

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
November 20, 2025
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Public Comment
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Agenda
November 20, 2025
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Monthly Board Workshop Meeting Minutes of October 23, 2025
 - B. Monthly Board Meeting Minutes of October 23, 2025
6. Correspondence to Board from the Public
7. Public Comment
8. Attorney's Report
9. Leadership Team Report
10. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$568,746.07, subject to audit.
11. Board Liaison Reports
 - A. Administration and Personnel – **Commissioner Andrews**
 - *Motion to approve Resolution 25-28 approving Intergovernmental Agreement for Police Services between the Village of Bolingbrook and the Bolingbrook Park District subject to Attorney review.*
 - *Motion to approve Ordinance 25-11 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 07-01-35-200-004-0000] into the District.*

- *Motion to approve Ordinance 25-12 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-07-300-005-0000] into the District*
- *Motion to approve Ordinance 25-13 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-16-200-018-0000] into the District*
- *Motion to approve Ordinance 25-14 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-20-401-007-0000] into the District*
- *Motion to approve Ordinance 25-15 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-20-401-009-0000] into the District*
- *Motion to approve Ordinance 25-16 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-21-302-001-0000] into the District*
- *Motion to approve Ordinance 25-17 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-21-303-001-0000] into the District*
- *Motion to approve Ordinance 25-18 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-28-200-001-0010] into the District*
- *Motion to approve Ordinance 25-19 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-28-200-001-0020] into the District*
- *Motion to approve credentials certificate designating delegates to the Illinois Association of Park District's Annual Business Meeting to be held on Saturday, January 31, 2026 at 3:30pm.*

B. Finance and Technology – Commissioner McKay

- *Motion to approve Resolution 25-27 authorizing the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2025 and ending December 31, 2025 at a proposed estimated aggregate levy of \$11,292,702.*

- C. Buildings, Grounds, and Natural Resources – **Commissioner Hix**
- *Motion to approve Resolution 25-26 award a contract renewal in the amount of \$227,700.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program for 2026.*
- D. Recreation – **Commissioner McVey**
- Pre School/Early Childhood
 - Dance/Theatre
 - Gymnastics/Cheer/Ninja
 - REACH/Daycamp/Enrichment
 - Adult Trips
 - Youth and Teen Programming
 - Community Events
- E. Facilities – **Commissioner McVey**
- Fitness
 - Aquatics
 - Athletics
- F. Marketing – **Commissioner Vastalo**
- G. Golf Course and Ashbury's – **Commissioner Vastalo**
- H. NWCSRA - **Commissioner Vastalo**
12. Unfinished Business
13. Public Comment
14. New Business
15. Announcements
16. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
- (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
17. Adjournment
18. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited to three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

Upcoming Meetings:

Board Meeting – December 18, 2025 (Workshop 6:30pm, Board Meeting 7:00pm)

Board Meeting – January 15, 2026 (Workshop 6:30pm, Board Meeting 7:00pm)

Board Meeting – February 19, 2026 (Workshop 6:30pm, Board Meeting 7:00pm)

ADMINISTRATION AND PERSONNEL

Intergovernmental Police Agreement

- The Intergovernmental agreement between the Village of Bolingbrook and Bolingbrook Park District exists for the Park District to receive police services from the Bolingbrook Police Department. It was updated in 2024 after remaining the same for over 20 years. It was a one-year agreement.
- The proposed agreement is an extension of the approved one-year agreement with all of the same terms and a 5% annual increase in compensation to the Village of Bolingbrook, which was agreed upon with village officials. This proposed agreement will expire on June 1, 2026.
- Discussions have occurred with staff and village officials to create a new three-year agreement to be presented to the Village and Park District for consideration by the end of the first quarter of 2026.

Staff Recommendation: Approve Resolution 25-28 approving Intergovernmental Agreement for Police Services between the Village of Bolingbrook and the Bolingbrook Park District subject to Attorney review.

Annexation of Bolingbrook Territory

- Staff have been working in conjunction with legal counsel and the Village of Bolingbrook to initiate the annexation process for selected parcels of property into the Bolingbrook Park District. Below are Ordinances to commence the annexation process for these properties:

Staff Recommendation: Approve Ordinance 25-11 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 07-01-35-200-004-0000] into the District.

Staff Recommendation: Approve Ordinance 25-12 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-07-300-005-0000] into the District

Staff Recommendation: Approve Ordinance 25-13 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-16-200-018-0000] into the District

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Staff Recommendation: Approve Ordinance 25-19 Authorizing Bolingbrook Park District to Annex Additional Territory [Pin: 12-02-28-200-001-0020] into the District

IAPD Annual Meeting Credentials

- Each year at the IAPD/IPRA State Conference the annual meeting for the IAPD is held. Each member district is required to provide a minimum of one Commissioner or Executive Director as a delegate to represent their District at this meeting.

Staff Recommendation: Approve credentials certificate designating delegates to the Illinois Association of Park District's Annual Business Meeting to be held on Saturday, January 31, 2026 at 3:30pm.

2026 Board Meeting Dates

- Bolingbrook Park District Board Meetings will be conducted on the 3rd Thursday of each month with the Workshop set for 6:30pm and the Board Meeting at 7:00pm at the Annerino Community Center.

The exception will be the October 15, 2026 meeting. The Workshop will begin at 4:30pm and Board Meeting at 5:00pm.

- The following are the dates for the 2026 Bolingbrook Park District Board of Commissioner Meetings:
 - Thursday, January 15, 2026
 - Thursday, February 19, 2026
 - Thursday, March 19, 2026
 - Thursday, April 16, 2026
 - Thursday, May 21, 2026
 - Thursday, June 18, 2026
 - Thursday, July 16, 2026
 - Thursday, August 20, 2026
 - Thursday, September 17, 2026
 - Thursday, October 15, 2026*
 - Thursday, November 19, 2026
 - Thursday, December 17, 2026

* Denotes Workshop starting at 4:30pm, Board Meeting 5:00pm

FINANCE AND TECHNOLOGY

Finance

Truth in Taxation Law Resolution

- The district is required to approve a resolution determining the amount of money estimated to be levied in accordance with the Truth in Taxation Law at least 20 days prior to the approval of the levy ordinance. The district's 2025 proposed aggregate levy is 104.99% of the 2024 extended aggregate levy, falling below the 105% limit for Truth in Taxation. This means the district is not required to hold a Truth in Taxation public hearing for the 2025 levy. The Truth in Taxation Act, effective 1981, requires any taxing body to hold a public hearing and publish a notice of the hearing in a newspaper if it intends to adopt an aggregate levy which is more than 105% of the prior year's aggregate extended levy. The proposed aggregate levy for 2025 is \$11,292,702.

Staff Recommendation: Approve Resolution 25-27 authorizing the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2025, and ending December 31, 2025 at a proposed estimated aggregate levy of \$11,292,702.

