

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
May 15, 2025
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Public Comment
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Agenda
May 15, 2025
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Monthly Board Workshop Meeting Minutes of April 17, 2025
 - B. Monthly Board Meeting Minutes of April 17, 2025
 - C. Closed Session Meeting Minutes of April 17, 2025
6. Correspondence to Board from the Public
7. Public Comment
8. Attorney's Report
9. Leadership Team Report
10. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$700,189.19, subject to audit.
11. Board Liaison Reports
 - A. Administration and Personnel – **Commissioner Vastalo**
 - *Motion to approve Resolution 25-20 adopting an unmanned aircraft policy.*
 - *Motion to approve Resolution 25-21 adopting a micromobility device policy.*
 - B. Finance and Technology – **Commissioner McKay**
 - *Motion to approve Resolution 25-19 approving Requisition #REQ0017981 with Dell Marketing L.P. in the amount of \$49,001.98 for capital asset replacement of desktops and laptops.*
 - *Motion to approve ordinance 25-07 amending the disclosure compliance policy of the Bolingbrook Park District, Will County, Illinois.*

- *Motion to approve Resolution 25-22 authorizing Tressler LLP to represent Bolingbrook Park District's interests regarding property tax exemption proceedings.*

C. Buildings, Grounds, and Natural Resources – **Commissioner McVey**

D. Recreation – **Commissioner Hix**

- Pre School/Early Childhood
- Dance/Theatre
- Gymnastics/Cheer/Ninja
- REACH/Daycamp/Enrichment
- Adult Trips
- Youth and Teen Programming
- Community Events

E. Facilities – **Commissioner Hix**

- Fitness
- Aquatics
- Athletics

F. Marketing – **Commissioner Andrews**

G. Golf Course and Ashbury's – **Commissioner Andrews**

H. NWCSRA - **Commissioner Andrews**

12. Unfinished Business

13. Public Comment

14. New Business

- A. Administer Oath of Office to elected Park Board Commissioners, Frank McKay and Jake McVey
- B. Election of Board Officers
- C. Board Liaison Appointments 2025/2026

15. Announcements

16. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:

- (1) The employment, discipline and performance of specific employees.
- (2) Collective negotiating matters.
- (5) The purchase or lease of real property.
- (6) The setting of a price for sale or lease of property.
- (11) Pending or probable litigation.
- (21) Approval or semi-annual review of closed meeting minutes.

17. Adjournment

18. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited to three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

ADMINISTRATION AND PERSONNEL

Unmanned Aircraft Policy

- The Park District is working on creating a General Use Ordinance document. Based on recommendations from our Attorneys, it was recommended to create and approve a Resolution relating to Unmanned Aircrafts (i.e. drones) to meet the current legal requirements.

Staff Recommendation: Approve Resolution 25-20 adopting an unmanned aircraft policy.

Micromobility Device Policy

- The Park District is working on creating a General Use Ordinance document. Based on recommendations from our Attorneys, it was recommended to create and approve a Resolution relating to Micromobility Devices (i.e. e-bikes, scooters, etc.) to meet the current legal requirements. The district has seen an uptick in motorized bikes, scooters on District property that has caused concerns relating to safety of those utilizing, in addition to the safety of other residents utilizing District property.

Staff Recommendation: Approve Resolution 25-21 adopting a micromobility device policy.

Administration

- Staff are finalizing with Valley View School District an update to the Intergovernmental Agreement. Anticipate bringing to the Board of Commissioners within the next few months for review and approval.

Parks Day at the Capitol and Legislative Conference

- Executive Director Mike Selep and Superintendent of Projects and Loss Prevention Chris Corbett attended the Illinois Association of Park District (IAPD) Parks Day at the Capitol and Legislative Conference April 29-30 in Springfield. They had the opportunity to meet individually as well as with staff from NWCSRA, Woodridge, Plainfield, Lockport Township and Channahon Park Districts with six of the seven state representatives and senators that represent the Bolingbrook Park District during their visit. They also received updates from IAPD staff and a variety of speakers from state government regarding the current status of IAPD legislative initiatives and other legislation that may impact park districts.
- Mike and Chris were able to discuss the successful completion of recent projects as well as current and future projects where financial support would be helpful to accomplishing at current timetables. They had the opportunity to thank Representative Dee Avelar and Representative Janet Yang Rohr for their support on the Annerino roof replacement project and Champions and Lilac Parks playground replacements.



Staff Training and Recognition at Parkiepalooza

- ParkiePalooza: Where Fun Ignites Community will be held on May 17 at Brooks Middle School from 8:00 am -11:00 am. Over 400 employees will participate in the training as it is for all full-time, part-time and seasonal Bolingbrook Park District staff. It will focus on four key elements: community, engagement, safety and recognition.
- The recognition component will feature recognition for years of service to the district, the Susan Hoster-Suggs Award of Excellence, and for the first time, the Innovation Bright Idea Award. These Innovative Bright Idea awards recognize a park district staff member or team that successfully implements an innovative idea to develop a new or improved process, system, program, product or service.
- There were a total of 15 nominations for this year's Susan Hoster-Suggs Award of Excellence. Two of the nominees received two nominations each. The Awards Committee selected four individuals to receive this year's award, two full-time and two part-time employees. This award is the highest honor award provided to staff for their dedication, passion and inspiration toward creating a world class organization.
- The Award is in honor of Susan Hoster-Suggs who had more than 23 years of public administration experience, including 14 years in parks & recreation. She was our dedicated Executive Director for about two years prior to her passing in 2011, and previously served as our Director of Finance, Technology & HR. Sue had a vision for the Bolingbrook Park District which promoted strong teamwork as well as creating a culture that encouraged professional & personal growth for our staff. Sue helped us to achieve many goals through her leadership and support. The SHS Award of Excellence is in honor of Sue's dedication to our district's mission, and we are excited that it continues to inspire others to nominate individuals who have made outstanding contributions to the Bolingbrook Park District.

FINANCE AND TECHNOLOGY

Finance

Capital Asset Replacement of Desktops and Laptops

- Each year as a part of our capital asset replacement plan, desktops and laptops that are scheduled to go end of life are replaced. This year, we are scheduled to replace 12 desktops and 12 laptops.

Staff Recommendation: Approve Resolution 25-19 approving Requisition #REQ0017981 with Dell Marketing L.P. in the amount of \$49,001.98 for capital asset replacement of desktops and laptops.

Disclosure Policy Amendment

- In preparation for our upcoming audit, the Disclosure Policy will update the Director of Business and Technology to the Disclosure Officer.

Staff Recommendation: Approve ordinance 25-07 amending the disclosure compliance policy of the Bolingbrook Park District, Will County, Illinois.

