had a total of 263 participants register for swim lessons in November.
- Pelican Harbor continued to demonstrate a great capability to adapt by making accommodations for numerous participants who were on the waitlist to get them enrolled in a class.

Swim Team

- Swim team held a home meet on November 6 against Elk Grove which the Pelicans won.
- Next two meets will be in December as away meets at Elk Grove and Mount Prospect.
- The Pelicans Swim Team currently has 82 athletes enrolled.

Special Events

- Parkie's Reindeer Games will be December 18 from 9:00 am-11:30 am with 38 participants currently signed up. Games and fun along with open swim will be available.

Museum

Transition to Forest Preserve District of Will County Progressing

- BPD Staff has been working closely with the team from the Forest Preserve District on transitioning the operation from the Park District to the Forest Preserve District.
- The animals that are not remaining in the facility have been relocated.
- Furniture and supplies will be moved out the week of December 15.
- The attorneys continue to work toward closing date.

MARKETING AND CUSTOMER CARE

Holiday Mailing for Lifestyles Sent

- Three separate postcards were mailed the end of November for Lifestyles. Each postcard featured a fun Holiday photo of the Lifestyles team with a message targeted to a specific audience. The goal of the campaign is to grow membership and create a personal connection with the Lifestyles team.
 - *Postcard #1*
This postcard was delivered to 459 current member household. This postcard featured a Holiday greeting and an offer for them to refer a friend to Lifestyles.
 - *Postcard #2*
This postcard was delivered to 994 past Lifestyles members. This postcard featured a Holiday greeting and an offer to come to Lifestyles.
 - *Postcard #3*
This postcard was delivered to 260 active Silver Sneakers members. This postcard features a Holiday greeting and a special thank you for continuing to choose Lifestyles as their Silver Sneaker gym of choice.
 - Below are the three photos used on the postcards. They really show the personality of our team!



Pelican Harbor to Sponsor DuPage Children's Museum Bubble Bash

- Pelican Harbor will be a part of the New Year's Eve Bubble Bash at DuPage Children's museum. The sponsorship will give Pelican Harbor an opportunity to have a table and promote to families of young children in DuPage and Will County. The focus of promotions will be on public swim hours and the learn to swim program.

November Social Media & E-Mail Marketing Statistics:

- Total Fans (Facebook, Instagram, and Twitter): 18,982
- Total Engagement: (The sum of reactions, comments and shares): 812
Avg. Facebook Engagement Rate: 4.81%
- Total Page Content Clicks: (The number of times people clicked on a post): 3,073
- Total E-Mail Database Contacts: 12,957

Design work completed in November

Brochure/Newsletter Pages	85
Digital Assets	181
Print Materials Created	42
Photos Edited	110

Customer Care Team

Location	Total Calls Received in November	Total Transactions in November
Annerino Community Center	1501	\$31,113.57
Bolingbrook Recreation & Aquatic Complex	1694	\$37,352.64
Pelican Harbor Indoor	625	\$6,578.25
Lifestyles Fitness Center	Desk Closed	Desk Closed
Hidden Oaks Nature Center	Desk Closed	Desk Closed
Total	3,820	\$75,044.46

BOUGHTON RIDGE GOLF COURSE & ASHBURYS



November Preliminary 2021	2021 Month Actual	2021 Month Budget	Var	%		YTD 2021 Actual	YTD 2021 Budget	%	YTD 2020	2021 vs. 2020 Actual
Golf Greens Fees Revenue	\$12,536	\$3,990	8,546	68.2%		\$355,253	\$282,479	20.5%	\$340,312	4.2%
Golf League Revenue	\$47	\$2,325	-2,278	-4846.8%		\$53,282	\$45,725	14.2%	\$34,317	35.6%
Riding Cart Revenue	\$3,120	\$673	2,447	78.4%		\$113,907	\$86,733	23.9%	\$96,881	14.9%
Pro Shop Revenue	\$465	\$500	-35	-7.5%		\$18,350	\$12,400	32.4%	\$12,778	30.4%
Restaurant Food Revenue	\$11,082	\$15,121	-4,039	-36.4%		\$186,027	\$210,957	-13.4%	\$137,077	26.3%
Restaurant Liquor Revenue	\$13,307	\$18,764	-5,457	-41.0%		\$208,675	\$265,457	-27.2%	\$166,181	20.4%
Food and Bev Event Revenue	\$3,968	\$3,000	968	24.4%		\$51,116	\$54,565	-6.7%	\$20,483	59.9%
Banquet Revenue (Food and Bev)	\$11,902	\$18,096	-6,194	-52.0%		\$184,889	\$180,960	2.1%	\$75,975	58.9%
Total Revenue (after comps)	\$57,037	\$64,134	-7,097	-12.4%		\$1,187,846	\$1,170,176	1.5%	\$899,966	24.2%
Payroll Expense	\$39,356	\$47,275	-7,919	-20.1%		\$473,383	\$466,664	1.4%	411,895	13.0%
Est. Food and Bev COGS	27.0%	34.0%	7.0%	7.0%		34.5%	33.0%	1.0%	36%	-2.0%
Est. OPEX (Operating Expense)	\$40,005	\$44,541	-4,536	-11.3%		\$582,470	\$624,810	-7.3%	575,586	1.2%

Preliminary Golf and Restaurant Monthly Performance

- **Total Revenue**
 - November Total Revenue missed target by 12%, however YTD is still exceeding by nearly 2%.
- **Greens Fee Revenue**
 - November Greens Fee Revenue exceeded target by 68% continuing the positive trend in golf course revenue. YTD is also ahead of target by nearly 21% and ahead of last year by 4%.
- **Restaurant Food and Beverage Revenue**
 - November Restaurant Food Revenue is below target by \$4,000 and Liquor Revenue is below target by nearly \$5,400. Both can be attributed to pricing and the old/retired menu. The new menu is rolling out in early 2022.
 - Banquets continue to be a challenge this fall. Staff is embarking on a sales campaign to draw in daytime company trainings to boost banquet revenue.
- **Payroll and Operational Expenses**
 - Operational expenses are still lower than budget. In some cases, as much as a 40% savings. Payroll is 20% down for the month and OPEX (Operational Expense) is lower than budget by 11% for the month and 7% YTD.



Knights of Columbus Santa Visit

- The Knights of Columbus St. Francis of Assisi Council #11092 partnered with NWCSRA to conduct a drive-thru visit with Santa on December 4 at St. Francis in Bolingbrook with over 80 participants in attendance. It was an excellent opportunity for NWCSRA staff to work with the Knights to provide a fun opportunity for participants and families to visit together. Participants received a gift bag filled with treats, food, a gift, as well as a visit and photo with Santa.

Basketball Clinics with SEASPAR

- NWCSRA will be working with the Southeast Association for Special Parks and Recreation (SEASPAR) to conduct two wheelchair basketball clinics (Bolingbrook – February 2, Lemont – March 2). Athletes from other SRAs will be in attendance to demonstrate their skills and introduce athletes to the sport. NWCSRA will be working with the other SRA's to pilot a new wheelchair basketball league that will allow individuals with disabilities to participate with friends and siblings without disabilities to provide for a more inclusive environment.

Annual Recognition Dinner Dance

- NWCSRA is gearing up for the Annual Recognition Dinner Dance on December 16 at the Bolingbrook Golf Club to honor participant and staff achievements. In addition to participants, families and staff, we are inviting member agency and other local public officials to attend. Our guest list is currently around 100 attendees as individuals are registering at our deadline. We are looking for it to be a true celebration of the agency and contributions from all participants, staff and contributors to initial and continued agency success!

Field of Dreams Status

- An IGA for the Field of Dreams in Romeoville has been reviewed by the NWCSRA Board of Directors at their November 17 meeting. Discussion with staff and legal counsel from NWCSRA and the Village of Romeoville based off of feedback from the November 17 meeting has been productive with the terms in final stages of negotiation. The IGA will be brought before the NWCSRA Board of Directors for approval on January 26, 2022.

Bolingbrook Park District
Summarized Revenue and Expense Analysis
As of November 30, 2021

	Revenue			Expense			Surplus/(Deficit)		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Primary Operating Funds									
General	5,599,412	6,116,183	516,771	4,755,449	4,363,035	392,415	843,962	1,753,148	909,186
Recreation (Excluding Rev Facilites)	2,945,456	3,050,868	105,413	2,845,122	2,664,432	180,690	100,334	386,436	286,102
Museum	165,372	94,417	(70,955)	434,225	208,642	225,583	(268,853)	(114,225)	154,628
Special Recreation	440,142	399,152	(40,990)	733,003	481,485	251,518	(292,861)	(82,333)	210,528
Revenue Facilities									
Aquatics	1,256,106	1,114,368	(141,738)	1,254,938	1,114,849	140,089	1,168	(481)	(1,649)
Lifestyles	361,515	194,513	(167,002)	349,640	272,830	76,810	11,875	(78,317)	(90,192)
*Golf/Ashbury's	-	-	-	-	-	-	-	-	-
Total Revenue Facilities	1,617,621	1,308,881	(308,740)	1,604,578	1,387,680	216,899	13,043	(78,798)	(91,841)
Total Primary Operating Funds	10,768,002	10,969,501	201,498	10,372,378	9,105,274	1,267,104	395,625	1,864,227	1,468,602
Other Operating Funds									
Audit	31,891	35,076	3,184	32,816	26,576	6,240	(925)	8,500	9,424
Insurance/Worker's Comp	333,122	363,535	30,413	276,580	196,726	79,854	56,543	166,809	110,266
IMRF	285,831	273,712	(12,119)	330,389	312,883	17,506	(44,558)	(39,171)	5,388
Social Security	496,079	472,959	(23,119)	462,700	332,114	130,586	33,379	140,845	107,466
Paving & Lighting	61,734	43,789	(17,945)	54,773	59,603	(4,831)	6,962	(15,814)	(22,775)
Police	78,139	81,012	2,873	77,643	80,143	(2,500)	496	869	373
Total Operating Funds	12,054,799	12,239,584	184,785	11,607,278	10,113,318	1,493,959	447,521	2,126,265	1,678,744
Capital	108,234	840,484	732,250	2,944,743	3,242,019	(297,276)	(2,836,509)	(2,401,535)	434,973
Debt Service	2,587,107	2,601,334	14,227	506,107	510,168	(4,061)	2,081,000	2,091,166	10,166
Working Cash	4,831	86	(4,745)	-	-	-	4,831	86	(4,745)
Total All Funds	14,754,971	15,681,487	926,516	15,058,128	13,865,506	1,192,622	(303,157)	1,815,981	2,119,138

*Golf/Ashbury's excluded.

MINUTES OF a Regular meeting of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, Held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 7:00 P.M. on Wednesday, December 15, 2021

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____ the President, and the following Park Commissioners at said location answered being Present:

_____.

The following Park Commissioners were absent from the meeting:

_____.

Park Commissioner _____ present and the Secretary read in full the following: **RESOLUTION NO. 21-30**

**RESOLUTION APPROVING DESTRUCTION OF CERTAIN PARK DISTRICT
CLOSED SESSION AUDIO RECORDINGS**

RESOLUTION NO. 21-30

RESOLUTION APPROVING DESTRUCTION OF CERTAIN PARK DISTRICT

CLOSED SESSION AUDIO RECORDINGS

WHEREAS, the Bolingbrook Park District ("Park District") is a duly organized unit local of government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of The Park District Code (the "Code"); and

WHEREAS, the Board of Park Commissioners of the Bolingbrook Park District has, from time to time, held closed sessions pursuant to the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*); and

WHEREAS, pursuant to Section 2.06(c) of the Act, the verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded, but only after:

- (1) The public body approves the destruction of a particular recording; and
- (2) The public body approves minutes of the closed meeting that meet the written requirements of subsection (a) of this Section.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated as findings as if said recitals were fully set forth within this Section One.

SECTION TWO: The closed session audio recordings expressly identified in Exhibit 1 attached hereto and made a part hereof meet the criteria set forth above in that the Board has approved the pertinent closed meeting minutes, and the Board hereby approves the destruction of said recordings.

SECTION THREE: Any and all policies or resolutions of the Park District that conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage as provided by law.

PASSED THIS 15th day of December, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS 15th day of December, 202.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

JMO/og1//12.15.2021

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: _____

NAY: _____

ABSENT: _____

Whereupon the President declared the motion carried and the resolution adopted, approved, and signed the same in open meeting, and directed the Secretary to record same in the records of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Bolingbrook Park District, Will County, Illinois (the "District"), and as such official I am the keeper of the records and filed of the District and the Board.

I further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of said Board held on the 15th day of December, 2021 insofar as same relate to the adoption of the following: **RESOLUTION 21-30**

**RESOLUTION APPROVING DESTRUCTION OF CERTAIN PARK DISTRICT
CLOSED SESSION AUDIO RECORDINGS**

a true, correct, and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Park Commissioners on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 15th day December, 2021.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

EXHIBIT 1

DATES OF EXECUTIVE SESSION MEETING RECORDINGS TO BE DESTROYED:

June 20, 2019

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

Bolingbrook Park District held at
(Name of Agency)
201 Recreation Drive on December 15, 2021 at 7:00pm
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 29, 2022 at 3:30 p.m.:**

<u>Name</u>	<u>Title</u>	<u>Email</u>
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Delegate: Jerry Hix, Commissioner

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org

ORDINANCE 21-05

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE
BOLINGBROOK PARK DISTRICT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING
DECEMBER 31, 2022**

AN ORDINANCE ADOPTING A COMBINED BUDGET AND APPROPRIATING SUCH SUMS OF
MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND
LIABILITIES OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL
YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 AND SPECIFYING THE
OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT
APPROPRIATED FOR EACH OBJECT AND PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT:

Article I: As part of the Annual Budget, it is stated:

- | | |
|---|--------------|
| (a) That the estimated cash on hand at the beginning of the fiscal year is: | \$13,137,719 |
| (b) That the cash expected to be received during the fiscal year from all sources is: | \$17,219,674 |
| (c) That the estimated expenditures contemplated for the fiscal year are: | \$18,159,596 |
| (d) That the estimated cash expected to be on hand at the end of the fiscal year is: | \$12,197,797 |
| (e) That the estimated amount of taxes to be received by the Bolingbrook Park District during the fiscal year is: | \$11,236,573 |

Article II:	The following sums of money in the "Budget" Column in the amount of is the budget for the fiscal year beginning January 1, 2022 and ending December 31, 2022.	\$20,396,428
-------------	---	--------------

The sums of money in the "Appropriation" Column in the amount of or as much thereof as may be authorized by law be and the same are hereby appropriated for the corporate purposes of the Bolingbrook Park District, as therein after specified for the fiscal year beginning January 1, 2022 and ending December 31, 2022.	\$24,475,714
---	--------------

Section 1. That all unexpended balances of any items of any general appropriation made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriation made for this ordinance.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. If any item, or portion thereof, of this ordinance is held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 4. This ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

Section 5. The budget and appropriation ordinance for any fiscal year is not intended or required to be in support of or in relation to any tax levy made during that fiscal year.

Passed by the Board of Park Commissioners of the Bolingbrook Park District, Will County Illinois, on the _____ day of _____, 2021 A.D.

"Ayes"

"Nays"

Secretary of the Board of Park Commissioners of the Bolingbrook Park District.

President of the Board of Park Commissioners of the Bolingbrook Park District
Ordinance # 21-05

**Bolingbrook Park District Budget and Appropriation Proposal
for Fiscal Year January 1, 2022 thru December 31, 2022**

	Budget	Appropriations
GENERAL FUND		
Expenses incurred for the general administration and maintenance of the District	6,367,245	7,640,694
RECREATION FUND		
Expenses incurred for the planning, establishing and maintaining of recreational, fitness, aquatics, golf, food and beverage opportunities for the public	5,347,579	6,417,094
MUSEUM FUND		
Expenses incurred in the administration, maintenance and operation of Hidden Lakes Historic Trout Farm and the Hidden Oaks Nature Center which includes fishing, nature trails, exhibits, displays and educational opportunities related to nature, wildlife, native plants, the land's history, and Leed Platinum operation of the nature center	209,300	251,160
GOLF FUND		
Expenses incurred for the planning, establishing and maintaining of golf, food and beverage opportunities for the public	1,582,607	1,899,128
SPECIAL RECREATION FUND		
Expenses incurred in the provision of recreational programming and ADA capital needs for our special needs population	665,510	798,612
CAPITAL PROJECTS FUND		
Expenses incurred to construct, maintain or replace capital assets of the District	2,019,248	2,423,098
DEBT SERVICE FUND		
Expenses incurred to satisfy the debt service obligations of the District	2,944,654	3,533,585
AUDIT FUND		
Expenses incurred to satisfy the requirement to have an annual audit of the accounts of the District	35,810	42,972
INSURANCE/WORKERS COMP LIABILITY FUND		
Expenses incurred to provide business insurance and worker's compensation for the District	289,432	347,318
IMRF FUND		
Expenses incurred to pay the employer portions of the Illinois Municipal Retirement Fund	337,000	404,400
SOCIAL SECURITY FUND		
Expenses incurred to pay the employer portions of the Federal Insurance Contributions Act retirement obligations	442,544	531,053

**Bolingbrook Park District Budget and Appropriation Proposal
for Fiscal Year January 1, 2022 thru December 31, 2022**

	Budget	Appropriations
PAVING AND LIGHTING FUND		
Expenses incurred in the maintenance of paving and lighting for paths, drives and parking lots	65,000	78,000
POLICE FUND		
Expenses incurred to provide Park Police Services to the District	90,500	108,600

ARTICLE III: SUMMARY OF BUDGETED AND APPROPRIATED FUNDS

	Budget	Appropriations
General Fund	6,367,245	7,640,694
Recreation Fund	5,347,579	6,417,094
Museum Fund	209,300	251,160
Golf Fund	1,582,607	1,899,128
Special Recreation Fund	665,510	798,612
Capital Projects Fund	2,019,248	2,423,098
Long Term Debt Service Fund	2,944,654	3,533,585
Audit Fund	35,810	42,972
Insurance/Worker's Compensation Fund	289,432	347,318
IMRF Fund	337,000	404,400
Social Security Fund	442,544	531,053
Paving and Lighting Fund	65,000	78,000
Police Fund	90,500	108,600
<hr/>		
Total Budgeted and Appropriated Expenses, <i>including Interfund transfers</i>	20,396,428	24,475,714
Less: Interfund Transfers	2,236,832	2,684,199
<hr/>		
Net Expenses, excluding Interfund Transfers	18,159,596	21,791,515
<hr/>		

STATE OF ILLINOIS)
)
COUNTY OF WILL)

I, Jake McVey, do hereby certify that I am the duly qualified and appointed Secretary of the Bolingbrook Park District, in the County and State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Park Commissioners of said park district.

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Bolingbrook Park District for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022", adopted at a meeting of the Board of Park Commissioners of the Bolingbrook Park District, held at Bolingbrook, Illinois, in said District at 7:00 p.m. on the 15th of December, 2021.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Bolingbrook Park District, at Bolingbrook, Illinois, on the _____ day of _____, 2021.

(SEAL)

Secretary,
Bolingbrook Park District

CERTIFICATION OF ESTIMATE OF
REVENUES FOR FISCAL YEAR 2022

I, Dorothy Andrews, do hereby certify that I am the duly qualified and appointed Treasurer of the Bolingbrook Park District and as such official I do further certify that the estimated revenues by source, anticipated to be received by the Bolingbrook Park District, Will County, Illinois, in the fiscal year

2022 are those estimated revenues as set forth in the attached combined Annual Budget And Appropriation Ordinance of the Bolingbrook Park District, Will County, Illinois, for the fiscal year beginning January 1, 2022 and ending December 31, 2022 as adopted by the Board of Park Commissioners at its properly convened meeting held on the _____

day of _____, 2021 all as appears from the official records of said park district.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Bolingbrook Park District, at Bolingbrook, Illinois on this _____ day of _____, 2021.

Treasurer ,
Bolingbrook Park District

(SEAL)

CERTIFICATION OF ESTIMATE OF
REVENUES FOR FISCAL YEAR 2022

I, Dorothy Andrews, do hereby certify that I am the duly qualified and appointed Treasurer of the Bolingbrook Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said park district in the fiscal year beginning January 1, 2022 and ending on December 31, 2022 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Taxes	\$11,236,573
Interest on Investments	\$25,158
Charges for Services	\$3,509,989
Rental Revenues	\$335,006
Concession Sales	\$838,591
Grants, and Donations	\$251,800
Bond Proceeds	\$0
Miscellaneous	\$1,022,558
 Beginning Cash Balance	 \$13,137,719

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said park district the _____ day of _____, 2021.

(SEAL)

Treasurer,
Bolingbrook Park District

MINUTES of a Meeting of the
Park Board of Commissioners of the
Bolingbrook Park District, Will County, Illinois,
held at the Annerino Community Center,
201 Recreation Drive, Bolingbrook, Illinois at 7:00 p.m.
on the 15th day of December 2021

President Sue Vastalo called the meeting to order and directed the Secretary to call the roll. Upon roll call, the following Commissioners were present:

The following Commissioners were absent:

Commissioner _____ presented and the Secretary read in full
the following Ordinance:

ORDINANCE NO. 21-07

**AN ORDINANCE LEVYING AND ASSESSING THE TAXES
FOR THE BOLINGBROOK PARK DISTRICT,
WILL COUNTY, ILLINOIS,
FOR THE TAX YEAR 2021**

ORDINANCE NO. 21-07

AN ORDINANCE levying and assessing the taxes
for the Bolingbrook Park District,
Will County, Illinois,
for the Tax Year 2021

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at its meeting on November 18, 2021; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 4.98% increase over the 2020 extension of the corporate or special purpose taxes that were levied or abated; and

BE IT ORDAINED by the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, as follows:

SECTION 1. The sum of Nine Million, One Hundred Sixty-Four Thousand, Nine Dollars (\$9,164,009), or so much as may be authorized by law, is hereby assessed and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Bolingbrook Park District as the same is assessed and equalized for the State and County purposes, for 2021. The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

I.	GENERAL CORPORATE FUND		
	Salaries, Wages and Benefits	4,080,707	
	Contractual Services, Utilities & Telecommunications.....	523,168	
	Supplies, Equipment, Maintenance & Repairs.....	470,851	
	Other Charges.....	156,950	
	Total to be raised by Taxation for Corporate Purposes (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	\$	5,231,675
II.	RECREATION FUND		
	Salaries, Wages and Benefits	1,787,212	
	Contractual Services, Utilities & Telecommunications.....	223,402	
	Supplies, Equipment, Maintenance & Repairs.....	111,701	
	Other Charges.....	111,701	
	Total to be raised by Taxation for Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$	2,234,015
III.	AUDIT FUND		
	Audit Expenditures.....	34,995	
	Total to be raised by Taxation for Audit Services (50 ILCS 310/9)	\$	34,995
IV.	SOCIAL SECURITY FUND		
	Social Security Expenditures.....	200,589	
	Total to be raised by Taxation for Social Security Fund (40 ILCS 5/21-110)	\$	200,589
V.	I.M.R.F. FUND		
	IMRF Expenditures.....	277,097	
	Total to be raised by Taxation for I.M.R.F. Fund (40 ILCS 5/7-171)	\$	277,097
VI.	LIABILITY INSURANCE FUND		
	Insurance/Risk Management Expenditures.....	\$ 527,223	
	Total to be raised by Taxation for Insurance Fund (745 ILCS 10/9-107)	\$	527,223
VII.	PAVING AND LIGHTING FUND		
	Maintenance & Repairs	68,714	
	Total to be raised by Taxation for Paving and Lighting Fund (70 ILCS 1205/5-6)	\$	68,714
VIII.	SPECIAL RECREATION FUND		
	Intergovernmental Agreements for Special Recreation.....	483,811	
	Total to be raised by Taxation for Special Recreation Fund (70 ILCS 1205/5-8)	\$	483,811

IX. WORKERS' COMPENSATION INSURANCE FUND

Workers' Compensation Expenditures.....	1,333
Total to be raised by Taxation for Workers' Compensation Insurance Fund (745 ILCS 10/9-107)	\$ 1,333

XI. POLICE FUND

Police Services, Supplies & Equipment.....	101,457
Other Charges.....	3,100
Total to be raised by Taxation for Police Fund (70 ILCS 1205/5-9)	\$ 104,557

XII. MUSEUM FUND

Supplies, Equipment, Maintenance & Repairs.....	-
Other Charges.....	-
Total to be raised by Taxation for Museum Fund (70 ILCS 1290/)	\$ -

RECAPITULATION

The following are the total taxes to be levied for:

Corporate Fund.....	5,231,675
Recreation Fund.....	2,234,015
Audit Fund.....	34,995
Social Security Fund.....	200,589
I.M.R.F. Fund.....	277,097
Liability Insurance Fund.....	527,223
Paving and Lighting Fund.....	68,714
Special Recreation Fund.....	483,811
Workers Compensation Fund.....	1,333
Police Fund.....	104,557
Museum Fund.....	-
TOTAL AMOUNT TO BE LEVIED - OPERATING FUNDS.....	\$ 9,164,009

SECTION 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning January 1, 2021 and ending December 31, 2021 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 3: The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 4: That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Will County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

SECTION 5: This ordinance shall be in full force and effect from and after its adoption as required by law.

ADOPTED this 15th day of December, 2021 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENTIONS: _____

ABSENT AND NOT VOTING: _____

Sue Vastalo, President
Park Board of Commissioners
Bolingbrook Park District

ATTEST:

Jake McVey, Secretary
Park Board of Commissioners
Bolingbrook Park District

SEAL:

Commissioner _____ moved and Commissioner _____ seconded the motion that the Ordinance as read be adopted. After a full discussion thereof, the President did direct the Secretary to call the roll for a vote upon the motion to approve said Ordinance and upon roll call, the following Commissioners voted:

AYES: _____

NAYS: _____

ABSENCES: _____

ABSENT AND NOT VOTING: _____

WHEREUPON, the President declared the motion carried and the Ordinance hereinabove set out adopted and directed the Secretary to record the same in the minutes of the meeting, which was done.

Other business not related to the adoption of the Ordinance was duly transacted at this meeting and upon motion duly made, seconded and carried, the meeting adjourned.

Jake McVey, Secretary
Park Board of Commissioners
Bolingbrook Park District

STATE OF ILLINOIS)
)
COUNTY OF WILL)

CERTIFICATE OF SECRETARY

I, Jake McVey, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the “Board”) of the Bolingbrook Park District, Will County, Illinois (the “District”), and as such official, I am keeper of the records, ordinances, files and seal of the District and the Board.

I further certify that the foregoing constitutes a full, true and complete copy of Ordinance No. 21-07 titled,

**AN ORDINANCE LEVYING AND ASSESSING TAXES FOR THE BOLINGBROOK
PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE TAX YEAR 2021**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Bolingbrook Park District, held at Bolingbrook, Will County, Illinois, in said District at 7:00 pm on the 15th day of December 2021.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Bolingbrook Park District at Bolingbrook, Illinois, this 15th day of December, 2021.

(SEAL)

Jake McVey, Secretary,
Park Board of Commissioners
Bolingbrook Park District

BOLINGBROOK PARK DISTRICT
CERTIFICATE OF PRESIDING OFFICER

I, Sue Vastalo, hereby certify that I am the duly elected and acting President of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, and as such President, I am the presiding officer of the corporate authority of said Park District.

I further certify that the attached copy of the ordinance levying and assessing taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Year 2021, was adopted pursuant to, and in all respects in compliance with, the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law ("Law").

The notice and hearing requirements of Sections 18-70 through 18-85 of the Law are inapplicable.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois this 15th day of December, 2021.

(SEAL)

Sue Vastalo, President
Park Board of Commissioners
Bolingbrook Park District

MINUTES OF a Regular meeting of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, Held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 7:00 P.M. on Wednesday, December 15, 2021

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____ the President, and the following Park Commissioners at said location answered Present:

_____.

The following Park Commissioners were absent from the meeting:

_____.

Park Commissioner _____ presented and the Secretary read in full the

following: **RESOLUTION NO. 21-27**

RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$13,800.00 FOR PRAIRIE TRAILS AND RIVER HILLS PARKS AND APPROVING A CONTRACT FOR SERVICES AT FREEDOM AND SUNSET PARKS FOR THE 2022 SEASON FOR \$11,120.00 WITH SEBERT LANDSCAPE OF BOLINGBROOK, IL

RESOLUTION NO. 21- 27

RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$13,800 FOR PRAIRIE TRAILS AND RIVER HILLS PARKS AND APPROVING A CONTRACT FOR SERVICES AT FREEDOM AND SUNSET PARKS FOR THE 2022 SEASON FOR \$11,120.00 WITH SEBERT LANDSCAPE OF BOLINGBROOK, IL

WHEREAS, the Bolingbrook Park District (the “Park District”) is a duly organized unit of local government organized and operating under the constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of the Park District Code (the “Code”); and

WHEREAS, the President and Board of Park Commissioners find and hereby declare that it is in the best interests of the Park District to approve and renew the Service Agreement with Sebert Landscape of Bolingbrook, Illinois in the amount of \$13,800.00 for Prairie Trails and River Hills Parks and to authorize and approve an additional Service Agreement for Freedom and Sunset Parks for the 2022 Season in the amount of \$11,120.00, (collectively, the “Service Agreements”) which Service Agreements are attached hereto as Exhibit 1 and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals shall be and are hereby adopted as findings of fact as if said recitals were fully set forth within this Section One.

SECTION TWO: The Service Agreements with Sebert Landscape of Bolingbrook, Illinois. attached hereto as Exhibit 1 shall be and are hereby approved and renewed subject to the same terms and conditions of these agreements, and the President shall be and is hereby authorized to accept and execute said Service Agreements in substantially the forms attached hereto.

SECTION THREE: All policies and resolutions of the Park District that conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

SECTION FOUR: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 15th day of December, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS 15th day of December, 2021.

ATTEST:

President, Board of Park Commissioners

Secretary, Board of Park Commissioners

JMO\4853-3804-0068\12.15.21

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: _____

NAY: _____

ABSENT: _____

Whereupon the President declared the motion carried and the resolution adopted, approved and signed the same in open meeting, and directed the Secretary to record same in the records of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Bolingbrook Park District, Will County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of said Board held on the 15th day of December, 2021 insofar as same relate to the adoption of the following: **RESOLUTION 21-27**

**RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$13,800.00 FOR
PRAIRIE TRAILS AND RIVER HILLS PARKS AND APPROVING A CONTRACT FOR SERVICES AT
FREEDOM AND SUNSET PARKS FOR THE 2022 SEASON FOR \$11,120.00 WITH SEBERT
LANDSCAPE OF BOLINGBROOK, IL**

a true, correct and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Park Commissioners on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 15th day of December, 2021.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

EXHIBIT 1

AGREEMENT FOR LANDSCAPING SERVICES

THIS AGREEMENT FOR MOWING AND LINE TRIMMING ("Agreement") is made this ____ day of March, 2020, by and between Bolingbrook Park District, an Illinois park district and unit of local government ("Park District"), and Sebert Landscape, an Illinois corporation ("Contractor"). Park District and Contractor are hereinafter sometimes individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, the Park District desires the Contractor to perform certain services for the Park District in connection with the Park District's Prairie Trail Park located at 1370 Danof Drive Bolingbrook, IL ("Prairie Trails Park") and River Hills Park located at 2290 Misty Creek Trail Bolingbrook, IL (River Hills Park) (collectively the "Parks"), which includes the mowing and line trimming of the Parks ("Project"), as detailed in the Contractor's 2019 Mowing and Line Trimming proposal dated August 14, 2019, attached hereto and incorporated herein as **Exhibit A** ("Contractor's Proposal"); and

WHEREAS, the Park District wishes to retain the Contractor and the Contractor wishes to provide the services to the Park District described hereunder based on the terms and conditions set forth in this Agreement.

WITNESSETH

NOW THEREFORE, in consideration of the foregoing and the mutual promises hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Park District and the Contractor agree as follows:

1. **Contracting Services.** The Park District hereby hires Contractor and Contractor hereby agrees to provide mowing and line trimming services, upon the terms and conditions set forth in the Contract Documents ("Services").

2. **Contract Documents.** The Contract Documents consist of this Agreement between the Park District and the Contractor, the Contractor's proposal, any addenda issued prior to the execution of this Agreement, and any modifications made in writing and endorsed by the Parties after the execution of this Agreement (collectively, "Contract Documents"). All of the terms, conditions and specifications contained in the Contract Documents are incorporated herein. In the event of any inconsistency, ambiguity, conflict, discrepancy or error in the Contract Documents, and otherwise in interpreting the Contract Documents, the Parties shall give precedence to the Contract Documents in the following order of priority: a) Modifications; b) this Agreement; and c) Contractor's Proposal, as modified by any duly issued addenda.

3. Deliverables and Term. The Contractor shall provide all deliverables in accordance with Contractor's Proposal. The Contractor's Service shall begin April 1st and end November 15, 2020 (the "Season"). Time is of the essence in this Agreement.

4. Performance of Work. The Contractor agrees to perform faithfully, industriously, and to the best of the Contractor's ability, experience, and talents, in accordance with generally accepted standards of professional skill and care among recognized industry professionals engaged in similar services, all of the duties described in the Contract Documents or as otherwise required by the express and implicit terms of this Agreement, to the reasonable satisfaction of the Park District. The Contractor shall perform all of its duties hereunder according to the Park District's requirements and procedures and in compliance with applicable federal, state and local laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. The Park District shall be the sole judge of whether the Contractor's duties are performed satisfactorily.

5. Payment for Services.

A. The Park District agrees to compensate the Contractor for providing the Services in the total not-to-exceed amount of Thirteen Thousand Eight Hundred and 00/100 Dollars (\$13,800.00) ("Contractor's Fee"). This is comprised of Eight (8) monthly installments of One Thousand Seven Hundred Twenty-Five and 00/100 Dollars (1,725.00).

B. Except for this Agreement, there shall be no other basis for compensation for services or reimbursement for expenses rendered on behalf of the Project by Contractor ("Additional Services") unless otherwise mutually agreed upon by the Parties. In the event Additional Services are required, Contractor shall notify the Park District regarding the nature and extent of any said Additional Services. Contractor shall not perform any Additional Services unless approved in writing in advance by the Park District.

C. The Contractor shall invoice the Park District on a monthly basis for all Services provided by the Contractor to the Park District for the preceding month. Payment of said invoices, and any late payment penalties, shall be governed by the applicable provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

D. Prior to final payment to Contractor, the following conditions shall be fulfilled by Contractor:

i. Contractor shall have made, or caused to have been made, all corrections and completion in the Contractor's Services which are required to remedy any defects therein or obtain compliance with this Agreement. Contractor shall, if required by the Park District, deliver a certificate to the Park District certifying such matters as the Park District may reasonably require.

ii. Contractor shall have delivered to the Park District all deliverables required by this Agreement.

6. Designated Representatives. The Park District hereby designates Christine Martner as the Park District's representative ("Park District's Representative") for all matters for the Park District under this Agreement and with respect to the administration of this Agreement. The Park District's Representative shall be available to the Contractor at all reasonable times for consultation with the Contractor. The Contractor shall confirm to the Park District in writing any decision made by the Park District's Representative. The Contractor hereby designates Brie Rasmussen as the Contractor's Representative ("Contractor's Representative") for all matters for the Contractor under this Agreement and with respect to the Services to be performed by the Contractor for the Park District. The Contractor's Representative shall be available to the Park District at all reasonable times for consultation with the Park District's Representative. The Park District may conclusively rely on the decisions made by the Contractor's Representative, including those which modify this Agreement. Either Party may change its Representative under this Agreement by giving notice to the other Party as provided hereunder.

7. Other Contractors. Park District reserves the right to let other contracts for professional services in connection with the Project. Contractor shall cooperate fully with any other Contractors retained by Park District and shall properly coordinate the Services with those services provided by other Contractors.

8. Termination. This Agreement may be terminated or suspended by the Park District, in whole or in part, for convenience and without cause upon five (5) days written notice. In the event of such termination, the Contractor will be paid for all approved Services rendered to the date of termination, and upon such payment, all obligations of the Park District to the Contractor under this Agreement shall cease.

The Park District shall have the right to terminate this Agreement immediately and without notice upon the Contractor's default of its obligations hereunder or its violation of any federal or state laws, or local regulations or ordinances. Upon termination due to the Contractor's breach of this Agreement, the Contractor shall pay the Park District all reasonable costs incurred by the Park District due to said breach. In the event of such termination, payment to the Contractor of any sums earned to the date of such termination shall be in full satisfaction of any and all claims by the Contractor against the Park District under this Agreement, and acceptance of sums paid by the Contractor shall constitute a waiver of any and all claims that may be asserted by the Contractor against the Park District.

9. Insurance. The Contractor shall obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance. The Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit

of not less than \$2,000,000 for each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured Agreement (including the tort liability of another assumed in a business Agreement). The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

B. Professional Liability Insurance. The Contractor shall maintain professional liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each wrongful act arising out of the performance or failure to perform professional services and \$2,000,000 aggregate. The Contractor shall maintain professional liability insurance for at least the statutory period for which a claim can be asserted, or not less than 4 years, from substantial completion.