Business and Technology

Business Statistics

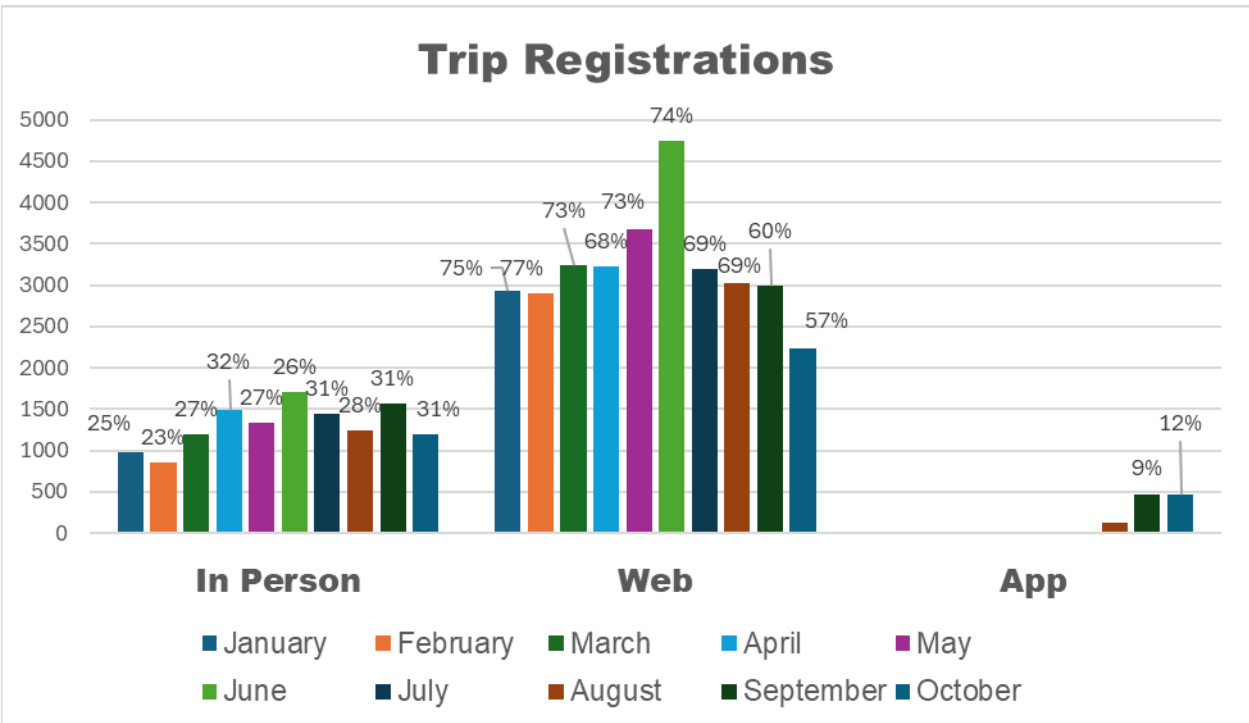
- 5 business support tickets were completed in October
Activity as of 9/30/2025
 - 230 journal entries processed
 - Accounts Payable \$521,692
 - Cash Receipts \$156,005
 - Payroll Wages net \$360,018
 - Payroll Liabilities \$181,216

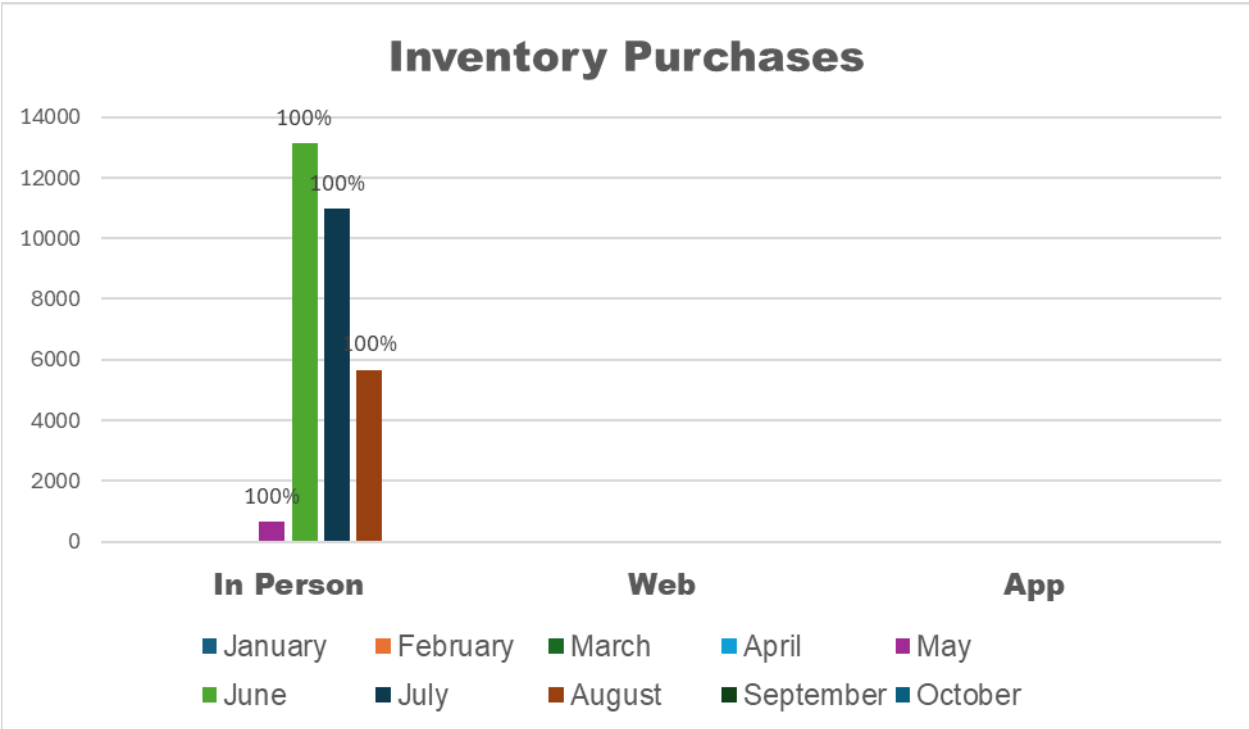
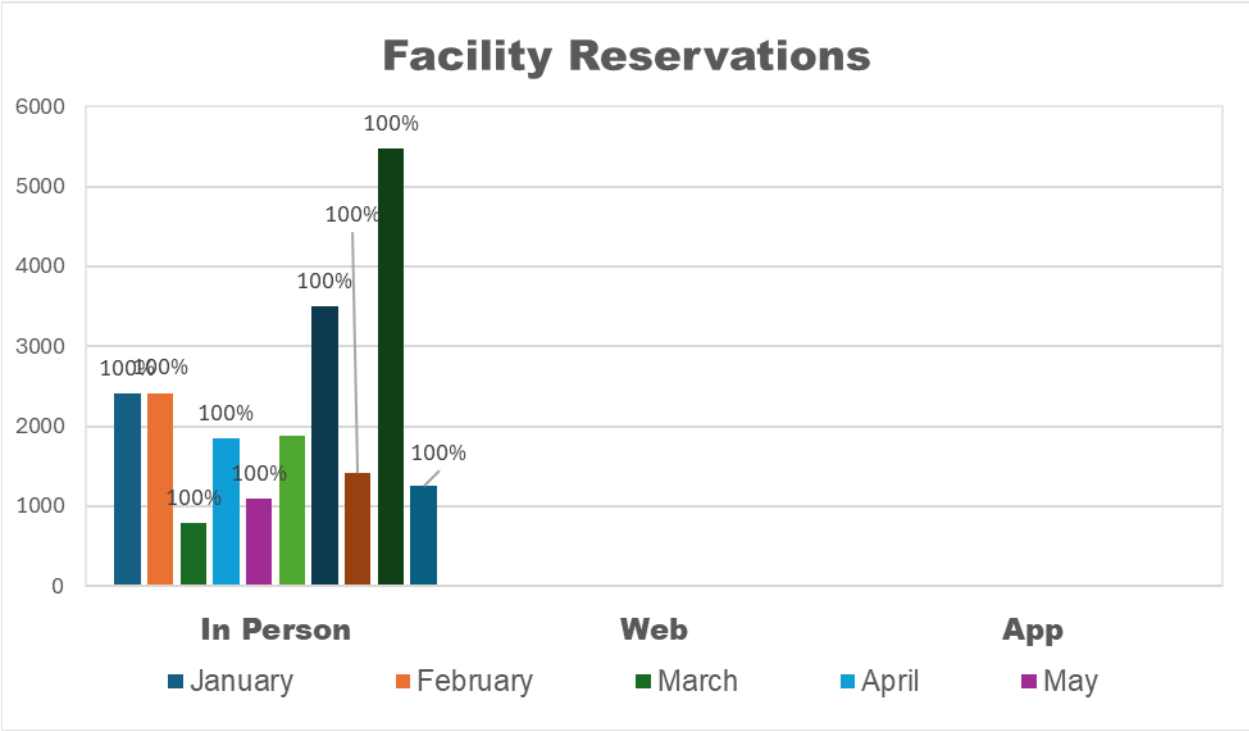
Internal Audits