Representation of Interests regarding Property Tax Exemption Proceedings

- The Illinois Department of Revenue (“IDOR”) has granted a real property tax exemption to Edward Health Ventures on real property located at 130 N. Weber Road in Bolingbrook. This property tax exemption will adversely affect the Park District’s revenues. It is in the best interest of the Park District to authorize Tressler LLP to represent the Park District in Property Tax Exemption proceedings before the IDOR and any related proceedings.

Staff Recommendation: Approve Resolution 25-22 authorizing Tressler LLP to represent Bolingbrook Park District’s interests regarding property tax exemption proceedings.

Business and Technology

2024 Property Tax Extension

- The 2024 Property Tax Extension report was received from the Will County Clerk’s office in March. The district’s overall Equalized Assessed Valuation (EAV) increased 9% to \$2,959,117,337 from \$2,709,007,227 in 2023. This represents our tenth year of increased EAV after six years of consecutive decreases, with an average EAV increase of 5%. With the EAV increase, the tax rate decreased to .4556 for the 2024 levy from .4780 for the 2023 levy. The 2024 property tax extension reflects an increase of 4% or \$532,684.05 more than the 2023 extension.

Annual Comprehensive Financial Report 2024

- Debbie Chase, Director of Business and Technology, Tina Simpson, Business Manager, and the Business Office Team did an excellent job in working through the 2024 audit with our auditors, Lauterbach and Amen. The team has worked hard with a positive outcome. Our Annual Comprehensive Financial Report (ACFR) for 2024 will be presented at the June 19 Board Meeting for review and acceptance. A member of the Lauterbach and Amen team will be attending the Board workshop at 6:30 pm on June 20 to present.

Business Statistics

- 8 business support tickets were completed in March
- Activity as of 3/31/2025
 - 195 journal entries processed
 - Accounts Payable \$594,055

- Cash Receipts \$275,919
- Payroll Wages net \$341,278
- Payroll Liabilities \$170,462

Internal Audits

BRAC All Day	Balanced
PH Indoor All Day	Balanced
Lifestyles Pro Shop	Balanced

Technology Statistics

- 60 standard refunds were processed
- 8 household credit refunds applied
- 2 activity transfers processed
- 64 support tickets were completed in December
- 3 new employee access trainings
- Upgraded and migrated video security system and software to new server
- 1 RecTrac training
- 1 Video Security System training

Web Registration Statistics

Registration Start Dates

Apr 23 RID / Apr 26 FEE

Total Transactions

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	7161	66.52%		3604	33.48%
February	6508	63.24%		3783	36.76%
March	6117	58.31%		4374	41.69%
April	7381	62.52%		4424	37.48%

Activity Registrations

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	416	44.49%		519	55.51%
February	317	30.87%		710	69.13%
March	408	39.92%		614	60.08%
April	413	34.79%		774	65.21%

POS Ticket Registrations

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	43	22.40%		149	77.60%
February	55	23.81%		176	76.19%
March	89	14.57%		522	85.43%
April	126	22.95%		423	77.05%

Trip Registrations

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	974	24.92%		2935	75.08%
February	855	22.79%		2897	77.21%
March	1188	26.84%		3238	73.16%
April	1491	31.60%		3227	68.40%

Facility Reservations

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	2409	100.00%		0	0.00%
February	2416	100.00%		0	0.00%
March	785	100.00%		0	0.00%
April	1851	100.00%		0	0.00%

Inventory Purchases

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	4	100.00%		0	0.00%
February	5	100.00%		0	0.00%
March	14	100.00%		0	0.00%
April	11	100.00%		0	0.00%

Service Item Purchases

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	1702	99.94%		1	0.06%
February	1784	100.00%		0	0.00%
March	2461	100.00%		0	0.00%
April	2198	100.00%		0	0.00%

Pass Memberships

Month	RecTrac	RecTrac %		WebTrac	WebTrac %
January	1613	100.00%		0	0.00%
February	1076	100.00%		0	0.00%
March	1172	100.00%		0	0.00%
April	1291	100.00%		0	0.00%

BUILDINGS, GROUNDS & NATURAL RESOURCES

BGNR Operations

General

- All of BGNR staff have been busy in the parks & facilities getting them ready for springtime activities, keeping facilities clean, and getting ready for pool season.
- The participants that have bought plots at the Community Garden have started planting crops in the ground. Over the next few weeks, the plots will be busy with all the participants working in their areas.
- We are bringing on new part-time staff and the seasonal staff will be starting in the coming weeks.

Buildings

- The Buildings Department continues preparation of Pelican Harbor outdoor pool, which will be opening on May 24. Several underground water leaks have been located and repaired. Pools are being filled heated and treated. The water bottle filler/drinking fountain has been ordered and will be installed on the south side of the bathhouse. The Parks & NRHT crews have been out at Pelican Harbor doing a variety of different tasks as well.
- Due to the water damage at Annerino Community Center that occurred at the climbing wall, floor padding has been ordered and is planned to be installed by May 30.

Parks

- Garbage continues to be heavier with nicer weather upon us, staff is keeping up with garbage and litter daily.
- Work orders for pre-school graduations, day camp, and theater have been received. Staff are preparing for the work orders that have been created.
- The grounds crew helped install the Funbrellas, and the new domes at Pelican Harbor.
- Grounds crew cleaned up the volleyball courts and put nets up for opening day at Pelican Harbor.
- The crew put out benches, picnic tables, and new garbage cans at the splash pad in preparation for the opening in late May.
- Sand volleyball courts are cleaned up and nets are out for the season in the parks.

Athletics

- Staff are busy redoing the infield of field #4 at Indian Boundary Park. Staff removed all the old dead grass, regraded the infield, put down all new sod, cut the lip, and added new infield mix.
- Staff have been maintaining fields and making sure they are in good shape.
- Staff have been painting foul lines, soccer, and football fields on a bi-weekly basis or when needed.

Natural Resources Horticulture & Turf

- The Grounds and NRHT departments helped The Conservation Foundation host its annual River Sweep along the DuPage River Greenway on Saturday, May 3 at Royce Road. We had 39 volunteers, including 23 members of the Bolingbrook Rotary Club come out to help pick up garbage, hand pull invasive plants, and cut down small invasive shrubs. The purpose of this volunteer event is to “sweep our rivers clean” by picking up debris in and along the local waterways.
- The NRHT crews have been working hard to keep up with the spring growing season.
- The natural resources and horticulture crews have been spraying reed canary grass in naturalized areas.
- The NRHT department will be working on getting the turf and landscaping at Pelican Harbor cleaned up and ready for its opening on May 23.
- The horticulture crew has been spraying tree rings and weeding landscape beds in all parks. Staff planted 9 trees this spring, installed a new sign bed at Jerry Hix Park, completed bed redesigns at Pelican Harbor and will be planting annual flowers the weeks of May 12 and May 19.
- The turf crew has started mowing and string trimming parks.
- The NRHT staff has been out over seeding, spraying for weeds, and fertilizing different areas in our parks.