C. Business Auto and Umbrella Liability Insurance. The Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation Insurance. The Contractor shall maintain workers compensation as required by statute and employer's liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 for each accident for bodily injury by accident or for each employee for bodily injury by disease. If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 under the Commercial General and Umbrella Liability Insurance required in this Agreement, the Contractor waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Contractor's work.

E. General Insurance Provisions

(1) Evidence of Insurance. Prior to beginning the Services, the Contractor shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing

compliance with the insurance requirements set forth above. All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Contractor's obligation to maintain such insurance. The Park District shall have the right, but not the obligation, of prohibiting the Contractor from entering the project site and commencing the Services until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District. Failure to maintain the required insurance may result in termination of this Agreement at the Park District's option. The Contractor shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

(2) **Acceptability of Insurers.** For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

(3) **Cross-Liability Coverage.** If the Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

(4) **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

(5) **SubContractors.** The Contractor shall cause each subContractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Park District, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subContractor.

10. **Indemnification.** To the fullest extent permitted by law, Contractor, its officers, directors, employees, volunteers and agents shall indemnify and hold harmless the Park District and its elected and appointed officials, officers, employees, volunteers and agents from and against claims, suits, damages, causes of action, judgment, losses, costs and expenses, including reasonable legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from Contractor's and Contractor's subContractors performance of the Services, provided that

any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting therefrom and (ii) to the extent caused by any wrongful or negligent act or omission of Contractor, any subContractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is caused in whole or in part by the Park District. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Contractor shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of the Contractor's breach of its obligations under, or the Contractor's default of, the provisions of this Agreement.

11. No Liability. The Park District shall not be responsible or liable for any injury, damages, loss or costs sustained or incurred by any person including, without limitation the Contractor's employees, or for any damage to, destruction, theft or misappropriation of any property, relating to the Contractor's Services and obligations under this Agreement. The Park District shall not be liable for acts or omissions of the Contractor or any of the Contractor's employees, subcontractor's, agents or other persons purporting to act at the direction or request, on behalf, or with the implied or actual consent, of the Contractor.

12. Independent Contractor. The relationship between the Contractor and the Park District is that of an independent contractor. The Contractor shall supply all personnel, equipment, materials, and supplies at its own expense, except as specifically set forth herein. The Contractor shall not be deemed to be, nor shall it represent itself as, employees, partners, or joint venturers of the Park District. The Contractor is not entitled to workers' compensation benefits or other employee benefits from the Park District and is obligated to directly pay federal and state income tax on money earned under this Agreement.

13. No Third-Party Beneficiary. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

14. Laws, Permits, Approvals and Licenses. The Contractor shall comply with all applicable codes, laws, ordinances, rules, and regulations of the Park District, the City of Waukegan, Lake County, the State of Illinois, and the Federal Government. The Contractor shall, at its sole cost and obligation, be responsible for obtaining all licenses required to perform its duties under this Agreement.

15. Choice of Law and Venue. This Agreement is governed by the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in a court of competent jurisdiction in Will County, Illinois. In any suit or action arising under this

Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs of litigation.

16. No Waiver. Waiver of any of the terms of this Agreement shall not be valid unless it is in writing and signed by all Parties. The failure of either Party to enforce the provisions of this Agreement, or require performance by the other Party of any of the provisions, shall not be construed as a waiver of such provisions or affect the right of that Party to thereafter enforce the provisions of this Agreement. Waiver of any breach of this Agreement shall not be held to be a waiver of any other or subsequent breach of the Agreement.

17. Non-Assignment. This Agreement is non-assignable in whole or in part by the Contractor, and any assignment shall be void without prior written consent of the Park District.

18. Entire Agreement. This Agreement contains the entire agreement between the Parties and no statement, promise or inducement made by either Party to the agency of either Party that is not contained in this written Agreement shall be valid or binding.

19. Amendment. No amendment or modification shall be made to this Agreement unless it is in writing and signed by both Parties.

20. Headings. The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraphs or of this Agreement nor in any way affect this Agreement.

21. Notice. All notices, demands, requests, exercises and other communications required or permitted to be given by either Party under this Agreement shall be in writing and shall be deemed given when such notice has been personally delivered, sent by email, or deposited in the United States mail, with postage thereon prepaid, addressed to the other Party at the following addresses:

If to Park District: Bolingbrook Park District
201 Recreation Dr.
Bolingbrook, IL 60440
Attention: Chris Martner
Email: CMartner@bolingbrookparks.org

If to Contractor: Sebert Landscape
1050 Lily Cache
Bolingbrook, IL 60440
Attention: Brie Rasmussen
Email: brie@sebert.com

22. Severability. The invalidity of any section, paragraph or subparagraph of this Agreement shall not impair the validity of any other section, paragraph or subparagraph. If any provision of this Agreement is determined to be unenforceable, such provision shall be deemed severable and the Agreement may be enforced with such provision severed or as modified by such court.

23. Conflict of Interest. The Contractor represents and certifies that, to the best of its knowledge, (1) no Park District employee or agent is interested in the business of the Contractor or this Agreement; (2) as of the date of this Agreement neither the Contractor nor any person employed or associated with the Contractor has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Contractor nor any person employed by or associated with the Contractor shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

24. No Collusion. The Contractor represents and certifies that (1) the Contractor is not barred from contracting with a unit of state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax; or (b) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; (2) only persons, firms, or corporations interested in this Agreement as principals have been those disclosed to the Park District prior to the execution of this Agreement; and (3) this Agreement is made by the Contractor without collusion with any other person, firm, or corporation. If at any time it shall be found that the Contractor has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Contractor shall be liable to the Park District for all loss or damage that the Park District may suffer, and this Agreement shall, at the Park District's option, be null and void.

25. Sexual Harassment Policy. The Contractor certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).


26. Non-Discrimination. In all hiring or employment by the Contractor pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. The Contractor agrees that no person shall be denied, or subjected to discrimination in receipt of the benefit of any services or activities made possible by, or resulting from, this Agreement.

27. No Waiver of Tort Immunity. Nothing contained in this Agreement shall be construed or deemed to diminish or constitute a waiver or relinquishment by Park District of the rights, privileges, defenses and immunities available or afforded to it under the Illinois Local Governmental and Governmental Employee's Tort Immunity Act or under other State statutes affording similar protections.

28. Renewal. The Parties acknowledge that this is a one-year contract and will not automatically renew. The agreement will terminate at a year from the execution of this agreement. At the conclusion of the one-year contract there may be an opportunity to renew the contract for an additional year for the following two years, should Bolingbrook Park District believe it is in its best interest to do so.

IN WITNESS WHERE OF the Parties hereto have set their respective hands and seals the day and year first above written.

BOLINGBROOK PARK DISTRICT

By: 
12:42 pm, Mar 20, 2020

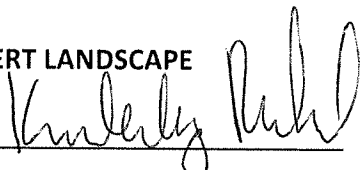
Title: Director of Buildings, Grounds,
and Natural Resources

Attest: _____

Title: _____

Date: _____

SEBERT LANDSCAPE

By: 
Title: DIRECTOR MKT

Attest: _____

Title: _____

Date: _____

EXHIBIT A

Proposal Submitted by Sebert Landscape dated August 14, 2019.

REQUEST FOR QUOTE

MOWING AND LINE TRIMMING

Bolingbrook Park District is accepting quotes for mowing and line trimming for the following parks listed. The quote shall include all labor, equipment and materials to meet grass mowing and trimming needs as outlined below in the performance specifications.

A one-year contract will be signed with the company which best meets the needs of Bolingbrook Park District. At the conclusion of the one-year contract there is an opportunity to renew the contract one additional year for the following two years if in the best interest of Bolingbrook Park District.

The contract will be for work performed at the following locations:

PRAIRIE TRAILS PARK: 1370 Danof Drive Bolingbrook, IL
RIVER HILLS PARK: 2290 Misty Creek Trail Bolingbrook, IL

CONDITIONS

- a. Quotation Due Date - Proposals must be submitted to Bolingbrook Park District's Buildings & Grounds Facility located at 301 Recreation Drive, Bolingbrook, Illinois prior to 9 a.m. August 16, 2019.
- b. Contact Person - Question or requests for information on this Request for Quotation should be directed to:

Chris Martner, Director of Buildings, Grounds & Natural Resources Bolingbrook Park District
(630) 783-6562; cmartner@bolingbrookparks.org
- c. REJECTION AND ACCEPTANCE OF QUOTATION - Bolingbrook Park District reserves the right to base its award of contract on the credentials, financial information, bonding capacity, insurance protection, qualifications of labor and management of the firm, and past experience. Submitters should be careful to highlight and detail any technical features or benefits which exceed minimum requirements set forth in this Request for Quotation.
- d. INFORMATION TO BE SUBMITTED - Submitters are required to provide the following information as part of the quotation. Failure to submit any of the requested data may be cause for rejection.
 1. Statement of Qualifications - Describe the companies experience and skills that qualifies it to successfully provide Lawn Mowing and Trimming services for the Bolingbrook Park District.
 2. References - Submitters are to provide a list of references with address and phone numbers that may be contacted regarding their companies performance.

3. Contact Person - Submitters shall provide information on contact person(s) who have been involved in the development of the quotation and whom the Bolingbrook Park District may notify if there are any questions or clarifications needed.
4. Costs- Submitters shall supply total cost per year and overall cost for a three-year service contract using the form provided in this Request for Quotation. Bolingbrook Park District is a municipal tax exempt body.
5. Insurance- Provide evidence of the ability to provide insurance and ability to name the Bolingbrook Park District as additionally insured. Identify all insurance coverage to be provided.
6. Compliance- Submitters shall sign and return the attached Exhibits A-D indicating their compliance with mandated requirements.

CONTRACT

The accepted bidder shall enter into a written contract; provide the Owner with copies of Workman's Compensation and Public Liability Insurance Policies or certificates therefore, within ten (10) calendar days of the "Written Notice to Proceed" and prior to the commencement of work.

PERFORMANCE SPECIFICATIONS

It is the intent of these specifications for the Contractor to provide a high level of service in grass mowing services. The following statements indicate the general standards and workmanship to be furnished under this Contract.

- A. **PREPARATION:** A mowing schedule will be negotiated with the Contractor upon awarding the contract. Each Monday morning by 8:00 A.M. the Contractor will fax or email the Owner the Daily Mowing Checklist indicating which sites are scheduled to be mowed that week. It is the Contractor's responsibility to adhere to the schedule and to ensure that all scheduled mowing is completed. Allowances are made for adverse weather conditions but each site will be mowed once every seven days. Mowing of each site will be completed on the day it is started. The Owner reserves the right to notify the Contractor when mowing is not necessary due to weather that has been too dry, wet, cold, or when special circumstances arise. **If no mowing is done, no payment will be made.**
- B. **MOWING TIMES:** Work hours are limited to 7:00 A.M to 5:00 P.M. Monday through Friday. All park sites are to be completed the same day, following the mowing specifications.
- C. **TRASH AND DEBRIS PICK UP:** Before mowing any site that Contractor will police the entire area and pick up all glass, litter and debris such as light branches and twigs. Any heavier limbs downed by storms or other causes are the Owner's responsibility. The Contractor will notify the Bolingbrook Park District immediately if any large limbs or other damage are found. It is unacceptable to mow litter or debris of any type that would detract from the cleanliness or safety of the site. If this occurs the Contractor must clean up the site again.
- D. **MOWING:** Mowers shall be set to cut the grass at 3.0 inches. The Bolingbrook Park District reserves the right to check equipment for compliance. Height may vary upon consultation with the Natural Resources, Horticulture, and Turf Manager and/or Director of Buildings, Grounds, and Natural Resources.

- E. **TRIMMING:** Once every seven (7) days around all trees, shrubs, play equipment, signs, fences, plant material, and sidewalks or pathways, where mower cannot cut, shall be done with suitable mechanical equipment to keep the grass at the same height as the rest of turf surface.
- F. **FINAL APPEARANCE:** Mowing patterns shall be such that the clippings are evenly distributed, not windrowed into noticeable deposits. The first two passes of side discharge mowers around all buildings, homes, fences, play equipment, tree rings, and shrub beds, must discharge clippings away from the buildings, homes, fences, play equipment, tree rings, and shrub beds. Grass clippings will not be allowed to accumulate on areas such as playgrounds, paths, sidewalks, basketball courts, roads, parking lots, etc. Removal of clippings should be done by a mechanical device to “blow” clippings back into grass away without leaving piles of grass clippings.
- G. **PERFORMANCE:** The Contractor will not mow, walk or use any equipment on turf areas when:
- Frost is present,
 - Where standing water is present, or
 - In areas saturated with water. Turf areas are considered saturated when water puddles in footsteps.

If mowing cannot be delayed and the Contractor has obtained the Owners permission, the Contractor may use a smaller piece of equipment that will not cause visible damage to the turf.

IMPORTANT: Failure to comply with the “Safe Use of Equipment” section can result in *immediate termination of the Contract*.

- H. **SAFE USE OF EQUIPMENT:** The Contractor will use/operate all equipment in a safe manner. All guards and shields will be kept in place to ensure the safety of workers and the public. When mowing or trimming in the presence of Park Users, the Contractor’s employees shall either mow an area of the site that will not affect the user’s activities, or when possible, request the users to suspend their activity temporarily so that the workers may finish. The Contractor will always remove the keys from all equipment and vehicles while they are not in use and never leave equipment running while unattended.
- I. **EQUIPMENT CONDITIONS:** All over-the-road vehicles or equipment shall be identified by the contractor’s name for purpose of identification. All tools or equipment required to carry out the operations within the scope of this contract shall be provided by the contractor and shall meet the standards of the Federal Occupational

Safety and Health Act and State of Illinois safety codes as may be required by law. The Bolingbrook Park District reserves the right to inspect the equipment that will be used prior to award of contract.

- J. **FUELING AND OILING:** Equipment will be fueled and or oiled on hard surface areas only. The Contractor will immediately clean up hazardous material spills. It is the Contractor's responsibility to repair turf areas damaged by improper fueling or oiling of equipment
- K. **PUBLIC CONTACT:** The Contractor and his representatives may be contacted in some manner by residents/users of the park. The employee(s) shall be instructed to politely inform the citizens to direct their comments and/or questions to the Bolingbrook Park District office at 301 Recreation Drive or call 630-739-4696.
- L. **SUPERVISION:** The Contractor shall provide a supervisor for all landscape mowing crews and will be on site when the buildings and parks are mowed. Failure to provide a qualified supervisor will be considered a default of the Contract unless the Owner is given prior notice.
- M. **EMPLOYEE IDENTIFICATION:** All grass mowing staff must wear their own company logo wear that will identify them as employees. All employees must also wear photo identification badges while on Park District premises
- N. **PROBLEMS/COMPLAINTS:** The Contractor shall meet with the Natural Resources, Horticulture, and Turf Manager once a month to discuss schedules problems, needs, and mutual areas of concern. A formalized system of communication between the Contractor and the Owner shall be determined by both parties once the contract has been awarded. The Contractor shall provide the Owner with emergency phone numbers for problems which shall be available 24 hours a day, seven days a week.
- O. **PENALTIES:** If the Contractor does not complete the tasks outlined in this document in a timely and sufficient manner the Park District reserves the right to hold back payment until the work is completed in a satisfactory manner. If the Contractor does not complete the task in a timely manner the Park District reserves the right to complete the task and the cost will be deducted from the monthly bill. If problems are persistent and/or cause a disruption in park operation, the Owner reserves the right to immediately cancel the Contract. The Contractor

shall be responsible for any additional costs incurred by the Owner in performing the remainder of the Contract.

P. FEE ASSESSMENT

Contractor fees should represent the cost of services scheduled and also include total labor, all equipment/materials for grass mowing services as outlined above, payroll and payroll taxes, all insurance and supervision.

EVALUATION CRITERIA

The District will evaluate proposals in response to this Request for Quotation and will award the contract to the lowest qualified Contractor whose submittal best conforms to the solicitation and will be the most advantageous to the Owner.

SUPERVISION OF EMPLOYEES

The successful Contractor shall provide adequate competent supervision at all times during the performance of the contract. The Contractor shall designate a contact person and submit the information to the Owner prior to beginning work.

REMOVAL OF EMPLOYEES

The Owner may request the Contractor to immediately remove from assignment to the Owner's contract any employee found unfit to perform their duties due to one or more of the following reasons:

1. Neglect of duty.
2. Disorderly conduct, use of abusive or offensive language, quarreling or fighting.
3. Theft, vandalism immoral conduct or any other criminal action.
4. Selling, consuming, possession or being under the influence of intoxicants, including alcohol or illegal substances.

PERMITS

The Contractor shall obtain and pay for all licenses, permits and certificates required by any statute, ordinance, rule or regulation of any regulatory body having jurisdiction over the conduct of its operations hereunder.

EXHIBIT A

BOLINGBROOK PARK DISTRICT CONTRACTOR'S CERTIFICATION

- (1) Pursuant to P.A. 85-1295 (720 ILCS 5/33E-1 *et seq.*) the undersigned contractor hereby certifies to the Bolingbrook Park District that the contractor is not barred from bidding on the contract as a result of violation of either Section 33 E-3 or 33-4 or that Act.
- (2) The contractor further certifies that the contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or,
- a. is contesting such liability or the amount of tax in accordance with procedures established by the appropriate revenue act, or
 - b. has entered into an agreement with the Department of Revenue for payment of all taxes due and is in compliance with that Agreement.

Dated: 8/14/19

Selbert Landscape
(Company)

1050 1114 Caene
(Mailing Address)

Bolingbrook 60440

630-945-7268
(Area Code) (Phone Number)

By
Primary Contract (Signature), Title

EXHIBIT B

BOLINGBROOK PARK DISTRICT INDEMINITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Bolingbrook Park District, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Bolingbrook Park District, its officials, agents and employees, but only to the extent arising in whole or in part of in consequence of the negligent performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result in therefore, except that arising out of the sole legal cause of the Bolingbrook Park District, its agents or employees, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all cost and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Bolingbrook Park District, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expresses, understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Bolingbrook Park District, its officials, agents and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor, by virtue of this contract as shall be considered necessary in the judgment of the Bolingbrook Park District may be retained by the Park District to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that extent shall have been furnished to the satisfaction of the Bolingbrook Park District.

CONTRACTOR:

Sebert Landscape

ATTEST:

(Notary Public)

EXHIBIT C

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill.Rev.Stat. ch. 127 Para.132.311 et. seq. ("Drug-Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) The penalties that may be imposed upon employees for drug violations.
- (c) Making it a requirement to give a copy of the statement required

by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

- (d) Notifying the contracting agency within 10 day after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Ill.Rev. Stat. ch. 127 Para. 132.315 .
- (f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the

Contractor to the penalties provided in Ill.Rev.Stat. ch. 127 Para. 132.316.

Seibert landscape
Contractor

ATTEST:

Date: _____

EXHIBIT D

BOLINGBROOK PARK DISTRICT
ANTI-COLLUSION AFFIDAVIT OF COMPLIANCE

AL TOLAR, being first and duly
sworn, deposes and says:
That he is Controller / CFO of

(Partner, Officer, Owner, etc.)

(Contractor)

The party making the foregoing proposal or bid, that such bid or proposal is genuine and not collusive, or sham: that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any contractor or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element or said bid, or that of any other contractor, or to secure any advantages against any other or any person interested in the proposed contract.

AL TOLAR
(Name of Contractor, if Contractor is an individual)

(Name of Partner, if Partner is a Partnership)

(Name of Officer, if Contractor is a Corporation)

The above statements must be subscribed and sworn to before a notary public. Subscribed and sworn to this 4 day of March 2020.

By: Dana Ludvigsen

(Notary Public)

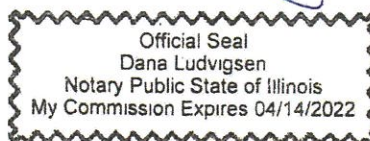


EXHIBIT E

STATEMENT OF EXPERIENCE - REFERENCES

List five Lawn Mowing/Trimming Contracts your organization has completed in the last 3 years.

1. Company Name: Village of Bolingbrook
Address: Bed maintenance / mowing
Contact Person: Steve Miller Phone: 630-226-8880
Project Description:
Date of Completion:
2. Company Name: Adventist Bolingbrook Hospital
Address: 500 Remington Blvd
Contact Person: Scott Wagner Phone: 630-312-5318
Project Description: Full service landscape
Date of Completion:
3. Company Name: Fountaindale Public Library
Address: 300 W. Briarcliff
Contact Person: TASOS Pridoulos Phone: 630-789-2102
Project Description: Full service landscape
Date of Completion:
4. Company Name: Fountain Square
Address: 600 Remington
Contact Person: Tricia Mangone Phone: 312 980-2060
Project Description: Full service landscape
Date of Completion:
5. Company Name: Clair Residence
Address: 115 Concordia
Contact Person: Roger Clair Phone: Can give a per request
Project Description:

EXHIBIT F

Bolingbrook Park District Mowing and Line Trimming
PRAIRIE TRAILS PARK and RIVER HILLS PARK

Seibert Landscape

(Name of Bidder)

Total Quote

\$ 13,800

(In Figures)

thirteen thousand eight hundred dollars.

(Dollar amount in writing)

Annual Cost:

May 1, 2020 – October 31, 2020

\$ 13,800

May 1, 2021 – October 31, 2021

\$ 13,800

May 1, 2022 – October 31, 2022

\$ 13,800

Deviations from specifications (use additional paper if necessary).

AGREEMENT FOR LANDSCAPING SERVICES

THIS AGREEMENT FOR MOWING AND LINE TRIMMING ("Agreement") is made this ___ day of December, 2021, by and between Bolingbrook Park District, an Illinois park district and unit of local government ("Park District"), and Sebert Landscape, an Illinois corporation ("Contractor"). Park District and Contractor are hereinafter sometimes individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, the Park District desires the Contractor to perform certain services for the Park District in connection with the Park District's Freedom Park located at 1600 Park Place, Bolingbrook, IL ("Freedom Park") and Sunset Park located at 1500 Waterside Drive, Bolingbrook, IL ("Sunset Park") (collectively the "Parks"), which includes the mowing and line trimming of the Parks ("Project"), as detailed in the Contractor's 2021 Mowing and Line Trimming proposed service agreements, attached hereto and incorporated herein as Exhibit A (collectively, "Contractor's Proposal"); and

WHEREAS, the Park District wishes to retain the Contractor and the Contractor wishes to provide the services to the Park District described hereunder based on the terms and conditions set forth in this Agreement.

WITNESSETH

NOW THEREFORE, in consideration of the foregoing and the mutual promises hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Park District and the Contractor agree as follows:

1. Contracting Services. The Park District hereby hires Contractor and Contractor hereby agrees to provide mowing and line trimming services, upon the terms and conditions set forth in the Contract Documents ("Services").

2. Contract Documents. The Contract Documents consist of this Agreement between the Park District and the Contractor, the Contractor's Proposal, any addenda issued prior to the execution of this Agreement, and any modifications made in writing and endorsed by the Parties after the execution of this Agreement (collectively, "Contract Documents"). All of the terms, conditions and specifications contained in the Contract Documents are incorporated herein. In the event of any inconsistency, ambiguity, conflict, discrepancy or error in the Contract Documents, and otherwise in interpreting the Contract Documents, the Parties shall give precedence to the Contract Documents in the following order of priority: a) Modifications; b) this Agreement; and c) Contractor's Proposal, as modified by any duly issued addenda.

3. Deliverables and Term. The Contractor shall provide all deliverables in accordance with Contractor's Proposal. The Contractor's Service shall begin April 1st and end November 15th, 2022 (the "Season"). Time is of the essence in this Agreement.

4. Performance of Work. The Contractor agrees to perform faithfully, industriously, and to the best of the Contractor's ability, experience, and talents, in accordance with generally accepted standards of professional skill and care among recognized industry professionals engaged in similar services, all of the duties described in the Contract Documents or as otherwise required by the express and implicit terms of this Agreement, to the reasonable satisfaction of the Park District. The Contractor shall perform all of its duties hereunder according to the Park District's requirements and procedures and in compliance with applicable federal, state and local laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. The Park District shall be the sole judge of whether the Contractor's duties are performed satisfactorily.

5. Payment for Services.

A. The Park District agrees to compensate the Contractor for providing the Services in the total not-to-exceed amount of Eleven Thousand One Hundred Twenty and 00/100 Dollars (\$11,120.00) ("Contractor's Fee"). This is comprised of Eight (8) monthly installments of One Thousand Three Hundred Ninety and 00/100 Dollars (\$1,390.00).

B. Except for this Agreement, there shall be no other basis for compensation for services or reimbursement for expenses rendered on behalf of the Project by Contractor ("Additional Services") unless otherwise mutually agreed upon by the Parties. In the event Additional Services are required, Contractor shall notify the Park District regarding the nature and extent of any said Additional Services. Contractor shall not perform any Additional Services unless approved in writing in advance by the Park District.

C. The Contractor shall invoice the Park District on a monthly basis for all Services provided by the Contractor to the Park District for the preceding month. Payment of said invoices, and any late payment penalties, shall be governed by the applicable provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

D. Prior to final payment to Contractor, the following conditions shall be fulfilled by Contractor:

i. Contractor shall have made, or caused to have been made, all corrections and completion in the Contractor's Services which are required to remedy any defects therein or obtain compliance with this Agreement. Contractor shall, if required by the Park District, deliver a certificate to the Park District certifying such matters as the Park District may reasonably require.

ii. Contractor shall have delivered to the Park District all deliverables required by this Agreement.

6. Designated Representatives. The Park District hereby designates Christine Martner as the Park District's representative ("Park District's Representative") for all matters for the Park District under this Agreement and with respect to the administration of this Agreement. The Park

District's Representative shall be available to the Contractor at all reasonable times for consultation with the Contractor. The Contractor shall confirm to the Park District in writing any decision made by the Park District's Representative. The Contractor hereby designates Brie Rasmussen as the Contractor's Representative ("Contractor's Representative") for all matters for the Contractor under this Agreement and with respect to the Services to be performed by the Contractor for the Park District. The Contractor's Representative shall be available to the Park District at all reasonable times for consultation with the Park District's Representative. The Park District may conclusively rely on the decisions made by the Contractor's Representative, including those which modify this Agreement. Either Party may change its Representative under this Agreement by giving notice to the other Party as provided hereunder.

7. Other Contractors. Park District reserves the right to let other contracts for professional services in connection with the Project. Contractor shall cooperate fully with any other Contractors retained by Park District and shall properly coordinate the Services with those services provided by other Contractors.

8. Termination. This Agreement may be terminated or suspended by the Park District, in whole or in part, for convenience and without cause upon five (5) days written notice. In the event of such termination, the Contractor will be paid for all approved Services rendered to the date of termination, and upon such payment, all obligations of the Park District to the Contractor under this Agreement shall cease.

The Park District shall have the right to terminate this Agreement immediately and without notice upon the Contractor's default of its obligations hereunder or its violation of any federal or state laws, or local regulations or ordinances. Upon termination due to the Contractor's breach of this Agreement, the Contractor shall pay the Park District all reasonable costs incurred by the Park District due to said breach. In the event of such termination, payment to the Contractor of any sums earned to the date of such termination shall be in full satisfaction of any and all claims by the Contractor against the Park District under this Agreement, and acceptance of sums paid by the Contractor shall constitute a waiver of any and all claims that may be asserted by the Contractor against the Park District.

9. Insurance. The Contractor shall obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance. The Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 for each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured Agreement (including the tort liability of another assumed in a

business Agreement). The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

B. Professional Liability Insurance. The Contractor shall maintain professional liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each wrongful act arising out of the performance or failure to perform professional services and \$2,000,000 aggregate. The Contractor shall maintain professional liability insurance for at least the statutory period for which a claim can be asserted, or not less than 4 years, from substantial completion.

C. Business Auto and Umbrella Liability Insurance. The Contractor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 for each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Workers Compensation Insurance. The Contractor shall maintain workers compensation as required by statute and employer's liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 for each accident for bodily injury by accident or for each employee for bodily injury by disease. If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 10 under the Commercial General and Umbrella Liability Insurance required in this Agreement, the Contractor waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Contractor's work.

E. General Insurance Provisions

(1) Evidence of Insurance. Prior to beginning the Services, the Contractor shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to the Park District shall be by certified mail, return receipt requested. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of the Contractor's obligation to maintain such

insurance. The Park District shall have the right, but not the obligation, of prohibiting the Contractor from entering the project site and commencing the Services until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Park District. Failure to maintain the required insurance may result in termination of this Agreement at the Park District's option. The Contractor shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

(2) Acceptability of Insurers. For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

(3) Cross-Liability Coverage. If the Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

(4) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

(5) Subcontractors. The Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified above. When requested by the Park District, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

10. Indemnification. To the fullest extent permitted by law, Contractor, its officers, directors, employees volunteers and agents shall indemnify and hold harmless the Park District and its elected and appointed officials, officers, employees, volunteers and agents from and against claims, suits, damages, causes of action, judgment, losses, costs and expenses, including reasonable legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from Contractor's and Contractor's subcontractors performance of the Services, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting therefrom and (ii) to the extent caused by any wrongful or negligent act or omission of Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent it is caused in whole or in part by the Park District. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Contractor shall similarly protect, indemnify and hold and save

harmless the Park District, its officers, officials, employees, volunteers and agents against and from claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of the Contractor's breach of its obligations under, or the Contractor's default of, the provisions of this Agreement.

11. No Liability. The Park District shall not be responsible or liable for any injury, damages, loss or costs sustained or incurred by any person including, without limitation the Contractor's employees, or for any damage to, destruction, theft or misappropriation of any property, relating to the Contractor's Services and obligations under this Agreement. The Park District shall not be liable for acts or omissions of the Contractor or any of the Contractor's employees, subcontractor's, agents or other persons purporting to act at the direction or request, on behalf, or with the implied or actual consent, of the Contractor.

12. Independent Contractor. The relationship between the Contractor and the Park District is that of an independent contractor. The Contractor shall supply all personnel, equipment, materials, and supplies at its own expense, except as specifically set forth herein. The Contractor shall not be deemed to be, nor shall it represent itself as, employees, partners, or joint venturers of the Park District. The Contractor is not entitled to workers' compensation benefits or other employee benefits from the Park District and is obligated to directly pay federal and state income tax on money earned under this Agreement.

13. No Third-Party Beneficiary. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

14. Laws, Permits, Approvals and Licenses. The Contractor shall comply with all applicable codes, laws, ordinances, rules, and regulations of the Park District, the Village of Bolingbrook, Will and DuPage Counties, the State of Illinois, and the Federal Government. The Contractor shall, at its sole cost and obligation, be responsible for obtaining all licenses required to perform its duties under this Agreement.

15. Choice of Law and Venue. This Agreement is governed by the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in a court of competent jurisdiction in Will County, Illinois. In any suit or action arising under this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs of litigation.

16. No Waiver. Waiver of any of the terms of this Agreement shall not be valid unless it is in writing and signed by all Parties. The failure of either Party to enforce the provisions of this Agreement, or require performance by the other Party of any of the provisions, shall not be construed as a waiver of such provisions or affect the right of that Party to thereafter enforce the provisions of this Agreement. Waiver of any breach of this Agreement shall not be held to be a waiver of any other or subsequent breach of the Agreement.

17. Non-Assignment. This Agreement is non-assignable in whole or in part by the Contractor, and any assignment shall be void without prior written consent of the Park District.

18. Entire Agreement. This Agreement contains the entire agreement between the Parties and no statement, promise or inducement made by either Party to the agency of either Party that is not contained in this written Agreement shall be valid or binding.

19. Amendment. No amendment or modification shall be made to this Agreement unless it is in writing and signed by both Parties.

20. Headings. The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraphs or of this Agreement nor in any way affect this Agreement.

21. Notice. All notices, demands, requests, exercises and other communications required or permitted to be given by either Party under this Agreement shall be in writing and shall be deemed given when such notice has been personally delivered, sent by email, or deposited in the United States mail, with postage thereon prepaid, addressed to the other Party at the following addresses:

If to Park District: Bolingbrook Park District
201 Recreation Dr.
Bolingbrook, IL 60440
Attention: Chris Martner
Email: CMartner@bolingbrookparks.org

If to Contractor: Sebert Landscape
1050 Lily Cache
Bolingbrook, IL 60440
Attention: Yvonne Smith
Email: yvonne@sebert.com

22. Severability. The invalidity of any section, paragraph or subparagraph of this Agreement shall not impair the validity of any other section, paragraph or subparagraph. If any provision of this Agreement is determined to be unenforceable, such provision shall be deemed severable and the Agreement may be enforced with such provision severed or as modified by such court.

23. Conflict of Interest. The Contractor represents and certifies that, to the best of its knowledge, (1) no Park District employee or agent is interested in the business of the Contractor or this Agreement; (2) as of the date of this Agreement neither the Contractor nor any person employed or associated with the Contractor has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the

Contractor nor any person employed by or associated with the Contractor shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

24. No Collusion. The Contractor represents and certifies that (1) the Contractor is not barred from contracting with a unit of state or local government as a result of (a) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Contractor is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax; or (b) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Illinois Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; (2) only persons, firms, or corporations interested in this Agreement as principals have been those disclosed to the Park District prior to the execution of this Agreement; and (3) this Agreement is made by the Contractor without collusion with any other person, firm, or corporation. If at any time it shall be found that the Contractor has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Contractor shall be liable to the Park District for all loss or damage that the Park District may suffer, and this Agreement shall, at the Park District's option, be null and void.

25. Sexual Harassment Policy. The Contractor certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

26. Non-Discrimination. In all hiring or employment by the Contractor pursuant to this Agreement, there shall be no discrimination against any employee or applicant for employment because of age, race, gender, creed, national origin, marital status, or the presence of any sensory, mental, or physical handicap, unless based upon a bona fide occupational qualification. The Contractor agrees that no person shall be denied, or subjected to discrimination in receipt of the benefit of any services or activities made possible by, or resulting from, this Agreement.

27. No Waiver of Tort Immunity. Nothing contained in this Agreement shall be construed or deemed to diminish or constitute a waiver or relinquishment by Park District of the rights, privileges, defenses and immunities available or afforded to it under the Illinois Local Governmental and Governmental Employee's Tort Immunity Act or under other State statutes affording similar protections.

28. Renewal. The Parties acknowledge that this is a one-year contract and will not automatically renew. The agreement will terminate at a year from the execution of this agreement. At the conclusion of the one-year contract there may be an opportunity to renew the contract for an additional year for the following two years, should Bolingbrook Park District believe it is in its best interest to do so.

[Signature page to follow]

IN WITNESS WHERE OF the Parties hereto have set their respective hands and seals the day and year first above written.

BOLINGBROOK PARK DISTRICT

By: _____

Title: _____

Attest: _____

Title: _____

Date: _____

SEBERT LANDSCAPE

By: _____

Title: _____

Attest: _____

Title: _____

Date: _____

EXHIBIT A

Proposed Service Agreements submitted by Sebert Landscape for Freedom and Sunset Parks



PREPARED FOR:

FREEDOM PARK
1600 PARK PLACE
BOLINGBROOK, IL 60440

PREPARED BY:

MIKE CORP
BRANCH MANAGER

1050 LILY CACHE LANE - BOLINGBROOK, IL 60440
PHONE: 815-372-9130, FAX: 815-372-9135



SERVICE AGREEMENT

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **FREEDOM PARK** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein.

FOR FREEDOM PARK

PROPOSED SERVICE:

The following Service Agreement is for maintenance of all designated exterior landscape areas at **FREEDOM PARK**. Our landscape management service is performed April 1st thru November 15th. We conform to professional horticultural practices and climatic conditions. This is subject to change due to weather, holidays, or other uncontrollable circumstances. During the months of April and November, attention will be concentrated on Spring Clean up and Fall Clean up activities respectively. Sebert (Contractor) will furnish the labor, materials, tools, and equipment, necessary to perform work and duties in a professional manner creating as little disruption as possible to Client. Contractor will perform all services in accordance with the highest standards of horticultural excellence and will make every effort to reduce our carbon footprint.

COST OF SERVICES:

The cost of the Basic Landscape Maintenance Program as stated in the "Description of Services" will be performed for the sum of **\$5,200** per year, and shall be billed at a rate of **\$650** per month for 8 months of service.

INCLUSIVE SERVICES:

N/A

ADDITIONAL SERVICES/SERVICE DETAILS:

N/A



COMPANY INFORMATION

Sebert Landscape is a full service commercial landscape contractor serving the Chicagoland and Wisconsin region since 1985 with a unique sustainable approach. We call it "the new green," and it's our way of changing the landscaping industry. Our "green" goes beyond reusable bags and recycled bottles. It means finding solutions that benefit customers and respects the environment.

It is Sebert's vision to reshape the landscaping industry by eliminating the conflict between "What is best for our customers" and "What is best for the environment." We want to change the way people think about sustainability. Our commitment begins with our 30,000 square foot headquarters located in Bartlett, IL which is Gold LEED (Leadership in Energy and Environmental Design) certified by the U.S. Green Building Council. Our building features the incorporation and use of Solar Panels, Reclaimed Wood, Heating and Cooling efficiencies, Permeable Pavers and reclaimed rain water features, as well as a beautiful green roof and native landscaping.