PHI All Day	Balanced
Business Office Petty Cash	Balanced
Fitness Pro Shop	Balanced

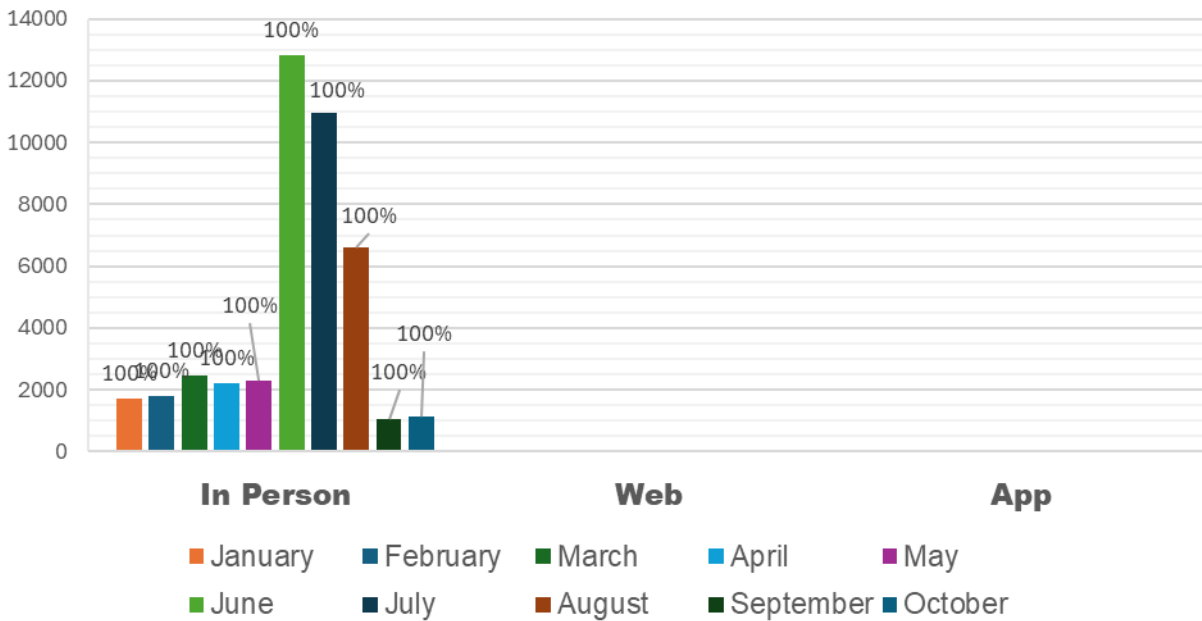
POS Ticket Registrations

Category	January	February	March	April	May	June	July	August	September	October
In Person	22%	24%	15%	77%	12%	6%	2%	8%	8%	18%
Web	78%	76%	85%	32%	88%	94%	98%	92%	88%	78%
App	4%	3%								