Project Updates

- The roof replacements project has been completed. The check from PDRMA for reimbursement of the DDCTR Roof has been received as well.
- Staff are in the process of installing a light pole, which would include surveillance cameras for the spray pad and parking lot at Central Park. Anticipate the project being completed prior to opening of the Spray Pad on May 28. Special thanks to the Village of Bolingbrook for assisting with the installation.
- Contractor was onsite Tuesday, May 6 to program and perform startup of the Central Park Spray Pad. A couple of small, minor adjustments need to be made to the spray features prior to opening. Big thanks to the BGNR crew for installing split rail fencing, benches and picnic tables. Staff will continue to monitor the concrete discoloration and discuss remedies with Contract in Fall 2025.
- Staff submitted a Bike Grant with IDNR for the max reward of \$200,000 to replace and renovate the Lily Cache Greenway trail at Lily Cache East campus. Work would be performed in 2026 if awarded the Grant. Along with this project, staff are continuing to finalize an agreement with Upland Design for the design and construction for this trail. Staff anticipate bringing the agreement to the Board of Commissioners at some point as we find more regarding the status of the Bike Grant.
- Product is starting to arrive at Boughton Ridge to begin the replacement of irrigation for the golf course. The new irrigation system will allow our property management group to manage irrigation while on the course vs. having to go back into the clubhouse, along with a better system to troubleshoot with a locate system. Anticipate project starting soon and being completed as weather allows.
- Construction for the playgrounds (Knights of Columbus & Gateway Wetlands) has begun. Contractor has begun installing equipment at Knights and hopes to complete it within the next few weeks. Playground equipment for Gateway Wetlands is set to arrive around Memorial Day with anticipated completion by end of June. Staff are working through stormwater management concerns with the Village of Bolingbrook that could delay the trail replacement at Knights of Columbus.

RECREATION AND FACILITIES

Recreation Division

Pre School

- Preschool Step-Up and Graduation Programs for 3's and 4's will take place on Thursday, May 15 or Friday, May 16 during class time.
- Registration is on-going for the 2025-2026 school year. Current enrollment is at 95 Preschoolers for 2025-2026 School year. Staff are working with Marketing to enhance advertising to secure additional enrollment.

Early Childhood

- Early Childhood programs continue to exceed expectations with enrollments. Spring enrollments are looking strong with another session starting the first full week of May.
- Teacher Appreciation Week was celebrated May 5-9 with special signage at drop-off and pick-up locations as well as treats for the teachers on Monday/Tuesday, notes/drawn pictures for the teachers from Preschoolers and Early Childhood participants on Tuesday/Wednesday and vases provided by the Park District for each child to bring one flower to their teacher on Thursday/Friday. We appreciate all our teachers and know they are so important to shaping the lives of our youngest community members.

Week of the Young Child Activity Attendance

Tuesday, April 22 Children's Entertainer El Mago Magic Show in Partnership with Fountaindale Public Library - 164 in attendance

Wednesday, April 23 Parent/Child Open Gym - 70 in attendance
Creative Movement Dance Class - 25 in attendance
Little Learners Sampler - 8 in attendance
Zumba Kids - 52 in attendance

Thursday, April 24 Parent/Tot Gymnastics – 9 children with adult
Parent/Child Open Gym - 42 in attendance
Gymnastics and Ninja – 24 children in attendance
Day One Sports Multi Sports Challenge - 9 in attendance
Illinois Shotokan Karate – 32 in attendance
PM Imagination Station – 40 in attendance

Friday, April 25 Rubber Ducky Parent/Tot Open Swim - 56 in attendance
Taylor Swift Dance Party – 25 in attendance
Colors of the Woods Walk Experience – Cancelled due to rain
Family Open Swim - 158 in attendance

Saturday, April 26 Touch a Truck - 722 in attendance

Total attendance for the Week of the Young Child Celebration = 1,456 attendees

Visit Your Local Park

All Visit Your Local Park times are from 10:00 am-12:30 pm.

Locations, dates and times listed below:

Friday, June 6, Central Park – behind the Annerino Community Center (201 Recreation Drive)

Friday, June 13, Remington Lakes Sports Complex (811 W. Remington Blvd.)

Friday, June 20, Wipfler Park (549 Rockhurst)

Friday, June 27, Champions Park (1600 Firethorn)

Friday, July 11, Winston Woods – parking lot by playground, across from Woodview School (200 Winston Drive)

Friday, July 18, Indian Chase Meadows – next to the tennis courts behind Pioneer School (525 Pheasant Chase Drive)

Friday, July 25, Johansen Farm Park (770 Hartford Lane)

Free Wednesday Concert Series

Gold Level Sponsor – Governors State University

Date	Band	Genre
June 4	Funk Brotherz	70's 80's Dance Funk R&B Blues Jazz & Rock
June 11	Latin Swing Factor	Puerto Rican salsa swing with a Chicago soulful twist
June 18	The Hurricane Project	and Juneteenth Celebration – Soul, Blues, R&B
June 25	Hoodwink'd	All the Cool Mixes of Classic Rock & Pop from 70s & 80s
July 2	Zydeco Voodoo	New Orleans style music and Zydeco
July 9	Velvet Rose Band	R&B, Motown, Funk, Soulful Blues, Dance & More

Dance

- Our annual May Dance Concert was held on Saturday, May 3 at Bolingbrook High School. 147 dancers ages 3-38 performed a total of 33 dances over 2 shows. There were 853 tickets sold for the May Dance Concert, exceeding that of 2024 by 115 tickets. Ticket sales brought in a total of \$7,208.50 in revenue for the Dance Department. This is about a 13% increase of \$935.50 over 2024 ticket sales.
- BPD Dance Company celebrated the end of their 2024/2025 season with a banquet on Friday, May 9 at Ashbury's. Dancers and their families enjoyed a buffet dinner, reminisced over this past season's memories, traded gifts, and the dancers received superlative awards.
- BPD Dance Company Audition Prep class will be on Saturday, May 24 at BRAC. This class will allow dancers to meet BPD Dance Company staff and practice skills that will be required for the Company's audition process which takes place in June. BPD Dance Company parent meeting takes place on Wednesday, June 4 from 6:00-7:00pm at the BRAC. Auditions will take place Saturday, June 7 from 1:00-3:00pm at the BRAC.
- Summer dance classes begin on Saturday June 7, Dance Camp will take place July 14-18.
- BPD Dance Company Dancers will be performing at the Village Picnic on Sunday, June 29 as well as at the Joliet Slammers game on Sunday, July 6.