Sebert is focused on creating a better environment for all our clients. We have continued to make a positive impact by reducing the noise decibel level and eliminating toxic exhaust fumes associated with gasoline powered equipment. Our commitment to sustainability enables us to substitute propane mowers and battery operated, hand-held ancillary equipment. These practices provide a safer and healthier environment for our clients and crews.

It is our mission to educate the community in the practice of sustainability and advocacy for the environment. As part of our stewardship and commitment, we provide educational tours of our facility highlighting our sustainable practices. Sebert has been a chosen site for Landscape tours, as well as a recipient of many awards for our dedication to the environment.

Sebert serves the northern corridor of Illinois and north eastern Wisconsin with seven regional offices in Bartlett, Bolingbrook, Elk Grove Village, Naperville, Roscoe (Rockford), Illinois and Pleasant Prairie/Kenosha, and Milwaukee, Wisconsin.



CALENDAR OF OPERATIONS

The frequencies quoted in the chart below are based on averages. It is normal for frequencies to vary from year to year. We have found that when one function is decreased, another will increase. Thus, on a yearly basis they will balance out.

Service Functions	Frequency	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Spring Clean-Up	1		X							
Mowing, Trimming, Sidewalk Edging, General Clean-Up	28			X	X	X	X	X	X	
Bed Weed Control	As Needed			X	X	X	X	X		
Spade Edging - Beds and Tree Rings	2			X				X		
Bed Cultivating	2			X				X		
Shrub Pruning and Groundcover Trimming	3				X		X		X	
Tree Pruning (12-15' Tall)	3				X		X		X	
Fall Clean Up	1									X
Fertilization	3		X		X			X		
Turf Pre-Emerge	1		X							
Bed Pre-Emerge and Fertilizer	1		X							
Turf Broad Leaf	2			X				X		



CALENDAR OF OPERATIONS - ADDITIONAL SERVICES

The frequencies quoted in the chart below are based on averages. It is normal for frequencies to vary from year to year.

Service Functions	Frequency	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Spring Flowers - Bulbs/Pansies	Upon Approval	X								X
Mulch Installation	Upon Approval			X	X					
Summer Flowers - Annuals	Upon Approval			X	X					
Fall Flowers - Mums	Upon Approval							X	X	
Winter Décor	Upon Approval									X
Irrigation System Activation	Upon Approval		X	X						
Irrigation System Inspections	Upon Approval				X	X	X	X		
Irrigation System Winterization	Upon Approval								X	X
Aeration	Upon Approval		X						X	X
Grub Control	Upon Approval		X	X	X	X	X	X	X	X
Pest and Disease Control	Upon Approval		X	X	X	X	X	X	X	X
Dormant Pruning	Upon Approval		X	X	X	X	X	X	X	X



SPRING CLEAN UP (APRIL)

Spring clean up consists of the removal of residual fall and winter debris from turf and plant beds. The Contractor will clean and haul away all landscape related debris from walks, drives, parking lots, and curbs on the jobsite. All trees and shrubs (under 12 feet) will be inspected for disease and damaged branches. Mulch may be provided to bed areas for an additional fee at the request of the Client.

TURF MAINTENANCE SERVICE (MAY THRU NOVEMBER)

Turf will be maintained at approximately a three (3) inch height or as climatic conditions dictate. Alternate mowing patterns will be performed when possible. All mower blades will be sharpened weekly to maintain an even cut. Walks and curbs will be mechanically edged. Litter will be collected and removed from landscaped areas during each visit. Client may be notified of excessive debris (including cigarette butts) that will need to be removed at an additional charge. Walks and drives will be left clear of grass clippings and debris. Grass clippings will not be removed from the turf except when accumulation becomes detrimental to the health and appearance of the turf at the discretion of Contractor.

DESIGN FLAWS

Contractor will not be held responsible for damage to siding, air conditioning units/lines, lamp posts, mailbox pedestals, etc. where said object directly abuts maintained turf and there is the potential to be damaged while completing the services outlined in this agreement. If turf directly abuts any of these areas, Contractor will provide cost to client to remove 12 inches of turf and add mulch to create a buffer area to protect structures and greatly reduce the potential for damage. If buffer installation is not approved, Contractor will not be held liable for damage to property as stated above.

WEED CONTROL

All turf areas will have a complete herbicide program including, crabgrass control, broadleaf control and broad spectrum control for weeds such as dandelion, chickweed, knotweed and clover. Crabgrass control (pre-emergence) will be applied once during the spring. Additional applications may be needed and charged accordingly. Broadleaf weed control will be applied twice each season. Heavily infested lawns may need additional applications at an additional charge. All chemicals will be applied in strict accordance with the manufacturer's labels and as weather permits.

PEST CONTROL

Inspection of all turf areas and plant material for insect and disease problems will be made routinely. If infestations are present, the Client will be notified. Appropriate approval from Client will be required to eradicate the problems at agreed upon charges. All chemical applications will be performed by an Illinois licensed applicator/operator.



BED AND TREE RING MAINTENANCE

Spade edging and cultivation are included in this contract for all existing and defined beds and tree rings. If defined edges are not existing, you will receive a proposal to establish a defined edge. All planting beds and tree rings will be maintained with the use of chemical, manual or mechanical operations to control weeds.

TREE, SHRUBS, EVERGREENS AND GROUND COVER CARE

All plant material will be inspected during maintenance visits to determine the need for pruning. Pruning of shrubs less than six feet will be provided in accordance with horticultural practices. Two to three prunings are included in the contract to provide a sharp, clean look to the property. Shrubs will be pruned in a manner as to maintain the existing look of the plant. If client requests rejuvenation or hard prunings, this service can be provided at an additional cost. Flowering shrubs will be pruned after flowering has occurred. All shade and ornamental trees, up to 12 feet in height and up to a 4 inch diameter, will be pruned to correct any low hanging or broken branches that impede pedestrian traffic on sidewalks, obstruct cars in parking lots, and block any signage or lighting. Groundcover will be trimmed as needed. Evergreen trees and shrubs will be pruned to assure conserving their natural form. The exception would be where an alternative design has been maintained in the past. All trimmings will be cleaned up and removed from the site.

FERTILIZATION

All turf will be fertilized three (3) times per year unless otherwise specified by the Client. Early spring fertilizer will contain pre-emergence crabgrass control. Summer and fall applications are fertilizer only. Typical application rates will consist of 1lb. nitrogen per 1,000 square feet. All shrub and plant beds will be fertilized with a balanced nitrogen, phosphorus and potassium fertilizer.

FALL CLEAN UP

Turf will be mowed at an appropriate height to help prevent matting from snowfall. Annuals planted by Contractor will be removed. Perennials maintained by Contractor will be cut back as required. Removal of leaves from turf and bed areas will also be performed. Leaves in the turf areas will be mulched back into the turf using mulching style mower blades. Fall clean up is a one time service that is performed. Any additional clean up requested will be charged on a time and material basis.



TERMS AND CONDITIONS

INSURANCE

Contractor will maintain the following types of insurance: worker's compensation, complete automotive coverage, and general liability in commercially reasonable coverage amounts. Contractor will provide the Client a Certificate of Insurance upon request General Liability - \$1,000,000 - Automobile Liability - \$1,000,000 - Umbrella Liability - \$1,000,000 - Workers Comp - \$500,000.

BILLING

Invoicing will occur on the 1st day of the month and are due upon receipt. Monthly billings are based on a pro-rated yearly cost and are not indicative of work done in any one month. In the event the account is not paid within 30-days, the Client shall pay to Sebert all past due amounts, and a service charge of 1.5% per month (18% APR). In the event the account is placed in collection, all associated collection costs and reasonable attorney's fees will be charged to the account. All services and materials will be considered property of Contractor until such items are paid in full.

GAS AND OIL PRICES

This contract is based on the average daily price for diesel and gasoline not exceeding \$4.00 per gallon as determined by the Department of Energy ('DOE') National Mid-West average price of fuel. The DOE prices include taxes and the National Mid-West Average Price of Fuel is generally updated and available after 4:00 pm each Monday on the DOE website at www.eia.doe.gov. In the event that the National Mid-West Average price of fuel for diesel and/or gasoline increases to \$4.00 per gallon a four percent (4%) fuel surcharge will be added to your monthly invoice.

RENEWAL

In the absence of notice of a new rate as provided herein, and unless either party serves notice of the intention to terminate the contract, this contract shall automatically renew for successive one-year terms, at the prior year's rate.

TERMINATION

In the event the Client is dissatisfied with services performed, the Client shall give Contractor 30 days written notice to correct the problem. If the problem is not corrected within said 30 days, then the Client has the right to cancel this agreement upon payment of all outstanding charges.

This agreement may be canceled, with or without cause, upon thirty (30) days written notice by either party. This agreement will become null and void and all services rendered will become due and payable within the terms of this agreement. All correspondence regarding cancellation shall be made via Certified Mail/Return Receipt Requested.

This agreement shall inure to the benefit and be binding on the parties, heirs, executors, administrators, assignees, and successors of the parties. This agreement contains the entire understanding of the parties. No statements, promises, or inducements made by either party or agent that are not contained in this written agreement shall be valid or binding. In the event of a dispute between the parties, the status of any litigation shall be in DuPage County, Illinois, and laws of the State of Illinois shall govern.



TERMS OF AGREEMENT:

ACCEPTANCE OF SERVICE:

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **FREEDOM PARK** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein.

COST OF SERVICES:

The cost of the Landscape Maintenance Program will be performed for the sum of **\$5,200** per year, and shall be billed at a rate of **\$650** per month for 8 months of service. Contract term is for April 1st thru November 15th for the year(s) 2022.

INCLUSIVE SERVICES:

N/A

SERVICES IN ADDITION TO AGREEMENT PRICE:

N/A

CLIENT:

Name: _____

Signature: _____

Title: _____

Date: _____

SEBERT:

Name: Mike Corp

Signature: _____

Title: Branch Manager

Date: _____



CUSTOMER INFORMATION

Billing Information

Attn:		
E-Mail:		
Company:		
Address:		
City / State/ Zip		
Phone:	Fax:	
PO#	Tax Exempt:	Yes No

If Tax Exempt - please supply a copy of certificate.

Renewal Information

Same as Billing Information ☐

Attn:		
Company:		
Address:		
City / State/ Zip		
Phone:	Fax:	
E-Mail:		

Property Location Information

Same as Billing Information ☐

Same as Renewal Information ☐

Contact:		
Property Location:		
Address:		
City / State/ Zip		
Phone:	Fax:	
E-Mail:		
Additional Insured Information		

*Any additional necessary information please direct to the following
Yvonne Smith
Contract Administrator
630-497-1000 (Office)
630-883-3252 (Fax)
yvonne@sebert.com



PREPARED FOR:

SUNSET PARK
1500 WATERSIDE DRIVE
BOLINGBROOK, IL 60440

PREPARED BY:

MIKE CORP
BRANCH MANAGER

1050 LILY CACHE LANE - BOLINGBROOK, IL 60440
PHONE: 815-372-9130, FAX: 815-372-9135



SERVICE AGREEMENT

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **SUNSET PARK** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein.

FOR SUNSET PARK

PROPOSED SERVICE:

The following Service Agreement is for maintenance of all designated exterior landscape areas at **SUNSET PARK**. Our landscape management service is performed April 1st thru November 15th. We conform to professional horticultural practices and climatic conditions. This is subject to change due to weather, holidays, or other uncontrollable circumstances. During the months of April and November, attention will be concentrated on Spring Clean up and Fall Clean up activities respectively. Sebert (Contractor) will furnish the labor, materials, tools, and equipment, necessary to perform work and duties in a professional manner creating as little disruption as possible to Client. Contractor will perform all services in accordance with the highest standards of horticultural excellence and will make every effort to reduce our carbon footprint.

COST OF SERVICES:

The cost of the Basic Landscape Maintenance Program as stated in the "Description of Services" will be performed for the sum of **\$5,920** per year, and shall be billed at a rate of **\$740** per month for 8 months of service.

INCLUSIVE SERVICES:

N/A

ADDITIONAL SERVICES/SERVICE DETAILS:

N/A



COMPANY INFORMATION

Sebert Landscape is a full service commercial landscape contractor serving the Chicagoland and Wisconsin region since 1985 with a unique sustainable approach. We call it "the new green," and it's our way of changing the landscaping industry. Our "green" goes beyond reusable bags and recycled bottles. It means finding solutions that benefit customers and respects the environment.

It is Sebert's vision to reshape the landscaping industry by eliminating the conflict between "What is best for our customers" and "What is best for the environment." We want to change the way people think about sustainability. Our commitment begins with our 30,000 square foot headquarters located in Bartlett, IL which is Gold LEED (Leadership in Energy and Environmental Design) certified by the U.S. Green Building Council. Our building features the incorporation and use of Solar Panels, Reclaimed Wood, Heating and Cooling efficiencies, Permeable Pavers and reclaimed rain water features, as well as a beautiful green roof and native landscaping:

Sebert is focused on creating a better environment for all our clients. We have continued to make a positive impact by reducing the noise decibel level and eliminating toxic exhaust fumes associated with gasoline powered equipment. Our commitment to sustainability enables us to substitute propane mowers and battery operated, hand-held ancillary equipment. These practices provide a safer and healthier environment for our clients and crews.

It is our mission to educate the community in the practice of sustainability and advocacy for the environment. As part of our stewardship and commitment, we provide educational tours of our facility highlighting our sustainable practices. Sebert has been a chosen site for Landscape tours, as well as a recipient of many awards for our dedication to the environment.

Sebert serves the northern corridor of Illinois and north eastern Wisconsin with seven regional offices in Bartlett, Bolingbrook, Elk Grove Village, Naperville, Roscoe (Rockford), Illinois and Pleasant Prairie/Kenosha, and Milwaukee, Wisconsin.



CALENDAR OF OPERATIONS

The frequencies quoted in the chart below are based on averages. It is normal for frequencies to vary from year to year. We have found that when one function is decreased, another will increase. Thus, on a yearly basis they will balance out.

Service Functions	Frequency	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Spring Clean-Up	1		X							
Mowing, Trimming, Sidewalk Edging, General Clean-Up	28			X	X	X	X	X	X	
Bed Weed Control	As Needed			X	X	X	X	X		
Spade Edging - Beds and Tree Rings	2			X				X		
Bed Cultivating	2			X				X		
Shrub Pruning and Groundcover Trimming	3				X		X		X	
Tree Pruning (12-15' Tall)	3				X		X		X	
Fall Clean Up	1									X
Fertilization	3		X		X			X		
Turf Pre-Emerge	1		X							
Bed Pre-Emerge and Fertilizer	1		X							
Turf Broad Leaf	2			X				X		



CALENDAR OF OPERATIONS - ADDITIONAL SERVICES

The frequencies quoted in the chart below are based on averages. It is normal for frequencies to vary from year to year.

Service Functions	Frequency	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Spring Flowers - Bulbs/Pansies	Upon Approval	X								X
Mulch Installation	Upon Approval			X	X					
Summer Flowers - Annuals	Upon Approval			X	X					
Fall Flowers - Mums	Upon Approval							X	X	
Winter Décor	Upon Approval									X
Irrigation System Activation	Upon Approval		X	X						
Irrigation System Inspections	Upon Approval				X	X	X	X		
Irrigation System Winterization	Upon Approval								X	X
Aeration	Upon Approval		X						X	X
Grub Control	Upon Approval		X	X	X	X	X	X	X	X
Pest and Disease Control	Upon Approval		X	X	X	X	X	X	X	X
Dormant Pruning	Upon Approval		X	X	X	X	X	X	X	X



SPRING CLEAN UP (APRIL)

Spring clean up consists of the removal of residual fall and winter debris from turf and plant beds. The Contractor will clean and haul away all landscape related debris from walks, drives, parking lots, and curbs on the jobsite. All trees and shrubs (under 12 feet) will be inspected for disease and damaged branches. Mulch may be provided to bed areas for an additional fee at the request of the Client.

TURF MAINTENANCE SERVICE (MAY THRU NOVEMBER)

Turf will be maintained at approximately a three (3) inch height or as climatic conditions dictate. Alternate mowing patterns will be performed when possible. All mower blades will be sharpened weekly to maintain an even cut. Walks and curbs will be mechanically edged. Litter will be collected and removed from landscaped areas during each visit. Client may be notified of excessive debris (including cigarette butts) that will need to be removed at an additional charge. Walks and drives will be left clear of grass clippings and debris. Grass clippings will not be removed from the turf except when accumulation becomes detrimental to the health and appearance of the turf at the discretion of Contractor.

DESIGN FLAWS

Contractor will not be held responsible for damage to siding, air conditioning units/lines, lamp posts, mailbox pedestals, etc. where said object directly abuts maintained turf and there is the potential to be damaged while completing the services outlined in this agreement. If turf directly abuts any of these areas, Contractor will provide cost to client to remove 12 inches of turf and add mulch to create a buffer area to protect structures and greatly reduce the potential for damage. If buffer installation is not approved, Contractor will not be held liable for damage to property as stated above.

WEED CONTROL

All turf areas will have a complete herbicide program including, crabgrass control, broadleaf control and broad spectrum control for weeds such as dandelion, chickweed, knotweed and clover. Crabgrass control (pre-emergence) will be applied once during the spring. Additional applications may be needed and charged accordingly. Broadleaf weed control will be applied twice each season. Heavily infested lawns may need additional applications at an additional charge. All chemicals will be applied in strict accordance with the manufacturer's labels and as weather permits.

PEST CONTROL

Inspection of all turf areas and plant material for insect and disease problems will be made routinely. If infestations are present, the Client will be notified. Appropriate approval from Client will be required to eradicate the problems at agreed upon charges. All chemical applications will be performed by an Illinois licensed applicator/operator.



BED AND TREE RING MAINTENANCE

Spade edging and cultivation are included in this contract for all existing and defined beds and tree rings. If defined edges are not existing, you will receive a proposal to establish a defined edge. All planting beds and tree rings will be maintained with the use of chemical, manual or mechanical operations to control weeds.

TREE, SHRUBS, EVERGREENS AND GROUND COVER CARE

All plant material will be inspected during maintenance visits to determine the need for pruning. Pruning of shrubs less than six feet will be provided in accordance with horticultural practices. Two to three prunings are included in the contract to provide a sharp, clean look to the property. Shrubs will be pruned in a manner as to maintain the existing look of the plant. If client requests rejuvenation or hard prunings, this service can be provided at an additional cost. Flowering shrubs will be pruned after flowering has occurred. All shade and ornamental trees, up to 12 feet in height and up to a 4 inch diameter, will be pruned to correct any low hanging or broken branches that impede pedestrian traffic on sidewalks, obstruct cars in parking lots, and block any signage or lighting. Groundcover will be trimmed as needed. Evergreen trees and shrubs will be pruned to assure conserving their natural form. The exception would be where an alternative design has been maintained in the past. All trimmings will be cleaned up and removed from the site.

FERTILIZATION

All turf will be fertilized three (3) times per year unless otherwise specified by the Client. Early spring fertilizer will contain pre-emergence crabgrass control. Summer and fall applications are fertilizer only. Typical application rates will consist of 1lb. nitrogen per 1,000 square feet. All shrub and plant beds will be fertilized with a balanced nitrogen, phosphorus and potassium fertilizer.

FALL CLEAN UP

Turf will be mowed at an appropriate height to help prevent matting from snowfall. Annuals planted by Contractor will be removed. Perennials maintained by Contractor will be cut back as required. Removal of leaves from turf and bed areas will also be performed. Leaves in the turf areas will be mulched back into the turf using mulching style mower blades. Fall clean up is a one time service that is performed. Any additional clean up requested will be charged on a time and material basis.



TERMS AND CONDITIONS

INSURANCE

Contractor will maintain the following types of insurance: worker's compensation, complete automotive coverage, and general liability in commercially reasonable coverage amounts. Contractor will provide the Client a Certificate of Insurance upon request General Liability - \$1,000,000 - Automobile Liability - \$1,000,000 - Umbrella Liability - \$1,000,000 - Workers Comp - \$500,000.

BILLING

Invoicing will occur on the 1st day of the month and are due upon receipt. Monthly billings are based on a pro-rated yearly cost and are not indicative of work done in any one month. In the event the account is not paid within 30-days, the Client shall pay to Sebert all past due amounts, and a service charge of 1.5% per month (18% APR). In the event the account is placed in collection, all associated collection costs and reasonable attorney's fees will be charged to the account. All services and materials will be considered property of Contractor until such items are paid in full.

GAS AND OIL PRICES

This contract is based on the average daily price for diesel and gasoline not exceeding \$4.00 per gallon as determined by the Department of Energy ('DOE') National Mid-West average price of fuel. The DOE prices include taxes and the National Mid-West Average Price of Fuel is generally updated and available after 4:00 pm each Monday on the DOE website at www.eia.doe.gov. In the event that the National Mid-West Average price of fuel for diesel and/or gasoline increases to \$4.00 per gallon a four percent (4%) fuel surcharge will be added to your monthly invoice.

RENEWAL

In the absence of notice of a new rate as provided herein, and unless either party serves notice of the intention to terminate the contract, this contract shall automatically renew for successive one-year terms, at the prior year's rate.

TERMINATION

In the event the Client is dissatisfied with services performed, the Client shall give Contractor 30 days written notice to correct the problem. If the problem is not corrected within said 30 days, then the Client has the right to cancel this agreement upon payment of all outstanding charges.

This agreement may be canceled, with or without cause, upon thirty (30) days written notice by either party. This agreement will become null and void and all services rendered will become due and payable within the terms of this agreement. All correspondence regarding cancellation shall be made via Certified Mail/Return Receipt Requested.

This agreement shall inure to the benefit and be binding on the parties, heirs, executors, administrators, assignees, and successors of the parties. This agreement contains the entire understanding of the parties. No statements, promises, or inducements made by either party or agent that are not contained in this written agreement shall be valid or binding. In the event of a dispute between the parties, the status of any litigation shall be in DuPage County, Illinois, and laws of the State of Illinois shall govern.



TERMS OF AGREEMENT:

ACCEPTANCE OF SERVICE:

This Service Agreement ("Agreement") is made below between Sebert ("Contractor") and **SUNSET PARK** ("Client"), whereby Sebert will provide certain services to Customer as more specifically described herein.

COST OF SERVICES:

The cost of the Landscape Maintenance Program will be performed for the sum of **\$5,920** per year, and shall be billed at a rate of **\$740** per month for 8 months of service. Contract term is for April 1st thru November 15th for the year(s) 2022.

INCLUSIVE SERVICES:

N/A

SERVICES IN ADDITION TO AGREEMENT PRICE:

N/A

CLIENT:

Name: _____

Signature: _____

Title: _____

Date: _____

SEBERT:

Name: Mike Corp

Signature: _____

Title: Branch Manager

Date: _____



SEBERT

Landscape

CUSTOMER INFORMATION

Billing Information

Attn:		
E-Mail:		
Company:		
Address:		
City / State/ Zip		
Phone:	Fax:	
PO#	Tax Exempt:	Yes No

If Tax Exempt - please supply a copy of certificate.

Renewal Information

Same as Billing Information ☐

Attn:		
Company:		
Address:		
City / State/ Zip		
Phone:	Fax:	
E-Mail:		

Property Location Information

Same as Billing Information ☐

Same as Renewal Information ☐

Contact:		
Property Location:		
Address:		
City / State/ Zip		
Phone:	Fax:	
E-Mail:		
Additional Insured Information		

*Any additional necessary information please direct to the following

Yvonne Smith

Contract Administrator

630-497-1000 (Office)

630-883-3252 (Fax)

yvonne@sebert.com

MINUTES OF a Regular meeting of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, Held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 7:00 P.M. on Wednesday, December 15, 2021

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____ the President, and the following Park Commissioners at said location answered being Present:

_____.

The following Park Commissioners were absent from the meeting:

_____.

Park Commissioner _____ present and the Secretary read in full the following: **RESOLUTION NO. 21-28**

RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$183,000.00 TO DRENDEL PROPERTY MANAGEMENT OF OSWEGO, IL FOR BOUGHTON RIDGE GOLF COURSE MAINTENANCE PROGRAM

RESOLUTION NO. 21-28

**RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$183,000.00 TO
DRENDEL PROPERTY MANAGEMENT OF OSWEGO, IL FOR BOUGHTON RIDGE GOLF COURSE
MAINTENANCE PROGRAM**

WHEREAS, the Bolingbrook Park District (the "Park District") is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of The Park District Code (the "Code"); and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and in the best interests of the Park District and its residents to award a Contract Renewal in the amount of \$183,000.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program; and

WHEREAS, the Board of Park Commissioners hereby finds and declares that it is in the best interests of the Park District to award the Contract Renewal;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated as findings as if said recitals were fully set forth within this Section One.

SECTION TWO: The Board of Park Commissioners of the Bolingbrook Park District hereby approves to award a Contract Renewal in the amount of \$183,000.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program, as set forth in Exhibit 1 attached hereto and made a part hereof. The Board directs Staff to enter into a contract subject to attorney review with Drendel Property Management of Oswego.

SECTION THREE: Any and all policies or resolutions of the Park District that conflict with the provisions of this Resolution shall be and are hereby repealed to the extent of such conflict.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage as provided by law.

PASSED THIS 15th day of December, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS 15th day of December, 2021.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

JMO/og/#4865-6957-6964/12.15.21

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: _____

NAY: _____

ABSENT: _____

Whereupon the President declared the motion carried and the resolution adopted, approved, and signed the same in open meeting, and directed the Secretary to record same in the records of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Bolingbrook Park District, Will County, Illinois (the "District"), and as such official I am the keeper of the records and filed of the District and the Board.

I further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of said Board held on the 15th day of December, 2021 insofar as same relate to the adoption of the following: **RESOLUTION 21-28**

**RESOLUTION AWARDING A CONTRACT RENEWAL IN THE AMOUNT OF \$183,000.00 TO DRENDEL
PROPERTY MANAGEMENT OF OSWEGO, IL FOR BOUGHTON RIDGE GOLF COURSE MAINTENANCE
PROGRAM**

a true, correct, and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Park Commissioners on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 15th day of December, 2021.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

BOUGHTON RIDGE GOLF COURSE

MAINTENANCE PROGRAM

**BOLINGBROOK PARK DISTRICT
301 RECREATION DRIVE
BOLINGBROOK, ILLINOIS 60440**

Phone: (630) 739-4696

August 15, 2019



***Bolingbrook
Park District***

ADVERTISEMENT FOR BID

The Bolingbrook Park District will accept sealed bids for the Boughton Ridge Golf Course Maintenance Program until Friday, September 13, 2019 at 10:30am.

The proposed work consists of the provision of materials, labor, and equipment necessary to maintain the Boughton Ridge Golf Course per the bid documents.

As of 10:00am on August 29, 2019, Bid Documents are available at the Buildings & Grounds Facility Offices, 301 Recreation Drive, Bolingbrook, Illinois 60440 (630) 739-4696.

There is a mandatory Pre-Bid meeting on Tuesday, September 3, 2019 at 10:30am at the Buildings and Grounds Facility Offices, 301 Recreation Drive, Bolingbrook, Illinois 60440. Attendance shall be taken at the meeting. Non-attendance may be grounds for rejection of bid.

Bids will be publicly opened and read at 10:30am, September 13, 2019 at the Buildings & Grounds Facility, 301 Recreation Drive, Bolingbrook Illinois, 60440. Bids submitted after this time will be returned unopened. No oral proposals or modifications will be considered. The park district reserves the right to reject any and/or all bids, to waive any informality, and to accept the bid that is in the best interest of the Bolingbrook Park District. All contracts for the construction of public works are subject to the Illinois Prevailing Wage Act to the extent applicable (820 ILCS 130/.01 et seq.) and as amended.

All proposals must include a ten percent (10%) Bid Guarantee. No bidder may withdraw his proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding thirty (30) calendar days.

INSTRUCTIONS TO BIDDERS

Project Identification

Project Name: Boughton Ridge Golf Course Maintenance Program

Project Owner: Bolingbrook Park District
201 Recreation Drive
Bolingbrook, Illinois 60440

Project Location: Boughton Ridge Golf Course
335 East Boughton Road
Bolingbrook, Illinois 60440

Bid Opening: Friday, September 13, 2019 at 10:30am
Bolingbrook Park District Buildings & Grounds Facility
301 Recreation Drive
Bolingbrook, Illinois 60440

Project Scope: Provide all materials, labor, and equipment necessary to maintain the 45 acre, 9-hole executive style Boughton Ridge Golf Course. This is a one-year contract with two one year options to renew at the discretion of the Bolingbrook Park District.

Contract Schedule: January 1, 2020 – December 31, 2020 with options for January 1, 2021 – December 31, 2021 and January 1, 2022 – December 31, 2022. In the event that the Park District, in its discretion, exercises the option to extend the contract, each option year shall be pursuant to the same terms and conditions as the original year.

Contract Documents

The work shall be performed in accordance with the plans and specifications entitled Bolingbrook Park District, Boughton Ridge Golf Course Maintenance Program.

Bid Security

A ten percent (10%) bid security in the form of a Bid Bond, Postal Money Order, Certified Check, or

Cashier's Check made payable to the Owner must accompany the bid. Failure to furnish a Bid Security in the proper form and amount, by the time set for opening of bids, may be cause for rejection of the bid, in the absolute discretion of the Owner.

Preparation and Submission of Bids

Before submitting proposal, each Bidder shall examine carefully all documents pertaining to the work and visit the Golf Course to verify conditions under which work will be performed.

Submission of bid will be considered presumptive evidence that the Bidder has visited the site and is conversant with local facilities and difficulties, the requirements of the Documents and of pertinent State or Local codes, State of Labor and Material Markets, and has made due allowance in his bid for all contingencies. Include in bid all costs of labor, material, equipment, allowance, fees, permits, guarantees, applicable taxes, insurance and contingencies, with overhead and profit necessary to produce a complete project, or to complete those portions of the work covered by the Specifications on which proposal is made, including all trades, without further cost to the Owner. Obtain all permits and arrange for all inspections. Pay all fees and costs incurred. No compensation will be allowed by reason of any difficulties which the Bidder could have discovered or reasonably should have discovered prior to bidding.

All proposals must be made upon the Bid Form furnished by the Owner included herewith and should give the amounts bid for work, in numbers, and must be signed and acknowledged by the Contractor. The proposal submitted must not contain erasures, inter-lineations, or other corrections unless each correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid. The Bid Form should not be removed from the Specifications booklet.

Award of Contract

Award of the Contract will be made to the lowest responsive, responsible bidder(s), as determined by the Owner.

The Owner may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful bidder against the Owner.

Non-Discrimination

During the performance of this contract, the Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

The Contractor will comply with all provisions of Executive Order 11246, Equal Employment Opportunity,

dated September 24, 1965, and of the rules, regulations (41 CFR Part 50), and relevant orders of the Secretary of Labor.

Contract and Insurance

The accepted bidder shall enter into a written contract; provide the Owner with copies of Worker's Compensation and Public Liability Insurance Policies or certificates therefore, within ten (10) calendar days of the "Written Notice to Proceed" and prior to the commencement of work.

Sales Tax Exemption

The Bolingbrook Park District is a municipal tax exempt body. Proof of tax exempt status is available upon request. Taxes should not be reflected in the bid price.

GENERAL REQUIREMENTS

Provisions Included

In resolving inconsistencies among two or more sections of the Contract Documents, precedence shall be given in the following order:

First	Agreement
Second	Laws and Regulations
Third	General Requirements
Fourth	Specifications
Fifth	Contract Drawings
Sixth	Provisions Included

Figured dimensions on Plans shall take precedence over scale dimensions. Detailed Plans in the Documents shall take precedence over general Plans.

Extra Work

The Contractor must have a work order for extra work in writing indicating such work and same must be signed by the Owner prior to construction of such work.

Definitions

- a. Contractor or Bidder– The person, firm or corporation with whom Owner has entered into the Agreement.
- b. Owner – The Bolingbrook Park District
- c. Contract Documents – The Invitation to Bidders, Instructions to Bidders, Contractor's Bid (including documentation accompanying the Bid any post Bid documentation submitted prior to the Notice of Award), Addenda (which pertain to the Contract Documents), Agreement, Bonds, General Requirements including materials incorporated by the Provisions Included section, Specifications, Plans and/or Drawings as the same are more specifically identified in the Agreement, together with all amendments, modifications, and supplements issued on or after the execution of the Agreement.
- d. Subcontractor – Any person, firm or corporation with a direct contract with the Contractor who acts for or in behalf of the Contractor in executing any part of the Contract, but does not include one who merely furnishes the material.

Bonds

With Bid, each Bidder shall furnish Bid Security payable to the Owner in the amount of 10% of Bid Amount **(of the contract's first year amount)**. The Bonding Company shall have an Illinois Agent and/or be an Illinois Corporation with an in-state office. Include allowance in Bid for Performance Bond and Labor and Materials Bond in the amount of 100% of the contract's first year amount using forms provided in the Contract Documents.

Payment and Penalties

Payment will be made on a monthly basis. The owner's representative will inspect the Golf Course daily to confirm all work herein specified is satisfactorily completed. The owner shall deduct money from the monthly payment for non-performance of work as presented in this specification. (See Owner's Rights to Perform Work on page 16).

Indemnification

Duty to Defend, Indemnify, Give Notice: Contractor shall defend all suits brought against the Owner and their representatives, officers, agents and employees by any person (whether employed by Contractor, or not) for damage to property and/or injury to persons (including death) alleged or claimed to have been caused by or through the performance by Contractor of the work, including work required by Guarantees or the conditions of the site, and shall indemnify and hold harmless the Owner and their representatives, officers, agents, and employees in their individual or their official capacities, from and against all claims, damages, or losses and expenses, including attorney's fees, caused by or growing out of, incidental to, the performance of the work covered by these Contract Documents. The Contractor shall pay, liquidate, and discharge all claims or demands for personal injury (including death), and for loss of and damage to all property caused by, growing out of or incidental to the performance of the work by the Contract Documents including, without limiting the foregoing thereto, damage to the work and other property of the Owner and including all damages for the obstruction of private driveways, street and alleys and all costs and expenses of suits and reasonable attorney's fees.

The obligation set forth in this Section shall, but not by way of limitation, specifically include all claims and judgments arising or alleged to arise under the Illinois laws regarding Structural Work (Illinois Revised Statutes, Chapter 48, Section 60 et. seq.) and regarding the Protection of Adjacent Landowners (Illinois Revised Statutes, Chapter 17 1/2, Section 51 et. seq.). In the event of any such injury (including death) or loss or damage (or claims thereof), the Contractor shall give immediate notice thereof to the Owner. The Contractor shall not be required to indemnify and hold Harmless the Owner, their representatives, officers, agents and employees, in their individual or their official capacities for such claims or demands which result solely from their own negligence.

In any and all claims against the Owner their respective agents, employees, and representatives in their personal capacities as individuals as well as in their public and official capacities, made by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under any Workers' Compensation Act, any Disability Benefit Act or any other Employee Benefit Act.

Permits, Fees and Inspection

The Contractor shall obtain all permits and arrange for all inspections required by State, County, Local and other authorities having lawful jurisdiction. All fees will be paid by the Contractor.

Subcontractors

Contractors operating under direct contracts with the Owner may let Subcontracts for the performance of such portions of the work as are usually executed by special trades. All such Subcontracts shall be based on conformance with all pertinent conditions set forth in the Contract Documents. The Contractor shall not, without prior written consent of the Owner, make any assignments or subcontracts for the execution of any of the works hereby quoted.

In the event that work is subcontracted, the Contractor retains full responsibility for the acts and omission of its subcontractors and of persons employed by the subcontractor.

Bidder's Representative

Bidder shall, at all times, utilize competent employees, to perform the specified work. Bidder shall provide a competent on-site Site Supervisor who possesses good command of the English language (speaking, reading, and writing) for the work location at all times when the Bidder is providing work. The site supervisor shall be authorized to act on behalf of the Bidder and to supervise the work in a manner that will comply with all requirements of the plans and specifications.

Materials and Workmanship

All materials shall conform to the requirements of the Contract Documents. All materials are subject to the approval by the Owner both before and after incorporation into the project.

All materials shall be new, of first quality, the best workmanship, and of the latest design. This does not apply to the incorporation of existing or salvaged materials into the project if specified in the Contract Documents.

Any item of labor or material not shown as a separate pay item in the Bid shall be supplies as shown on the plans or required for construction and installed as incidental to the contract.

Utilities and Underground Facilities

Prior to commencement of any underground work, the Contractor shall notify all public and private utility companies which may have facilities in the area before construction begins. The Contractor shall make necessary arrangements for having these companies protect, brace, or move their facilities as may be necessary for construction of the improvements. Costs incurred due to the moving or protection of utilities or in satisfying the requirements of the utility companies shall be incidental to the cost of the proposed improvements.