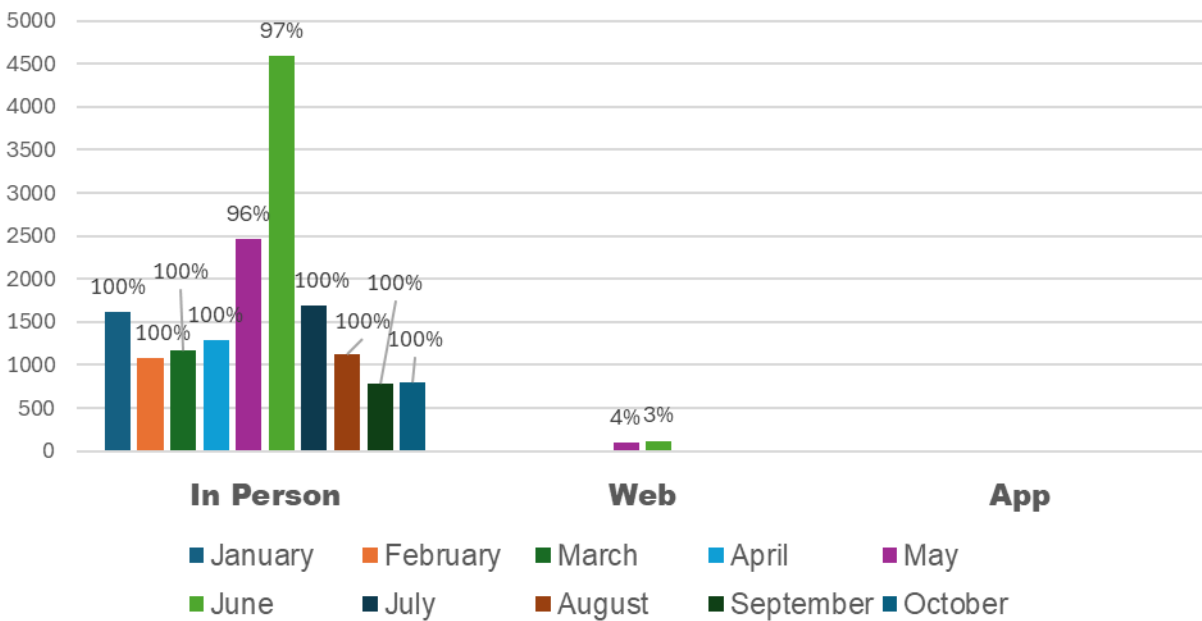




Service Item Purchases

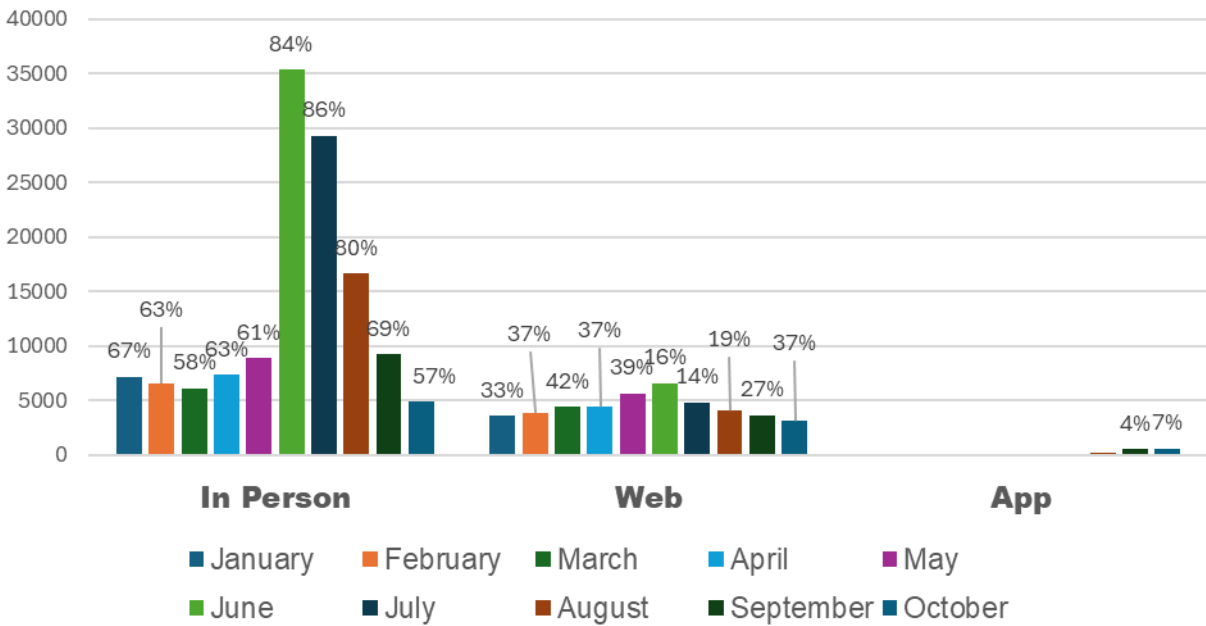


Pass Memberships



Total Transactions

Category	January	February	March	April	May	June	July	August	September	October
In Person	67%	63%	58%	63%	61%	84%	86%	80%	69%	57%
Web	33%	37%	42%	37%	39%	16%	14%	19%	27%	37%
App	4%	7%								



BUILDINGS, GROUNDS & NATURAL RESOURCES

BGNR Operations

Approvals

- Resolution 25-26 is a contract for the Boughton Ridge Golf Course Maintenance Program between the Park District and Drendel Property Management. This is a one-year contract with a two-year extension. Drendel Property Management has been maintaining the golf course since 2011 with good results.

Staff recommendation: Approve Resolution 25-26 awarding a contract renewal in the amount of \$227,700.00 to Drendel Property Management of Oswego, IL for Boughton Ridge Golf Course Maintenance Program for 2026.

General

- Staff are doing prep for winter in all areas. This includes getting trucks and equipment ready for snow/ice, blowing down concession bathrooms & irrigation, wrapping up any last-minute things at Pelican Harbor, removal of equipment at playgrounds if needed, final cutting of grass, mulching leaves, and prairie burns where/when possible.

Buildings

- ADA funds were utilized to have a contractor come out to level uneven sidewalks across all facilities and parks. This project improved accessibility for individuals with mobility challenges and enhanced overall safety by reducing potential trip hazards.
- All irrigation systems, concession areas, and golf course restrooms have been closed for the season. As part of winterization efforts, blowdown procedures were completed to protect infrastructure and equipment from potential damage due to freezing temperatures.
- All winterization tasks have been completed for Pelican Harbor.

Parks/Playgrounds

- Staff is doing a sign inventory to see what park signs will need to be worked on over the winter, as well as seeing what signs will be replaced in 2026 with a new sign.
- Keeping inventory on what picnic tables will need to be worked on this winter.
- Staff removed all volleyball nets from park sites and Pelican Harbor.

Athletics

- All the athletic events and leagues are finished for the year. Staff are removing soccer nets & windscreens, and moving players benches and soccer goals off the fields for winter storage. Baseball/Softball fields will get ball mix added to them and fields repairs made where needed.
- Staff will be doing Sod installation at Lily Cache Sports Fields to fix worn areas on the soccer fields.
- Seed and turf blankets will be put down over the winter on some of the worn-out areas at Lily Cache Sports Fields that will not be getting new sod.
- We will also be sticking to our plan of resting soccer fields at Lily Cache; we will be resting fields #2 & #11 for 2026. We rested fields #1 & #11 in 2025 and field #1 looks great but unfortunately field #11 had an excess amount of grub damage to a large amount of the field and we will be keeping that field closed for 2026 as well to treat the grubs and grow new grass.

Natural Resources, Horticulture & Turf

Natural Resources and Horticulture

- The NRHT crews have been focusing on getting our parks ready for winter
- The natural resources and horticulture crews have completed our fall tree and perennial plantings. They planted 39 trees and 532 perennial plants in our parks. With our Trees Forever Grant we hosted a volunteer tree planting; staff helped volunteers' plant 35 trees at Knights of Columbus Park. Members of the Bolingbrook Knights of Columbus, Rotary Club, Lions Club and a few Cub Scouts participated in the volunteer tree planting.
- Staff have started pruning along sidewalks and trails to maintain ADA clearance and removing dead and dying trees in parks. Fall/winter pruning of the east side parks will start in late November and go through early spring.
- Staff have started fall cleanup of perennial vegetation in the parks and around facilities.
- The fall prescribed burn season will hopefully be starting soon depending on weather.

Turf

- The turf crew has continued to mow the grass and mulch leaves in all of our parks.

Project Updates

- PDRMA Essentials of Risk Management has been submitted.
- Auction(s) ended on November 12. Final numbers to be provided at December Board Meeting.
- Knights of Columbus Trail project is complete minus few punch list items.

RECREATION AND FACILITIES

Recreation Division

PreSchool

- The Preschoolers Halloween Parades took place outside on October 28 and October 29 at Annerino and BRAC at the end of class on Tuesday and Wednesday. Parents were able to enjoy seeing their children and their classmates dressed up for Halloween. Enrollment numbers remained the same at 144 Preschoolers. The Preschool Teachers participated in Freaky Fun Friday on October 17 offering a craft and decorated their Trunk or Treat Station with Monster decorated boxes. Preschool Parent Partner Meetings will take place the week of November 17 on Microsoft Teams with the assistance of the IT Team.

Early Childhood

- Early Childhood programs have started their 3rd session for fall. Including current enrollment, there have been 106 children enrolled in Little Learners and other Early Childhood programs.

Dance

- Second fall session classes began on November 1. The enrollments are as follows:
 - 14 in Early \Childhood classes
 - 34 in Powerdance classes
 - 17 in Adult classes
- Recital classes began on November 1. There are 87 enrolled in the recital classes, which is 18 less participants and 3 less classes than the previous recital session. However, the average students per class remain the same.
- BPD Dance Company Dancers performed at the Promenade's Magic in Motion event on November 15. Their next performance will be at the Village's Festival of Lights event on December 7.
- BPD Dance Company dancers attended the International Ballet Star's production of Swan Lake on November 16 at the Rialto Theatre in Joliet.

Theatre

- Second Fall theatre classes are flourishing with 7 enrolled in Improv and 8 enrolled in Mini Broadway Stars.
- Our Homeschool Theatre class held their end of session showcase at the Fountaindale Library on Tuesday, November 11.

Gymnastics/Cheer/Ninja

- Fall Session Two's overall enrollment is up 20% from Fall Session One; with 30 classes at full enrollment.
- A Parent Tot Pop-In was hosted in the gymnastics gym on Wednesday, November 12 from 9:30-10:15am, ages 15-42 months, \$5 per child.