Theatre

- Our performance of Disney's Finding Nemo Kids was held at the Brooks Middle School auditorium on Friday, May 16 and Sunday, May 18.
- We will have some new one-day theatre workshop offerings throughout the summer. Theatre Summer classes begin on June 4.

Gymnastics/Cheer/Ninja

- The spring session ends May 23. Registration for the summer session has begun. The session will run June 2-August 17.
- The Illusions Gymnastics Team competed at the AAU Central District Meet in Romeoville, IL on May 2-4. The girls competed against teams from all over the state of Illinois. They will finish their regular season with the GJO Championships held on May 17-18 in Barrington, IL! Good luck Illusions!
- April Party Stats: Nerf/Ninja/Gymnastics: 5 parties / 80 guests.

REACH

Enrollment for the 2024-2025 school is slightly up for two the sites, Pioneer and Jonas Salk Elementary School. Pioneer currently has 100 children registered compared to 95 last year, and Jonas Salk has 51 children registered compared to 45 last year. The last day of school is May 28.

2024-2025 Pioneer											
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
5 Day AM		14	16	19	19	18	18	17	18	18	
5 Day PM		23	25	26	26	25	29	29	29	27	
5 Day AM/PM		22	22	25	24	24	24	24	25	26	
5 Day Total		59	63	70	69	67	71	70	72	71	0
3 Day AM		6	6	6	6	6	6	6	5	5	
3 Day PM		15	15	15	15	16	16	15	15	11	
3 Day AM/PM		10	10	8	8	8	9	9	9	13	
3 Day Total		31	31	29	29	30	31	30	29	29	0
Totals		90	94	99	98	97	102	100	101	100	0

2024-2025 Jonas Salk											
		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
5 Day AM		7	7	6	6	6	6	6	7	7	
5 Day PM		4	6	7	7	8	10	12	11	10	
5 Day AM/PM		17	17	15	15	15	15	15	15	15	
5 Day Total		28	30	28	28	29	31	33	33	32	0
3 Day AM		1	2	2	2	2	2	3	3	3	
3 Day PM		9	10	12	13	13	13	12	12	12	
3 Day AM/PM		3	3	3	3	3	3	3	4	4	
3 Day Total		13	15	17	18	18	18	18	19	19	0
Totals		41	45	45	46	47	49	51	52	51	0

Day Camp

- Final preparations for summer Day Camp are underway. Day Camp will begin on June 2 and run through August 8. Registration is on track with 66 participants already registered for week 1. Registration numbers are continuing to come in as the start of camp gets closer. Staff training will take place May 27-30 to kick off a great start to the season.

VVSD 21st Century Grant Program

- The Spring Session of the Connections program through Valley View School District ended in April. During this session, each of the 7 elementary schools in the program received 10 enrichment classes, and each of the 3 middle schools received 3 classes each. Enrichment topics this year included: nature, dance, sports history, first aid, trivia and crafting programs.
- Staff are preparing for the Summer Connections program, which will feature swim lessons at Pelican Harbor, and indoor and outdoor activities at Annerino Community Center.

Teens

- Teen pool parties are back this summer. High School Night will occur on Thursday, June 5 and Middle School Night will occur on Thursday, July 31.

Enrichment Events

- The Pollination Celebration scheduled for Saturday, May 31 will feature crafts, viewing insects up close, and a “honey flight” tasting!

Archery Program & Events

- Beginner and Intermediate Archery lessons will resume for the summer season on May 31.

Free Community Events

- Families of all ages are invited to the annual Family Bike Challenge on Saturday, May 10. Participants will travel to various locations to complete simple challenges for the chance to win a small prize.
- Families of children, 2 and older are invited to the Colors of Nature Art Experience on Monday, May 12 to create their own paint palette using found items.

Volunteer & Community Engagement

- Two community volunteers have been hard at work creating 30+ costume pieces and 5+ set pieces for BPD theater program’s production of the musical Disney’s Finding Nemo Kids. Tickets are on sale now for the May 16 and 18 performances.

Athletics

Adult Athletics

Spring 2025							
Apr-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Adult Athletics	Softball	29	32	34	32	66	59
	Flag Football	11	9	10	9	20	20
	Volleyball	23	28	25	28	53	51
	Basketball	N/A	N/A	N/A	N/A	N/A	N/A
Total		63	69	69	69	139	130

- All the Adult Softball Leagues are underway with their seasons starting the week of April 14, all leagues are set to end the last week of June/first week of July. Fall registration is open for the Adult Softball Leagues, each league is set to begin the week of August 11.
- The Men's Flag Football League has just passed the midway point of the season with only two weeks left in the regular season. Teams will then compete in a double elimination tournament. Fall registration is open for the Men's Flag Football League, season start date is Sunday August 10.

Youth Athletics

Day One Sports Academy

Spring 2025							
Apr-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Day One Sports Academy	Basketball	98	73	105	116	310	307
	Soccer	105	87	105	121	330	342
	Parents Tot & Sports Mania	19	19	30	24	60	59
	T-Ball & Baseball	33	N/A	25	N/A	100	108
	Flag Football	12	16	15	16	70	67
	Volleyball	25	47	20	57	40	36
Total		292	242	300	334	910	919

- The second session of Day One Sports Academy has begun near the end of April, registration is still currently open for second session classes. With Baseball classes not running for the Spring as originally anticipated we have seen an increase in numbers for our youth Volleyball Fundamentals classes.

Martial Arts

Spring 2025							
Apr-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Martial Arts	Karate	179	159	180	342	700	701
	Modern Arnis Filipino	9	12	4	21	20	41
	Tae Kwon Do	21	29	20	56	75	90
	Victory Mixed Martial	47	41	40	77	125	132
Total		256	241	244	496	920	964