When the Contract Documents include information pertaining to the location of underground facilities, such information represents only the opinion of the Owner as to the approximate location of such utilities and is only included for the convenience of the bidder. At the locations wherein detailed positions of these facilities become necessary to the new construction, the Contractor shall, at his own expense, furnish all labor and tools to either verify and substantiate the location or establish the position of the facilities. The Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of the information shown on the Contract Documents relative to the location of underground facilities or the manner in which they are to be removed or adjusted.

Abandonment

Should the Bidder abandon or neglect the work, or if the Owner at any time is convinced that the work is unreasonably delayed, or that the conditions of the contract is being willfully violated, or executed carelessly, or in bad faith, he may notify the Bidder in writing, and if his notification be without effect within twenty-four (24) hours after the delivery hereof, then and in that case the contractor shall discontinue all work under the contract and the Owner shall have full authority to make arrangements for the completion of the contract at the expense of the Bidder.

Pre-Work Meeting

Contractor shall attend a pre-work meeting with the Owner prior to initiation of the work. At the meeting the Contractor shall present his schedule for performing the work as well as discuss his proposed methodology for performing the work.

Protection of the Public, Work, and Property

The Contractor shall provide and maintain all necessary watchmen, barricades, lights, warning signs, and other signals and take all necessary precautions for the protection of all work from damages, and shall take all reasonable precautions to protect the project property from injury or loss arising in connection with his contract.

The Contractor shall make good any damage, injury or loss to his work and to the property of the Owner resulting from lack of reasonable protective precautions, except such as may be caused by agents or employees of the Owner. He shall adequately protect adjacent private and public property, as provided by law and these specifications.

Site Clean-Up

The Contractor shall keep the site free from accumulations of debris, rubbish, and waste materials at all times. The Contractor shall arrange for the removal and disposition of debris, rubbish, and waste materials at no cost to the Owner. If the Contractor fails to remove any debris, rubbish, or waste materials within five (5) days of written notice to clean the site, the Owner may remove the materials and charge the cost thereof to the Contractor.

When the Contractor's equipment is operated upon an existing pavement used by traffic, the Contractor shall clean the pavement of all dirt and debris at the end of each day's operations, and at other times as directed by the Owner, the Engineer, or the roads governing authority. The cleaning work shall be considered as incidental to the contract.

Insurance

The Contractor shall not commence work under the Agreement until he has obtained all insurance required, and it has been approved by the Owner. All such insurance shall be purchased only from companies licensed and duly authorized by the Department of Insurance of the State of Illinois to do business in Illinois and to write the types of insurance policies as herein specified. Said companies must have a policy holder's rating of A+ and a financial rating of AAAAAA as stated in the latest edition of Best's Insurance Guide. The insurance coverage must be maintained by the Contractor until all work is completed and accepted by the Owner as set forth in the Contract Documents.

- a. Workers' Compensation and occupational disease insurance covering all employees in statutory limits who perform any obligations assumed under Agreement.
- b. Public Liability and Property Damage Liability insurance covering all operations under Agreement. Public liability insurance shall be in an amount not less than \$1,000,000 on account of any one occurrence, including accidental death. Property damage insurance shall be in an amount not less than \$1,000,000 for bodily injury per person with an aggregate limit of not less than \$2,000,000.
- c. Automobile liability insurance on all self-propelled vehicles used in connection with Agreement, whether owned, non-owned, or hired. Comprehensive automobile liability insurance shall provide for not less than \$1,000,000 per person and \$1,000,000 per accident, and property damage coverage in limits of an amount not less than \$1,000,000 per accident.
- d. Public Liability and Property Damage Insurance for Owner shall include the Owner as named insured under the foregoing Public Liability and Property Damage Insurance or the Contractor shall provide a separate policy for the Owner in accordance with the requirements under the foregoing Public Liability and Property Damage Insurance. Said insurance shall afford the Owner the same protection and in the same amounts as required in Paragraph (b) above, and shall protect the Owner from all claims for bodily injury and property damage arising from its ownership of the premises and general supervision of the work, including claims by employees of the Contractor.

Within ten (10) calendar days after receipt of the "Notice of Award", the Contractor shall file with the Owner, a Certificate of Insurance showing complete coverage of all insurance required by this Section signed by the insurance company and their authorized agents, certifying to the name and address of the party insured, the description of the work covered by such insurance, the insurance policy numbers, the limits of liability of the policies and the dates of their expirations, with a further certification from said insurance company that their policies will not be modified, amended, changed, canceled or terminated without 30 business days prior written notice to the Owner. Such certification must be in the form acceptable to the Owner. If any form of umbrella or excess coverage policy is utilized by the Contractor, the Owner reserves the right to require a copy of the entire policy. The Bolingbrook Park District shall be named as additional insured (Use additional insured endorsement – Owners, Lessees or Contractors (Form B) a sample is included in this bid packet)

Laws and Certification

The Bidder shall at all times observe and comply with all Federal, State and Local laws, regulations and ordinances which in any manner affect the conduct of the work. Any complaint, claim or action brought against the Bidder for failing to observe or comply with any law, ordinance, or regulation shall be the sole responsibility of the Bidder and shall in no way extend to or expose the Owner to liability and the Bidder shall indemnify and hold harmless the Owner from any and all such complaints, claims, or actions. All workmanship and materials shall conform and comply with the requirements of the building ordinances and rules and regulations of all departments and bureaus of the county, city and state having lawful jurisdiction. All of which are hereby made a part of these specifications, or indicated on the drawings.

Change Orders

Minor field changes which are in the Owner's best interest may be made by the Director of Buildings, Grounds and Natural Resources, with the understanding of both parties that no change in contract price is involved. Where proposed changes involve additional costs or a modification to the contract sum, the contract time, or material change in the work (i.e., other than minor field changes) a written change order shall be prepared by the Bidder and approved by the Director of Buildings, Grounds and Natural Resources prior to any change taking place.

Field Representative

Field representatives may be appointed by the Owner to see that the work is performed in accordance with the Contract Documents. Field representatives shall have the authority to condemn and/or reject defective work and materials. Field representatives shall have no authority to permit deviation from the Contract Documents and the Contractor shall be liable for any deviations made without a written order from the Director of Buildings, Grounds, and Natural Resources.

Guarantee-Warranty

The Contractor shall guarantee-warranty all materials and workmanship for a period of one (1) year from date of work completion. The warranty shall include all labor and material costs associated with repairs or replacement.

Wage Rates/Prevailing Wage Ordinance

To the extent applicable, each Contractor or Subcontractor performing Work on this project shall comply in all respects with all laws governing the employment of labor, Social Security, and Unemployment Insurance of both the State and Federal government.

To the extent applicable:

1. There shall be paid each employee engaged in Work under this Contract at the site of the Project, no less than the minimum wage for the classifications of labor employed in compliance with 820 ILCS 130/0.1 et seq. as amended 1/01/2010. A copy of the "General Prevailing Hourly Rates" is hereafter included.

2. The Contractor and each subcontractor shall make and keep, for a period of not less than 3 years, records of all laborers, mechanics and other workers employed by them on the Project; the record shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day.
3. The Contractor and each subcontractor shall submit monthly, in person, by mail, or electronically, a certified payroll to the Bolingbrook Park District. The certified payroll shall consist of a complete copy of the records. The certified payroll shall be accompanied by a statement signed by the Contractor or subcontractor which avers that:
 - (i) such records are true and accurate;
 - (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and
 - (iii) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.
4. Upon two (2) business days' notice, the Contractor and each subcontractor shall make available for inspection the records to the Bolingbrook Park District, its officers and agents, and to the Director of Labor and his deputies and agents at all reasonable hours at a location within the State. The Contractor and each subcontractor shall permit his or her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor.

SCOPE OF SERVICES

General Provisions: The contractor shall:

- a. Furnish all labor, materials, and supervision to professionally maintain and improve upon the existing course in accordance with the specifications. The work force will include a trained and experienced Golf Course Greenskeeper stationed at the course on a full-time basis.
- b. Perform all normal functions that are essential to providing quality golf playing conditions.
- c. Develop and perform necessary turf management programs to maintain and improve playing conditions.
- d. Be responsible at its own costs for materials and labor for the immediate repair of any damage to Park District property that is caused by the contractor. Repairs will be made in a manner which restores the damaged area/facility to its original condition or better.
- e. Have a minimum of 15 years of proven successful experience in the golf course maintenance industry.
- f. Must have a Bachelors Degree in Turf Management, Horticulture, Agriculture, or Agronomy.
- g. Provide goose control for the golf course with their own trained control dog. Dog must be current on all vaccinations and licenses.
- h. Must maintain memberships in the following organizations: GCSAA (Golf Course Superintendent Association of America); MAGCS (Midwest Association of Golf Course Superintendents), ITF (Illinois Turf Foundation).

Materials and Workmanship

All materials shall conform to the requirements of the Contract Documents. The Park District will have the authority to reject work that does not conform to the specifications, and the Contractor shall promptly correct any such deficiencies.

Protection of the Public, Work and Property

The Contractor shall provide and maintain all necessary watchmen, barricades, lights, warning signs, and other signals and take all necessary precautions for the protection of all work from damages, and shall take all reasonable precautions to protect the project property from injury or loss arising in connection with this contract.

The Contractor shall make good any damage, injury or loss to his work and to the property of the Owner resulting from lack of reasonable protective precautions, except such as may be caused by agents or employees of the Owner. He shall adequately protect adjacent private or public property, as provided by law and these specifications.

Site Clean-Up

The Contractor shall keep the site free from accumulations of debris, rubbish, and waste materials at all times. The Contractor shall arrange for the removal and disposition of debris, rubbish, dead plants and waste materials at no cost to the Owner. If the Contractor fails to remove any debris, rubbish, or waste materials within five (5) days of written notice to clean the site, the Owner may remove the materials and charge the cost thereof to the Contractor.

The dumpster located on the north side of the Clubhouse (Ashbury's at Boughton Ridge) is for the Park District's use only. The Contractor may use the dumpster to dispose of trash from the tee box receptacles and litter that is found on the course. Should the Contractor wish to use the dumpster for any other debris removal, the Contractor agrees to pay a percentage of the pick-up cost equal to his use. The Contractor may not use the dumpster for removal of plant material waste and debris. All landscape waste must be collected and removed from the site by the Contractor.

Landscape waste can be temporarily placed in an area north of the 6th Tee box near Falconridge Way for a period of five (5) working days. Within a week of placing debris in this location it shall be removed and disposed of by the Contractor. If Contractor chooses to use this location for temporary storage of debris, he shall maintain fence screen to hide the view of landscape waste.

Employee Conduct and Personnel

- a. The Contractor shall employ qualified personnel whose work history includes successful employment in the performance of golf course maintenance.
- b. The Contractor shall orientate and train all employees in the schedules; philosophies and public relations concerns of the Owner and those personnel shall conduct all work operations and dealings with the public in a courteous manner. Each employee of the Contractor shall be trained in the proper method of cleaning, handling and operation of golf course maintenance equipment and supplies. The Contractor shall discharge any employee from the work at Boughton Ridge Golf Course if so directed by the Park District for good and sufficient reasons.
- c. All employees of the Contractor must be properly uniformed while at the golf course. Such uniforms must identify employees as the employees of the Contractor and include name and identification on the uniform.
- d. The Contractor shall maintain a sufficient number of personnel at all times to accomplish, on schedule, all work under this contract. The Contractor shall submit a listing of personnel and the types of positions proposed.
- e. During work hours, Ashbury's Clubhouse, including the restroom, is off limits to the Contractor's employees.
- f. During all normal working hours, and during execution of the work, the Contractor shall have on the job a responsible and competent superintendent with authority to speak and act for the Contractor. This employee must have a command of the English language, both written and spoken.

Pesticides

THERE IS NO STORAGE OF PESTICIDES OR SPRAY EQUIPMENT ON THE PROPERTY

All pesticide storage, applications and uses must conform to the laws of the State of Illinois and the United States, as well as the Manufacturer's explicit directions on the label of the container. This is to ensure the preservation of the environment and the protection of employees, the general public, and the surrounding neighborhood. All pesticide applications must be under the direction and supervision of a properly licensed person pursuant to the state laws regulating these uses. The Contractor will assume total responsibility for compliance and will document compliance on an annual basis.

Records are to be kept which will include the product used, its purpose, the rate and date of application and the gallons of water carried per unit of area. Some information on weather conditions should be included - temperature, relative humidity, wind speed and direction, and any other data relevant to the pesticide's activity and/or influence on target and non-target organisms and areas. The Contractor is to provide copies of these records to the Director of Buildings, Grounds, and Natural Resources as requested.

Maintenance Yard

If desired, the Contractor can utilize a wooden fenced in yard for storage of materials and equipment. The location of this yard is southwest of the parking lot. The Contractor shall, at all times, keep the premises, including the compound, free from accumulation of waste materials and rubbish caused by its employees or work, and, at the completion of each day's work, he shall remove all of his tools, equipment and materials and leave the premises, including the compound, in a clean and orderly manner. All material such as gravel, sand, and woodchips may be kept in the four south-most parking stalls in the Boughton Ridge Golf Course parking lot or at the Contractor's work place.

As part of the work, the Contractor shall be responsible for the maintenance and upkeep of the maintenance yard. The Contractor shall not do any act, or allow any act to be done, which would result in physical damage to the fenced in yard. The Contractor shall promptly remedy any disorderly, unsightly or unkempt appearance in the compound. The Contractor shall not store in the compound any materials or equipment which would increase the likelihood of explosion, fire or other disaster.

The Contractor shall use the compound solely for materials, equipment and tools used for work on the premises. Golf Course equipment, materials, and supplies shall not be stored outside maintenance yard on golf course overnight. Items not stored in the yard shall be trailered to and from Boughton Ridge Golf Course as needed.

Maintenance Observation

The Owner shall provide general assistance during the maintenance contract period insofar as proper interpretation of the Contract Documents is affected. All materials used and all completed work by the Contractor shall be subject to the observation of the Owner. The Contractor shall furnish such samples of materials for examination. Any material, equipment, or work which does not satisfactorily meet the Contract Documents may be rejected by the Owner. All rejected materials, equipment, or work shall be promptly removed and replaced at the Contractor's expense.

The Owner reserves the right to contract with a professional Turf Consultant at any time during the performance of this contract to evaluate the maintenance practices and agronomics. This is to insure that the contractor is following all technical programs set forth within the subsequent agreement.

Communication

The Contractor shall be available at all reasonable times to report and to confer with the Director of Buildings, Grounds, and Natural Resources with respect to the services rendered and shall give consent to any reasonable request for the betterment of service. The Director of Buildings, Grounds, and Natural Resources, or her designee, and the Contractor shall meet at least once every week from March 1-November 30 to inspect the golf course conditions, discuss the upcoming week workplan and review the Contractors performance. All scheduling of maintenance operations will be done by the Contractor with prior approval of the Director of Buildings, Grounds, and Natural Resources. While conducting maintenance, the Contractor must provide a competent, qualified Greenskeeper that is able to communicate with the Director of Buildings, Grounds, and Natural Resources.

Extra Work

Contractor shall make no major alterations, additions, major repairs, permanent decorations, restorations, or improvements of the Boughton Ridge Golf Course without first submitting plans and specifications to the Bolingbrook Park District for its written approval. A major alteration shall be defined as any activity which changes the physical appearance, playing condition or intended purpose of golf course property.

Owner's Right to Perform Work

The Park District may perform maintenance and improvement work on the course that is not included in these contract specifications utilizing its own staff or outside contractors.

In the event that the Contractor has not completed a requested maintenance task within five (5) days of the written request from the Director of Buildings, Grounds, and Natural Resources, the Owner may utilize their own work force or outside contractor to go on the golf course and perform such tasks as are necessary. The cost of such maintenance performed by the Owner shall be itemized and submitted to the contractor and offset against any future monies owing to the contractor under this agreement. The total amount due from the Contractor shall be on an Itemized cost plus 15% to cover the Owner's management and coordination. In the event the itemized cost plus 15% exceeds future monies due to the Contractor, such overage shall be due and owing by the Contractor to the Owner.

Owner's Maintenance Responsibilities

The Park District Shall is responsible for maintenance of the following:

1. The clubhouse building: landscape beds around building, structure and contents.
2. Marquee sign on Boughton Road.
3. Seal coating and striping of parking lot and cart paths.
4. Flagpole at parking lot, and golf statues.
5. Site utilities and lighting fixtures.
6. Pump house, pump equipment and pond fountains.
7. Replacement of tee markers, greens flags and flag sticks (excluding cups), benches and water coolers due to wear or vandalism.

8. Replace damaged or dead trees and shrubs that have not been damaged or neglected by the contractor.
9. Restroom facility on course
10. Fencing
11. Shoreline erosion control
12. Maintenance of natural prairie areas along creek

SPECIFICATIONS

The following section outlines the minimum maintenance work to be performed by the Contractor. Any quantities, frequencies, or operations stated are to be considered minimum standards and do not limit the Contractor's responsibility to provide labor and material necessary to insure a safe, functional and quality golf course. This is a 12 month, year-round maintenance contract.

I. GREENS

a. Mowing

1. Greens must be mowed daily during the growing season, generally from April 15 to November 1 and maintain a height of .110”.
2. Remove flag stick and repair all ball marks prior to mowing.
3. Change mowing pattern daily.
4. Empty mower baskets often. Do not allow clippings to lie on the greens. Empty the baskets in the rough area or preferably removed from the golf course. Grass must be spread out so it does not interfere with golfers play or turf health.
5. Mowing cannot interfere with golf play.
6. Mowing must be done with a reel type mower intended for mowing greens.
7. Greens mowers must be precisely adjusted and backlapped often enough to provide a quality cutting.

b. Repairs

1. Inspect greens daily for pest problems.
2. Repair ball marks, spike marks or any miscellaneous damage to greens immediately.
3. It is the Contractor's responsibility to repair damaged areas due to insect or pest infestation.
4. Any turf that requires replacement shall be sodded with Bentgrass which will best match existing turf on the green.

c. Fertilization

1. At the expense of the Contractor, soil tests shall be taken a minimum of once per year to determine soil pH. Soil pH should be in the range of 6.0 – 6.5. The Contractor shall apply materials to adjust the pH as needed. Test reports shall be forwarded to the Director of Buildings, Grounds, and Natural Resources.
2. Greens shall be fertilized a minimum of eight (8) times per year beginning in March.
3. In February of each year, Contractor shall submit a fertilization schedule including fertilizer analysis and rates based on soil tests to the Director of Buildings, Grounds, and Natural Resources for consideration and approval.
4. Contractor shall maintain golf greens to USGA standards and specifications.
5. Iron or other minor nutrients shall be applied as needed to maintain color or to adjust the soil pH.

d. Thatching

1. Turf grooming attachments will be used on the greens mowers while in use to prevent thatch build-up. Verti-cutting or other thatch reducing practices shall be done as necessary.

e. Aerification/Top Dressing

1. Greens shall be aerified twice a year; once in spring and once in fall. Contractor must use deep tine aerification equipment that will produce holes measuring .75 inches at a depth of at least 8 inches with spacing of 4" by 4".
2. Cores shall be removed from the greens.
3. Greens will be top dressed immediately after aerification with "fines free greens topdressing sand" purchased from Waupaca Sand and Solutions.
4. Greens must be aerified in such a manner so that only the green being aerified is out of use for as little time as possible.

f. Top Dressing

1. In addition to top dressing during the aerification process, greens shall be top dressed as necessary using the "fines free greens topdressing sand" purchased from Waupaca Sand and Solutions.

g. Cup Relocation

1. All putting cups shall be repositioned a minimum of one time per day every day the course is open for business. There are exceptions to this specification.
2. Cups shall be placed a minimum of 12 feet from the edge of the green. The area three feet in radius surrounding the cup should not have any change in contour. (Per USGA specifications).

3. Cups must be moved a minimum of 15 feet from the previous day's location.
- h. Pesticide Applications
1. Pesticides shall be applied for both preventative and corrective measures as needed.
 2. A fungicide application must be made for both preventative and corrective measures as needed.
 3. Herbicides shall be applied as needed to keep greens free from weeds.
- i. End of Season
1. Place temporary cups in front of greens from date of closing until the official course opening.
- j. Miscellaneous
1. The Contractor is responsible for the maintenance and repairs to cups and flag sticks.
 2. The Contractor is responsible for supplying putting cups.

II. TEES

- a. Mowing
1. Tees shall be mowed with a reel type mower a minimum of three times per week or more frequently as needed to maintain a height of .65".
 2. Change mowing direction every time they are mowed.
 3. Remove all broken tees and debris prior to mowing.
- b. Repairs
1. Replace or repair turf divots on a daily basis.
 2. Apply soil and seed mixture to bare turf areas and divots daily.
 3. Contractor must supply consistent level of sand and seed mix in barrel located in maintenance yard so golf staff can assist with process.
- c. Fertilization
1. Same as greens.
- d. Aerification
1. Tees shall be aerified two times a year; once in spring and once in fall. Contractor must use deep tine aerification equipment that will produce holes measuring .75 inches at a depth of three to four inches with spacing of 2" by 2".
 2. Remove cores from the turf area.

3. Top dress after aerating with a soil mixture consistent with proper turf specifications.
- e. Over seeding
1. Tees must be seeded by method of mechanically slit seeding two times per year and as needed to create proper playing conditions. Contractor to coordinate selection and timing of chemical applications to allow for germination and optimum growth of over seeding.
 2. Seed mixture is to be 70% Bluegrass and 30% perennial rye grass.
 3. Apply seed at a rate of 5 lbs. per 1,000 square feet.
- g. Tee Markers
1. Tee markers shall be relocated daily (no exceptions).
 2. Tee markers must be at least eight feet forward of the back edge of the tee.
- h. Pesticide Applications
1. Pesticides shall be applied as needed to control weeds, insects and diseases.
 2. Apply herbicide to control broadleaf weeds in the spring of each year and as needed.
 3. The Contractor is responsible for all repairs resulting from pest problems; therefore, daily inspections of turf area and immediate control of pest problems are necessary.
- i. Miscellaneous
1. Removal of trash in receptacles and tee areas daily.

III. FAIRWAYS

- a. Mowing
1. Fairways shall be mowed with a reel type mower a minimum of three times per week or more frequently as needed to maintain a height of .65".
 2. Avoid mowing over wet spots on fairways.
- b. Repairs
1. Any bare areas, other than divots, in the fairway shall be promptly sodded.
- c. Fertilization
1. Fairways shall be fertilized three times per year in May, September and November.
 2. Must be a granular type, complete fertilizer.
 3. In February of each year, Contractor shall submit a fertilization schedule including fertilizer analysis and rates based on soil tests to the Director of Buildings, Grounds, and Natural Resources for consideration and approval.

4. Contractor shall maintain golf fairways to USGA standards and specifications.
- d. Aerification
 1. Fairways shall be core aerated one time per year. Contractor must use deep tine aerification equipment that will produce holes measuring .75 inches at a depth of three to four inches with spacing of 2" by 2".
 2. Cores shall be broken up and reincorporated into the turf area by means of vertical mowing or matting.
- e. Pesticides Applications
 1. Herbicides must be applied a minimum of one time per year to control broadleaf weeds.
 2. Apply herbicides for control of annual grasses as needed.
 3. All pesticides shall be applied to control weeds, disease, insects and other pests as needed.

IV. ROUGHS

The roughs are to be the same quality as the fairways in terms of uniform turf cover, weed control, pest control, etc.

- a. Mowing
 1. The rough area shall be mowed one time per week to maintain a height of 2 1/2" to 3 1/2"
 2. The rough shall be mowed in a different direction each week.
- b. Repairs
 1. Seed all bare areas of turf as needed at a rate of 6 lb. of seed/1,000 square feet.
- c. Fertilization
 1. Same as fairways.
- d. Aerification
 1. Rough shall be core aerated one time per year in the spring.
- e. Pesticide Applications
 1. A herbicide to control broadleaf weeds must be applied while weeds are actively growing in the spring of each year.
 2. Pesticides shall be applied whenever necessary to control weeds, diseases, insects and other pests.

V. MISCELLANEOUS TURF AREAS

These areas are defined as all turf areas on the Boughton Ridge Golf Course other than tees, greens, roughs or fairways.

It is the Contractor's responsibility to maintain the lawn areas including the parkway along Boughton Road including north of the parking lot, and the triangular area east of the first tee box.

These areas shall receive the same quality and standard of care as specified for rough areas.

VI. SAND TRAPS

- a. Raking
 - 1. All traps shall be raked with a mechanical trap rake daily.
 - 2. Hand rake traps as needed.
 - 3. Remove all weeds, stones and debris during each raking.
- b. Edging
 - 1. Traps shall be edged at least two times a year and as needed.
- c. Removal of excess water
 - 1. Contractor will remove excess water from sand traps after heavy rains.
- d. Replacement of Sand
 - 1. Enough sand shall be added to traps each spring to replace what has been lost and to provide an adequate amount of sand to maintain the traps. At a minimum, the Contractor is to provide 230 tons of sand.
 - 2. The sand may be unloaded in the southwest corner of the Boughton Ridge parking lot, but must be placed in the traps no later than 72 hours after the delivery of sand and the parking lot returned to its original appearance.
 - 3. The Contractor is to provide a sand sample to the Director of Buildings, Grounds, and Natural Resources for review and approval prior to delivery and installation. New sand must be consistent with existing sand.

VII. IRRIGATION

- a. Operation of Irrigation System
 - 1. Irrigation operation, maintenance, repairs, start-up, and winterization.
 - 2. Have a working knowledge of a Rainbird 2 wire decoder irrigation system.
 - 3. Have knowledge and ability to run a Rainbird Stratus LT operating system.

VIII. PATHWAYS

- a. Concrete or asphalt pathways must be kept weed free and broom cleaned.
- b. Remove grass and debris from under and around golf shoe/spike cleaner daily.

IX. POND MAINTENANCE

- a. All debris around pond perimeter, in the creek, and along creek and pond bank shall be removed daily.
- b. Rake all lawn areas along pond and creek to remove debris.
- c. Mow entire perimeter where turf grass meets the water.

X. TREES AND SHRUBS

The Contractor is responsible for all maintenance of existing and future plant material.

- a. Pruning and Trimming
 - 1. Pruning shall be done as needed to regulate and control growth so that overhanging branches do not pose a danger to golfers. It shall also be done to remove dead branches and maintain a healthy plant appearance.
 - 2. All pruning and trimming must be done to keep the plants' natural shape and habit.
 - 3. Broken branches shall be promptly removed.
- b. Fertilization
 - 1. All trees, shrubs, perennials, ground covers and annuals shall receive a minimum of one application of a balanced fertilizer.
- c. Pesticide Applications
 - 1. Apply pesticides as needed to control diseases, insects, nematodes, viruses and other pests.
- d. Plant Replacement
 - 1. The Contractor is responsible for the replacement of any plant material that dies due to the Contractor's negligence or due to lack of maintenance.

XI. ANNUAL FLOWERS

The Owner shall supply and install a minimum of two flats of flowers in the flower beds at each existing tee sign bed, and a minimum of six flats of flowers in the statue bed by the restroom on the course near the eighth tee box. Annual flowers shall be installed beginning no later than May 15th of each year. Watering, weeding, and maintenance of flower beds are to be completed by the Contractor. Owner also supplies and plants 2 (two) containers and 2 (two) bed areas at front of Ashbury's Clubhouse; these are to be maintained by the Owner after planting.

XII. LEAF CLEAN-UP AND REMOVAL

Leaves will be collected and removed from the course on a regular basis so that at no time do they interfere with golf play. Any leaves on greens shall be removed on a daily basis.

XIII. SPRING CLEAN-UP

Prior to opening the course for business, the contractor shall...

- A. Mow Greens
- B. Rake sand traps
- C. Rake branches, leaves, and other debris from all turf areas.
- D. Collect debris along creek and pond, and remove from premises.
- E. Install cups and flags on each green.
- F. Police entire property removing debris.
- G. Trim and remove all broken, dead, and fallen tree branches.
- H. Remove temporary winter cups in front of greens.

XIV. WINTER MAINTENANCE

This is a 12-month, year round contract, therefore, the Contractor shall be responsible for the winterizing of the golf course, and winter work such as applying fungicides for control of diseases, pruning trees, collection of debris and general inspection of the course to ensure that no problems exist.

In the event of favorable weather during the winter season, the course shall be made playable.

XV. PARKING LOT

- a. The parking lot shall be kept clean, free of debris and absent of cigarette butts.
- b. Contractor shall inspect and clean up parking lot before play begins each day the golf course is open for play.

Contractors Bid
**BOUGHTON RIDGE GOLF COURSE MAINTENANCE
PROGRAM**

Drendel Property Management
(Name of Bidder)

603 Paris Ave
(Address)
OSWEGO IL 60543

630-864-8905
(Phone)

Having examined the Contract Documents and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction of the project in accordance with the Contract Documents, within the time set forth therein and at the prices included herewith.

The Bidder acknowledges receipt of the following Addenda, which are part of the Contract Documents:

Numbers ____, ____, ____, ____, ____.

The undersigned agrees to execute a Contract for this work and present the same to the Owner within five (5) days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) days after written notice to proceed and execution and approval of the Contract and the Contract Bond(s) unless otherwise provided, and will diligently prosecute the work in such a manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract.

Accompanying this bid is a bid security complying with the requirements of the Contract Documents, for ten percent (10%) of the total base bid price. The amount of the bid security is:

Seventeen thousand Seven Hundred Dollars

(Contractor to fill in Amount)

If this Bid is accepted and the undersigned fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay of said Contract.

In submitting this Bid, it is understood that the right is reserved by the Owner to reject any and all Bids and it is agreed that this Bid may not be withdrawn during the period of 90 days.

The Bidder agrees to perform all the work described in the Contract Documents for the following price. (All substitutions or deviations from the specifications must be noted).

BOUGHTON RIDGE GOLF COURSE MAINTENANCE PROGRAM

Drendel Property Management
(Name of Bidder)

Bid – (Bid includes all work as shown on plan and as described in the specifications and Contract Documents).

Total Bid

\$ 540,000
(In Figures)

(Dollar amount in writing)

Annual Cost:

January 1, 2020 - December 31, 2020	\$ <u>177,000</u>
January 1, 2021 - December 31, 2021	\$ <u>180,000</u>
January 1, 2022 - December 31, 2022	\$ <u>183,000</u>

Deviations from specifications (use additional paper if necessary).

Bidder hereby certifies:

- a. That this Bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- b. That he has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid.
- c. That he has not solicited or induced any person, firm, or corporation to refrain from Bidding.
- d. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other Bidder or over the Owner.
- e. That all contractors and subcontractors rendering services under this contract shall comply with all provisions of the Illinois Prevailing Wage Act to the extent applicable, 820 ILCS 130/01 et seq. and as amended January 1, 2010.
- f. That he is not barred from Bidding for this Contract as a result of the violation of Section 33E-3 or Section 33E-4 of the Illinois Criminal Code of 1961 (Ill. Rev. Stat. ch. 38, Paragraph 33E-1 et. seq.).
- g. That he will comply with provisions of the Veterans Preference Act (Ill. Rev. Stat. ch. 126.5, Paragraph 23).

FIRM NAME: Drendel Property Management (SEAL)

ADDRESS: 603 Paris Ave Oswego IL 60543

PHONE #: 630-864-8905

SIGNED BY:  9-10-19

(Signature and Date)

David A. Drendel

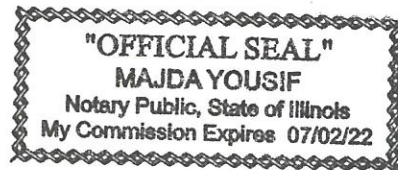
(Printed Name)

President
(Title)

ATTEST: _____
(Secretary)

Subscribed and Sworn to me before this 12th day of September, 2019

[Signature]
(Notary Public)



SCHEDULE OF EQUIPMENT

The Bidder shall list equipment that will be used to perform this contract. This schedule must identify equipment owned by the Contractor and equipment to be leased. Where available, Indicate: 1) equipment brand, 2) model, 3) intended use and 4) year of manufacturer or total hours from hour meter.

Grounds Master	4000 D	Rough	(Toro)
Pro Force	turbo Blower		(Toro)
Spray star	3000	Sprayer	(Jacobsen)
Workman	HDX		(Toro)
Laska	3300	Rough	(Lasker)
3235 B	5 Blade Reels	Fways	(John Deere)
Greens master	3150	11 Blade	Greens (Toro)
Greens master	3100	8 Blade	Tees (Toro)
Workman	2110		(Toro)
Sand Pro		Bunker	(Toro)
648	Aerifier		(Toro)
Weedman	Deep tin	Aerator	(weedman)

CONTRACTOR'S CERTIFICATION

Pursuant to P.A. 85-1295 Ill. Rev. Stat. ch 38 # (E-1 et. seq.), the undersigned contractor hereby certifies to Bolingbrook Park District that the contractor is not barred from bidding on the contract as a result of a violation of either Section 33 E-3 or 33 E-4 of that Act.

Date: 9-10-19 Drendel Property Management
Contractor

Attest: 

Received: _____
Bolingbrook Park District

Date: _____

STATEMENT OF EXPERIENCE

List five Golf Course Maintenance Contracts your organization has completed in the last 5 years.

1. Company Name: Villa Olivia
Address: 1401 Lake St Bartlett IL 60103
Contact Person: Peter Pope Phone: 630-559-5125
Project Description: Run Golf + Ski Operation
Date of Completion: on going
2. Company Name: River Bend Golf Club
Address: 5900 South IL-53 Lisle IL 60532
Contact Person: Todd Shamborg Phone: 847-347-9923
Project Description: Golf Course operations.
Date of Completion: on going
3. Company Name: Carrillon @ Cambridge Lakes
Address: 1185 Heritage Ct. Pingree Grove IL 60140
Contact Person: Helen Fisher Phone: 224-622-6648
Project Description: golf Course Operations
Date of Completion: on Going.
4. Company Name: Waukegan Sports ~~Club~~ Park
Address: 3391 W Beach Rd. Waukegan IL 60085
Contact Person: Erich Worpel (Ryan Center) Phone: 608-774-0123
Project Description: Growing Sports Complex 20 Soccer Fields 4 Baseball
Date of Completion: Spring 2014
5. Company Name: Lake Bracken C.C.
Address: 1036 Sunnyknoll Dr. Galesburg IL 61401
Contact Person: Mike Howard Phone: 1-309-337-2910
Project Description: Consult on maintenance of Golf Course

List Golf Course Maintenance Contracts projects your organization has in progress.

1. Company Name:

See Page 32

Address:

Contact Person: _____ Phone:

Project Description:

2. Company Name:

Address:

Contact Person: _____ Phone:

Project Description:

3. Company Name:

Address:

Contact Person: _____ Phone:

Project Description:

4. Company Name:

Address:

Contact Person: _____ Phone:

Project Description:

5. Company Name:

Address:

Contact Person: _____ Phone:

Project Description:

SUBCONTRACTORS

The following list includes all subcontractors who will perform work representing five percent or more of the total base bid. The Bidder represents that the subcontractors are qualified to perform the work required.

Category	Subcontractor Name	Address
1.	- We do not use subcontractors -	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill.Rev.Stat. ch. 127 Para. 132.311 et. seq. ("Drug-Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) The penalties that may be imposed upon employees for drug violations.
- (c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

DRUG FREE WORKPLACE CERTIFICATION
PAGE TWO

(d) Notifying the contracting agency within 10 day after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Ill.Rev. Stat. ch. 127 Para. 132.315.

(f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the

Contractor to the penalties provided in Ill.Rev.Stat. ch. 127
Para. 132.316.

Drondel Property Management.
Contractor

ATTEST:



DATE: 9-10-19

**Bolingbrook Park District
Prevailing Wage Act
Contractor/Subcontractor Requirements**

The Illinois Prevailing Wage Act, 820 ILCS 130/.01 *et seq.* ("the Act") required contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website at:

<http://www.state.il.us/agency/idol/rates/rates.HTM>

All contractors and subcontractors rendering services under this contract shall comply with all requirements of the Act to the extent applicable, *including but not limited to*, all wage, notice and record keeping duties.

To the extent applicable, I hereby agree to adhere to all requirements of the State of Illinois Prevailing Wage Act including changes to the Act in Public Acts 96-0185 and 96-0437 effective January 1, 2010.

Contractor: Drendel Property Management Date: 9-10-19

Contractor Representative Signature: 

Printed Name: David A. Drendel

Bolingbrook Park District

Project Name or Annual Agreement: _____

Representative Signature: _____ Date: _____

FAIR EMPLOYMENT PRACTICES

AFFIDAVIT OF COMPLIANCE

NOTE: THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED BID FORM. NO BIDS CAN BE ACCEPTED BY THE BOARD OF COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT UNLESS SAID AFFIDAVIT IS SUBMITTED CONCURRENTLY WITH THE BID.

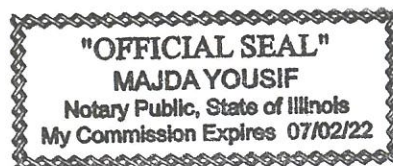
David A. Drendel, being first duly
(Name of person making the affidavit)

sworn, deposes and says that he is the President
(Title or office)

of Drendel Property Management, and that he has
authority to make the following affidavit: that he has knowledge of the Bolingbrook Park District
of Bolingbrook ordinance relating to Fair Employment Practices and knows and understands the
contents thereof; that he certifies hereby that is an "equal opportunity employer" as defined by
Section 2000 (e) of Chapter 21, Title 42 of the United States Code Annotated and Federal
Executive Orders # 11246 and # 11375 which are incorporated herein by reference.