- All gymnastics, cheer and ninja classes will be down for the Thanksgiving holiday from November 26-November 30.
- October Party Stats: Nerf/Ninja/Gymnastics: 5 parties / 90 guests.

REACH

- Enrollment for the 2025–2026 school year continues to grow at both Pioneer and Jonas Salk Elementary School sites. Pioneer currently has 90 children registered, an increase of 3 participants from last month, compared to 99 at this time last year. Jonas Salk has 52 participants registered, 1 up from last month and 7 more than this time last year. Registration remains open, with new participants being added weekly.

Day Camp

- Registration for Winter Camp has begun. It is set to run December 22, 23, 26, 29, 30 and January 2, and 5 at BRAC. Camp will give participants the opportunity to participate in a variety of activities such as sports, games, arts and crafts, and swimming daily during their school break. An email blast was sent out to past summer camp participants. Historically, registration grows significantly the week before camp begins.

VVSD 21st Century Grant Program

- The 21st Century grant program, Connections, resumed November 12. Activities in the fall Session include Dance, Archery, Nature, Crafts and Sports.

Youth

- As Youth program enrollment continues to struggle, one of the contractors who has worked with the district for over 18 years has stated numbers are low everywhere this year and this includes programs all over the Midwest and on both coasts with everyone tightening their belts.
- Registration is still ongoing for the Santa Home Visits that are available for those who don't want to stand in-line at the mall and for families who want Santa to come to their home.

Teens

- Brand new teen programming including classes, events, and service hours will be offered in the Winter brochure.

Enrichment Events

- Homeschool families are invited to supplement their curriculum with the Bolingbrook Park District every other Tuesday from September 9 to November 18. Homeschool Adventure Days include physical education, outdoor recreation, and classroom science.

Archery Program & Events

- Pumpkin Shoot Archery ran November 1 with 15 participants. This year's attendance included three family groups, along with solo participants.

Free Community Events

- The free event Campfire & Craft took place on Saturday, November 15 at James S. Boan Woods. This event featured music, hot cider and popcorn around a bonfire, with a fall-themed wind chime craft at the pavilion.
- The next free event is the annual Flashlight Candy Cane Hunt on Friday, December 12.

Volunteer & Community Engagement

- Over 30 adults from the community stopped by to receive application information from 11 participating organizations.
- Volunteer opportunities in the coming months include special events like Flashlight Candy Cane Hunt on December 12 and Winterfest on January 24, along with facility cleaning and program preparations. Those interested in volunteering are encouraged to submit an application!

Athletics

Adult Athletics

Fall 2025							
Sep-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Adult Athletics	Softball	30	36	32	68	66	59
	Flag Football	9	9	10	18	20	20
	Volleyball	28	21	28	49	53	51
	Basketball	0	5	6	5	6	0
Total		67	71	76	140	145	130

Adult Softball Leagues

- All Adult Softball Leagues concluded in the month of October for the Fall 2025 season, leagues are set to open for Spring Registration in January 2026.

Men's Basketball League

- The Men's Flag Football League finished up with the championship game on Sunday November 2nd, League Registration for the Spring season will be opening in late November 2025.

Youth Athletics

One Day Sports Academy

Fall 2025							
Oct-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Day One Sports Academy	Basketball	93	61	80	258	310	307
	Soccer	83	91	100	291	330	342
	Parents Tot & Sports Mania	23	15	14	45	60	59
	T-Ball & Baseball	19	17	26	56	100	108
	Flag Football	32	12	N/A	29	70	67
	Volleyball	N/A	23	N/A	79	40	36
Total		250	219	220	758	910	919

- Day One Sports Academy has just started the Second Session for Fall; registration is still open for late enrollment.

Martial Arts

Fall 2025							
Oct-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Martial Arts	Karate	166	158	170	667	700	701
	Modern Arnis Filipino	18	11	5	53	20	41
	Tae Kwon Do	31	46	15	125	75	90
	Victory Mixed Martial	35	34	30	154	125	132
Total		250	249	220	999	920	964

- Martial Arts programs have exceeded the projected year-to-date numbers by a total of 79 participants, in total Martial Arts programs are sitting at 999 participants for 2025.
- Registration is still open for Victory Mixed Martial Arts, Tae Kwon Do and Modern Arnis as their second session for Fall is just beginning.

Climbing Wall

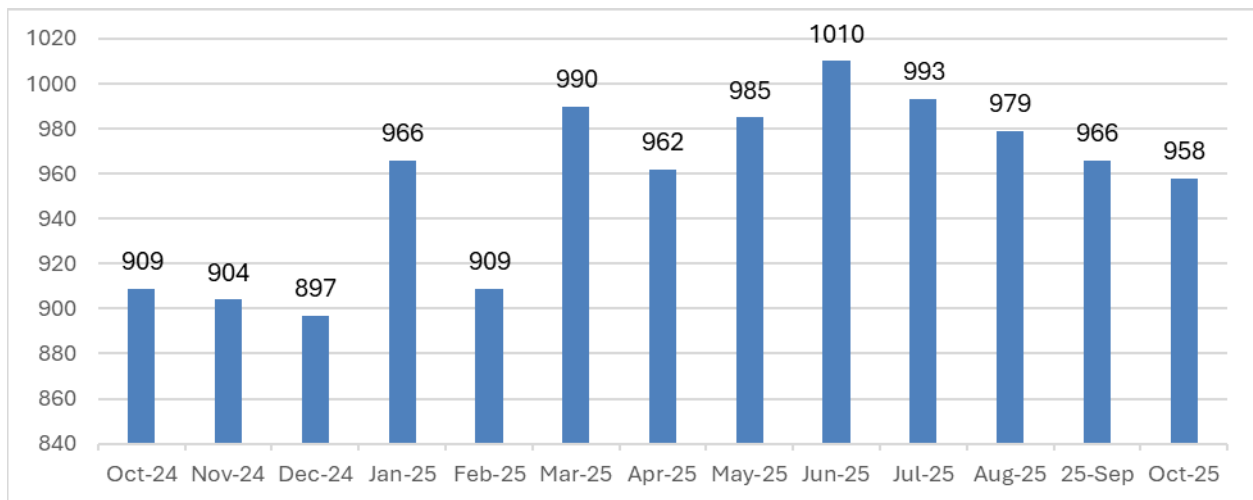
- With the cold weather coming, the Imagination Station will be returning to Annerino in November on Mondays for drop-in play.
- The Halloween Hangout Pop-In took place on Friday October 31st from 12:30pm to 2:00pm, the event saw a total of 57 participants throughout the Annerino Community Center sampling different activities while dressed up in their Halloween costumes. Participants were able to try out the Indoor Climbing Wall, Archery, Ninja Course, Day One Sports, Imagination Station, Dance and Halloween Crafts.