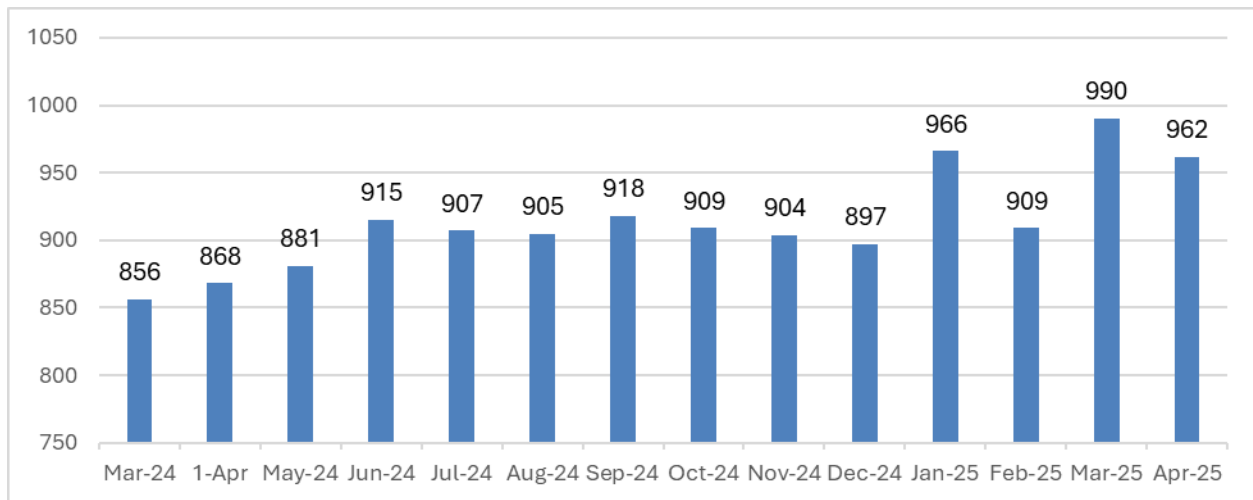
- All Martial Arts classes are underway for the Spring session 2 with Tae Kwon Do, Modern Arnis and Victory Mixed Martial Arts bringing in more numbers than projected.

Facilities Division

Fitness

Lifestyles Fitness Center

- April recorded 94 memberships: 45 new memberships and 49 renewals. Compared to 56 new and 36 renewals in 2024.
- Lifestyles Fitness recorded 4,341 visits to the fitness center and 4,136 group fitness visits for a total of 8,820.
- Lifestyles had 4,341 Fitness Center Door Check-Ins, 319 BRAC Customer Care Desk Check-ins, 11 ACC Customer Care Desk Check—ins and 1,214 checked in at the Pelican Harbor Doors.
- In total, year-to-date, Lifestyles has 962 annual members, 941 annual and 21 corporate annuals. 13-month retention figures are at 71% for annual members. Insurance members are at 2,190

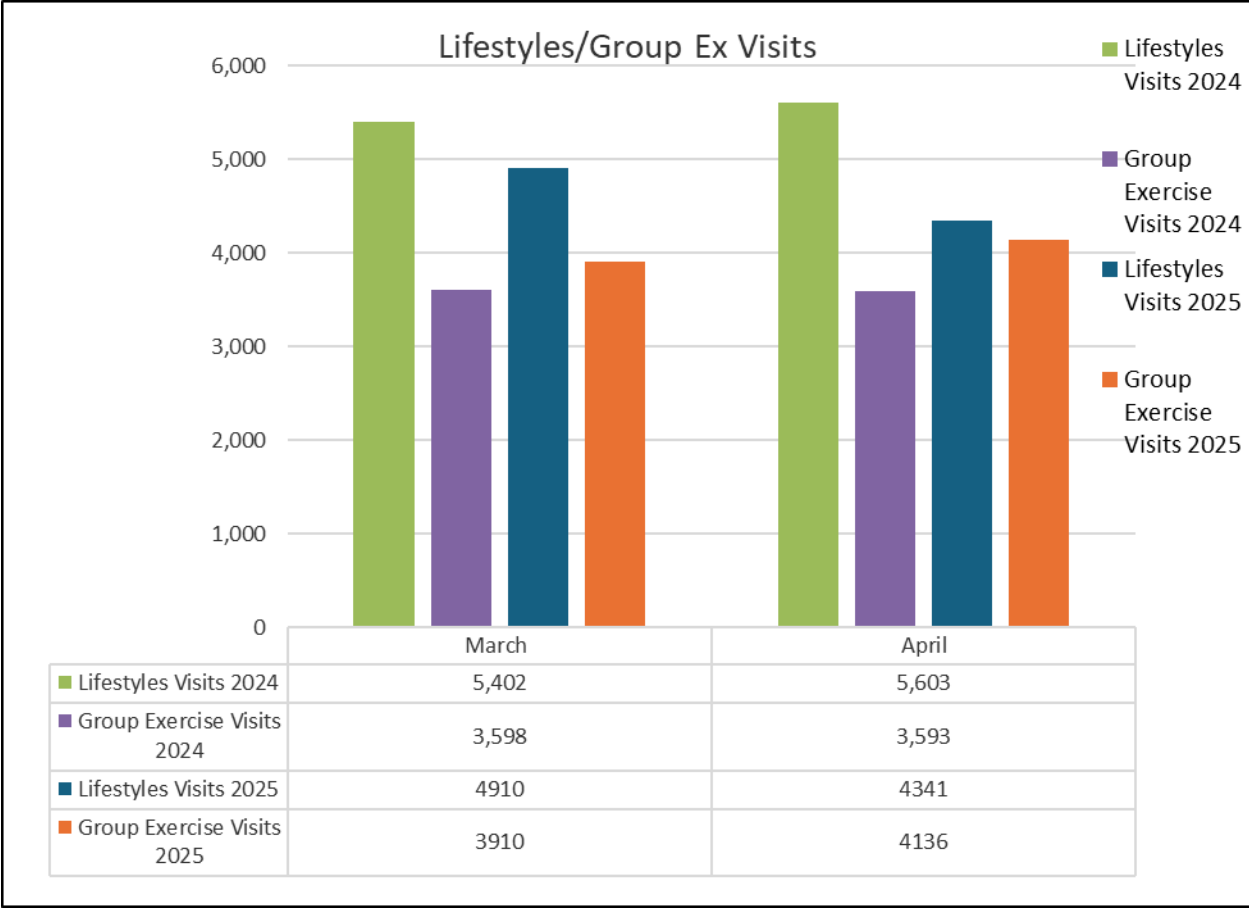


April Special Events and Promotions

- April 11 - Glow Spin Party at BRAC
- April 18 - Friends & Family Friday
- April 26 - Lifestyles Open House

Group Fitness

- April recorded 4,136 Group Fitness visits for the month with represents 44% of our total visits for Lifestyle! Compared to 3,675 in 2024.
 - Land Classes had 2,945 participants
 - Water Classes had 1,062 participants
 - Virtual classes had 129 participants



Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations/Special Events

- Outdoor Pelican Harbor opens on Saturday, May 24! Join us this Summer and enjoy our new rentable shade shells. Shade shells are available via online reservations or in-person day of at the gate. All day rentals for \$40 per shade shell.