SUBSCRIBED and sworn to before me this 12th day of September 2019.

Majda Yousif
Notary Public



PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: That _____

as Principal, hereinafter called Contractor, and _____
as Surety, hereinafter call Surety, are held and firmly bound unto the Bolingbrook Park District as Obligee, hereinafter call Owner, in the amount of _____ (Dollars) (\$ _____ (One hundred Percent of the Contract's First Year Price) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by a written agreement dated the _____ day of _____, 2019 entered into a contract with Owner for:

BOLINGBROOK PARK DISTRICT BOUGHTON RIDGE GOLF COURSE MAINTENANCE PROGRAM

In accordance with Contract Documents prepared by:

Bolingbrook Park District
201 Recreation Drive
Bolingbrook, Illinois 60440

which contract is by reference made a part hereof, and is hereinafter referred as the Contract.

NOW THEREFORE, the condition of this obligation is such that if the said Contractor shall in all respects well and truly keep and perform the said Contract, and shall pay all sums of money due or to become due, for any labor, materials, apparatus, fixtures or equipment furnished for the purpose of constructing the work provided in said contract, and shall defend, indemnify and save harmless the Owner against any and all liens, encumbrances, damages, claims, demands, expenses, costs and charges of every kind except as otherwise provided in said Contract Documents arising out of or in relation to the performance of said work and the provisions of said contract, and shall remove and replace any defects in workmanship or materials which may be apparent or may develop within a period of one (1) year from the date of final acceptance, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in any ways affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

Surety companies executing Bonds must hold Certificates or Authority as Acceptable Sureties (31 CFR 223) and be authorized to transport business in the State where the Project is located.

Signed and sealed the _____ day of _____, 2019.

(Contractor)

(SEAL)

(Witness)

(Title)

(Surety)

(SEAL)

(Witness)

(Title)

LABOR AND MATERIALS BOND

KNOW ALL MEN BY THESE PRESENTS: That _____

Principal, hereinafter called Contractor, and _____ as Surety, hereinafter call Surety, are held and firmly bound unto the Bolingbrook Park District as Obligee, hereinafter call the Owner, in the amount of _____ Dollars (\$ _____) (One Hundred Percent of the Contracts First Year Price) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by a written agreement dated the ____ day of ____, 2019 entered into a contract with Owner for:

BOLINGBROOK PARK DISTRICT BOUGHTON RIDGE GOLF COURSE MAINTENANCE PROGRAM

In accordance with Contract Documents prepared by:

BOLINGBROOK PARK DISTRICT
201 RECREATION DRIVE
BOLINGBROOK, IL 60440

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW THEREFORE, the condition of this obligation is such that, if Contractor shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. Claimant is defined as one having a direct contract with the Contractor or with a Subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.
2. The above named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:
- a) Unless claimant, other than one having a direct contract with the Contractor, shall have given written notice to any two of the following: the Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.
 - b) After the expiration on one (1) year following the date on which Contractor ceased Work on said Contract it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.
 - c) Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the Project, or any part thereof, is situated, or in the United States District Court for the district in which the Project, or any part thereof, is situated, and not elsewhere.
4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien by presented under and against this bond.

Surety companies executing Bonds must hold Certificates of Authority as Acceptable Sureties (31 CFR 223) and be authorized to transact business in the State where the Project is located.

Signed and sealed the _____ day of _____, 2019.

(Contractor)

(SEAL)

(Witness)

(Title)

(Surety)

(Witness)

(SEAL)

(Title)

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS (FORM B)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement).

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

The General Aggregate Limit under LIMITS OF INSURANCE (SECTION III) applies separately to each of your projects away from premises owned by or rented to you.

AGREEMENT

BOLINGBROOK PARK DISTRICT BOUGHTON RIDGE GOLF COURSE MAINTENANCE PROGRAM

This Agreement, made and concluded this _____ day of _____, 2019 between the Bolingbrook Park District, party of the first part hereinafter referred to as the Owner, and _____ his/their executors, administrators, successors or assigns, known as the party of the second part, hereinafter referred to as the Contractor.

WITNESSETH: That for and in consideration of the payments and agreement mentioned in the Proposal hereto attached, to be made and performed by the Owner, and according to the terms expressed in the Bond referring to these presents, the Contractor agrees with said Owner at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the Contract Documents hereinafter described and in full compliance with all of the plans of this agreement.

And it is also understood the Contract Documents as defined in the General Requirement are all essential documents of this Contract and are part thereof.

In witness thereof, the said parties have executed these presents on the date above mentioned.

BOLINGBROOK PARK DISTRICT (OWNER)

(SEAL)

By: _____ Attest: _____

Name: _____
(Type or Print)

Name: _____
(Type or Print)

Title: _____

Title: _____

Drendel Property Management (CONTRACTOR)

(SEAL)

By: _____

Attest: _____

Name: David A. Drendel
(Type or Print)

Name: Brodie Drendel
(Type or Print)

Title: President

Title: Admin

MINUTES OF a Regular meeting of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, Held at the Recreational Center, 201 Recreation Drive, Bolingbrook, Illinois, within Said District, at 7:00 P.M. on Wednesday, December 15, 2021

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____ the President, and the following Park Commissioners at said location answered Present:

_____.

The following Park Commissioners were absent from the meeting:
_____.

Park Commissioner _____ presented and the Secretary read in full the following: **RESOLUTION NO. 21-29**

RESOLUTION AWARDING A ONE (1) YEAR SERVICE CONTRACT WITH TWO (2) ONE-YEAR RENEWAL OPTIONS TO WASTE MANAGEMENT OF ILLINOIS/INDIANA FOR RECYCLING AND WASTE COLLECTION SERVICES AT THE BOLINGBROOK PARK DISTRICT FACILITIES

RESOLUTION NO. 21-29

RESOLUTION AWARDING A ONE (1) YEAR SERVICE CONTRACT WITH TWO (2) ONE-YEAR RENEWAL OPTIONS TO WASTE MANAGEMENT OF ILLINOIS/INDIANA FOR RECYCLING AND WASTE COLLECTION SERVICES AT THE BOLINGBROOK PARK DISTRICT FACILITIES

WHEREAS, the Bolingbrook Park District (the “Park District”) is a duly organized unit of local government organized and operating under the constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of the Park District Code (the “Code”); and

WHEREAS, the Park District requested quotations regarding a one-year service contract with two consecutive one-year extension options for Recycling and Waste Collection Services at the Bolingbrook Park District Facilities; and

WHEREAS, the Board of Park Commissioners of the Bolingbrook Park District has determined that it is necessary and in the best interests of the District to award said service contract for Recycling and Waste Collection Services at the Bolingbrook Park District Facilities to Waste Management of Illinois/Indiana;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth within this Section One.

SECTION TWO: The Board of Park Commissioners of the Bolingbrook Park District hereby award the oneyear service contract with two consecutive one-year contract extension options for Recycling and Waste Collection Services at the Bolingbrook Park District Facilities to Waste Management of Illinois/Indiana for a total amount not to exceed \$15,255.00. The contract is attached as Exhibit 1. The Executive Director shall take any and all steps necessary to execute this contract including said extensions as necessary.

SECTION THREE: Any and all policies or resolutions of the Park District that conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

SECTION FOUR: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 15th day of December, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS 15th day of December, 2021.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

JMO/og1/12.15.21

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that the resolution as presented and read be approved.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: _____

NAY: _____

ABSENT: _____

Whereupon the President declared the motion carried and the resolution adopted, approved and signed the same in open meeting, and directed the Secretary to record same in the records of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, which was done.

Other business not related to the passage of this resolution was duly transacted at the meeting.

Upon motion duly made and seconded, the meeting was adjourned.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Bolingbrook Park District, Will County, Illinois (the "Park District"), and as such official I am the keeper of the records and files of the District and the Board.

I further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of said Board held on the 15th day of December, 2021 insofar as same relate to the adoption of the following: **RESOLUTION 21-29**

RESOLUTION AWARDING A ONE (1) YEAR SERVICE CONTRACT WITH TWO (2) ONE-YEAR RENEWAL OPTIONS TO WASTE MANAGEMENT OF ILLINOIS/INDIANA FOR RECYCLING AND WASTE COLLECTION SERVICES AT THE BOLINGBROOK PARK DISTRICT FACILITIES

a true, correct and complete copy of which resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the members of the Board of Park Commissioners on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of "AN ACT in Relation to Meetings," approved July 11, 1957, as amended (the "Open Meetings Act"), and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF I hereunto affix my official signature at Bolingbrook, Illinois, this 15th day of December, 2021.

Secretary, Board of Park Commissioners
Bolingbrook Park District
Will County, Illinois

EXHIBIT 1

Exhibit 1

REQUEST FOR QUOTATION

**ONE YEAR SERVICE CONTRACT
(WITH TWO ADDITIONAL ONE YEAR RENEWALS)
For
REFUSE REMOVAL & RECYCLING SERVICES**

**BOLINGBROOK PARK DISTRICT
301 RECREATION DRIVE
BOLINGBROOK, ILLINOIS 60440**

October 28, 2021

Introduction

Bolingbrook Park District is seeking quotations from qualified and competent companies to provide general waste removal and recycling services at several locations. A one-year contract will be signed with the company which best meets the needs of Bolingbrook Park District. At the conclusion of the one-year contract there is an opportunity to renew the contract one additional year for the following two years if in the best interest of Bolingbrook Park District.

Conditions

- a. Quotation Due Date – Proposals must be submitted to Bolingbrook Park District's Buildings & Grounds Facility located at 301 Recreation Drive, Bolingbrook, Illinois prior to 10:00 a.m. Monday, November 15, 2021.

- b. Contact Person – Question or requests for information on this Request for Quotation should be directed to:

Christine Martner, Director of Buildings, Grounds & Natural Resources
Bolingbrook Park District
(630) 783-6562
cmartner@bolingbrookparks.org

- c. REJECTION AND ACCEPTANCE OF QUOTATION - Bolingbrook Park District reserves the right to base its award of contract on the credentials, financial information, bonding capacity, insurance protection, qualifications of labor and management of the firm, and past experience. Submitters should be careful to highlight and detail any technical features or benefits which exceed minimum requirements set forth in this Request for Quotation.
- d. INFORMATION TO BE SUBMITTED – Submitters are required to provide the following information as part of the quotation. Failure to submit any of the requested data may be cause for rejection.
 - 1. Statement of Qualifications – Describe the companies experience and skills that qualifies it to successfully provide refuse removal and recycling services for the Bolingbrook Park District.
 - 2. References – Submitters are to provide a list of three references with address and phone numbers that may be contacted regarding their company's performance.
 - 3. Contact Person – Submitters shall provide information on contact person(s) who have been involved in the development of the quotation and whom the Bolingbrook Park District may notify if there are any questions or clarifications needed.
 - 4. Costs – Submitters shall supply annual cost per facility, total cost per year and overall cost for a three-year service time period (year one with two additional one year options) using the form provided in this Request for Quotation. Bolingbrook Park District is a municipal tax exempt body. GAS AND OIL PRICES – Quote is based on the average

daily price for diesel fuel not exceeding \$5.00 per gallon as determined by the department of Energy (DOE) National Mid-West Average price of fuel. All DOE prices include taxes and the National-Mid-West Average Price of Fuel is generally updated and available after 4:00pm each Monday on the DOE website at www.eia.doe.gov. In the event that the National Mid-West Average Price of Fuel for diesel fuel increases to \$5.00 per gallon, a four percent (4%) fuel fee may be added to the monthly invoice.

5. Insurance – Provide evidence of the ability to provide insurance and ability to name the Bolingbrook Park District as additionally insured. Identify all insurance coverage to be provided.

EVALUATIONS OF PROPOSALS

The proposal/quotation shall provide sufficiently detailed information to allow the Bolingbrook Park District to distinguish among competing proposals. The Bolingbrook Park District desires proposals that clearly explain the merits of the submitters.

SCOPE OF SERVICES

Contractor shall furnish all labor, supervision, materials, supplies, equipment and tools necessary to provide refuse and recycling removal services including collection, hauling and disposal of the waste material, in an orderly manner at locations as identified on aerial photos and written form.

Contractor shall collect and haul away the waste material according to the included schedule. In the event the day of the service falls on a holiday recognized by the contractor, services for trash pickup shall occur the next workday, immediately following the holiday.

Collection, hauling and disposal will exclude radioactive, volatile or highly flammable, explosive, toxic or hazardous material. Other excluded materials will include, but not be limited to appliances, electronics, concrete, tires, yard waste, propane tanks, etc.

The Contractor shall collect and haul away the waste material, in a neat and clean manner and shall not leave any waste material strewn about on the area around the containers. Contractor shall disinfect dumpsters as needed.

The Contractor shall at all times keep the containers in a decent condition. If any damage is caused to the containers during the process of collection and handling, the Contractor shall repair the damage or replaced it, if necessary, within five (5) working days of such damage.

All containers 8 C.Y. and smaller must have functional plastic lids.

WASTE

Waste is considered as any unwanted or unusable materials. Waste is any substance which is discarded after primary use, or is worthless, defective and of no use; discarded animal and vegetable matter, as from a kitchen; refuse; any matter that is no longer wanted or needed; trash.

RECYCLING

Provide for the collection and removal of recycled paper, cardboard, aluminum, plastic and glass. **All recycled products must be allowed to be comingled.** Recyclables shall be placed together in one container with no need for park district employees to separate various recyclable materials. Recyclables must be dry, loose (not bagged), unshredded, empty and include ONLY the following: Aluminum cans, PET bottles with the symbol #1, HDPE plastic bottles with the symbol #2, PP plastic bottles and tubs with the symbol #5, steel and tin cans, glass food and beverage containers – brown, clear or green, newspaper, mail, uncoated paperboard, uncoated printing, writing, and office paper, old corrugated containers/cardboard (uncoated), magazines, glossy inserts and pamphlets.

Contractor shall indicate information related to recyclable material removal services which are provided. This shall include detailed information on products recycled and pricing for all services.

Contractor shall provide evidence that recyclables are delivered to a recycling facility and not a landfill.

Bolingbrook Park District prefers having one contractor to dispose of general refuse and recyclable materials; however the District reserves the right to award a contract for recyclables to one company and contract another company for general refuse removal.

GENERAL REQUIREMENTS

All prices shall be on a firm fixed price and are not subject to adjustment based on costs incurred – **include all fees.**

The Proposal Form indicates a unit cost for each site. This will be used in the event that more or less pick-ups are needed.

The contractor shall visit all facilities and become familiar with them prior to submitting a quotation.

The 30 yard roll-off type dumpster at the Buildings & Grounds Facility (B&G) will be paid for on an as needed basis. The pick up of a full dumpster and delivery of an empty dumpster will be required within 24 hours after the Owner' Representative requests removal of a full dumpster. The fenced yard at the B&G is available for access weekdays between the hours of 7am and 2:30pm. **Your base price should reflect a full load at up to 4 tons.**

A per ton charge for refuse in the 30 yard B&G dumpster may be charged provided the contractor has the ability to track the container's empty tare weight and to accurately weigh the full containers. The quotation form includes a provision for this. An additional per ton charge may be applicable in the event there is more than four tons in the dumpster.

The Contractor shall provide their own padlocks for use at two dumpster enclosure locations: Bolingbrook Recreation & Aquatic Complex (BRAC) and Annerino Community Center.

The successful Contractor shall not assign or transfer any interest in the contract in whole or part, without written approval of the Owner.

The Owner reserves the right to terminate the contract by giving a thirty (30) day written notice to the Contractor. Substandard service or quality will be grounds for termination of the contract. Contractor shall comply with all applicable laws, ordinances, codes and regulations.

EVALUATION CRITERIA

The Owner will evaluate proposals in response to this Request for Quotation and will be award the contract to the lowest qualified Contractor whose submittal best conforms to the solicitation and will be the most advantageous to the Owner.

SUPERVISION OF EMPLOYEES

The successful Contractor shall provide adequate competent supervision at all times during the performance of the contract. The Contractor shall designate a contact person and submit the information to the Owner prior to beginning work.

REMOVAL OF EMPLOYEES

The Owner may request the Contractor to immediately remove from assignment to the Owner's contract any employee found unfit to perform their duties due to one or more of the following reasons:

1. Neglect of duty.
2. Disorderly conduct, use of abusive or offensive language, quarreling or fighting.
3. Theft, vandalism immoral conduct or any other criminal action.
4. Selling, consuming, possession or being under the influence of intoxicants, including alcohol or illegal substances.

PERMITS

The Contractor shall obtain and pay for all licenses, permits and certificates required by any statute, ordinance, rule or regulation of any regulatory body having jurisdiction over the conduct of its operations hereunder.

CONTRACT TERM and INSURANCE

The Owner intends to execute a contract with the selected Contractor(s) for a period of one (1) year. At the end of the first year, Bolingbrook Park District reserves the right to renew the contract for an additional year with the refuse and recycling firm(s) under contract. At the end of the second year, Bolingbrook Park District reserves the right to renew the contract for a final additional year with the refuse and recycling firm(s) under contract. This is based upon the costs provided in the quote.

The Contractor shall not commence work under the Agreement until he has obtained all insurance required, and it has been approved by the Owner. All such insurance shall be purchased only from companies licensed and dully authorized by the Department of Insurance of the State of Illinois to do business in Illinois and to write the types of insurance policies as herein specified. Said companies must have a policy holder's rating of A+ and a financial rating of AAAAA as stated in

the latest edition of Best's Insurance Guide. The insurance coverage, as listed below, shall be maintained by the Contractor through the entire contract period.

- a. Workman's Compensation and occupational disease insurance covering all employees in statutory limits who perform any obligations assumed under Agreement.
- b. Public liability and property damage liability insurance covering all operations under Agreement. Public liability insurance shall be in an amount not less than \$1,000,000 on account of any one occurrence, including accidental death. Property damage insurance shall be in an amount not less than \$1,000,000 for bodily injury per person with an aggregate limit of not less than \$2,000,000.
- c. Automobile liability insurance on all self-propelled vehicles used in connection with Agreement, whether owned, non-owned, or hired. Comprehensive automobile liability insurance shall provide not less than \$1,000,000 per person and \$1,000,000 per accident, and property damage coverage in limits of an amount not less than \$1,000,000 per accident.
- d. Public Liability and Property Damage Insurance for Owner shall include the Owner as named insured under the foregoing Public Liability and Property Damage Insurance or the Contractor shall provide a separate policy for the Owner in accordance with the requirements under the foregoing Public Liability and Property Damage Insurance. Said insurance shall afford the Owner the same protection and in the same amounts as required in Paragraph (b) above, and shall protect the Owner from all claims for bodily injury and property damage arising from its ownership of the premises and general supervision of the work, including claims by employees of the Contractor.

Within Fifteen (15) calendar days after receipt of the " Notice of Award", the Contractor shall file with the Owner, a **Certificate of Insurance** showing complete coverage of all insurance required by this Section signed by the insurance companies or their authorized agents, certifying to the name and address of the party insured, the description of the work covered by such insurance, the insurance policy numbers, the limits of liability of the policies and the dates of their expirations, with a further certification from said insurance companies that their policies will not be modified amended, changed, canceled or terminated without 30 business days prior written notice to the Owner. Such certification must be in the form acceptable to the Owner. If any form of umbrella or excess coverage policy is utilized by the Contractor, the Owner reserves the right to require a copy of the entire policy. The Bolingbrook Park District shall be named as additional insured.

**BOLINGBROOK PARK DISTRICT
CONTRACTOR'S CERTIFICATION**

- (1) Pursuant to P.A. 85-1295 (720 ILCS 5/33E-1 *et seq.*) the undersigned contractor hereby certifies to the Bolingbrook Park District that the contractor is not barred from bidding on the contract as a result of violation of either Section 33 E-3 or 33-4 or that Act.
- (2) The contractor further certifies that the contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or,
- a) is contesting such liability or the amount of tax in accordance with procedures established by the appropriate revenue act, or
 - b) has entered into an agreement with the Department of Revenue for payment of all taxes due and is in compliance with that Agreement.

Dated: _____

(Company)

(Mailing Address)

(Area Code) (Phone Number)

Primary Contract (Signature), Title

**BOLINGBROOK PARK DISTRICT
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Bolingbrook Park District, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses (including reasonable attorney's fees), which may in anywise accrue against the Bolingbrook Park District, its officials, agents and employees, but only to the extent, arising in whole or in part of in consequence of the negligent performance, or willful misconduct, of this work by the Contractor, its employees, or subcontractors, Contractor's or subcontractors' violation of applicable law or breach of this Agreement.

Contractor expresses, understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Bolingbrook Park District, its officials, agents and employees as herein provided.

The Contractor further agrees that to the extent that money is due the Contractor, by virtue of this contract as shall be considered necessary in the judgment of the Bolingbrook Park District may be retained by the Park District to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that extent shall have been furnished to the satisfaction of the Bolingbrook Park District.

CONTRACTOR:

ATTEST:

(Notary Public)

CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill.Rev.Stat. ch. 127 Para. 132.311 et. seq. ("Drug-Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

(2) Specifying the actions that will be taken against employees for violations of such prohibition.

(3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(A) Abide by the terms of the statement; and

(B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's or contractor's policy of maintaining a drug free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance program; and

(4) The penalties that may be imposed upon employees for drug violations.

(c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

DRUG FREE WORKPLACE CERTIFICATION
PAGE TWO

(d) Notifying the contracting agency within 10 day after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

(e) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Ill.Rev. Stat. ch. 127 Para. 132.315.

(f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team is in place.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the

Contractor to the penalties provided in Ill.Rev.Stat. ch. 127
Para. 132.316.

Contractor

ATTEST:

DATE: _____

**BOLINGBROOK PARK DISTRICT
FAIR EMPLOYMENT PRACTICES
AFFIDAVIT OF COMPLIANCE**

NOTE: THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED CONTRACT FORM. NO CONTRACTS WILL BE ACCEPTED BY THE BOARD OF COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT UNLESS SAID AFFADIVIT IS SUBMITTED CONCURRENTLY WITH THE CONTRACT.

(Name)

being first duly sworn, deposes and says that he/she is the

(Title)

of _____
(Name of Company)

and that he/she has the authority to make the following affidavit, that he/she has knowledge of the Bolingbrook Park District Bid Specifications and Documents and Ordinances relating to Fair Employment Practices and knows and understands the contents thereof: that he/she certifies hereby that it is the policy of

(Name of Company)

to comply with the Equal Employment Opportunity requirements in 44 Illinois Administrative Code Section 750 *et seq.*

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, *et seq.*

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate action to rectify any underutilization.
- B. That, if it hires additional employee in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area from which it may reasonably recruit and it will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of

this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Contractor and any person under which any portion of the Contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Contractor or other organization and its customers.

(Signature)

SUBSCRIBED and sworn to before me this _____ day of _____, _____

(Notary Public)

#171277

**BOLINGBROOK PARK DISTRICT
SEXUAL HARASSMENT POLICY
AFFIDAVIT OF COMPLIANCE**

Sexual Harassment Policy. The Contractor certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

Contractor

ATTEST:

DATE: _____

**BOLINGBROOK PARK DISTRICT
ANTI-COLLUSION AFFIDAVIT OF COMPLIANCE**

_____, being

first and duly sworn, deposes and says:

That he is _____ of

(Partner, Officer, Owner, etc.)

(Contractor)

The party making the foregoing proposal or bid, that such bid or proposal is genuine and not collusive, or sham: that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any contractor or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element or said bid, or that of any other contractor, or to secure any advantages against any other or any person interested in the proposed contract.

(Name of Contractor, if Contractor is an Individual)
(Name of Partner, if Partner is a Partnership)
(Name of Officer, if Contractor is a Corporation)

The above statements must be subscribed and sworn to before a notary public.
Subscribed and sworn to

This _____ day of _____, _____.

By _____

(Notary Public)

PROPOSAL FORM – YEAR 2022

WASTE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2019	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur		78		
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon				
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Thur		52		
Central Park Trojan Field 201 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur		17		
Buildings & Grounds Facility 301 Recreation Drive	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	On-Call Weekdays		29		
						Year Total		

2022 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$ _____

2022 Charge per additional 20-yard dumpster on **as need basis**. DO NOT include in the total: \$ _____

RECYCLE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2019	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon		52		
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon		52		
						Year Total		

2022 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: _____

PROPOSAL FORM – YEAR 2023

WASTE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2020	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur		78		
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon & Thur		26		
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Thur		52		
Central Park Trojan Field 201 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur		17		
Buildings & Grounds Facility 301 Recreation Drive	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	On-Call Weekdays		29		
						Year Total		

2023 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$ _____

2023 Charge per additional 20-yard dumpster on **as need basis**.DO NOT include in the total: \$ _____

RECYCLE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2020	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon		52		
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon		52		
						Year Total		

2023 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: _____

PROPOSAL FORM – YEAR 2024

WASTE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2021	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur		78		
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon				
	8 YD			Mon & Thur		26		
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Thur		52		
Central Park Trojan Field 201 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur		17		
Buildings & Grounds Facility 301 Recreation Drive	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	On-Call Weekdays		29		
						Year Total		

2024 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$ _____

2024 Charge per additional 20-yard dumpster on **as need basis**.DO NOT include in the total: \$ _____

RECYCLE REMOVAL								
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2021	Monthly Cost
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon		52		
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon		52		
						Year Total		

2024 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: _____

TOTAL QUOTATIONS

General Refuse Services for calendar years 2022 – 2024:

Yr 2022 \$ _____ Yr 2023 \$ _____ Yr 2024 \$ _____

Potential Three (3) Year Total: \$ _____
Amount in Words

Recycling Services for calendar years 2022 – 2024:

Yr 2022 \$ _____ Yr 2023 \$ _____ Yr 2024 \$ _____

Potential Three (3) Year Total: \$ _____
Amount in Words

FIRM NAME: _____

ADDRESS: _____

PHONE #: _____

SIGNED BY: _____
(Signature and Date)

(Printed Name)

(Title)

END OF REQUEST FOR QUOTATION



WASTE MANAGEMENT

Waste Management of Illinois, Inc.
2100 Moen Ave., Rockdale, IL 60436

November 15, 2021

Bolingbrook Park District
Bolingbrook Park District's Buildings & Grounds Facility
301 Recreation Drive, Bolingbrook, Illinois

Attn: Christine Martner, Director of Buildings, Grounds & Natural Resources

RE: RFQ for Refuse Removal & Recycling Services

Thank you for allowing Waste Management of Illinois, Inc. (Waste Management) to submit the enclosed quote to the Bolingbrook Park District (District) in hopes of continuing our services as a trusted partner to your communities. We are incredibly thankful for the opportunity we have had to provide residential refuse services to Bolingbrook Park District for the past 10 years and are eager to continue working with your team to implement innovative solutions to improve efficiencies.

As your strategic partner for the past 10 years, we are uniquely qualified to provide the District with uninterrupted service now and for years to come. During this time, we have worked hard to bring you significant value and innovative solutions for managing your waste. We are proud of the collaborative partnership we have developed, and we will strive to exceed your expectations if allowed to extend our existing contract.

You are familiar with our company, our team, and our professional approach over the long term, and we are excited about the opportunity to continue to work with you in managing your residential refuse removal and recycling needs.

We believe this to be a significant contract for both Waste Management and the District. As your long-term partner, we are strongly invested in your communities and want to be your waste solutions provider of the future. We understand your priorities, the way you work, and what makes your community such a great place to live, work, and play. This makes us uniquely qualified to provide tailored services to meet your operational needs and the ever-evolving expectations.

Secondly, we are committed to strengthening our current relationship by continuing to provide high-quality, reliable service for the entire term of the agreement. We have already shown ourselves to be a dependable partner in our current agreement. We have the resources to make needed adjustments, when necessary, to facilitate continued satisfaction for your residents. Waste Management intends to continue to offer uninterrupted stability backed by innovation, value, and price, and to be an active partner in attaining your goals and objectives.

Lastly, continuing a partnership with Waste Management will provide your communities with uninterrupted, reliable service delivery for an essential and highly regulated operation. There will be no transition period where costly mistakes and problems are most likely to occur, as our team is intimately familiar with your operations and has developed a strong working partnership with your staff. Our best-in-class transfer stations, landfills, and recycling operations, along with our industry-leading safety and environmental practices, should give you the peace of mind that your waste is being managed in full compliance with all regulatory requirements and standards.

Waste Management is dedicated to being the best environmental solutions partner for Bolingbrook Park District now and in the future.

Your dedicated contact for this RFQ is Brandon Turner. Should you have questions or require additional information, please do not hesitate to contact Brandon, your dedicated Point-of-Contact, at (630) 389-1967 or alimonge@wm.com.

Additionally, the District may reach our customer service team at (800) 774-9748 for routine service requests.

In the event of a problem or potential problem that may impact the quality or quantity of work, services, or the level of performance under a Contract, Waste Management will notify the District immediately in writing and by telephone.

Waste Management is and will continue to be Rollingbrook Park District's **Tested, Proven, and Trusted** partner.

Thank you for your partnership.

Sincerely,

Brandon Turner

(630) 389-1967, bturner6@wm.com





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Waste Management is your partner for environmental service and solutions whose people go above and beyond to serve and solve every challenge the right way.

Data contained in this proposal represents the most recently published information for Waste Management's wholly owned operations, unless otherwise indicated.



1 | STATEMENT OF QUALIFICATIONS

Who We Are and What We Do

At Waste Management, we place our customers at the center of what we do every day. We are a team of 48,250 employees motivated by a desire to go above and beyond for our nearly 20 million municipal, commercial, industrial, and residential entities throughout North America for whom we provide a range of environmental solutions, including collection, recycling, disposal, and renewable energy production.

To serve our diverse customer base, we have developed the industry's largest network of collection operations, transfer stations, and recycling and disposal facilities. Unmatched in geographical reach and ability, our network enables us to manage every aspect of our customers' waste streams.

But, our broad geographical coverage and depth of experience allow us to do so much more. With our team of in-house environmental experts, we assist customers with customized sustainability plans. In response to natural disasters or unforeseen needs, we provide almost immediate support to customers by quickly assembling emergency collection services. And, as North America's leading post-consumer recycler, we navigate a complex international commodity market to safeguard the long-term viability of our customers' recycling programs.

For many customers, the authenticity of who we are and the depth of what we do make us more than just a service provider. We strive to be a long-term partner that our customers can trust by doing things the right way, every day.

GOING ABOVE AND BEYOND

Every day, each of our 48,250 employees goes above and beyond what is expected to find what is possible.

See how by clicking or going to: bit.ly/31ymNIC

Our Core Services - Redefining Your Expectations

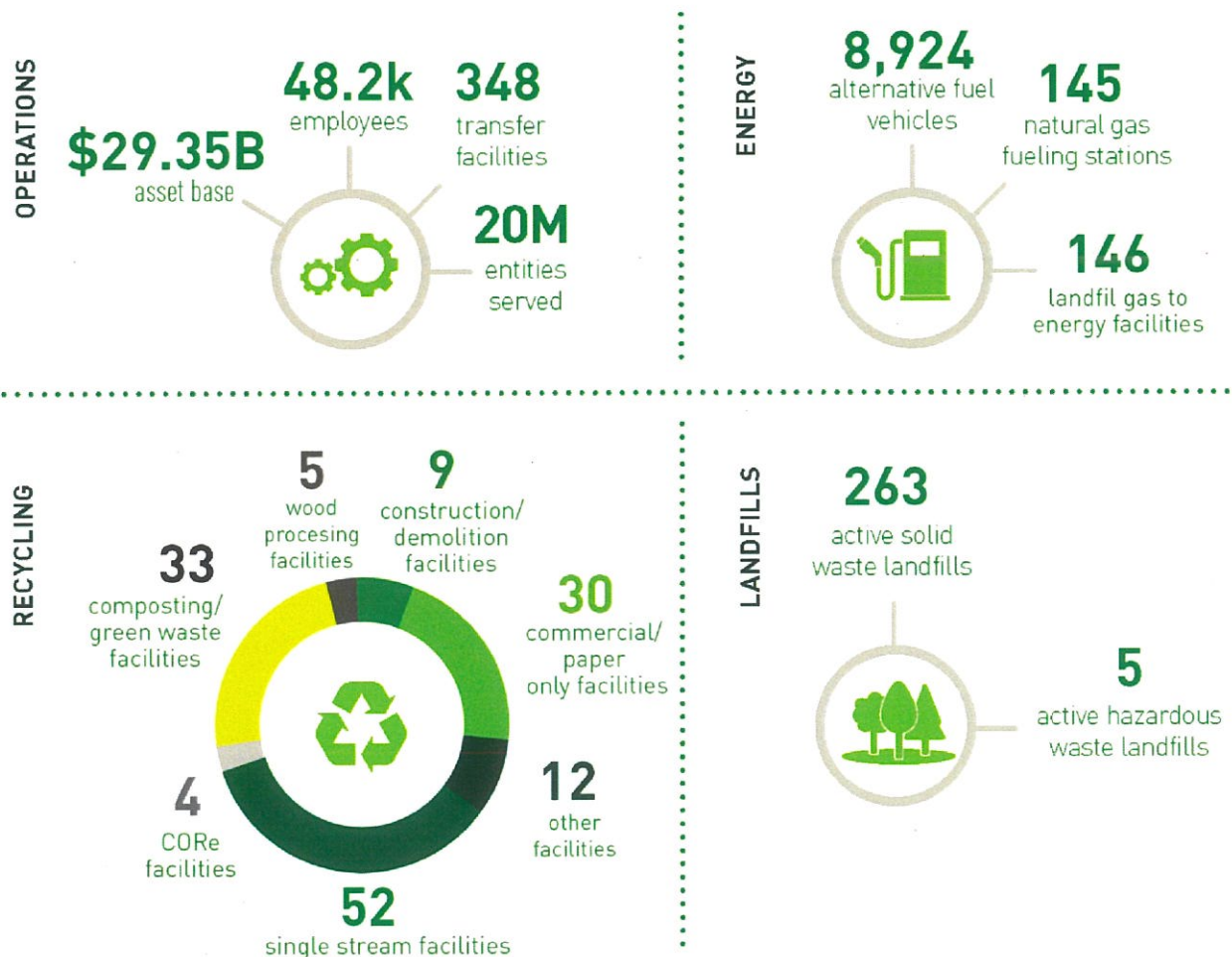
We are pushing the boundaries of what you can expect from your environmental services provider. A sampling of our services and sustainable technologies include:

- ✓ **Sustainable Services Tailored for Bolingbrook Park District:** Every aspect of our services is designed with Bolingbrook Park District in mind. Our fleet of trucks is fueled with clean, compressed natural gas and loaded with technologies that minimize environmental impacts for your communities and proactively monitor service quality and vehicle safety. Customers can also choose how and when to interact with us - we are available by phone, email, online chat, and offer 24/7 account management at wm.com and with our WM Mobile App.
- ✓ **Recycling:** We have been leading change in the recycling industry for over three decades. We work closely with our customer partners throughout North America to expand access to recycling, and in

2020 we processed 15.03 million tons of recyclables. This number represents a 50% increase in recycling tons processed since 2010.

- ✓ **Organics:** We operate a nationwide network of 42 organics recycling facilities, including co-digestion and composting facilities. In 2020, Waste Management processed more than 3.3 million tons of source-separated organic materials, including yard trimmings, food waste, and biosolids.
- ✓ **Waste-Based Energy:** At our 146 landfill gas-to-energy (LFGTE) facilities, we capture methane and use it as an alternative to fossil fuel-generating electricity that is sold to local utilities and also converted into natural gas fuels. Renewable natural gas produced from processed landfill gas now fuels 33% of our natural gas fleet.
- ✓ **Hard-to-Handle Materials:** We offer several programs to help our customers dispose of hard-to-handle waste streams, including paint, automotive products, flammable and combustible items, batteries, electronic, and medical wastes.
- ✓ **Advancement of New Technologies:** We are dedicated to finding solutions to the problems of tomorrow, today. That is why we are making meaningful investments in companies focused on transforming materials such as solid waste into biofuels and renewable chemicals.

Waste Management At-a-Glance (data represents Waste Management's most recently published information)



The Waste Management Difference: What Sets Us Apart

Our commitments to being a “People First” organization and achieving “Success with Integrity” mean striving for results in all that we do. We hold ourselves and others to higher standards of accountability, honesty, ethics, and compliance. Our people are committed to doing the right thing, the right way, every day. They place our core values of safety, customers, environment, and inclusion and diversity first in all they do.

We believe our employees are our greatest asset, and if we take care of them, they will take care of our customers, communities, shareholders, environment, and each other. These commitments and values are the foundation for the many differentiators that set us apart from our competitors:



An Unmatched Service Network: We serve nearly 20 million municipal, federal, commercial, industrial, and residential customers across North America through a network of 467 collection operations and 263 active solid waste landfill disposal sites.