Facilities Division

Fitness

Lifestyles Fitness Center

- October 2025 recorded 958 memberships: 48 new memberships and 31 renewals.
 - Annual Members: 937
 - Corporate Members: 21
 - Insurance Members: 1174
- Lifestyles Fitness Swipe/Roster Visits:
 - GX Classes: 4220
 - Lifestyles Fitness Center: 4304
 - PH: 1044
 - ACC Customer Care: 32
 - BRAC Customer Care: 261



Upcoming Special Events, Promotions & Trips

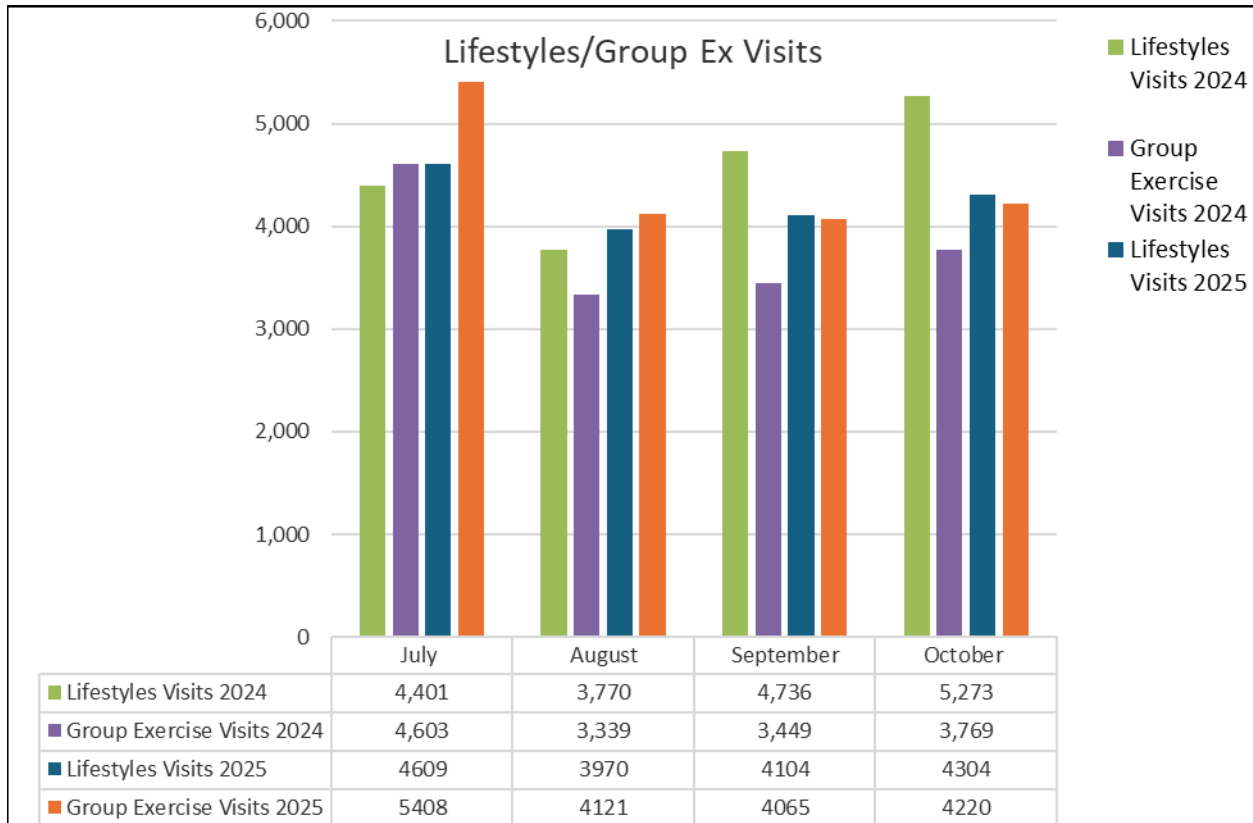
- November 27th Turker Burner Workout
- December 11th Holiday Member Appreciation Day
- December 19th Holiday H2O Pop-Up

Group Fitness

- October recorded 4220 Group Fitness visits for the month with represents 50% of our total visits for Lifestyle!
 - Land Classes had 2937 participants
 - Water Classes had 1124 participants
 - Virtual classes had 159 participants

New Classes for Group Exercise

- Butt & Gutt Wednesday Nights
- KUKUWA Wednesday Nights
- Strong Nation coming January



Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations/Special Events

- Bolingbrook High School Boys Swim Team starts in November. This is the fourth year BHS is using the indoor pelican harbor pool for practice. Practices will run from 2:30-4:30pm Monday – Friday.
- Pelican Harbor began fall hours consisting of the following:
 - Open swim offerings:
 - Monday, Friday 4-8pm,
 - Wednesday, Friday 8am-11am (non-peak)
 - Saturday, Sunday 12pm-5pm
 - Lap swim fall hours:
 - Monday-Friday, 5am-9pm
 - Saturday & Sunday, 7am-5pm
- Pelican Harbor will be open on the following days off school for open swim from 12-8pm:
 - November 26, Wednesday before Thanksgiving
 - November 28, Friday after Thanksgiving 25
- Pelican Harbor will be open for lap swim November 27th 7am-12pm on Thanksgiving Day.

Memberships and Daily Admissions

- Daily admissions brought in \$4,124 for the month of October 2025.
- There were 2998 unique member visits and 469 daily visits for the month of October 2025.
- There was a total of 38 new and 49 renewed Pelican Harbor Annual Aquatic Memberships for the month of October 2025.
- Pelican Harbor annual memberships made \$17,133.43 for October 2025, compared to \$16,652.84 in October of 2024.

Rentals, Birthday Parties, and Groups

- Birthday Parties and Private Rentals total for October 2025:
 - Birthday Parties: 30 parties/764 participants
 - Private Rentals: 7 rentals/342 participants
 - Group Outings: 1 group/22 participants
 - Birthday Parties brought in \$12,096 for October 2025.
 - Private rentals made \$3,174 for Oct 2025

Swim Lessons

- In October, there were 237 participants.
- Year-to-Date swim lessons have made a total of \$332,275, which is only 30k short of the 2024 year-end total.

Swim Team

- On October 3rd, the Pelicans Swim Team hosted its first intersquad competition meet of the season. 72 athletes participated.
- On October 18th, the Pelicans Swim Team attended the Chicago Wolves hockey game at All-State arena. 10 families attended.
- Year-to-Date, swim team made a total of \$64,425.

Facilities Report – ACC and BRAC

Annerino Community Center and BRAC Facility

Oct-25		2024 Month Actual	Previous Month Actual	September Actual	2025 YTD Actual	2024 YTD Actual
External BRAC Facility Rentals	GYM	53	51	55	593	588
	ROOMS	18	15	18	173	166
	Total	71	66	73	766	754
External ACC Facility Rentals	GYM	0	4	6	38	29
	ROOMS	12	10	12	125	109
	Total	12	14	18	163	138
Open Gym Punch Pass Purchases	Total	7	1	1	37	27
Daily Open Gym Admissions	Total	504	557	686	6,836	4,212

Staffing

- The Facilities Team has hired 1 new Manager on Duty and are in the process of cross training at both facilities.
- Facilities Team worked with Business and Technology Department to add camera access training to UKG for all Managers on Duty.

Operations

- The Facilities Team held their team meeting early October, discussing safety topics such as slips, trips, and falls, emergency weather and more.
- Facilities Team is launching rental guide in November- a tool to use for both internal and external customers to help be more transparent in rental process regarding photos, FAQ's, custom set-ups.
- The Facilities Team has purchased new storage containers near entrances for safety and efficient storage of ice-melt at both facilities for this coming Winter Season.
- The Facilities Team has been working with Marketing, regarding Open gym pricing and availability will be posted to the website in the individual day to be consistent with the pool "open swim" hours and for ease of user.

Rentals

- Annerino Community Center (ACC) Gym and Room rentals have made \$20,677.75 total for the year 2025.
- Bolingbrook Recreation Aquatic Complex (BRAC) Gym and Room rentals have made \$79,098.25 total for the year 2025.

Open Play

- Open Play has made \$20,490.00 for the year 2025.