Memberships and Daily Admissions

- During the month of April, 182 Summer Pelican Passes were sold.
- Daily admissions brought in \$16,512 for the month of April 2025.
- Member attendance was 2,800 visits for the month of April 2025, compared to 2,775 visits in April 2024.
- There was a total of 59 new and 54 renewed Pelican Harbor Annual Aquatic Memberships for the month of April 2025.
- Pelican Harbor annual memberships made \$16,642.68 for April of 2025.

Rentals, Birthday Parties and Groups

Birthday Parties and Private Rentals total for April 2025:

- Birthday Parties: 28 parties/707 participants
- Private Rentals: 7 rentals/385 participants
- Group Outings: 1 group/14 participants
- Birthday Parties brought in \$9,189.50 for the total April 2025.
- Private rentals made \$2,915 for the total for April 2025.

Swim Lessons

- In April, swim lessons saw a total of 375 participants. An increase from 333 in March.
- In April, swim lessons brought in a total of \$36,527.41 in revenue. This increased from \$25,797.51 in February.
- Year-to-date swim lessons have made a total of \$125,732.52 in revenue.
- On April 26, we certified 4 new swim instructors and 2 returning swim instructors.

Swim Team

- The Pelicans swim team is currently off-season. Registration for 2025 Summer season is open, with 34 athletes registered so far. We anticipate 60 participants in total.

Special Events

- Parkie's Egg Hunt ran on Friday, April 18 with approximately 250 participants.

Facilities Report – ACC and BRAC

Apr-25		2024 Month Actual	Previous Month Actual	April Actual	2025 YTD Actual	2024 YTD Actual
External BRAC Facility Rentals	GYM	76	64	46	232	263
	ROOMS	15	20	16	68	71
	Total	91	76	62	300	334
External ACC Facility Rentals	GYM	1	6	3	21	3
	ROOMS	10	16	15	52	48
	Total	15	17	18	73	51
Open Gym Punch Pass Purchases	Total	1	6	7	21	9
Daily Open Gym Admissions	Total	520	763	754	3,063	2,017

Staffing

- The facilities team has hired two new MOD and has posted Building Attendant job to the website. This will help with operations during camp season and overall cleanliness. In addition, interviews have begun for the Facility Manager position.

Operations

- The facilities team has started tracking the usage of affiliate groups and other rentals for future planning and efficiency. Several projects have begun including repurposing chairs from DD center to use for room rentals and other events, the purchase of a 4th Pickleball Net for Challenge courts at BRAC, and the ACC gym will be lined with tape for Pickleball this Summer.

Rentals

- Annerino Community Center (ACC) Gym and Room rentals have made \$9,518.50 total for the year 2025.
- Bolingbrook Recreation Aquatic Complex (BRAC) Gym and Room rentals have made \$29,089.50 total for the year 2025.

Open Play

- Open Play has made \$9,721.00 for the year 2025.

MARKETING AND CUSTOMER CARE

Bolingbrook Park District Marketing Initiatives

New Parent Network Kicked Off May 13

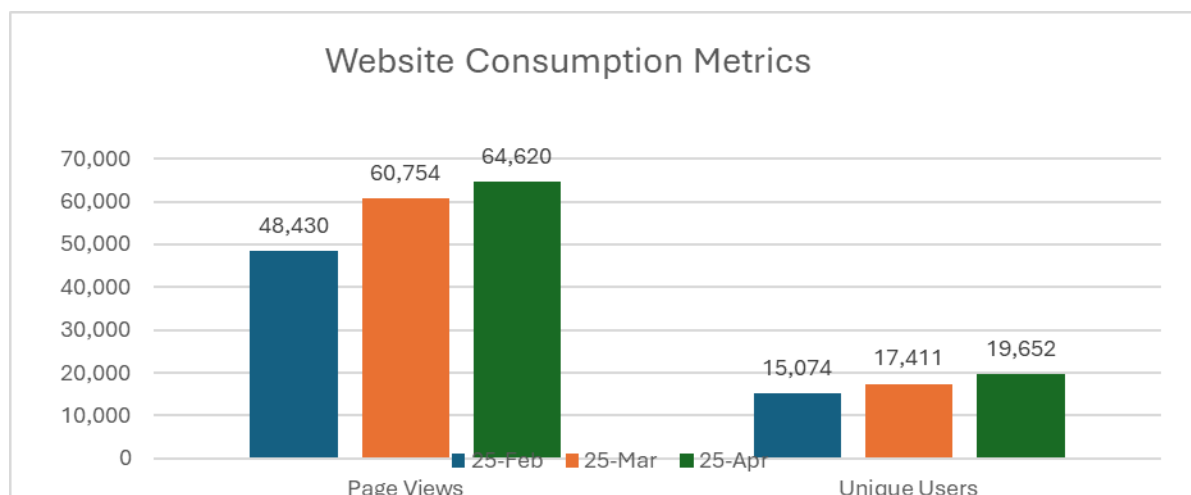
- In partnership with UChicago Medicine AdventHealth Bolingbrook, the district kicked off its first New Parent Network event on Tuesday, May 13 at 10:00 am. Feedback from the community-wide survey focus group was that people want to connect with others in similar stages of life. The hospital is promoting the network to each new parent who delivers at their location. This offers new parents an opportunity to build a network of new parent friends, and they can learn about all the opportunities the park district has available to them and their children.