Extensive Local Resources: In addition to tapping into an industry-leading network of resources across North America, Waste Management offers management, operational, and reserve resources at the local level. A local office with local support/operations, including a single point of contact for your account, and a local fleet of trucks and equipment all add up to world-class service delivery for Bolingbrook Park District from an unrivaled resource network.



Assets of \$29.35 billion: As the largest asset-based company in the industry with more trucks, landfills, and recycling facilities than any of our competitors, we are positioned to provide unsurpassed service at the most competitive rate to Bolingbrook Park District. Our assets and strong financial metrics offer peace of mind and security for Bolingbrook Park District.



Ethical Responsibility: At the core of everything we do is our firm commitment to adhere to ethical business standards and practices. We have been recognized annually as an Ethical Leader by many organizations, including Ethisphere Institute as a World’s Most Ethical Company” in 2021 for the 12th year, as well as by the Better Business Bureau, Wildlife Habitat Council, and the Dow Jones Sustainability Indexes. These honors reflect our commitment to our employees who strive to take care of our customers, communities, shareholders, environment, and each other.



Environmental Stewardship: Environmental stewardship is the core of our business - our promise to customers, our competitive advantage, and our obligation to the locations in which we operate. In a business as highly regulated as ours, protecting the environment, maintaining compliance, and innovating to improve operations requires an unwavering focus, expertise, comprehensive systems, and internal checks and balances. We have a long track record of supporting high regulatory standards and striving to go beyond them.



Unparalleled Recycling Program: As North America's leading post-consumer recycler and largest marketer of residential recyclables, Waste Management has been leading change in the ever-growing and dynamic recycling industry for more than three decades. From the \$1 billion we have invested in recycling processing infrastructure to the 15.03 million tons in recyclables we managed in 2020 to the industry's first recycling education program, Recycle Right - Waste Management is committed to making our world more sustainable.



World-Class Customer Service: At Waste Management, our core principles guide everything we do. Providing world-class customer service is at the top of our list. For our customers, a positive customer service experience rarely goes unnoticed, and we believe those everyday interactions are our best opportunity to provide an exceptional experience for Bolingbrook Park District. We have been nationally recognized for our commitment to unsurpassed customer service, and combined with our tested processes and innovative new technologies, we bring Bolingbrook Park District a level of service reliability and customer satisfaction that is truly unmatched.



State-of-the-Art Technology: We utilize state-of-the-art technology to maximize safety and customer experience and minimize environmental impacts. From mapping and re-routing vehicles in real time via our onboard computers, to using our DriveCam® cameras to capture community safety concerns, to the industry's largest fleet of trucks that runs on cleaner and quieter Compressed Natural Gas - our technology works for our customers.



Commitment to Near-Zero Emissions: Since the early 1990s, Waste Management has prioritized equipment efficiency and innovation to reduce our vehicles' greenhouse gas (GHG) emissions, in part by converting our diesel trucks to run on cleaner natural gas. For every diesel truck we replace with natural gas we reduce our use of diesel fuel by an average of 8,000 gallons per year along with a reduction of 14 metric tons of GHG emissions per year - the equivalent of a 15 percent emissions reduction per truck. Waste Management's fleet now includes 8,924 natural gas trucks, the largest heavy-duty natural gas truck fleet of its kind in North America.



Leading Training and Safety Programs: Once hired, our drivers undergo intensive immersion training at our state-of-the-art training centers. Over two weeks, drivers gain experience through classroom training and simulated driving courses that reflect real-life obstacles. At the end of training, each driver receives a comprehensive evaluation that confirms their understanding of and commitment to Waste Management's culture of safety.



Proven Employee Hiring Practices: To provide the safest and most secure service for your communities, our employees undergo comprehensive background checks and drug testing. Prior to employment, all driver candidates must possess a valid Commercial Driver's License (CDL) for Class-C trucks and must pass a Department of Transportation (DOT) medical exam. Once employed, all drivers are subject to ongoing drug and alcohol screenings.



Commitment to a Diverse Workplace: At Waste Management, we are committed to promoting and fostering a workplace where everyone is valued and respected. Only by fully embracing diversity and the well-being of our employees can we drive superior innovation and service for the customers we serve. Through recruitment and community outreach efforts, we support minority and women's organizations that strive to improve opportunities for professional development and advancement. We have been recognized for best-in-class business practices by the Human Rights Campaign Foundation, the Hispanic/Latino Professionals Association, DIVERSEability Magazine, and Women's Choice Award, among others.



Commitment to Hiring Veterans: In 2019, Waste Management hired more than 580 veterans, which represented roughly 5.57 percent of our United States hires. Today, we have more than 3,000 veterans - representing 7 percent of our workforce - working in a variety of roles at Waste Management. From 2010 to 2020, we have been named a "Best for Vets" Employer by the Military Times and a Top Military Friendly® Employer by G.I. Jobs/military.com. We take great pride in hiring, training, promoting, and retaining veterans within our company.

Technical Capability

Waste Management is the largest publicly owned company providing integrated environmental services in North America and the industry leader in providing comprehensive waste management services. Waste Management serves commercial, industrial, municipal, and residential customers throughout the United States and Canada. Waste Management is headquartered in Houston, Texas, employs 48,250 people, and operates an extensive network that includes:

- 263 Active solid waste landfill disposal sites
- 5 Hazardous waste landfill sites
- 146 Beneficial-use landfill gas projects
- 145 recycling facilities, including 52 single stream recycling facilities
- 348 Transfer stations
- 42 Organics processing facilities

These resources allow Waste Management to offer a wide range of environmental services to nearly 20 million customers nationwide.

Financial Strength

Waste Management's financial strength is the foundation for our commitment to serve our customers, perform our obligations, and protect the environment in carrying out our broad waste management services.

Revenue in 2020 was \$15.22 billion, and Waste Management has an asset base of \$29.35 billion. The company generates strong and consistent cash flow and has access to an extensive line of credit.

Waste Management's financial strength gives Bolingbrook Park District assurance that we can and will fulfill our obligations.

- Waste Management is committed and financially able to perform all operations in full compliance with applicable federal, state, and local regulations and to provide clear documentation of that compliance.
- Waste Management offers the most extensive network providing waste management services in North America, including transportation, disposal, treatment, recovery, remediation, waste identification, and several other specialty services. This network enables us to provide a single source of responsibility, from transportation through disposal of waste.
- All new capital requirements are internally financed by Waste Management using cash flow from existing operations; our new trucks, carts, containers, and facility investments are not dependent upon the timeline and terms of third party creditors.

Waste Management's financial strength helps us to continually advance services for all of the customers we serve, including Bolingbrook Park District, and we are committed to maintaining that strength.

Industry-Leading Onboard Technology

Our fleet of trucks for Bolingbrook Park District is equipped with our onboard computing system (OCS), which enhances communication between our operations and customer service teams. OCS replaced paper route books with electronic route sheets that are updated in real time. Collection drivers see all stops and service tickets on their touch screens, which can be updated remotely and in actual time by our route managers and dispatchers. Drivers use their OCS to log completion of each service performed.

Our OCS is complemented by the following industry-leading software and technology:

- **eRouteLogistics®:** Customized mapping and routing software system used to develop and modify routes
- **Plan Versus Actual (PvA) Technology:** Software that plots planned route versus actual route status
- **Integrated Onboard Computer System:** Our state-of-the-art onboard computing system on each truck is integrated with our dispatch teams' in-office software to facilitate seamless communication and service delivery.
- **WM Smart TruckSM Technology:** Our Smart Truck technology documents service data through sensors and onboard cameras to provide real-time service verification and overage and contamination recognition. Data collected on route, which includes GPS mapping and photo and video documentation of service, is reviewed by a Waste Management audit team. If an issue is identified, such as contamination or overage, the customer receives a notification based on their communication preferences.
- **DriveCam®:** Forward-facing camera that constantly records whenever there is a sudden movement, such as hard braking, swerving, or a collision

Safety: A Core Value for Waste Management

Safety is a core value for our company. We understand the magnitude of the responsibility we have and strive to confirm that each task, piece of equipment, and company policy and procedure reinforces safe actions and behaviors.

Overall injury rates in our industry have improved substantially in recent years and Waste Management's performance in this area has ranked among the best. We actively work with our trade association, the

National Waste & Recycling Association, to advance safety within our industry and among our customer base.

You do not need to search long to see how we fulfill our commitment to safety – it is woven into everything we do – from hiring practices to training to advancing safety technologies to preventive maintenance.

Waste Management's Commitment to a Diverse and Inclusive Workplace

At Waste Management, we are committed to promoting and fostering a workplace where everyone is valued and respected. Only by fully embracing diversity and the well-being of our 48,250 employees can we drive superior innovation and service for the customers we serve.

It is also important that our workforce reflects the diverse customers and neighbors that make up our communities. Inclusion and diversity are fundamental values for Waste Management and a core part of our company Code of Conduct.

Over the past year, Waste Management has maintained or increased representation of minority groups compared to peer industries in all categories. Among our key efforts, we identified senior leadership sponsors for diversity initiatives and assembled diverse candidate slates for positions at the Area Vice President level and above.

In response to the growing acknowledgment of racial injustice in the United States, we launched a new page on the Waste Management website that includes candid conversations between Waste Management leaders about how we are responding and what we must do as a company to move forward.

Diversity at Waste Management

(as of 12/31/2019)

Board of Directors	Senior Leadership Team	Company Officials & Managers	Workforce
33% ethnic minorities	20% ethnic minorities	22% ethnic minorities	45% ethnic minorities
22% women	40% women	20% women	18% women

Our Commitment to Recruiting and Hiring Veterans

Military veterans have years of training and experience in the same core values as Waste Management: leadership, safety, and teamwork. Although our mission of environmental service may be different from the military, Waste Management and the military value many common traits - the most important being a drive to be the best. It is no surprise that so many veterans join our team. In fact, in 2019, Waste Management hired more than 580 veterans, which represented roughly 5.6% of our United States hires. Today, we have more than 3,000 veterans working in a variety of roles at Waste Management - representing 7% of our workforce.

On a companywide level, we've proudly accepted recognition as:

- Military Times "Best for Vets Employer" (10 years in a row)
- G.I. Jobs "Military Friendly Employer" (11 years in a row)
- Canada Company "Military Friendly Employer"

- U.S. Veterans Magazine "Best of the Best"



Bonding Capacity and Companies

Waste Management has a comprehensive surety program with multiple surety companies participating, offering large amounts of capacity. Due to the number of instruments we administer, we do not provide detailed information. However, surety bonds are issued in the range of \$1,000 to excess of \$25 million. Waste Management has a \$100 million aggregate and \$50 million single capacity limit and has never been denied project bonding.

Waste Management Credit Ratings

Moody's Baa1/P-2/Stable	Standard & Poor's A- /A-2/Stable	Fitch BBB+/F-2/Negative
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Dun & Bradstreet Rating 5A2	D&B Number 19-467-2085
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The three largest bonding companies we use all have an AM Best Rating of A+.

Best-in-Class Insurance

Waste Management secures gold-standard insurance coverage to protect our partners. Going above and beyond, we provide environmental site liability coverage, which covers all active sites that are owned or operated by Waste Management. It offers third-party liability for bodily injury and property damage, and off-site clean-up coverage, coverage for both sudden and non-sudden pollution incidents, and transportation coverage, including loading and unloading of vehicles. Bolingbrook Park District can rest easy with Waste Management as your service provider knowing that you are always protected by best-in-class insurance.

Upon request, Waste Management will furnish Certificates of Insurance evidencing:

- Commercial General Liability including contractual liability coverage: \$5,000,000 per occurrence limit for bodily injury and property damage
- Automobile Liability covering all owned, hired, and non-owned vehicles: \$1,000,000 combined single limit for bodily injury and property damage
- Umbrella Liability coverage: \$15,000,000 per occurrence
- Workers' Compensation coverage: Statutory for all states of operation
- Employers Liability coverage: \$3,000,000 each accident
- Excess Environmental Liability coverage: \$24,000,000 per occurrence
- Environmental Site Liability coverage: \$1,000,000 per incident

Qualifications of Labor and Management



At Waste Management, we believe our employees are our greatest assets, and if we take care of them, they will take care of our customers, our communities, our shareholders, our environment, and each other.

Our team of highly trained, experienced drivers is the backbone of our daily operations and is dedicated to providing Bolingbrook Park District with world-class service. These men and women are more than just your waste collection drivers - they are your friends and neighbors, and they take great pride in helping preserve your environment today and for future generations.

Collection drivers not only have to be well-trained when it comes to operating vehicles, but they have to constantly be on the lookout for other drivers on the road. We employ best-in-class safety training, standards and performance metrics to provide the safest service in the industry. Once hired, our drivers undergo intensive immersion training at our centralized training centers. Drivers gain experience through classroom training and simulated driving courses that reflect real-life obstacles. At the end of training, each driver receives a comprehensive evaluation that confirms their understanding of and commitment to Waste Management's culture of safety.

Our diligent pre-employment screening process includes a comprehensive background check, fingerprinting, and drug testing. All candidates and employees are subject to Waste Management's Drug and Alcohol-Free Workplace Policy, which includes regular, ongoing screenings for employees who operate company vehicles.

Our employees are the lifeblood of the work we do every day. That's why we focus on developing talent at every level of the organization through career path planning and best-in-class training that is specifically designed for success in the service industry. At the heart of our engagement and retention strategy is a steadfast commitment to Waste Management's values of people first and success with integrity.



What's it like to be a Waste Management driver? See how our drivers get the job done while prioritizing safety and utilizing technology by clicking or going to: youtu.be/2ED8z3LYAdY.



2 | REFERENCES

References: Don't Just Take Our Word for It

As a trusted environmental solutions partner for communities, businesses, and universities throughout Illinois, so we know customers, their needs, and their requirements better than any other company. We provide service for many of Bolingbrook Park District's neighbors. We have included these customers in the following list of references. We encourage you to contact them so that you may learn firsthand about our excellent record of service with other customers.

Des Plaines Park District



Susan Chiakas, Oakwood Office

847-391-5744

schiakas@dpparks.org

1300 Oakwood Avenue, 60016
Des Plaines, IL 60016

Kane County Government Center



Maria C. Calamia, CPPB, Assistant
Director of Purchasing

630-444-3186

calamiamaria@co.kane.il.us

719 S. Batavia Ave., Bldg A, Rm 212,
Geneva, IL 60134

Lisle Park District



Aaron Cerutti, Superintendent of
Parks and Facilities

630-353-4381

acerutti@lisleparkdistrict.org

1925 Ohio Street, Lisle IL 60532

Why choose Waste Management?

For starters, we have an amazing

99.9%

pickup accuracy.

3 | COST

PROPOSAL FORM – YEAR 2022

WASTE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2022	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur	\$20.77	78	\$1,620.00	\$180.00	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon	\$21.92	13	\$285.00	\$95.00	
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Mon & Thur	\$20.77	26	\$540.00	\$180.00	
Central Park Trojan Field 201 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur	\$21.92	52	\$1,140.00	\$95.00	
Buildings & Grounds Facility 301 Recreation Drive	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	Thur	\$10.59	17	\$180.00	\$45.00	
				On-Call Weekdays	\$350.00	29	\$9,450.00	\$350.00 PER PICK UP	
						Year Total	\$13,215		

2022 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$48.59

2022 Charge per additional 20 yard dumpster on as need basis: DO NOT include in the total: \$350.00

RECYCLE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2022	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon	\$16.15	52	\$840.00	\$70.00	
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon	\$23.08	52	\$1,200.00	\$100.00	
						Year Total	\$2,040.00		

2022 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: **\$15,255**

PROPOSAL FORM – YEAR 2023

WASTE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2023	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur	\$21.81	78	\$1701.00	\$189.00	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon	\$23.02	13	\$299.25	\$99.75	
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Mon & Thur	\$21.81	26	\$567.00	\$189.00	
Central Park Trojan Field 201 Recreation Drive	8 YD	1	12	Thur	\$23.02	52	\$1,197.00	\$99.75	
Buildings & Grounds Facility 301 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur	\$11.12	17	\$189.00	\$47.25	
	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	On-Call Weekdays	\$367.50	29	\$9,922.50	\$367.50	
						Year Total	\$13,875.75		

2023 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$51.022023 Charge per additional 20 yard dumpster on as need basis: DO NOT include in the total: \$367.50

RECYCLE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2023	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon	\$16.96	52	\$882.00	\$73.50	
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon	\$24.23	52	\$1,260.00	\$105.00	
						Year Total	\$2,142.00		

2023 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: \$16,017.75

PROPOSAL FORM – YEAR 2024

WASTE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2024	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	8 YD	2	9 (Sept-May)	Mon & Thur	\$22.90	78	\$1,786.05	\$198.45	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane (Two 8 yard bins in summer)	8 YD	2	3 (June-Aug)	Mon	\$24.18	13	\$314.22	\$104.74	
Annerino Community Center 201 Recreation Drive	8 YD	1	12	Mon & Thur	\$22.90	26	\$595.35	\$198.45	
Central Park Trojan Field 201 Recreation Drive	2 YD	1	4 (Aug-Nov)	Thur	\$24.18	52	\$1,256.88	\$104.74	
Buildings & Grounds Facility 301 Recreation Drive	30 YD	Average 2X per month Sept-May and 3X per Month June-Aug	12	On-Call Weekdays	\$385.88	29	\$10,418.76	\$385.88	
						Year Total	\$14,569.74		

2024 Charge per measured ton (over 4 tons) Buildings and Grounds 30 yd Dumpster: \$53.582024 Charge per additional 20 yard dumpster on as need basis: DO NOT include in the total: \$385.88

RECYCLE REMOVAL									
FACILITY	Size	Times per week	# of Months	Day(s) of Week	Rate per PU	Times per Year	Annual Cost in 2024	Monthly Cost	
Bolingbrook Recreation & Aquatic Complex (BRAC) 200 Lindsey Lane	6 YD	1	12	Mon	\$17.81	52	\$926.16	\$77.18	
Buildings & Grounds Facility 301 Recreation Drive	10 YD	1	12	Mon	\$25.44	52	\$1,323.00	\$110.25	
						Year Total	\$2,249.16		

2024 ANNUAL REFUSE AND RECYCLE REMOVAL TOTAL: \$16,818.90

TOTAL QUOTATIONS

General Refuse Services for calendar years 2022 – 2024:

Yr 2022 \$13,215.00 Yr 2023 \$13,875.75 Yr 2024 \$14,569.74

Potential Three (3) Year Total: \$41,660.49

Forty One Thousand Six Hundred Sixty Dollars and Sixteen Cents
Amount in Words

Recycling Services for calendar years 2022 – 2024:

Yr 2022 \$2040.00 Yr 2023 \$2,142.00 Yr 2024 \$2,249.16

Potential Three (3) Year Total: \$6,431.16

Six Thousand Four Hundred Thirty One Dollars Sixteen Cents
Amount in Words

FIRM NAME: **Waste Management of Illinois, Inc.**

ADDRESS: **2100 Moen Ave., Rockdale, IL 60436**

PHONE #: **(800) 796-9696**

SIGNED BY: Greg Kadlec November 15, 2021
(Signature and Date)

Gregory Kadlec
(Printed Name)

Area Sales Manager – Heartland Area
(Title)

END OF REQUEST FOR QUOTATION



4 | INSURANCE

Certificates of Insurance

Waste Management secures gold-standard insurance coverage to protect our partners. Going above and beyond, we provide environmental site liability coverage, which covers all active sites that are owned or operated by Waste Management. It offers third-party liability for bodily injury and property damage, and off-site clean-up coverage, coverage for both sudden and non-sudden pollution incidents, and transportation coverage including the loading and unloading of the vehicle. Bolingbrook Park District can rest easy with Waste Management as your service provider knowing that you are always protected by best-in-class insurance. Copies of our certificates of insurance are included on the following pages.

Bolingbrook Park District
REQUEST FOR QUOTATION - REFUSE REMOVAL & RECYCLING SERVICES



CERTIFICATE OF LIABILITY INSURANCE

1/1/2022

DATE (MM/DD/YYYY)
12/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:															
INSURED WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: 1300299 WASTE MANAGEMENT NATIONAL SERVICES, INC. 1001 FANNIN, SUITE 4000 HOUSTON TX 77002		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B: Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C: ACE Fire Underwriters Insurance Company</td> <td>20702</td> </tr> <tr> <td>INSURER D: ACE Property & Casualty Insurance Co</td> <td>20699</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Co of North America	43575	INSURER C: ACE Fire Underwriters Insurance Company	20702	INSURER D: ACE Property & Casualty Insurance Co	20699	INSURER E:		INSURER F:	
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INSURER C: ACE Fire Underwriters Insurance Company	20702																
INSURER D: ACE Property & Casualty Insurance Co	20699																
INSURER E:																	
INSURER F:																	

COVERAGES **CERTIFICATE NUMBER: 16452247** **REVISION NUMBER: XXXXXXXX**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	Y	HDO G71572985	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90	Y	Y	MMT H25308645	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$	Y	Y	XOOG27929242 006	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
B A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WLR C6781180A (AOS) WLR C67811768 (AZ,CA & MA) SCF C67811847 (WI)	1/1/2021 1/1/2022 1/1/2021	1/1/2022 1/1/2022 1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 3,000,000 E L DISEASE - EA EMPLOYEE \$ 3,000,000 E L DISEASE - POLICY LIMIT \$ 3,000,000
A	EXCESS AUTO LIABILITY	Y	Y	XSA H25308608	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

CANCELLATION

16452247 FOR INFORMATION PURPOSES ONLY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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Bolingbrook Park District
REQUEST FOR QUOTATION - REFUSE REMOVAL & RECYCLING SERVICES



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Southwest, Inc. Dallas TX Office 5005 Lyndon B Johnson Freeway Suite 1500 Dallas TX 75244 USA		CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): 800-363-0105 E-MAIL ADDRESS:															
INSURED Waste Management, Inc. 800 Capitol Street Suite 3000 Houston TX 77002 USA		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Ironshore Specialty Insurance Company</td> <td>25445</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Ironshore Specialty Insurance Company	25445	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																
INSURER A: Ironshore Specialty Insurance Company	25445																
INSURER B:																	
INSURER C:																	
INSURER D:																	
INSURER E:																	
INSURER F:																	

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER: 570088155280** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
	COMMERCIAL GENERAL LIABILITY <div><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div>GEN'L AGGREGATE LIMIT APPLIES PER: <div><input type="checkbox"/> POLICY <input type="checkbox"/> PROJ-JECT <input type="checkbox"/> LOC</div><div>OTHER:</div></div>								EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	
	AUTOMOBILE LIABILITY <div><input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/></div> <div><input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY</div>								COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
A	<div>UMRRLI LIAB</div> <div><input checked="" type="checkbox"/> EXCESS LIAB</div> <div>DED</div>	<div><input type="checkbox"/> OCCUR</div> <div><input checked="" type="checkbox"/> CLAIMS-MADE</div> <div>RETENTION</div>			IEELPLLCAS2F001	07/01/2021	07/01/2022	EACH OCCURRENCE AGGREGATE	\$24,000,000 \$24,000,000	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/ MEMBER EXCL UDFOY (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N <input type="checkbox"/>	N / A				<div><input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER</div> <div>E.L. EACH ACCIDENT</div> <div>E.L. DISEASE-EA EMPLOYEE</div> <div>E.L. DISEASE-POLICY LIMIT</div>		
A	Env Site Liab				ISPILLSCAS2J001 Claims-Made	07/01/2021	07/01/2022	Each Incident Limit Aggregate Limit SIR	\$1,000,000 \$2,000,000 \$5,000,000	

Certificate No : 570088155280

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 "FOR INFORMATION PURPOSES ONLY"
 The evidenced policies cover all sites that are owned or operated by waste management, Inc. and that are scheduled for coverage. The policies provide Pollution Legal Liability.

CERTIFICATE HOLDER Waste Management, Inc. 1001 Fannin Street Suite 4000 Houston TX 77002 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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5 | FORMS

Attached herein are the following forms:

- Contractor's Certification
- Indemnity Hold Harmless Agreement
- Drug-Free Workplace Certification
- Fair Employment Practices Affidavit of Compliance
- Sexual Harassment Policy Affidavit of Compliance
- Anti-Collusion Affidavit of Compliance

**BOLINGBROOK PARK DISTRICT
CONTRACTOR'S CERTIFICATION**

- (1) Pursuant to P.A. 85-1295 (720 ILCS 5/33E-1 *et seq.*) the undersigned contractor hereby certifies to the Bolingbrook Park District that the contractor is not barred from bidding on the contract as a result of violation of either Section 33 E-3 or 33-4 or that Act.
- (2) The contractor further certifies that the contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or,
- a) is contesting such liability or the amount of tax in accordance with procedures established by the appropriate revenue act, or
 - b) has entered into an agreement with the Department of Revenue for payment of all taxes due and is in compliance with that Agreement.

Dated: November 15, 2021

Waste Management of Illinois, Inc.

(Company)

700 E Butterfield Rd, Ste 400

(Mailing Address)

Lombard, IL, 60148

(630) 389-1967

(Area Code) (Phone Number)

Brandon Turner

Brandon Turner, Account Manager

Primary Contract (Signature), Title

**BOLINGBROOK PARK DISTRICT
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Bolingbrook Park District, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in anywise accrue against the Bolingbrook Park District, its officials, agents and employees, arising in whole or in part of in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in anywise result in therefore, except that arising out of the sole legal cause of the Bolingbrook Park District, its agents or employees, the Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all cost and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the Bolingbrook Park District, its officials, agents and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expresses, understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Bolingbrook Park District, its officials, agents and employees as herein provided.

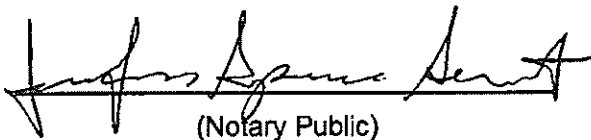
The Contractor further agrees that to the extent that money is due the Contractor, by virtue of this contract as shall be considered necessary in the judgment of the Bolingbrook Park District may be retained by the Park District to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that extent shall have been furnished to the satisfaction of the Bolingbrook Park District.

CONTRACTOR:

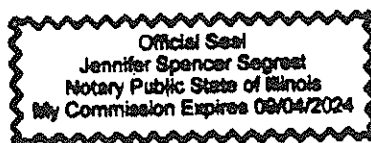
Waste Management of Illinois, Inc.

Brandon Turner, Account Manager

ATTEST:


(Notary Public)

Brandon Turner



CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION

Pursuant to Ill.Rev.Stat. ch. 127 Para. 132.311 et. seq. ("Drug-Free Workplace Act), the undersigned contractor hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) Abide by the terms of the statement; and
 - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's or contractor's policy of maintaining a drug free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance program; and
- (4) The penalties that may be imposed upon employees for drug violations.

(c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

DRUG FREE WORKPLACE CERTIFICATION
PAGE TWO

- (d) Notifying the contracting agency within 10 day after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Ill.Rev. Stat. ch. 127 Para. 132.315.
- (f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the

Contractor to the penalties provided in Ill.Rev.Stat. ch. 127
Para. 132.316.

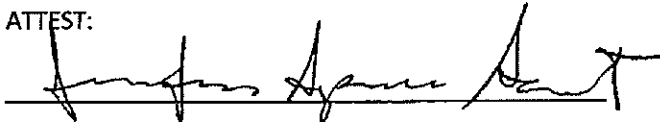
Waste Management of Illinois, Inc.

Contractor

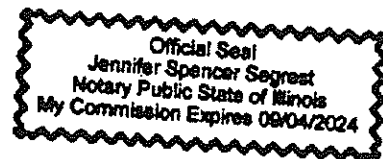
Brandon Turner, Account Manager

Brandon Turner

ATTEST:



DATE: November 15, 2021



**BOLINGBROOK PARK DISTRICT
FAIR EMPLOYMENT PRACTICES
AFFIDAVIT OF COMPLIANCE**

NOTE: THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED CONTRACT FORM. NO CONTRACTS WILL BE ACCEPTED BY THE BOARD OF COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT UNLESS SAID AFFADIVIT IS SUBMITTED CONCURRENTLY WITH THE CONTRACT.

Brandon Turner

(Name)

being first duly sworn, deposes and says that he/she is the

Account Manager

(Title)

of Waste Management of Illinois, Inc.

(Name of Company)

and that he/she has the authority to make the following affidavit, that he/she has knowledge of the Bolingbrook Park District Bid Specifications and Documents and Ordinances relating to Fair Employment Practices and knows and understands the contents thereof: that he/she certifies hereby that it is the policy of

Waste Management of Illinois, Inc.

(Name of Company)

to comply with the Equal Employment Opportunity requirements in 44 Illinois Administrative Code Section 750 *et seq.*

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, *et seq.*

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate action to rectify any underutilization.
- B. That, if it hires additional employee in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area from which it may reasonably recruit and it will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of

this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Contractor and any person under which any portion of the Contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Contractor or other organization and its customers.

Brandon Turner

(Signature)

SUBSCRIBED and sworn to before me this 11 day of October, 2021

Jennifer Spencer Segrest
(Notary Public)

#171277



**BOLINGBROOK PARK DISTRICT
SEXUAL HARASSMENT POLICY
AFFIDAVIT OF COMPLIANCE**

Sexual Harassment Policy. The Contractor certifies that it has a written Sexual Harassment Policy in full compliance with 775 ILCS 5/2-105(A)(4).

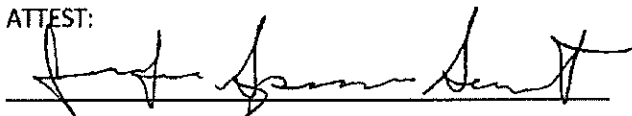
Waste Management of Illinois, Inc.

Contractor

Brandon Turner, Account Manager

Brandon Turner

ATTEST:



DATE: November 15, 2021

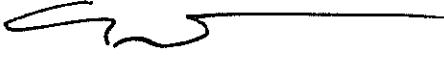
**BOLINGBROOK PARK DISTRICT
ANTI-COLLUSION AFFIDAVIT OF COMPLIANCE**

Harry Lamberton, being

first and duly sworn, deposes and says:

That he is Officer (President) of
Waste Management of Illinois, Inc.
(Partner, Officer, Owner, etc.)
Waste Management of Illinois, Inc.
(Contractor)


The party making the foregoing proposal or bid, that such bid or proposal is genuine and not collusive, or sham: that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any contractor or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element or said bid, or that of any other contractor, or to secure any advantages against any other or any person interested in the proposed contract.

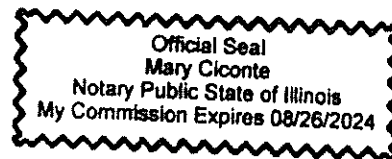

(Name of Contractor, if Contractor is an Individual)
(Name of Partner, if Partner is a Partnership)
(Name of Officer, if Contractor is a Corporation)

The above statements must be subscribed and sworn to before a notary public.
Subscribed and sworn to

This 15 day of October, 2021.

By MARY CICONTE


(Notary Public)





6 | EXCEPTIONS

Waste Management of Illinois, Inc.'s (WM) Exceptions to the Bolingbrook Park District Request for Proposal for Refuse Removal & Recycling Services

PDF Page #	Section	Description of Exception	
3	Scope of Services ¶'s 2-4	Waste Material needs to be defined. Also recommend inserting definition of recyclable materials, excluded waste or nonconforming waste.	✓
4	¶1	WM takes an exception to prices remaining firm through the term of the contract and request that WM be able to adjust pricing for uncontrollable costs.	✓
5	Contract Term and Insurance	WM takes exception to the Park District being able to unilaterally renew the Contract. Any contract <u>renewal</u> must be <u>mutually agreed upon</u> by the parties.	✓
6	¶2	Exception taken to the requirement of providing a copy of the entire policy. We provide a Certificate of Insurance.	✓
8	Indemnity Hold Harmless Agreement	Contractor's indemnity obligations should only be triggered if Contractor is negligent, violates applicable law or breaches the Agreement.	

SINGLE STREAM SPECIFICATIONS

RECYCLABLES must be dry, loose (not bagged), unshredded, empty, and include **ONLY** the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 – with screw tops only	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
PP plastic bottles and tubs with symbol # 5 - empty	Uncoated printing, writing and office paper
Steel and tin cans	Old corrugated containers/cardboard (uncoated)
Glass food and beverage containers* – brown, clear, or green	Magazines, glossy inserts and pamphlets

NON-RECYCLABLES include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Porcelain and ceramics	Mirrors, window or auto glass
Light bulbs	Coated cardboard
Soiled paper, including paper plates, cups and pizza boxes	Plastics not listed above including but not limited to those with symbols #3*, #4*, #6*, #7* and unnumbered plastics, including utensils
Expanded polystyrene	Coat hangers
Glass and metal cookware/bakeware	Household appliances and electronics,
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, and paper cups
Any paper Recyclable materials or pieces of paper Recyclables less than 4" in size in any dimension	Propane tanks, batteries
Cartons*	Aseptic Containers*

DELIVERY SPECIFICATIONS:

Material delivered by or on behalf of Customer may not contain Non-Recyclables or Excluded Materials. "Excluded Materials" means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances or other materials that are deleterious or capable of causing material damage to any part of Company's property, its personnel or the public or materially impair the strength or the durability of Company's structures or equipment.

Company may reject in whole or in part, or may process, in its sole discretion, Recyclables not meeting the specifications, including wet materials, and Customer shall pay Company for all increased costs, losses and expenses incurred with respect to such non-conforming Recyclables including costs for handling, processing, transporting and/or disposing of such non-conforming Recyclable Materials which charges may include an amount for Company's operating or profit margin ("Cost"). Without limiting the foregoing, and Customer shall pay a contamination charge for additional handling, processing, transporting and/or disposing of Non-Recyclables, Excluded Materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

Company reserves the right upon notice to discontinue acceptance of any category of materials set forth above as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected Recyclables for which no commercially reasonable market exists may be landfilled at Customer's Cost.

* Glass may not be accepted in all locations. Cartons, aseptic containers and other plastics may be allowed if approved in writing by Company.

V6 February 2019



7 | CONCLUSION

We're There When You Need Us

Waste Management of Illinois, Inc. (Waste Management) is your longtime environmental solutions partner. We have provided waste and recycling management services to Bolingbrook Park District for 10 years. You are familiar with our company, our team, and our professional approach over the long term, and we are excited about the opportunity to continue to work with you in managing your waste and recycling needs.

We believe this to be a significant contract for both Waste Management and Bolingbrook Park District. As your long-term partner, we are strongly invested in your communities and want to be your waste solutions provider of the future. We understand your priorities, the way you work, and what makes your communities such a great place to live, work, and play. This makes us uniquely qualified to provide tailored services to meet your operational needs and the ever-evolving expectations.

Secondly, we are committed to strengthening our current relationship by continuing to provide high-quality, reliable service for the entire term of the Agreement. We have already shown ourselves to be a dependable partner in our current agreement.. Waste Management intends to continue to offer uninterrupted stability backed by innovation, value, and price, and to be an active partner with Bolingbrook Park District.

Lastly, continuing a partnership with Waste Management will provide your communities with uninterrupted, reliable service delivery for an essential and highly regulated operation. There will be no transition period where costly mistakes and problems are most likely to occur, as our team is intimately familiar with your operations and has developed a strong working partnership with your staff. Our best-in-class transfer stations, landfills, and recycling operations, along with our industry-leading safety and environmental practices, should give you the peace of mind that your waste is being managed in full compliance with all regulatory requirements and standards.

Waste Management is dedicated to being the best environmental solutions partner for Bolingbrook Park District now and in the future.