MARKETING AND CUSTOMER CARE

Bolingbrook Park District Marketing Initiatives

ADA Audit in Progress for Bolingbrook Park District Website

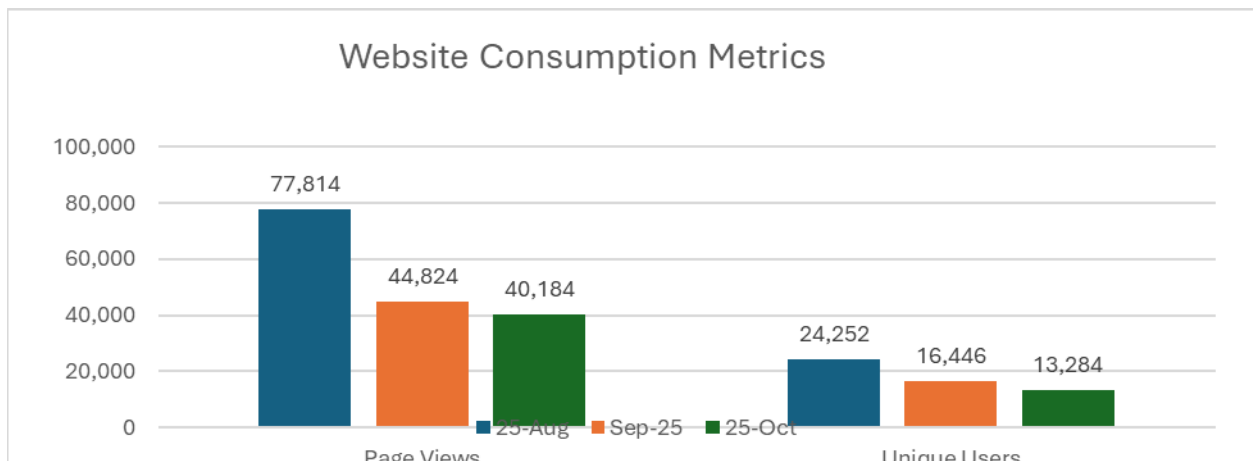
- Pilot Digital is currently completing a comprehensive ADA audit of the Bolingbrook Park District website. Results of the audit will be received by the end of November along with a list of remediations that should be made for the site. The team will begin completing those changes in December. Design upgrades are planned for the first quarter of 2026. Any large issues will be addressed at that time.

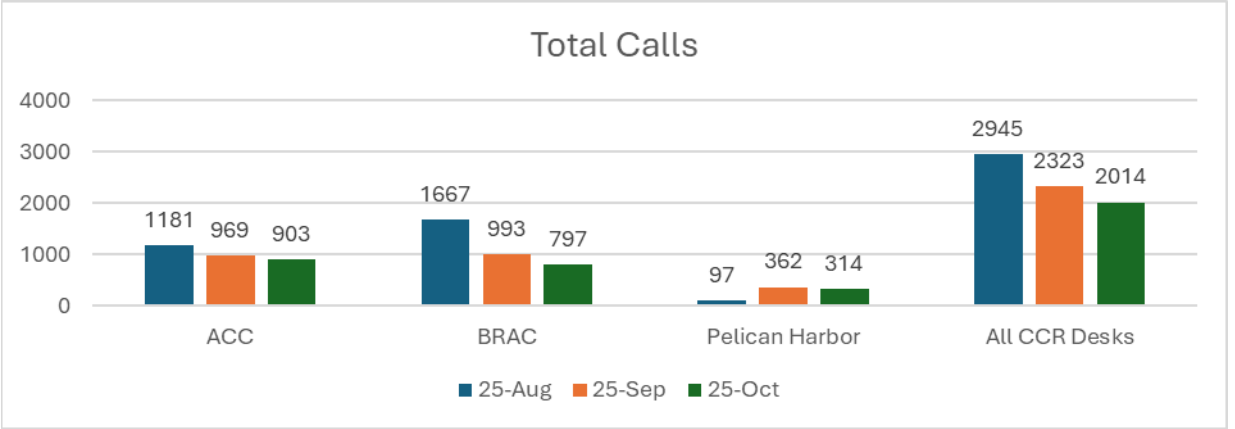
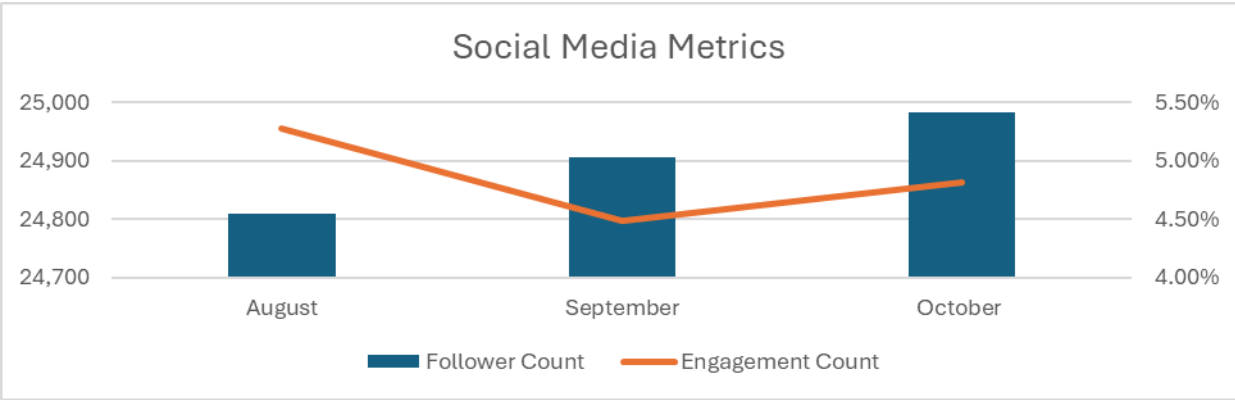
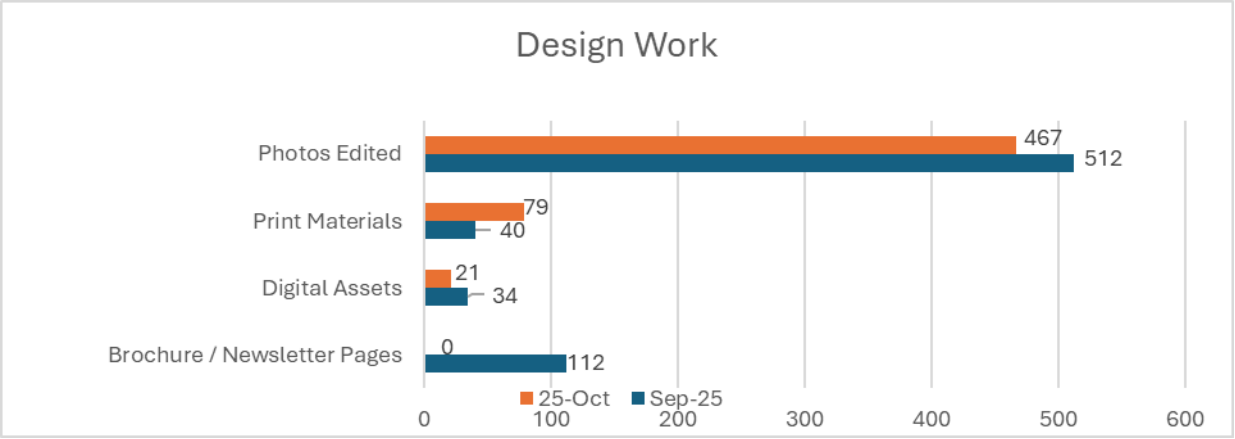
Improvements Coming for Open Play Communications