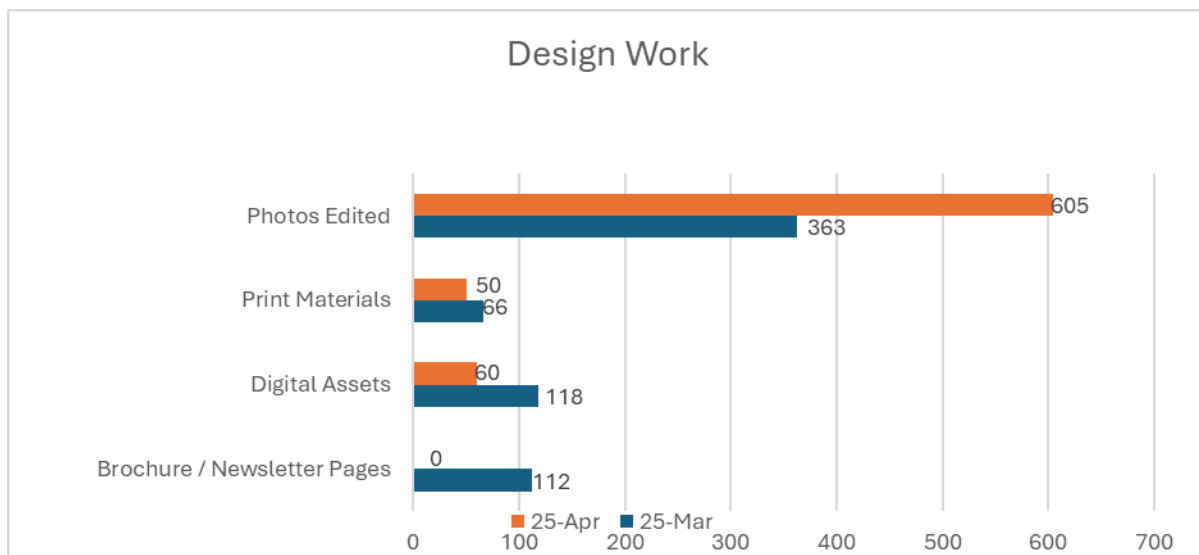
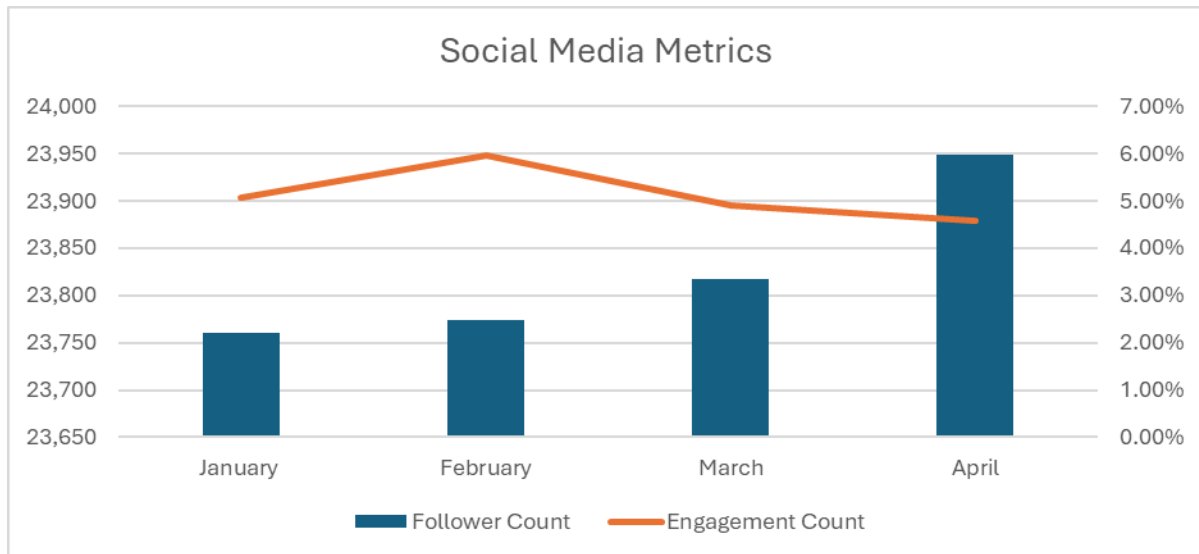
Parkie's Discover Bolingbrook Challenge Starts June 1

- This year's Summer Parks Challenge is taken to a whole new level. The interactive challenge will feature the use of the Goosechase App. Families can sign up to participate in the app. Each week new missions will be released. Missions will feature not only Bolingbrook Park District events, activities and natural areas, but also other businesses and events in Bolingbrook. Participants earn points for each mission they complete. Prize packs will be awarded to top finishers at the end of August.

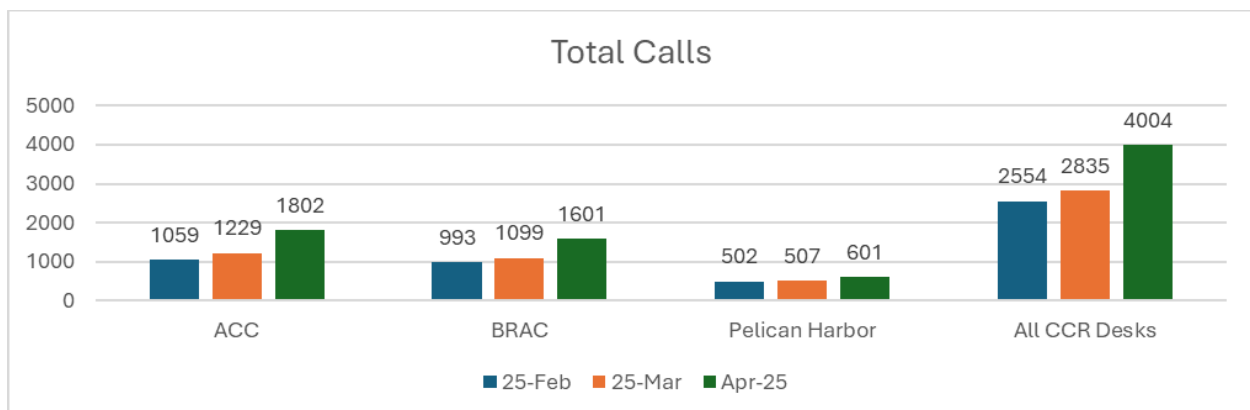
Summer Marketing Intern

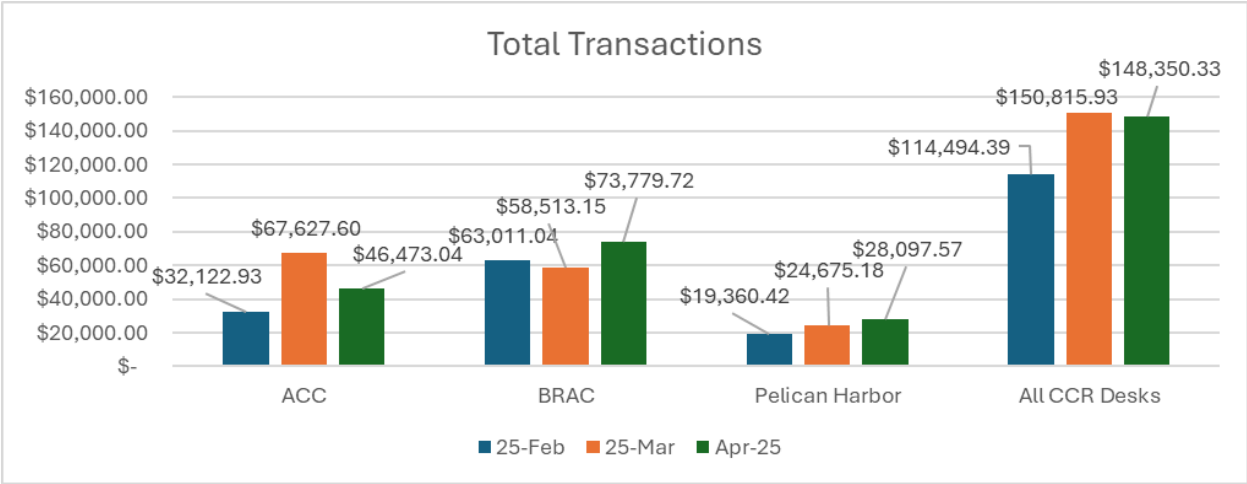
- Jenna Greenberg has been hired as our summer marketing intern. She is a student at Indiana University majoring in media advertising. She began her experience with us on Wednesday, May 14. She is also currently a head lifeguard at Pelican Harbor. We are excited to welcome Jenna to the team.