Bolingbrook Park District

Expense Approval Report By Vendor Name

Due Dates: 12/15/2021 - 12/15/2021

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11059 - Access One, Inc.					
12/01/2021	5199884	Telephone Services-ACC	100-101-101-1010-70000	Telephone Service	14.78
12/01/2021	5199884	Seat License-Admin	100-101-101-1010-70200	Remote Communication Lines	2.79
12/01/2021	5199884	Fiber Network-Admin	100-101-101-1010-70200	Remote Communication Lines	211.01
12/01/2021	5199884	Telephone Services-BGNNR	100-170-101-1010-70000	Telephone Service	9.81
12/01/2021	5199884	Fiber Network-BGNNR	100-170-101-1010-70200	Remote Communication Lines	32.31
12/01/2021	5199884	Telephone Services-BGNNR	100-171-101-1010-70000	Telephone Service	9.81
12/01/2021	5199884	Fiber Network-BGNNR	100-171-101-1010-70200	Remote Communication Lines	32.31
12/01/2021	5199884	Telephone Services-ACC	200-102-101-2000-70000	Telephone Service-ACC	14.78
12/01/2021	5199884	Telephone Services-BRAC	200-102-101-2020-70000	Telephone Service-BRAC	11.47
12/01/2021	5199884	FiberNetwork-BRAC	200-102-101-2020-70200	Remote Communication Lines-BRAC	100.54
12/01/2021	5199884	Telephone Services - BRAC	200-250-308-5800-70000	Telephone Service	5.73
12/01/2021	5199884	Telephone Services-BRAC	200-251-290-6000-70000	Telephone Service	5.73
12/01/2021	5199884	Telephone Services-Oaks	300-300-308-9000-70000	Telephone Services-Oaks	18.38
12/01/2021	5199884	Fiber Network-Oaks	300-300-308-9000-70200	Remote Communication Lines	71.17
12/01/2021	5199884	Telephone Services- Lakes	300-305-308-9100-70000	Telephone Services-Lakes	1.50
12/01/2021	5199884	Telephone Services-Ash	400-475-475-5540-70000	Telephone Service-Ashbury's at BR	27.87
12/01/2021	5199884	FiberNetwork Ash	400-475-475-5540-70200	Remote Communication Lines-Ashbury's at BR	64.62
Vendor 11059 - Access One, Inc. Total:					634.61
Vendor: 10158 - Advance Auto Parts					
10/14/2021	2377-848743	Truck # 1 Oil Filter - Buildings	100-170-101-1010-65200	Vehicle Repairs & Service-Buildings	52.38
10/14/2021	2377-848743	Oil Filters Trucks - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	12.54
10/14/2021	2377-848743	Oil Filters Trucks - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	12.54
10/14/2021	2377-848743	Water Truck Push Button for Hose Reel - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	7.91
11/15/2021	2377-853296	Supplies Seafoam & Carb Cleaner - Grounds	100-171-101-1010-63110	Lubricants and Fluids	70.49
11/19/2021	2377-853905	Chipper Parts - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	62.76
11/19/2021	2377-853906	Trailer Cable - Grounds & NRHT	100-171-101-1010-65300	Equipment Maintenance & Repairs	139.00
11/19/2021	2377-853906	Trailer Cable - Grounds & NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	139.00
11/19/2021	2377-853911	Truck #7 TPM Kit - Buildings	100-170-101-1010-65200	Vehicle Repairs & Service-Buildings	3.11
11/19/2021	2377-853916	Truck #7 TPMS Service Kit Rtd for Credit-Buildings	100-170-101-1010-65200	Vehicle Repairs & Service-Buildings	-3.89
11/29/2021	2377-855203	Tail Lights Stock - Grounds	100-171-101-1010-65300	Equipment Maintenance & Repairs	7.59
11/08/2021	2377-852305	Truck #10 Tailgate Handle - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	27.59
Vendor 10158 - Advance Auto Parts Total:					531.02
Vendor: 10020 - Airgas USA, LLC					
10/31/2021	9983608551	Oxygen for First Aid	200-250-308-5700-63210	Supplies-First Aid	107.27
11/12/2021	9119672973	Oxygen for Pool First Aid	200-250-308-5700-63210	Supplies-First Aid	123.55
Vendor 10020 - Airgas USA, LLC Total:					230.82
Vendor: 11487 - Al Matthews					
11/07/2021	INV0000833	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	124.00
Vendor 11487 - Al Matthews Total:					124.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 10036 - Amalgamated Bank Of Chicago Agent For Bolingbrook Park Di					
12/01/2021	1855342003 - 2022	2022 Paying Agent Fees - 2013A Series	700-700-700-9650-62510	Agent Fees	475.00
12/01/2021	1855344001 - 2021	2021 12 Paying Agent Fees - 2013C Series	700-700-700-9650-62510	Agent Fees	39.58
12/01/2021	1855345000 - 2022	2022 Paying Agent Fees - 2013D Series	100-101-101-1010-98200	Interfund Transfer-Debt Service Agent Fees	475.00
Vendor 10036 - Amalgamated Bank Of Chicago Agent For Bolingbrook Park Di Total:					989.58
Vendor: 10038 - Amazon					
10/13/2021	985984748475	Exec Director-Cell Phone Case Replacement	100-101-101-1010-63070	Computer Supplies	21.99
10/20/2021	469558977959	Haunted Walk Supplies	300-300-302-8400-63600	Supplies-Community Events	21.99
10/20/2021	583569994745	Emergency Phone Signs and Spoons	200-250-300-8300-63300	Supplies-Pool Parties	24.99
10/20/2021	583569994745	Emergency Phone Signs and Spoons	200-250-308-5800-63000	Supplies -General	33.90
10/20/2021	656396998684	Haunted Walk Supplies	300-300-302-8400-63600	Supplies-Community Events	60.47
10/21/2021	585978783467	Turtle Food	300-300-308-9000-63110	Supplies-Animal	13.59
10/26/2021	873736633959	Flag Football Flags	200-200-200-4210-63200	Supplies-Athletic Programs	35.99
10/27/2021	835877765373	Flag Football Flags	200-200-200-4210-63200	Supplies-Athletic Programs	29.99
10/27/2021	944866485766	Team Journals	200-211-211-4440-63200	Supplies-Team Programs	49.95
10/29/2021	775854657368	Swim Lessons Toys and Office Supplies	200-250-200-5000-63210	Supplies-Lessons	28.34
10/29/2021	775854657368	Swim Lessons Toys and Office Supplies	200-250-308-5700-63210	Supplies-First Aid	23.73
10/29/2021	775854657368	Swim Lessons Toys and Office Supplies	200-250-308-5800-63000	Supplies -General	19.45
10/29/2021	959653899944	Swim Lessons Toys and Office Supplies	200-250-200-5000-63210	Supplies-Lessons	7.47
10/29/2021	959653899944	Swim Lessons Toys and Office Supplies	200-250-308-5700-63210	Supplies-First Aid	6.25
10/29/2021	959653899944	Swim Lessons Toys and Office Supplies	200-250-308-5800-63000	Supplies -General	5.12
10/08/2021	467885673593	Halloween Decorations-Village Display	100-101-101-1010-63000	Director Expense	207.98
11/01/2021	779955783973	Jar and Beads for Gymnastics	200-211-308-8800-63000	Supplies-Gymnastics General	32.98
11/04/2021	499455438354	Wallyball Nets	200-200-200-4210-63200	Supplies-Athletic Programs	239.97
11/06/2021	737958633683	Preschool Holiday Items/Craft	200-214-230-2060-63200	Supplies-Oaks Preschool	38.63
11/06/2021	737958633683	Preschool Holiday Items/Craft	200-214-232-2000-63200	Supplies-ACC Preschool Programs	38.63
11/06/2021	737958633683	Preschool Holiday Items/Craft	200-214-232-2020-63200	Supplies-BRAC Preschool	38.63
11/08/2021	469957747985	Batteries	200-250-200-5020-63220	Supplies-Swim Team	8.66
11/08/2021	469957747985	Batteries	200-250-300-8300-63300	Supplies-Pool Parties	18.87
11/08/2021	53155229	Cups	200-250-200-5020-63220	Supplies-Swim Team	18.87
11/08/2021	53155229	Cups	200-250-300-8300-63300	Supplies-Pool Parties	41.12
11/09/2021	847868855587	VVSD Family Game Night Supplies	200-200-200-2940-63200	Supplies-Adult Programs	21.98
11/09/2021	893568548877	USB & USB-C Console Cables	100-101-101-1010-63070	Computer Supplies	115.91
Vendor 10038 - Amazon Total:					1,205.45
Vendor: 10040 - Ambius, Inc.					
12/01/2021	310392CS316485	Monthly Plant Rental - Buildings	100-170-101-1010-62000	Contractual Services	368.54
Vendor 10040 - Ambius, Inc. Total:					368.54
Vendor: 10043 - American Capital Financial Svc					
01/31/2022	INV0000810	Documentation Fee - Fitness Equipment Lease	200-251-290-6000-62100	Contractual Services-Equipment	195.00
Vendor 10043 - American Capital Financial Svc Total:					195.00
Vendor: 11731 - Andre L. Ward					
11/07/2021	INV0000840	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	837.00
Vendor 11731 - Andre L. Ward Total:					837.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11727 - Antonio McCoy					
11/07/2021	INV0000835	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	775.00
Vendor 11727 - Antonio McCoy Total:					775.00
Vendor: 10070 - Aqua Pure Enterprises, Inc.					
10/27/2021	0138082-IN	PH Pool Test - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	44.37
10/27/2021	0138087-IN	Pool Cleaner - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	20.89
11/15/2021	0138252-IN	Pool Chemicals - Buildings	200-250-308-5800-63100	Supplies-Water Treatment	249.79
11/17/2021	0138284-IN	Pool Hot Tub - Buildings	200-250-308-5800-63100	Supplies-Water Treatment	59.79
11/23/2021	0138336-IN	Pool Chemicals - Buildings	200-250-308-5800-63100	Supplies-Water Treatment	91.90
11/09/2021	0138201-IN	Zero Depth Pool Inlet Cover - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	107.20
Vendor 10070 - Aqua Pure Enterprises, Inc. Total:					573.94
Vendor: 10896 - Aquatic Council LLC					
01/26/2021	210131	Building Techs CPO's - Buildings	100-151-101-1010-61000	Employee Development	630.00
Vendor 10896 - Aquatic Council LLC Total:					630.00
Vendor: 10071 - Aramark					
11/12/2021	24026025	Uniforms - Grounds	100-171-101-1010-63700	Uniforms	256.94
11/12/2021	24026025	Uniforms - NRHT	100-172-101-1010-63700	Uniforms	74.96
Vendor 10071 - Aramark Total:					331.90
Vendor: 11679 - Ascentis Corporation					
12/01/2021	SI-110314	HRIS/Time & Attendance Software Solution	600-600-650-9610-76000	CARP Expenditures-Computers	18,035.01
Vendor 11679 - Ascentis Corporation Total:					18,035.01
Vendor: 11719 - Aurora Turners					
04/23/2022	INV0000807	Meet Fees- Aurora Turners 04232022-04242022	200-211-211-4440-62020	Contractual-Meets Fees	995.00
Vendor 11719 - Aurora Turners Total:					995.00
Vendor: 10088 - Award Emblem					
11/16/2021	414864	Memorial Tree Plaques - NRHT	100-172-101-1010-63160	Materials-Natural Areas	374.40
11/04/2021	414882	Memorial Tree Ground Plaques - NRHT	100-172-101-1010-63160	Materials-Natural Areas	756.61
Vendor 10088 - Award Emblem Total:					1,131.01
Vendor: 10102 - Belynda Head					
11/10/2021	01021	R&B Soul Line Dance Sep-Oct 2021	200-213-208-4620-62000	Contractual Services-Departmental	287.00
Vendor 10102 - Belynda Head Total:					287.00
Vendor: 10103 - Beth Benner					
11/11/2021	July - November 2021	July - November 2021 - Administrative Assistant	100-151-101-1010-63800	Mileage	50.96
Vendor 10103 - Beth Benner Total:					50.96
Vendor: 10226 - BMO Harris MasterCard					
10/21/2021	28114 BD	Teatro ZinZanni - Additional Ticket	200-200-210-2970-62000	Contractual Services-Adult Trips Programs	126.00
10/27/2021	INV0000820	Walgreens	100-000-110000	Accounts Receivable	0.51
10/27/2021	INV0000820	Walgreens - Gift Cards	100-101-101-1010-63000	Director Expense	255.99
10/28/2021	428995	Vecteezy - Subscription-Font, Graphic Use	200-102-101-1010-67000	Marketing-Recreation Services	108.00
10/28/2021	INV0000821	Portillo's - Adult Trip Lunch	200-200-210-2970-62000	Contractual Services-Adult Trips Programs	9.58
10/29/2021	INV0000822	Jewel - Pumpkins for Parkies Pumpkin Patch	200-250-200-5005-63000	Supplies-Special Events	144.00
10/29/2021	INV0000826	Women in Leisure - Membership Dues Gymnastics Mgr	200-211-308-8800-61200	Dues and Subscriptions	40.00
11/01/2021	B4D35FAD-0001	IAA - Training Class NRHT Manager	100-151-101-1010-61000	Employee Development	75.00
11/01/2021	INV0000823	Pet Supplies Plus - Animal Feed	300-300-308-9000-63110	Supplies-Animal	21.46

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/01/2021	INV0000827	GK Elite Sportswear - Meet Leotard New Team Member	200-211-211-4440-63600	Apparel Expense-Teams	150.00
11/01/2021	INV01246065	SportsEngine - Swim Team Scheduling Website	200-250-308-5800-61200	Dues/Certifications/Subscriptions	99.95
11/10/2021	R824266681	StickerMule - Ashbury's Stickers	400-475-480-5540-67000	Marketing-Ashbury's at BR	82.00
11/11/2021	224101798	Weissman - December Concert Costumes	200-213-224-4650-63600	Costume Expense-Winter Concert	667.47
11/11/2021	770839-1	Music Theatre Intl - Youth Theatre Spring Show	200-213-208-4630-63000	Supplies-Theatre	560.00
11/11/2021	INV0000824	Park Chicago - Parking Adult Trip	200-200-210-2970-62000	Contractual Services-Adult Trips Programs	20.00
11/12/2021	427473939	Colorado Time Systems - Cord for Swim Team Horn	200-250-200-5020-63220	Supplies-Swim Team	100.00
11/13/2021	211113-67422047-100-1	WhenToWork - Schedule System for Aquatic Employees	200-250-308-5800-61200	Dues/Certifications/Subscriptions	66.00
11/16/2021	INV0000819	Arlington HeightsPD-Chicagoland Directors Luncheon	100-101-101-1010-63000	Director Expense	165.00
11/16/2021	INV118264055	Zoom - Parent/Partner Meetings Enhancement	200-214-230-2060-64400	Computer Equipment/Software-PS Hidden Oaks	5.00
11/16/2021	INV118264055	Zoom - Parent/Partner Meetings Enhancement	200-214-232-2000-64400	Computer Equipment/Software-PS ACC	5.00
11/16/2021	INV118264055	Zoom - Parent/Partner Meetings Enhancement	200-214-232-2020-64400	Computer Equipment/Software-PS BRAC	4.99
11/16/2021	INV118264164	Zoom - Parent/Partner Meetings Enhancement	200-214-230-2060-64400	Computer Equipment/Software-PS Hidden Oaks	5.00
11/16/2021	INV118264164	Zoom - Parent/Partner Meetings Enhancement	200-214-232-2000-64400	Computer Equipment/Software-PS ACC	5.00
11/16/2021	INV118264164	Zoom - Parent/Partner Meetings Enhancement	200-214-232-2020-64400	Computer Equipment/Software-PS BRAC	4.99
11/17/2021	584118 BD	Paramount Theatre - Cinderella12/01/2021	200-200-210-2970-62000	Contractual Services-Adult Trips Programs	36.00
11/17/2021	584239	Paramount Theatre - Cinderella 12/01/2021	200-200-210-2970-62000	Contractual Services-Adult Trips Programs	124.00
11/19/2021	004138	Go for the Gold - Team Warm Up for New Member	200-211-211-4440-63600	Apparel Expense-Teams	121.00
11/19/2021	INV0000825	Dollar Tree - Candy Canes for Event	300-300-302-8400-63600	Supplies-Community Events	20.00
11/02/2021	MTUSA_40001854	MedTech Wristbands - Wristbands for BRAC	200-102-101-2020-63000	Supplies-BRAC	186.24
11/20/2021	INV118807994	Zoom Video Communications-Video Services	100-101-101-1010-62200	Computer Maintenance & Support	59.96
11/26/2021	224124450	Weissman - Tights for December Concert 2021	200-213-224-4650-63600	Costume Expense-Winter Concert	259.20
11/03/2021	38263169	AAU - Membership Gymnastics Team Member	200-211-211-4440-62000	Contractual Services-Teams	15.49
11/04/2021	B4D35FAD-0001 2371-9935	IAA - Training Class Horticulturist	100-151-101-1010-61000	Employee Development	75.00
11/08/2021	12057UH	DeltaFence_BaitShopConstructionFence	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	892.50
11/08/2021	TEC211108-1644-34511B	TechSmith-Snagit Maintenance Renewal-5 Licenses	100-101-101-1010-63070	Computer Supplies	36.45
11/09/2021	01025	Women in Leisure - Holiday Lunch - Gymnastics Mgr	100-151-101-1010-61000	Employee Development	40.00
11/09/2021	22893	Suddora Custom - Illusions Team Gift	200-211-211-4440-63200	Supplies-Team Programs	279.44
12/01/2021	54005	NinjaZone - Dues November 2021	200-211-215-4455-62000	Contractual Services-Ninjas Programs	375.00
Vendor 10226 - BMO Harris MasterCard Total:					5,241.22
Vendor: 10123 - Bolingbrook Chamber Of Commerce					
11/01/2021	114616	Membership Dues	100-101-101-1010-61200	Dues & Subscriptions	300.00
Vendor 10123 - Bolingbrook Chamber Of Commerce Total:					300.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11023 - Card Connect, LLC					
11/30/2021	01_496022301881 11/21	BPD ACC Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	326.84
11/30/2021	03_496022302889 11/21	BPD BRAC Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	567.30
11/30/2021	05_496022306880 11/21	BPD BRAC LS Merchant Processing Fee	200-250-308-5800-62400	Merchant Processing Fees-Aquatics	62.36
11/30/2021	05_496022306880 11/21	BPD PH Indoor Pool Merchant Processing Fee	200-251-290-6000-62400	Merchant Processing Fees-Fitness Facility	62.37
11/30/2021	09_496022300883 11/21	BPD WEB Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	157.47
11/30/2021	11_496270132889 11/21	BPD Business Office Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	762.33
Vendor 11023 - Card Connect, LLC Total:					1,938.67
Vendor: 10164 - Case Lots, Inc.					
11/19/2021	8311	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	56.60
11/19/2021	8312	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	673.50
Vendor 10164 - Case Lots, Inc. Total:					730.10
Vendor: 10169 - CDW Government Inc.					
11/15/2021	N596708	ForeScoutActiveCare Advanced Technical Support	100-101-101-1010-62200	Computer Maintenance & Support	2,207.95
Vendor 10169 - CDW Government Inc. Total:					2,207.95
Vendor: 10172 - Central Sod Farms, Inc.					
11/10/2021	54867	BRGC Bunker Project	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	1,538.00
11/16/2021	54986	Turf Repair - REC# 28646 - LCSF - Grounds	100-171-101-1010-63120	Materials-Athletic Fields	332.00
11/16/2021	54995	Turf Repair - REC# 28663 - LCSF - Grounds	100-171-101-1010-63120	Materials-Athletic Fields	312.00
11/16/2021	55017	BRGC Bunker Project	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	759.00
11/17/2021	55099	Turf Repair - LCSF Rec #28692- Grounds	100-171-101-1010-63120	Materials-Athletic Fields	146.00
11/18/2021	55153	Turf Repair - REC# 28707 - LCSF - Grounds	100-171-101-1010-63120	Materials-Athletic Fields	156.00
Vendor 10172 - Central Sod Farms, Inc. Total:					3,243.00
Vendor: 10189 - Chicago Office Technology Grp Cotg-A Xerox Company					
11/22/2021	IN3133165	Printer Management Services- Ashbury's	400-475-475-5540-62250	Office Equipment Maintenance & Support- Ash at BR	416.51
11/22/2021	IN3133855	ACC Digital Copier Maintenance	100-101-101-1010-62250	Office Equipment Maintenance & Support	746.97
11/22/2021	IN3133855	Processing Fee	100-101-101-1010-62250	Office Equipment Maintenance & Support	45.00
11/22/2021	IN3133855	Mktg Digital Copier Maintenance	100-101-101-1010-62250	Office Equipment Maintenance & Support	208.91
11/22/2021	IN3133855	BGNR Digital Copier Maintenance	100-170-101-1010-62250	Office Equipment Maintenance & Support	77.86
11/22/2021	IN3133855	BGNR Digital Copier Maintenance	100-171-101-1010-62250	Office Equipment Maintenance & Support	77.85
11/22/2021	IN3133855	BRAC Digital Copier Maintenance	200-102-101-1010-62250	Office Equipment Maintenance & Support	606.53
11/22/2021	IN3133855	Oaks Digital Copier Maintenance	300-300-308-9000-62250	Office Equipment Maintenance & Support	168.62
11/23/2021	IN3140684	Printer Management Services	100-101-101-1010-62250	Office Equipment Maintenance & Support	355.13
Vendor 10189 - Chicago Office Technology Grp Cotg-A Xerox Company Total:					2,703.38
Vendor: 10196 - Chris Martner					
10/29/2021	October 2021	October 2021 - Director BGNR	100-171-101-1010-63800	Mileage	65.52
10/29/2021	October 2021	October 2021 - Director BGNR	100-172-101-1010-63800	Mileage	66.08

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
09/30/2021	September 2021	September 2021 - Director BGNR	100-171-101-1010-63800	Mileage	56.00
09/30/2021	September 2021	September 2021 - Director BGNR	100-172-101-1010-63800	Mileage	62.16
Vendor 10196 - Chris Martner Total:					249.76
Vendor: 11051 - Chris Piasecki					
11/30/2021	September - November 2021	September - November 2021 - Facility/Fitness Mgr	200-251-290-6000-63800	Mileage	64.96
Vendor 11051 - Chris Piasecki Total:					64.96
Vendor: 10199 - Christopher Corbett					
11/30/2021	November 2021	November 2021 - Supt of Projects & Planning	100-156-101-1010-63800	Mileage	241.36
Vendor 10199 - Christopher Corbett Total:					241.36
Vendor: 10211 - Classic Graphic Industries, In					
11/29/2021	88125	W2 Envelopes - 1 lot of 500	100-152-101-1010-63110	Supplies & Forms	135.10
11/29/2021	88125	1099 Window Envelopes - 1 lot of 100	100-152-101-1010-63110	Supplies & Forms	52.34
11/29/2021	88125	1099 NEC Forms for 2021 - 1 lot of 100	100-152-101-1010-63110	Supplies & Forms	25.45
11/29/2021	88125	1099 Misc B Forms for 2021 - 1 lot of 25	100-152-101-1010-63110	Supplies & Forms	15.00
11/29/2021	88125	W2 Forms - 1 lot of 500	100-152-101-1010-63110	Supplies & Forms	125.85
Vendor 10211 - Classic Graphic Industries, In Total:					353.74
Vendor: 10214 - Clipper Magazine					
11/12/2021	200085085	December Fitness Clipper Mailing	200-251-290-6000-67000	Marketing-Facility	2,411.25
Vendor 10214 - Clipper Magazine Total:					2,411.25
Vendor: 10217 - Comcast Cable					
11/11/2021	8771201430420228 12/21	BRAC Internet	200-102-101-2020-70200	Remote Communication Lines-BRAC	39.18
11/11/2021	8771201430420228 12/21	BRAC Internet	200-102-310-2020-70200	Remote Communication Lines-BRAC Childcare	10.00
11/11/2021	8771201430420228 12/21	BRAC Fitness Internet	200-251-290-6000-70200	Remote Communication Lines	89.17
11/19/2021	8771201430355952 12/21	BRAC Fitness Cable TV	200-102-101-2020-70200	Remote Communication Lines-BRAC	47.27
11/19/2021	8771201430355952 12/21	BRAC Fitness Cable TV	200-251-290-6000-70200	Remote Communication Lines	110.29
11/20/2021	8771201430577076 12/21	Ashbury TV/Internet	400-475-475-5540-70200	Remote Communication Lines-Ashbury's at BR	555.26
11/24/2021	8771201430425136 12/21	BGNR Internet	100-170-101-1010-70200	Remote Communication Lines	49.18
11/24/2021	8771201430425136 12/21	BGNR Internet	100-171-101-1010-70200	Remote Communication Lines	49.17
11/09/2021	8771201430059067 12/21	BRAC Cable TV	200-102-101-2020-70200	Remote Communication Lines-BRAC	34.02
11/09/2021	8771201430059067 12/21	BRAC Cable TV	200-251-290-6000-70200	Remote Communication Lines	79.38
12/02/2021	8771201430420269 12/21	ACC Internet #1	100-101-101-1010-70200	Remote Communication Lines	154.20
12/02/2021	8771201430420269 12/21	ACC Internet #1	200-102-101-2000-70200	Remote Communication Lines-ACC	154.20
12/04/2021	8771201430496947 12/21	ACC Internet #2	100-101-101-1010-70200	Remote Communication Lines	78.40
Vendor 10217 - Comcast Cable Total:					1,449.72
Vendor: 10218 - Commonwealth Edison					
11/30/2021	01_7319017007 11/21	Electric Service - Wipfler Park	200-102-306-2080-71000	Electric Service-Ball Fields	28.50
11/30/2021	02_0792103023 11/21	Electric Service - Indian Bndry - Socr Bball 5 LTG	200-102-306-2080-71000	Electric Service-Ball Fields	206.10
Vendor 10218 - Commonwealth Edison Total:					234.60
Vendor: 10227 - Correct Electric, Inc.					
11/16/2021	21706	Bait Shop Alarm Removal - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	210.00
Vendor 10227 - Correct Electric, Inc. Total:					210.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 10228 - Correct Monitoring Services					
11/15/2021	M13055-22	All Facilities Monitoring - Buildings	100-170-101-1010-62000	Contractual Services	3,780.00
Vendor 10228 - Correct Monitoring Services Total:					3,780.00
Vendor: 11470 - Dane L. Washington					
11/07/2021	INV0000837	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	186.00
Vendor 11470 - Dane L. Washington Total:					186.00
Vendor: 10252 - David Kalat					
11/07/2021	INV0000838	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	217.00
Vendor 10252 - David Kalat Total:					217.00
Vendor: 11474 - Davis Bancorp, Incorporated					
11/30/2021	5004	2021 Secure Depository Services	100-101-101-1010-62420	Secure Depository Services	546.00
Vendor 11474 - Davis Bancorp, Incorporated Total:					546.00
Vendor: 10264 - Delta Dental-Risk					
12/01/2021	1507585	Dental Insurance 2021	100-101-101-1010-61410	Healthcare-Dental	4,276.71
Vendor 10264 - Delta Dental-Risk Total:					4,276.71
Vendor: 11131 - Domino's Pizza					
10/30/2021	625369	Party	200-250-300-8300-63300	Supplies-Pool Parties	41.79
10/30/2021	625370	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
10/30/2021	625371	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
10/30/2021	625405	Party	200-250-300-8300-63300	Supplies-Pool Parties	51.79
11/13/2021	627569	Party	200-250-300-8300-63300	Supplies-Pool Parties	101.79
11/13/2021	627570	Party	200-250-300-8300-63300	Supplies-Pool Parties	41.79
11/13/2021	627571	Party	200-250-300-8300-63300	Supplies-Pool Parties	71.79
11/13/2021	627572	Party	200-250-300-8300-63300	Supplies-Pool Parties	51.79
11/13/2021	627573	Ninja Party	200-211-306-8300-63300	Supplies-Parties	31.79
11/14/2021	627823	Hidden Oaks Party	300-300-240-6490-63330	Supplies-Nature Parties	51.79
11/14/2021	627824	Party	200-250-300-8300-63300	Supplies-Pool Parties	41.79
11/14/2021	627825	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/14/2021	627826	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/14/2021	627827	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/20/2021	628684	Ninja Party	200-211-306-8300-63300	Supplies-Parties	41.79
11/21/2021	628883	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/21/2021	628884	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/27/2021	629724	Sports Party	200-200-200-4210-63200	Supplies-Athletic Programs	63.54
11/27/2021	629725	Ninja Party	200-211-306-8300-63300	Supplies-Parties	31.79
11/27/2021	629726	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/27/2021	629728	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/28/2021	629953	Party	200-250-300-8300-63300	Supplies-Pool Parties	73.48
11/28/2021	629980	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/05/2021	626313	Party	200-250-300-8300-63300	Supplies-Pool Parties	53.66
11/05/2021	626343	Party	200-250-300-8300-63300	Supplies-Pool Parties	71.79
11/07/2021	626705	Party	200-250-300-8300-63300	Supplies-Pool Parties	41.79
11/07/2021	626706	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
11/07/2021	626707	Party	200-250-300-8300-63300	Supplies-Pool Parties	61.79
11/07/2021	626708	Party	200-250-300-8300-63300	Supplies-Pool Parties	31.79
Vendor 11131 - Domino's Pizza Total:					1,307.22
Vendor: 10286 - Douglas Andrews					
11/07/2021	INV0000844	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	713.00
Vendor 10286 - Douglas Andrews Total:					713.00
Vendor: 10291 - Drendel Property Management					
11/29/2021	CM229	BRGC Maintenance NOV	400-400-410-5540-62000	Course Maintenance	15,000.00
11/29/2021	CM234	Bunker Repair	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	10,290.00
Vendor 10291 - Drendel Property Management Total:					25,290.00
Vendor: 10294 - Dupage Topsoil					
10/31/2021	052864	Topsoil - Grounds	100-171-101-1010-63120	Materials-Athletic Fields	75.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/17/2021	052890	Topsoil - NRHT	100-172-101-1010-63160	Materials-Natural Areas	750.00
Vendor 10294 - Dupage Topsoil Total:					825.00
Vendor: 10297 - Dynegy Energy Services					
11/15/2021	146547421111	Electric-Annerino	100-101-101-1010-71000	Electric Service-ACC	1,990.72
11/15/2021	146547421111	Electric-B&G	100-170-101-1010-71000	Electric Service-B&G	1,369.35
11/15/2021	146547421111	Electric-Annerino	200-102-101-2000-71000	Electric Service-ACC	1,990.72
11/15/2021	146547421111	Electric-BRAC	200-102-101-2020-71000	Electric Service-BRAC	3,929.00
11/15/2021	146547421111	Electric - DD	200-102-101-2040-71000	Electric Service-DD	63.66
11/15/2021	146547421111	Electric - Lily Cache Sportsfield W Camp	200-102-306-2080-71000	Electric Service-Ball Fields	120.11
11/15/2021	146547421111	Electric - Indian Boundary Concession/Shelter	200-102-306-2080-71000	Electric Service-Ball Fields	398.05
11/15/2021	146547421111	Electric-Remington Lakes	200-102-306-2080-71000	Electric Service-Ball Fields	962.83
11/15/2021	146547421111	Electric - Bulldog Park	200-102-306-2080-71000	Electric Service-Ball Fields	173.43
11/15/2021	146547421111	Electric- Indian Boundary Restroom Shelter	200-102-306-2080-71000	Electric Service-Ball Fields	1,520.53
11/15/2021	146547421111	Electric-Lily Cache Sportsfield East	200-102-306-2080-71000	Electric Service-Ball Fields	2,684.26
11/15/2021	146547421111	Electric-BRAC	200-250-308-5800-71000	Electric Service-AQ	3,492.44
11/15/2021	146547421111	Electric - BRAC	200-251-290-6000-71000	Electric Service-Fitness	1,309.67
11/15/2021	146547421111	Electric-Nature Center	300-300-308-9000-71000	Electric Service-Oaks	739.62
11/15/2021	146547421111	Electric - Bait Shop	300-305-308-9100-71000	Electric Service-Lakes	477.21
11/15/2021	146547421111	Electric-Ashbury's	400-475-475-5540-71000	Electric Service-Ashbury's at BR	2,820.02
Vendor 10297 - Dynegy Energy Services Total:					24,041.62
Vendor: 11714 - Environmental Systems Research Institute, Inc					
10/20/2021	94126363	ArcGIS Worker License	100-172-101-1010-62200	Computer Maintenance & Support	342.00
10/20/2021	94126363	ArcGIS Creator License	100-172-101-1010-62200	Computer Maintenance & Support	489.00
Vendor 11714 - Environmental Systems Research Institute, Inc Total:					831.00
Vendor: 11433 - ePACT Network, Ltd.					
12/01/2021	INV-2176	Document Management-2022	100-101-101-1010-62200	Computer Maintenance & Support	7,000.00
Vendor 11433 - ePACT Network, Ltd. Total:					7,000.00
Vendor: 11735 - Excel Aerial Images, LLC					
11/22/2021	00050	Video Files for the Website	100-101-101-1010-67000	Marketing-General Services	350.00
Vendor 11735 - Excel Aerial Images, LLC Total:					350.00
Vendor: 11362 - Fair Oaks Ford Lincoln					
11/05/2021	6281925	Truck #21 Cable Assy - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	32.24
Vendor 11362 - Fair Oaks Ford Lincoln Total:					32.24
Vendor: 11071 - Faulks Bros. Construction					
11/05/2021	361721	Morris Bunker Sand BRGC Bunker Project	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	4,429.79
Vendor 11071 - Faulks Bros. Construction Total:					4,429.79
Vendor: 10325 - FGM Architects, Inc.					
11/10/2021	19-2669.01-7	ACC Sensory Room Architect Fees	500-575-400-9500-75101	ADA Capital-ACC-Sensory Room	4,725.00
Vendor 10325 - FGM Architects, Inc. Total:					4,725.00
Vendor: 10326 - Fidelity Security Ins/Eyemed					
11/22/2021	165052795	Vision Insurance 2021	100-101-101-1010-61420	Healthcare-Vision	589.66
Vendor 10326 - Fidelity Security Ins/Eyemed Total:					589.66
Vendor: 10328 - Firestone Tire&Service Center Payment Center					
11/16/2021	337501	Truck #7 Tires - Buildings	100-170-101-1010-65200	Vehicle Repairs & Service-Buildings	500.68
11/05/2021	337041	Truck #17 Tires - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	796.74
Vendor 10328 - Firestone Tire&Service Center Payment Center Total:					1,297.42

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 10330 - First Eagle Bank					
12/01/2021	16578	Elipical Lease	200-251-290-6000-62100	Contractual Services-Equipment	1,427.35
Vendor 10330 - First Eagle Bank Total:					1,427.35
Vendor: 10340 - Forestry Suppliers, Inc.					
11/01/2021	102669-01	Burn Gear - NRHT	100-172-101-1010-64300	Safety Equipment	214.00
Vendor 10340 - Forestry Suppliers, Inc. Total:					214.00
Vendor: 11723 - Fred Harris					
11/15/2021	2	Chicago Style Stepping Oct-Nov 2021	200-213-208-4620-62000	Contractual Services-Departmental	611.80
Vendor 11723 - Fred Harris Total:					611.80
Vendor: 11732 - Frederick Little					
11/07/2021	INV0000842	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	217.00
Vendor 11732 - Frederick Little Total:					217.00
Vendor: 10354 - Gary Kantor					
11/13/2021	INV0000803	Learn Magic Tricks Class	200-200-200-2960-62000	Contractual Services-Youth Programs	72.50
Vendor 10354 - Gary Kantor Total:					72.50
Vendor: 10360 - General Parts, LLC					
10/24/2021	1807031	Ashburys Soup Warmer - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	392.64
10/28/2021	1807442	Ashburys Soup Warmer - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	34.34
11/03/2021	C156916	Ashburys Soup Warmer - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	-144.21
Vendor 10360 - General Parts, LLC Total:					282.77
Vendor: 11353 - Goodmark Nurseries, LLC					
11/12/2021	29277	Memorial Tree Replacement - NRHT	100-172-101-1010-63120	Materials-Plant	117.00
Vendor 11353 - Goodmark Nurseries, LLC Total:					117.00
Vendor: 10380 - Grainger					
10/29/2021	9103172848	BRAC T-Stat & Water Cooler Filter - Buildings	100-170-101-1010-65130	Maintenance & Repairs - HVAC	217.86
10/29/2021	9103175908	Oaks Bathroom Exhaust Fan - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	268.95
11/18/2021	9124791832	LCSF Irrigation - Buildings	100-171-101-1010-63120	Materials-Athletic Fields	43.88
11/19/2021	9126305854	BRAC Vacuum Parts - Buildings	100-170-101-1010-64000	Equipment	11.63
11/29/2021	9133272683	LCSF Irrigation - Buildings	100-171-101-1010-63120	Materials-Athletic Fields	22.19
11/04/2021	9110166122	Pool Filter - Buildings	100-170-101-1010-65130	Maintenance & Repairs - HVAC	39.19
Vendor 10380 - Grainger Total:					603.70
Vendor: 10387 - Groot Inc.					
11/01/2021	7912071	Yard Waste Disposal - NRHT	100-172-101-1010-62020	Contractual Services-Disposal Services	249.60
Vendor 10387 - Groot Inc. Total:					249.60
Vendor: 11417 - Halogen Supply					
11/05/2021	31	PH Dive Board - Buildings	600-600-650-9610-76303	CARP-PH Diving Board Replacement	19,005.00
Vendor 11417 - Halogen Supply Total:					19,005.00
Vendor: 10400 - Heritage FS, Inc.					
11/17/2021	32006900	Tank 3 Fuel - Grounds	100-170-101-1010-63190	Fuel Purchases	153.54
11/17/2021	32006900	Tank 3 Fuel - Grounds	100-171-101-1010-63190	Fuel Purchases	965.14
11/17/2021	32006900	Tank 3 Fuel - Grounds	100-172-101-1010-63190	Fuel Purchases	1,074.82
11/30/2021	32006964	Fuel - Tank	100-170-101-1010-63190	Fuel Purchases	165.31
11/30/2021	32006964	Fuel - Tank	100-171-101-1010-63190	Fuel Purchases	1,039.06
11/30/2021	32006964	Fuel - Tank	100-172-101-1010-63190	Fuel Purchases	1,157.14
Vendor 10400 - Heritage FS, Inc. Total:					4,555.01
Vendor: 10401 - Hershey Creamery Company					
11/16/2021	INVE0017197428	Ice Cream for Birthday Parties	200-250-300-8300-63300	Supplies-Pool Parties	193.20