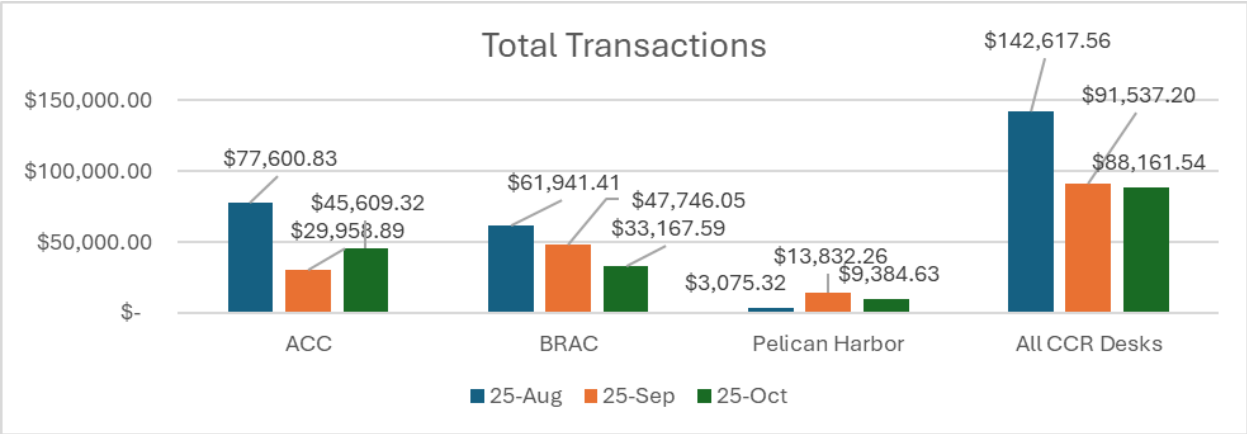
- A new open play calendar feature has been developed to be displayed on the website. The new features are in testing and will launch in December. This feature allows greater flexibility for managers to add or adjust open play hours to meet the needs of the facility. All communications in December will guide community members to this new online calendar feature instead of relying on the printed calendar.

Pelican Harbor Launches New Winter Advertising Campaign

- The team has launched a multi-media plan to raise awareness that Pelican Harbor is open through the winter with the goal of increasing traffic. Multiple advertising channels will be used including lookback technology and traditional social media advertisements. Pelican Harbor will also have heavy presence on Star 96.7 during November & December. Pelican Harbor is the sponsor for The Soundtrack to Your Thanksgiving Weekend to run November 24-30 and the Pay It Forward Contest scheduled for December 8-19. two weeks in December. These sponsorships provide Pelican Harbor with six weeks of a minimum of 20 weekly promos, eblasts, multiple social media posts, and 80 commercials.







Golf, Restaurant and Catering Operations

Preliminary Golf and Restaurant Monthly Performance

Ashbury's and Boughton Ridge Golf Course's total revenues for the month of October were \$4,470 under budgeted revenue, which is 3.3% under budget. Revenues are \$132,378 above year-to-date compared to 2024, which is 8.9% higher than 2024. Revenues year-to-date exceed budget by \$12,075.

2025	2025	2025			YTD	YTD		Prior Year	2025 vs.
Oct. Preliminary	Month Actual	Month Budget	Var	%	2025 Actual	2025 Budget	%	2024	2024 Actual
Golf Greens Fees Revenue	\$46,974	\$42,834	4,140	9.7%	\$498,333	\$506,322	-1.6%	\$483,504	3.1%
Golf League Revenue	\$1,531	\$3,720	-2,189	-58.8%	\$92,649	\$83,432	11.0%	\$78,028	18.7%
Riding Cart Revenue	\$13,597	\$10,776	2,821	26.2%	\$168,270	\$159,429	5.5%	\$153,439	9.7%
Pro Shop Revenue	\$3,383	\$3,107	276	8.9%	\$37,136	\$37,453	-0.8%	\$34,279	8.3%
Restaurant Food Revenue	\$24,377	\$17,640	6,737	38.2%	\$289,578	\$256,392	12.9%	\$263,994	9.7%
Restaurant Liquor Revenue	\$24,886	\$18,317	6,569	35.9%	\$272,489	\$281,797	-3.3%	\$242,653	12.3%
Banquet Revenue (Food and Bev)	\$16,814	\$37,044	-20,230	-54.6%	\$224,145	\$242,701	-7.6%	\$196,948	13.8%
Total Revenue (after comps)	\$132,983	\$137,453	-4,470	-3.3%	\$1,617,240	\$1,605,165	0.8%	\$1,484,862	8.9%
Payroll Expense	\$77,946	\$80,393	-2,447	-3.0%	\$788,874	\$788,217	0.1%	\$742,211	6.3%
Est. Food and Bev COGS	43.1%	35.5%	7.5%	21.2%	38.4%	34.8%	10.5%	36.4%	2.1%
Est. OPEX (Operating Expense)	\$51,185	\$62,064	-10,879	-17.5%	\$620,859	\$609,291	1.9%	\$570,754	-8.1%

October Revenue

- Overall golf revenue (greens fees, golf league, riding cart and pro shop revenues) exceeded budget by \$5,048 (8.4%) in October; exceeding overall revenue collected this year by \$47,138 over 2024.
- Restaurant revenue exceeded budget by \$13,306 and was \$2,009 over revenue collected last year for the month.
- Banquet revenue was under budget for the month by \$20,230.

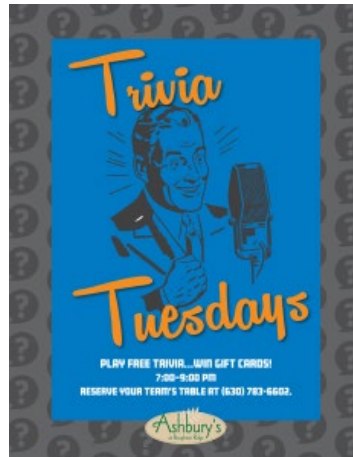
October Operational Expenses

- Overall operating expenses were well controlled for the month.
- Overall expenses are 1.9% above budget for the year.
- Payroll expense was under budget for the month by 3%. Payroll expense is .1% over budget for the year.

Meetings, Events & Promotions

- There are several events scheduled for November-December:
 - Turkey Shoot – November 22
 - Comedy Night – November 29
 - Chamber of Commerce Holiday Cheer Charity Event – December 4

- Trivia Nights are continuing each Tuesday night.
- All You Can Eat Fish Fry on Friday nights





Adapted Sports Field Opening in 2026

- NWCSRA is excited to announce that the Adapted Sports Field in Romeoville is near completion. The field surface now has color as well as fencing and dugouts have been completed. NWCSRA will begin to look at dates for a grand opening planned in line with the beginning of the wheelchair softball season.



Santa is Coming to Bolingbrook – Knights of Columbus Party

- It is confirmed that Santa is coming to Bolingbrook and will be in attendance for the Knights of Columbus Party hosted by Council #6521 on Saturday, December 6 at St. Dominic Parish at 12:30pm. This is a great annual event and longstanding partnership between the SRA and Knights of Columbus. The Knights invite all individuals who have participated in NWCSRA programs from throughout the year to this annual party. Lunch will be served. Santa will deliver presents to each of the NWCSRA attendees who RSVP to attend.