Bolingbrook Park District Customer Care Initiatives







Golf, Restaurant and Catering Operations

Preliminary Golf and Restaurant Monthly Performance

Ashbury's and Boughton Ridge Golf Course's total revenues for the month of April were above budgeted revenue by \$5,442, which is 4.3% over budget. Revenues are \$14,226 above year to date compared to 2024, which is 4.6% higher than 2024.

2025	2025	2025				YTD	YTD		Prior Year	2025 vs.
April Preliminary	Month Actual	Month Budget	Var	%		2025 Actual	2025 Budget	%	2024	2024 Actual
Golf Greens Fees Revenue	\$38,265	\$39,079	-814	-2.1%		\$59,530	\$65,770	-9.5%	\$61,908	-3.8%
Golf League Revenue	\$1,891	\$3,621	-1,730	-47.8%		\$1,891	\$3,621	-47.8%	\$3,415	-44.6%
Riding Cart Revenue	\$9,633	\$9,280	353	3.8%		\$14,786	\$13,235	11.7%	\$15,237	-3.0%
Pro Shop Revenue	\$2,785	\$3,318	-533	-16.1%		\$5,575	\$5,915	-5.7%	\$5,597	-0.4%
Restaurant Food Revenue	\$28,945	\$20,880	8,065	38.6%		\$86,561	\$76,284	13.5%	\$72,360	19.6%
Restaurant Liquor Revenue	\$23,846	\$21,727	2,119	9.8%		\$69,229	\$78,596	-11.9%	\$65,083	6.4%
Banquet Revenue (Food and Bev)	\$23,397	\$24,696	-1,299	-5.3%		\$74,202	\$75,348	-1.5%	\$73,302	1.2%
Total Revenue (after comps)	\$131,208	\$125,766	5,442	4.3%		\$322,385	\$331,283	-2.7%	\$308,159	4.6%
Payroll Expense	\$80,754	\$78,043	2,711	3.5%		\$269,205	\$271,588	-0.9%	\$244,298	10.2%
Est. Food and Bev COGS	37.6%	35.1%	2.6%	7.3%		41.6%	34.9%	19.3%	38.1%	3.5%
Est. OPEX (Operating Expense)	\$49,195	\$64,902	-15,707	-24.2%		\$220,742	\$228,850	-3.5%	\$210,871	4.5%

April Revenue

- Overall golf revenue fell short of budget by \$2,742 (4.9%); but exceeded revenue collected last year by \$2,375.
- Restaurant revenue exceeded budget by \$10,184 and was \$12,930 over revenue collected last year.
- Banquet revenue was under budget by \$1,299.

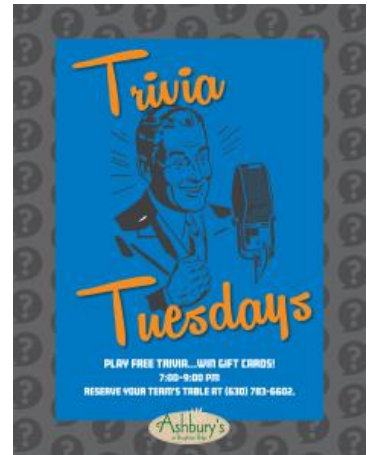
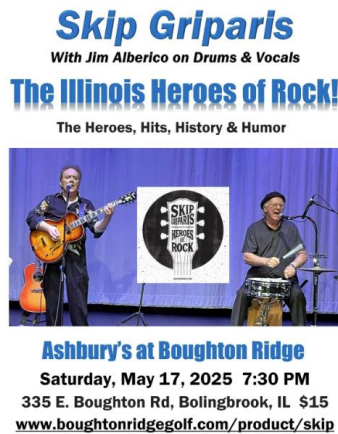
Operational Expenses

- Expenses were well controlled for the month as well as year to date. Overall expenses are 3.5% below budget for the year.
- Payroll expense was over budget for the month by 3.5% but remains under budget by .9% for the year.

Meetings, Events & Promotions

- There were several successful events throughout the month of April:
 - 10th Hole Pub Reunion on April 10 filled the Pub for the unveiling of the 10th Hole logo.
 - Comedy Night on April 19 had 60 attendees.
 - Easter Bruch on April 20 had 165 attendees.
 - PechaKucha on April 30 had 90 attendees.

- Featured for May & June
 - Tina Turner Experience with Brandye Phillips – May 15
 - Vino & Vinyasa – May 16
 - Skip Griparis – The Illinois Heroes of Rock – May 17
 - Non-Profit Coalition Paint & Sip – May 21
 - Memorial Day Scramble – May 24
 - Foundation for Bolingbrook Parks Glow Golf Outing – June 13
 - Trivia Nights are continuing each Tuesday night.
 - All You Can Eat Fish Fry on Friday nights





Services Manager Position

- Amber Provancal was hired in the newly created Services Manager role where she will have oversight of the inclusion process at NWCSRA. Amber was promoted from her Program Coordinator position, where she had oversight of day camp, youth programs, socials and more. Her first official day in the role was May 5. She will continue to have programs to plan and oversee. She will shadow our current inclusion process throughout the summer and into fall. She started working in the field of therapeutic recreation as a Day Camp Counselor at Lily Cache Special Recreation Association (LCSRA).

Inclusion Services

- NWCSRA received 46 requests for inclusion services throughout the member agencies during the month of April, and 34 individuals are currently receiving support. A total of 17 of those requests were from the Bolingbrook Park District and 14 are currently receiving support.
- Budgeted inclusion dollars (to pay for inclusion companion staffing) per member agency is calculated at 3% of each member agency's contribution. As of April 21, Bolingbrook Park District has utilized \$6,733 dollars, which is 39% of the \$17,400 allocated. According to the member agreement, when the budgeted dollars have been used, NWCSRA will bill back the member agency for any additional companion support hours beyond the budgeted dollars.

Unified Sports – Bags Competition

- A total of 10 Unified Bags teams from NWCSRA competed in the Unified Bags Competition held at the Joliet Park District on April 12. As a unified sport, Special Olympic athletes with a disability are matched up with individuals without a disability to participate in this event. This was the third year Special Olympics of Illinois hosted this competition.