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/23/2021	INVE0017220169	Ice Cream for Birthday Parties	200-250-300-8300-63300	Supplies-Pool Parties	193.20
11/30/2021	INVE0017236584	Ice Cream for Birthday Parties	200-250-300-8300-63300	Supplies-Pool Parties	193.20
11/09/2021	INVE0017176229	Ice Cream for Birthday Parties	200-250-300-8300-63300	Supplies-Pool Parties	193.20
Vendor 10401 - Hershey Creamery Company Total:					772.80
Vendor: 10578 - HR Source					
08/31/2021	14427	OD Coaching	100-101-101-1010-61200	Dues & Subscriptions	700.00
Vendor 10578 - HR Source Total:					700.00
Vendor: 10424 - Identisys, Inc.					
11/16/2021	549946	Identisys-Card Printer Maintenance Renewal	100-101-101-1010-62200	Computer Maintenance & Support	2,529.00
11/24/2021	550926	16 Card Printer Ribbons	100-101-101-1010-63070	Computer Supplies	1,927.80
Vendor 10424 - Identisys, Inc. Total:					4,456.80
Vendor: 10440 - Illinois American Water					
11/11/2021	17_220005731813 12/21	Fire Services - Lily Cache Sports Fields	200-102-306-2080-71200	Water-Ball Fields	52.32
11/11/2021	18_220005731806 11/21	Water - Lily Cache Sports Fields	200-102-306-2080-71200	Water-Ball Fields	159.65
11/16/2021	02_210001000336 11/21	Water - Annerino	100-101-101-1010-71200	Water-ACC	368.42
11/16/2021	02_210001000336 11/21	Water - Annerino	200-102-101-2000-71200	Water-ACC	368.42
11/16/2021	03_210001000398 12/21	Fire Services - Annerino	100-101-101-1010-71200	Water-ACC	9.78
11/16/2021	03_210001000398 12/21	Fire Services - Annerino	200-102-101-2000-71200	Water-ACC	9.78
11/16/2021	04_210001347592 11/21	Water - B&G	100-170-101-1010-71200	Water-B&G	294.69
11/16/2021	05_210001347660 12/21	Fire Services B&G	100-170-101-1010-71200	Water-B&G	97.38
11/16/2021	08_210001615349 11/21	Water-Fire Bulldog Park	200-102-306-2080-71200	Water-Ball Fields	116.91
11/16/2021	11_210002217946 11/21	Water - B&G	100-170-101-1010-71200	Water-B&G	276.87
11/16/2021	20_220016222937 11/21	Water-Fire Wipfler	200-102-306-2080-71200	Water-Ball Fields	52.69
11/17/2021	15_220001014974 11/21	Water - Fire Trojan Concession Stand	200-102-306-2080-71200	Water-Ball Fields	321.51
11/18/2021	01_210000580204 11/21	Remington Lakes PIT - Water & Fire Protection	200-102-306-2080-71200	Water-Ball Fields	160.06
11/18/2021	12_210003536480 11/21	Water - DD	200-102-101-2040-71200	Water-DD	69.91
11/18/2021	13_210003536558 12/21	Fire Services - DD	200-102-101-2040-71200	Water-DD	19.56
11/18/2021	16_220004478867 11/21	Water - Indian Boundary Park	200-102-306-2080-71200	Water-Ball Fields	160.39
11/18/2021	19_220006393214 11/21	Water-Fire Indian Boundary Concessions	200-102-306-2080-71200	Water-Ball Fields	69.91
11/19/2021	07_210001384058 12/21	Fire Services - BRAC	200-102-101-2020-71200	Water-BRAC	37.56
11/19/2021	07_210001384058 12/21	Fire Service - BRAC	200-250-308-5800-71200	Water-AQ	187.79
11/19/2021	07_210001384058 12/21	Fire Services - BRAC	200-251-290-6000-71200	Water-Fitness	25.04
11/19/2021	14_210002109922 11/21	Water - Pelican Harbor	200-250-308-5800-71200	Water-AQ	176.50
11/22/2021	06_210001383994 11/21	Water - BRAC	200-102-101-2020-71200	Water-BRAC	827.26
11/22/2021	06_210001383994 11/21	Water - BRAC	200-250-308-5800-71200	Water-AQ	4,136.31
11/22/2021	06_210001383994 11/21	Water - BRAC	200-251-290-6000-71200	Water-Fitness	551.51
11/24/2021	09_210001975768 11/21	Water - Hidden Oaks	300-300-308-9000-71200	Water-Oaks	213.98
11/24/2021	21_210003373658 11/21	Water - Boan Woods	300-300-308-9000-71200	Water-Oaks	42.92
11/24/2021	22_220037492214 11/21	Water-Fire Lakes	300-305-308-9100-71200	Water-Lakes	27.36
12/01/2021	10_210001975836 12/21	Fire Services - Hidden Oaks	300-300-308-9000-71200	Water-Oaks	201.86
Vendor 10440 - Illinois American Water Total:					9,036.34
Vendor: 11556 - Jack Modaff					
11/07/2021	INV0000843	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	310.00
Vendor 11556 - Jack Modaff Total:					310.00
Vendor: 10481 - Jeffrey Derong					
11/14/2021	25	Fall 1 Modern Arnis	200-200-200-4210-62000	Contractual Services-Athletic Programs	417.20
Vendor 10481 - Jeffrey Derong Total:					417.20
Vendor: 11733 - Jensen's Plumbing & Heating, LLC					
10/31/2021	PF21258 01	BRAC ADA Urinal - Buildings	500-575-400-9500-75900	ADA Transition Plan	1,250.00
Vendor 11733 - Jensen's Plumbing & Heating, LLC Total:					1,250.00
Vendor: 10488 - Jim's Truck Inspection Repair					
11/17/2021	189001	Truck #17 - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	37.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/18/2021	189021	Truck #3 - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	35.00
11/02/2021	188716	Truck #21 State Inspection - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	35.00
11/02/2021	188725	Truck #14 State Inspection - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	35.00
11/24/2021	189076	State Inspection Truck #22 - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	35.00
11/03/2021	188762	Truck #11 State Inspection - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	37.00
11/05/2021	188815	Truck #5 State Inspection	100-172-101-1010-65200	Vehicle Repair & Service-NR	37.00
11/09/2021	188856	State Inspection Truck #18 - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	35.00
Vendor 10488 - Jim's Truck Inspection Repair Total:					286.00
Vendor: 11728 - Jon Lueken					
11/07/2021	INV0000841	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	217.00
Vendor 11728 - Jon Lueken Total:					217.00
Vendor: 11403 - KeepitSafe, Inc.					
11/30/2021	554086	Online Backup Services	100-101-101-1010-62200	Computer Maintenance & Support	3,138.83
Vendor 11403 - KeepitSafe, Inc. Total:					3,138.83
Vendor: 11108 - Kemper Sports					
12/01/2021	00068282	Kemper Management Fee	400-475-475-5550-62500	Contractual Services-Management Fee	7,696.34
Vendor 11108 - Kemper Sports Total:					7,696.34
Vendor: 11721 - Kids in Action Gymnastics Academy					
04/10/2022	INV0000806	Meet Fees- KIAGA 04102022	200-211-211-4440-62020	Contractual-Meets Fees	1,340.00
Vendor 11721 - Kids in Action Gymnastics Academy Total:					1,340.00
Vendor: 11488 - Kranz, Inc. Div. Imperial Dade					
11/16/2021	1756800-01	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	288.12
11/16/2021	1756801-01	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	192.08
11/23/2021	1758510-00	Custodial Supplies BRAC - Buildings	100-170-101-1010-63110	Supplies-Custodial	834.21
11/23/2021	1758511-00	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	384.44
11/23/2021	1758512-00	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	504.02
Vendor 11488 - Kranz, Inc. Div. Imperial Dade Total:					2,202.87
Vendor: 11325 - Lakeshore Recycling Systems					
11/18/2021	PS416448	Port-a-let Central Sk Pk 102221-111521 - Grds	100-171-101-1010-62030	Contractual Services-Portable Restroom Services	64.07
11/18/2021	PS416449	Port-a-let Hd Lks Hand Wash 102221-110521 - Grds	100-171-101-1010-62030	Contractual Services-Portable Restroom Services	34.29
11/18/2021	PS416449	Port-a-let Hid Lks 102221-110521 - Grds	500-575-400-9500-63100	Park Accessibility Materials	169.11
11/18/2021	PS416450	Port-a-let LCSF 102221-110121 - Grds	500-575-400-9500-63100	Park Accessibility Materials	35.99
11/18/2021	PS416451	Port-a-let Balstrode 102221-102521 - Grds	500-575-400-9500-63100	Park Accessibility Materials	13.09
11/18/2021	PS416452	Port-a-let Indian Boundary 102221-111521 - Grds	500-575-400-9500-63100	Park Accessibility Materials	81.80
11/18/2021	PS416453	Port-a-let Remington 102221-111821 - Grds	500-575-400-9500-63100	Park Accessibility Materials	91.61
11/18/2021	PS416454	Port-a-let Ind Chase 102221-102521 - Grds	500-575-400-9500-63100	Park Accessibility Materials	13.09
11/18/2021	PS416455	Port-a-let Winston Woods 102221-102521 - Grds	500-575-400-9500-63100	Park Accessibility Materials	14.64

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/18/2021	PS416456	Port-a-let Prairie Trls 102221-110121 - Grds	500-575-400-9500-63100	Park Accessibility Materials	35.99
Vendor 11325 - Lakeshore Recycling Systems Total:					553.68
Vendor: 10559 - Les Mills US Trading					
11/01/2021	SIV0083298	Monthly Service Fee Les Mills Group Ex	200-251-292-6020-62000	Contractual Agreements-Group Exercise	532.00
12/01/2021	SIV0097365	Monthly Service Fee Les Mills Group Ex	200-251-292-6020-62000	Contractual Agreements-Group Exercise	532.00
Vendor 10559 - Les Mills US Trading Total:					1,064.00
Vendor: 11730 - Marcus Mangum					
11/07/2021	INV0000832	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	186.00
Vendor 11730 - Marcus Mangum Total:					186.00
Vendor: 11697 - Matthew Herek					
11/07/2021	INV0000846	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	93.00
Vendor 11697 - Matthew Herek Total:					93.00
Vendor: 10595 - McCloud					
10/28/2021	16587721	Pest Control Facilities ACC - Buildings	100-170-101-1010-62000	Contractual Services	80.00
11/30/2021	16590142	Pest Control ACC - Buildings	100-170-101-1010-62000	Contractual Services	80.00
11/30/2021	16590143	Pest Control B&G - Buildings	100-170-101-1010-62000	Contractual Services	55.00
11/30/2021	16590144	Pest Control BRAC - Buildings	100-170-101-1010-62000	Contractual Services	70.00
Vendor 10595 - McCloud Total:					285.00
Vendor: 10605 - Menards					
10/25/2021	21443	Paint Supplies - NRHT	100-172-101-1010-63160	Materials-Natural Areas	32.47
10/25/2021	21450	BRAC Misc Materials - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	11.22
10/25/2021	21467	B&G Misc Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	22.94
10/25/2021	21467	B&G ADA Supplies - Buildings	500-575-400-9500-75900	ADA Transition Plan	61.27
10/27/2021	21546	ACC Misc Materials - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	59.00
10/27/2021	21569	BRAC Shower ADA Chairs - Buildings	500-575-400-9500-75900	ADA Transition Plan	104.97
10/28/2021	21619	BRAC Misc Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	64.56
10/28/2021	21621	Ashburys Bulbs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	31.91
10/28/2021	21623	Theatre Props Repair - Grounds	200-213-208-4630-63000	Supplies-Theatre	11.31
11/01/2021	21789	Sponges - NRHT	100-172-101-1010-63160	Materials-Natural Areas	5.98
11/10/2021	22256	Concession Winterize - Buildings	100-170-101-1010-65110	Maint. & Repairs-Park Structures & Storage Units	48.42
11/12/2021	22346	BRAC Bulbs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	17.98
11/15/2021	22470	Diesel Fuel Supp - Grounds	100-171-101-1010-63110	Lubricants and Fluids	25.98
11/15/2021	22471	Fork Lift Refill - Grounds	100-171-101-1010-63190	Fuel Purchases	36.49
11/16/2021	22525	Misc Supplies - Buildings	100-170-101-1010-64000	Equipment	72.90
11/16/2021	22525	Misc Safety Supplies - Buildings	100-170-101-1010-64300	Safety Equipment	24.98
11/16/2021	22525	Misc Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	30.99
11/16/2021	22525	BRAC ADA - Buildings	500-575-400-9500-75900	ADA Transition Plan	33.59
11/17/2021	22578	Concessions Shutdown - Buildings	100-170-101-1010-65110	Maint. & Repairs-Park Structures & Storage Units	32.28
11/18/2021	22633	LCSF Irrigation Blowdown - Buildings	100-171-101-1010-63120	Materials-Athletic Fields	4.88
11/18/2021	22634	ACC Toilet Repairs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	34.23
11/02/2021	21847	Pool Filtration Stone - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	5.46
11/22/2021	22828	Memorial Bench Hardware - Grounds	100-171-101-1010-63130	Materials-Park	6.76

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/22/2021	22837	Pool Pipe Insulation - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	14.58
11/03/2021	21894	BRAC Equipment - Buildings	100-170-101-1010-65300	Maintenance & Repairs - Equipment	14.99
11/03/2021	21894	ADA Shower Head & Misc Materials - Buildings	500-575-400-9500-75900	ADA Transition Plan	102.66
11/03/2021	21895	B&G Bulbs - Buildings	100-170-101-1010-65100	Maintenance & Repairs - B&G	89.97
11/04/2021	21958	Memorial Tree Blocks - NRHT	100-172-101-1010-63160	Materials-Natural Areas	28.80
11/08/2021	22121	ACC Repairs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	80.18
11/08/2021	22123	BRAC Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	34.22
Vendor 10605 - Menards Total:					1,145.97
Vendor: 11538 - MetLife					
12/01/2021	INV0000849	Life Insurance - Vol Insurance	100-000-220438	Vol Ins Payable-Term Life Insurance	277.16
12/01/2021	INV0000849	Life Insurance 2021	100-101-101-1010-61430	Healthcare-Life	964.68
Vendor 11538 - MetLife Total:					1,241.84
Vendor: 10611 - Michael Ochs					
11/18/2021	INV0000809	November Volleyball Officials	200-210-200-4020-62000	Contractual Services-Leagues	1,044.00
Vendor 10611 - Michael Ochs Total:					1,044.00
Vendor: 10938 - Mindsight					
11/19/2021	INV5833	Network Switch Upgrade	600-600-650-9610-76000	CARP Expenditures-Computers	8,550.00
12/01/2021	INV5878	Network Managed Services	100-101-101-1010-62200	Computer Maintenance & Support	1,625.00
Vendor 10938 - Mindsight Total:					10,175.00
Vendor: 11369 - MSP Construction, Inc.					
11/30/2021	INV0000850	Gateway Wetlands Fishing Piers ADA Work	500-575-400-9500-75900	ADA Transition Plan	3,800.00
Vendor 11369 - MSP Construction, Inc. Total:					3,800.00
Vendor: 10643 - Muzak LLC					
12/01/2021	56513477	Muzak SubScription-BRAC, ACC	200-102-101-1010-67000	Marketing-Recreation Services	174.43
12/01/2021	56513477	Muzak SubScription-Pelican Harbor	200-250-308-5800-62000	Contractual Services	55.23
Vendor 10643 - Muzak LLC Total:					229.66
Vendor: 10664 - Nicor Gas					
11/24/2021	01_53-69-23-7341 7 11/21	Natural Gas Services - Storage Building	100-101-101-1010-71110	Natural Gas-Storage Building	49.36
11/29/2021	03_11-73-40-2000 8 11/21	Natural Gas Services - Annerino	100-101-101-1010-71100	Natural Gas-ACC	521.87
11/29/2021	03_11-73-40-2000 8 11/21	Natural Gas Services - Annerino	200-102-101-2000-71100	Natural Gas-ACC	521.86
11/29/2021	04_03-88-92-9123 7 11/21	Natural Gas Services - B&G	100-170-101-1010-71100	Natural Gas-B&G	700.27
11/30/2021	02_32-67-60-2000 4 11/21	Natural Gas Services - BRAC	200-250-308-5800-71100	Natural Gas-AQ	390.88
11/30/2021	05_37-26-72-2000 4 11/21	Natural Gas Services - DD	200-102-101-2040-71100	Natural Gas-DD	116.44
12/01/2021	01_20-21-00-2000 2 11/21	Natural Gas Service - BRAC	200-102-101-2020-71100	Natural Gas-BRAC	334.12
12/01/2021	01_20-21-00-2000 2 11/21	Natural Gas Service - BRAC	200-250-308-5800-71100	Natural Gas-AQ	297.00
12/01/2021	01_20-21-00-2000 2 11/21	Natural Gas Service - BRAC	200-251-290-6000-71100	Natural Gas-Fitness	111.37
Vendor 10664 - Nicor Gas Total:					3,043.17
Vendor: 10691 - Otis Elevator Company					
11/10/2021	CYS23547001	Pit Access for Alarm Repair - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	377.00
Vendor 10691 - Otis Elevator Company Total:					377.00
Vendor: 10711 - Pike Systems, Inc.					
11/19/2021	667689	Custodial Supplies BRAC - Buildings	100-170-101-1010-63110	Supplies-Custodial	532.51
11/19/2021	667690	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	148.71

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/08/2021	666874	BRAC New Floor Cleaning Supplies - Buildings	100-170-101-1010-65300	Maintenance & Repairs - Equipment	200.78
Vendor 10711 - Pike Systems, Inc. Total:					882.00
Vendor: 11667 - Pilot Digital Marketing					
11/30/2021	9193	Monthly Website Hosting	100-101-101-1010-62230	Website Support	225.00
Vendor 11667 - Pilot Digital Marketing Total:					225.00
Vendor: 10714 - Pioneer Athletics					
11/08/2021	INV818247	Line Painter Cleaner	100-171-101-1010-63120	Materials-Athletic Fields	75.00
Vendor 10714 - Pioneer Athletics Total:					75.00
Vendor: 10716 - Pitney Bowes Inc.					
11/02/2021	3105089981	Postage Machine Lease	100-101-101-1010-62250	Office Equipment Maintenance & Support	484.35
11/29/2021	INV0000847	Postage Purchase 11/29/2021	100-000-130010	Prepaid Postage Reserve Account	1,000.00
Vendor 10716 - Pitney Bowes Inc. Total:					1,484.35
Vendor: 10717 - Plainfield Signs					
11/01/2021	18186	Do Not Mow Signs	100-172-101-1010-63160	Materials-Natural Areas	200.00
11/01/2021	18187	Crosswalk Signs	100-171-101-1010-63130	Materials-Park	50.00
11/23/2021	18215	Sealcoating Park Signs	840-100-840-9800-65000	Paving Maintenance & Repairs	180.00
Vendor 10717 - Plainfield Signs Total:					430.00
Vendor: 11382 - Preferred Electrical Construction Corp of Illinois Inc.					
11/30/2021	11129	BRAC Electrical Room Safety Repairs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	270.00
11/30/2021	11130	ACC Parking Pole - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	540.00
06/09/2021	10479	Pool VFD Contactor - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	384.00
Vendor 11382 - Preferred Electrical Construction Corp of Illinois Inc. Total:					1,194.00
Vendor: 10739 - Quality Blue & Offset Printing					
11/22/2021	23551	BRGC Irrigation	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	15.00
11/22/2021	23551	ACC Paving	600-600-650-9610-76266	CARP-ACC-Paving - South & West Lot	25.00
Vendor 10739 - Quality Blue & Offset Printing Total:					40.00
Vendor: 10741 - Qualtrics LLC					
12/01/2021	303836	2022 Qualtrics Renewal	100-101-101-1010-67000	Marketing-General Services	2,381.93
12/01/2021	303836	Qualtrics Renewal	200-102-101-1010-67000	Marketing-Recreation Services	2,000.00
12/01/2021	303836	Qualtrics Renewal	200-250-308-5800-67000	Marketing-Aquatics	1,000.00
12/01/2021	303836	Qualtrics Renewal	200-251-290-6000-67010	Marketing Retention-Facility	1,000.00
Vendor 10741 - Qualtrics LLC Total:					6,381.93
Vendor: 11264 - Raise-Rite Concrete Lifting					
11/17/2021	21-25751	ADA Repairs - Buildings	500-575-400-9500-75900	ADA Transition Plan	2,235.00
11/22/2021	21-25744	B&G ADA - Buildings	500-575-400-9500-75900	ADA Transition Plan	600.00
Vendor 11264 - Raise-Rite Concrete Lifting Total:					2,835.00
Vendor: 10767 - Rendel'S GMC Collision Specialists					
11/17/2021	108192	Hustler Tires - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	310.06
Vendor 10767 - Rendel'S GMC Collision Specialists Total:					310.06
Vendor: 11141 - Rental Max LLC					
11/15/2021	506819-5	Excavator Bunker Project	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	2,942.70
11/17/2021	509733-5	Camera for BRGC Bunker Project	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	267.68
11/03/2021	507658-5	Camera Rental for BRGC Bunker Repair	600-600-650-9610-76206	CARP-BRGC-Rebuild Bunkers (4)	267.68
Vendor 11141 - Rental Max LLC Total:					3,478.06

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 10775 - Richard Wostratsky					
11/15/2021	INV0000808	November Softball Umpires	200-210-200-4020-62000	Contractual Services-Leagues	1,224.50
Vendor 10775 - Richard Wostratsky Total:					1,224.50
Vendor: 11725 - Ronald Clemens					
11/07/2021	INV0000834	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	682.00
Vendor 11725 - Ronald Clemens Total:					682.00
Vendor: 10798 - Russo Power Equipment					
11/15/2021	SPI10904903	Fuel - Grounds	100-171-101-1010-63190	Fuel Purchases	900.00
11/15/2021	SPI10904903	Fuel - NRHT	100-172-101-1010-63190	Fuel Purchases	900.00
11/05/2021	SPI10896648	Blade/Rotor - Grounds	100-171-101-1010-65300	Equipment Maintenance & Repairs	50.97
11/05/2021	SPI10896648	Blade/Rotor - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	50.97
11/09/2021	PIV10332662	Speed Cut Pro 13" Handsaw - NRHT	100-172-101-1010-64000	Equipment	29.99
11/09/2021	PIV10332662	Stihl Pro Mark Helmet System - NRHT	100-172-101-1010-64300	Safety Equipment	151.98
11/09/2021	SPI10899726	Circular Saw Blade - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	63.98
Vendor 10798 - Russo Power Equipment Total:					2,147.89
Vendor: 11473 - Ryan Kertson					
11/23/2021	September - November 2021	September - November 2021 - Facility/Athletic Mgr	200-102-101-1010-63800	Mileage	146.72
Vendor 11473 - Ryan Kertson Total:					146.72
Vendor: 11726 - Schaumburg Park District					
03/04/2022	INV0000804	Meet Fees- Schaumburg 03042022-03052022	200-211-211-4440-62020	Contractual-Meets Fees	1,210.00
Vendor 11726 - Schaumburg Park District Total:					1,210.00
Vendor: 11607 - Sebert Landscaping					
11/01/2021	229647	Contracted Mow Prairie Trails, River Hills	100-172-101-1010-62000	Contractual Services	1,725.00
Vendor 11607 - Sebert Landscaping Total:					1,725.00
Vendor: 10820 - Shaw Media					
11/09/2021	1935508	Legal Notice - BOA	100-101-101-1010-62010	Legal Notices	50.30
Vendor 10820 - Shaw Media Total:					50.30
Vendor: 10824 - Sherwin Williams					
11/05/2021	3208-9	ACC Interior Paint - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	35.63
Vendor 10824 - Sherwin Williams Total:					35.63
Vendor: 11482 - Steve Traina					
11/07/2021	INV0000845	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	93.00
Vendor 11482 - Steve Traina Total:					93.00
Vendor: 10869 - Sunburst Sportswear, Inc.					
10/11/2021	122917	Polos for Swim Team Coach	200-250-308-5800-63700	Uniforms	81.00
10/11/2021	122918	Polo for Swim Team Coach	200-250-308-5800-63700	Uniforms	60.33
10/27/2021	123007	Swim Coaches Uniforms	200-250-308-5800-63700	Uniforms	75.74
11/02/2021	123041	Shirts for Youth Theatre	200-213-208-4630-63000	Supplies-Theatre	157.08
11/28/2021	123010	Swim Coaches Polos	200-250-308-5800-63700	Uniforms	40.22
11/08/2021	123069	Gymnastics Coach Uniforms	200-211-308-8800-63700	Uniforms	304.00
Vendor 10869 - Sunburst Sportswear, Inc. Total:					718.37
Vendor: 11172 - The Lifeguard Store					
11/01/2021	INV001129476	Rope and Instructor Tubes	200-250-200-5000-63210	Supplies-Lessons	385.00
11/01/2021	INV001129476	Rope and Instructor Tubes	200-250-308-5800-63000	Supplies -General	14.00
11/16/2021	INV001134062	Swim Caps for Swim Team	200-250-200-5020-63220	Supplies-Swim Team	642.00
11/17/2021	INV001134506	Swim caps for swim team	200-250-200-5020-63220	Supplies-Swim Team	1,117.20
11/02/2021	INV001129818	Sheppards Hook	200-250-308-5800-63000	Supplies -General	70.50
11/29/2021	INV001136603	Hook for Rope in Pool	200-250-308-5800-63000	Supplies -General	18.00
Vendor 11172 - The Lifeguard Store Total:					2,246.70

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11711 - Thomas E Merkelis					
11/07/2021	INV0000839	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	589.00
Vendor 11711 - Thomas E Merkelis Total:					589.00
Vendor: 11498 - Thomas P. Hug					
11/07/2021	INV0000831	Fall Flag Football Official Assignor Fee	200-210-200-4020-62000	Contractual Services-Leagues	540.00
Vendor 11498 - Thomas P. Hug Total:					540.00
Vendor: 10930 - Tressler, LLP					
11/10/2021	437171	General Matters	100-101-101-1010-62500	Legal Services	3,900.00
11/10/2021	437172	Lily Cache SRA	100-101-101-1010-62500	Legal Services	365.50
11/10/2021	437173	Review of Personnel Manual	100-101-101-1010-62500	Legal Services	924.50
11/10/2021	437174	Property Matters	100-101-101-1010-62500	Legal Services	946.00
11/10/2021	437175	BPD Election 2021	100-101-101-1010-62500	Legal Services	924.50
11/10/2021	437176	Promenade Tax Appeal	100-101-101-1010-62500	Legal Services	86.00
Vendor 10930 - Tressler, LLP Total:					7,146.50
Vendor: 11680 - Tri-M Electric, Inc.					
11/05/2021	002	Ashbury's Phone Line Investigation & Repair	100-101-101-1010-62200	Computer Maintenance & Support	345.00
11/09/2021	23924	IT Closet-Generator Outlet Move	600-600-650-9610-76000	CARP Expenditures-Computers	650.00
Vendor 11680 - Tri-M Electric, Inc. Total:					995.00
Vendor: 10944 - United Healthcare					
11/10/2021	676294283487	Medical Insurance 2021	100-101-101-1010-61400	Healthcare-Medical	58,051.74
Vendor 10944 - United Healthcare Total:					58,051.74
Vendor: 10955 - Upland Design Ltd.					
11/18/2021	19-715-06	Upland Design Lily Cache Path Reimbursables	600-600-650-9610-75120	Capital-Lily Cache Greenway- Trail Connections	107.04
11/18/2021	19-715-06	Upland Design Architectural Fees - Lily Cache Path	600-600-650-9610-75120	Capital-Lily Cache Greenway- Trail Connections	6,320.00
11/08/2021	21-944-01R	Upland Design - Additional Survey (Bait Shop)	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	1,400.00
11/08/2021	21-944-01R	Upland Design Architectural Fees - Bait Shop	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	18,150.00
11/08/2021	21-944-01R	Upland Design - Additional Electrical	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	650.00
11/08/2021	21-944-01R	Upland Design - Reimbursable Expenses (Bait Shop)	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	20.94
Vendor 10955 - Upland Design Ltd. Total:					26,647.98
Vendor: 10962 - Valley View School District					
10/31/2021	INV0000829	REACH Fees October 2021	200-202-200-3400-62000	Contractual Services-Pioneer	597.60
10/31/2021	INV0000829	REACH Fees October 2021	200-202-200-3440-62000	Contractual Services-Jonas Salk	366.40
11/30/2021	INV0000830	REACH Fees November 2021	200-202-200-3400-62000	Contractual Services-Pioneer	448.20
11/30/2021	INV0000830	REACH Fees November 2021	200-202-200-3440-62000	Contractual Services-Jonas Salk	274.80
09/30/2021	INV0000828	REACH Fees August - September 2021	200-202-200-3400-62000	Contractual Services-Pioneer	896.40
09/30/2021	INV0000828	REACH Fees August - September 2021	200-202-200-3440-62000	Contractual Services-Jonas Salk	549.60
Vendor 10962 - Valley View School District Total:					3,133.00
Vendor: 10964 - Verizon Wireless					
11/15/2021	9892933919	Cellular Service	100-101-101-1010-70100	Cellular Service	688.09
11/15/2021	9892933919	Cellular Service	100-170-101-1010-70100	Cellular Service	358.42
11/15/2021	9892933919	Cellular Service	100-171-101-1010-70100	Cellular Service	234.01
11/15/2021	9892933919	Cellular Service	100-172-101-1010-70100	Cellular Service	228.47
11/15/2021	9892933919	Cellular Service	200-102-101-1010-70100	Cellular Service	330.30
11/15/2021	9892933919	Cellular Service	200-102-310-2020-70100	Cellular Service-BRAC Childcare	1.71
11/15/2021	9892933919	Cellular Service	200-202-200-3400-70100	Cellular Service-Pioneer	38.97
11/15/2021	9892933919	Cellular Service	200-202-200-3440-70100	Cellular Service-Jonas Salk	38.97
11/15/2021	9892933919	Cellular Service	200-250-308-5800-70100	Cellular Service-Aquatics	106.14
11/15/2021	9892933919	Cellular Service	200-251-290-6000-70100	Cellular Service-Fitness	37.67

Expense Approval Report

Due Dates: 12/15/2021 - 12/15/2021

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/15/2021	9892933919	Cellular Service	300-300-308-9000-70100	Cellular Services-Hidden Oaks	5.13
11/15/2021	9892933919	Cellular Service	300-305-308-9100-70100	Cellular Service-Hidden Lakes	-20.83
11/23/2021	9893592018	Cellular Data Services	100-170-101-1010-70100	Cellular Service	32.68
11/23/2021	9893592018	Cellular Data Service	100-171-101-1010-70100	Cellular Service	16.34
11/23/2021	9893592018	Cellular Data Service	200-102-101-1010-67000	Marketing-Recreation Services	8.17
11/23/2021	9893592018	Cellular Data Service	200-250-308-5800-67000	Marketing-Aquatics	8.17
11/23/2021	9893592018	Cellular Data Service	200-251-290-6000-67010	Marketing-Retention-Facility	8.17
11/23/2021	9893592018	Cellular Data Service	300-300-308-9000-67000	Marketing-Hidden Oaks	8.17
11/23/2021	9893592019	Cellular Data Service	200-202-200-3400-70100	Cellular Service-Pioneer	15.28
11/23/2021	9893592019	Cellular Data Service	200-202-200-3410-70100	Cellular Service-Tibbott	15.28
11/23/2021	9893592019	Cellular Data Service	200-202-200-3420-70100	Cellular Service-Independence	15.29
11/23/2021	9893592019	Cellular Data Service	200-202-200-3440-70100	Cellular Service-Jonas Salk	15.29
11/23/2021	9893592019	Cellular Data Service	200-202-200-3460-70100	Cellular Service-BJ Ward	15.29
11/23/2021	9893592019	Cellular Data Service	200-202-200-3470-70100	Cellular Service-Wood View	15.29
Vendor 10964 - Verizon Wireless Total:					2,220.47
Vendor: 10968 - Village Of Bolingbrook					
11/02/2021	67866	Park Police Service Nov 2021	850-100-850-9850-86000	Police Services	12,857.14
Vendor 10968 - Village Of Bolingbrook Total:					12,857.14
Vendor: 11716 - Village of Romeoville					
03/19/2022	INV0000805	Meet Fees- Romeoville 03192022-03202022	200-211-211-4440-62020	Contractual-Meets Fees	1,285.00
Vendor 11716 - Village of Romeoville Total:					1,285.00
Vendor: 11326 - Vulcan Construction Materials, LLC					
11/16/2021	32799850	Wipfler Stone - Grounds	100-171-101-1010-63130	Materials-Park	84.54
11/16/2021	32799851	Wipfler Stone - Grounds	100-171-101-1010-63130	Materials-Park	17.96
Vendor 11326 - Vulcan Construction Materials, LLC Total:					102.50
Vendor: 10973 - Walmart Community					
10/20/2021	INV0000799	Oaks Supplies and Animal Feed	300-300-302-8400-63600	Supplies-Community Events	102.05
10/27/2021	INV0000800	REACH Candy	200-202-200-3400-63200	Supplies-Pioneer	51.76
10/29/2021	INV0000816	Plates for Birthday Parties	200-250-300-8300-63300	Supplies-Pool Parties	11.12
11/01/2021	INV0000801	Animal Feed	300-300-308-9000-63110	Supplies-Animal	3.80
11/15/2021	INV0000802	Animal Feed	300-300-308-9000-63110	Supplies-Animal	4.32
11/16/2021	INV0000814	Office Supplies	100-101-101-1010-63050	Office Supplies	16.96
11/18/2021	INV0000815	VVSD Enrichment Supplies	200-200-200-2940-63200	Supplies-Adult Programs	67.67
11/04/2021	INV0000817	Oaks Supplies	300-300-302-8400-63600	Supplies-Community Events	-10.29
Vendor 10973 - Walmart Community Total:					247.39
Vendor: 10974 - Warehouse Direct					
11/18/2021	5106138-0	VVSD Family Engagement Nights Supplies	200-200-200-2940-63200	Supplies-Adult Programs	79.98
11/02/2021	5090370-0	Office Supplies	100-101-101-1010-63050	Office Supplies	22.97
11/22/2021	5108487-0	Office Supplies	100-101-101-1010-63050	Office Supplies	36.34
11/04/2021	5094408-0	Office Supplies	100-101-101-1010-63050	Office Supplies	14.99
11/08/2021	5096102-0	Office Supplies	100-101-101-1010-63050	Office Supplies	117.63
11/08/2021	5096104-0	Office Supplies	100-101-101-1010-63050	Office Supplies	121.32
Vendor 10974 - Warehouse Direct Total:					393.23
Vendor: 10975 - Waste Management of IL S.W.					
11/16/2021	3418978-2007-0	B&G Facility Dumpster - Grounds	100-171-101-1010-62020	Contractual Services-Disposal Services	325.86
11/30/2021	6276064-2007-3	Recycle Facilities - Buildings	100-170-101-1010-62000	Contractual Services	58.43
11/30/2021	6276064-2007-3	Refuse Facilities - Buildings	100-170-101-1010-62000	Contractual Services	393.11
11/30/2021	6276064-2007-3	Recycle Facilities - Grounds	100-171-101-1010-62020	Contractual Services-Disposal Services	106.62
12/01/2021	3419242-2007-0	B&G Facility Dumpster - Grounds	100-171-101-1010-62020	Contractual Services-Disposal Services	334.36
Vendor 10975 - Waste Management of IL S.W. Total:					1,218.38

Expense Approval Report

Due Dates: 12/15/2021 - 12/15/2021

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11445 - Webster, Mcgrath & Ahlberg, Ltd.					
11/10/2021	31747	ALTA Survey - Hidden Oaks / Hidden Lakes	300-305-308-9100-76100	CARP-HL-Bait Shop Renovation	7,850.00
Vendor 11445 - Webster, Mcgrath & Ahlberg, Ltd. Total:					7,850.00
Vendor: 10984 - Will County Health Department					
10/22/2021	IN0174802	Concessions Permit from Will County	200-250-308-5800-61200	Dues/Certifications/Subscription s	127.50
Vendor 10984 - Will County Health Department Total:					127.50
Vendor: 11707 - William Day					
11/07/2021	INV0000836	Fall Flag Football Official	200-210-200-4020-62000	Contractual Services-Leagues	341.00
Vendor 11707 - William Day Total:					341.00
Vendor: 11009 - Zoho Corporation					
12/06/2021	2319541	ManageEngine Support Software Renewal	100-101-101-1010-62200	Computer Maintenance & Support	17,381.00
Vendor 11009 - Zoho Corporation Total:					17,381.00
Grand Total:					381,103.78

Report Summary

Fund Summary	
Fund	Expense Amount
100 - General	155,506.27
200 - Recreation	67,605.75
300 - Museum	31,207.71
400 - Golf Course	26,662.62
500 - Special Recreation	13,367.81
600 - Capital	73,201.90
700 - Debt Service	514.58
840 - Paving & Lighting	180.00
850 - Police	12,857.14
Grand Total:	381,103.78