

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
December 18, 2025
6:30 PM

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Public Comment
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Public Hearing Regarding the FY 2026 Budget and Appropriation Ordinance
December 18, 2025
6:45 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Motion to open the Public Hearing regarding the FY 2026 Budget and Appropriation Ordinance.
 - A. Public Comment
 - B. Comments from Board Members
5. Motion to close the public hearing
6. Motion to adjourn

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Agenda
December 18, 2025
7:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Budget Work Shop Meeting Minutes of November 5, 2025
 - B. Budget Work Shop Meeting Minutes of November 13, 2025
 - C. Monthly Board Workshop Meeting Minutes of November 20, 2025
 - D. Monthly Board Meeting Minutes of November 20, 2025
6. Correspondence to Board from the Public
7. Public Comment
8. Attorney's Report
9. Motion to Report on Review of Closed Session Meeting Minutes
10. Leadership Team Report
11. Treasurer's Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$861,150.43, subject to audit.
12. Board Liaison Reports
 - A. Administration and Personnel – **Commissioner Andrews**
 - *Motion to approve Resolution 25-31 Destruction of certain Park District Closed Session Audio Recordings.*
 - B. Finance and Technology – **Commissioner McKay**
 - *Motion to approve Ordinance 25-09 an Ordinance making a combined annual Budget & Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2026 and ending December 31, 2026.*

- *Motion to approve Ordinance 25-20 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2025.*
- C. Buildings, Grounds, and Natural Resources – **Commissioner Hix**
- *Motion to approve Resolution 25-29 approving the professional services for planning, design, and construction documents for 2 Bolingbrook Park District parks (Liberty Park and River Hills Park) letter with Design Perspectives.*
- D. Recreation – **Commissioner McVey**
- *Motion to approve Resolution 25-30 a three-year Lease Agreement between American Financial Services, Inc. (Lessor) and Bolingbrook Park District (Lessee) for 5 Precor EFX 835 Elliptical and 4 NuStep T-5XR Recumbent Cross Trainers.*
- E. Marketing – **Commissioner Vastalo**
- F. Golf Course and Ashbury's – **Commissioner Vastalo**
- G. NWCSRA - **Commissioner Vastalo**
13. Unfinished Business
14. Public Comment
15. New Business
16. Announcements
17. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
- (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
18. Adjournment
19. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited to three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.

3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

Upcoming Meetings:

Board Meeting – January 15, 2026 (Workshop 6:30pm, Board Meeting 7:00pm)

Board Meeting – February 19, 2026 (Workshop 6:30pm, Board Meeting 7:00pm)

Board Meeting – March 19, 2026 (Workshop 6:30pm, Board Meeting 7:00pm)

ADMINISTRATION AND PERSONNEL

Changing of the Guard

Officer Rich Burdett will be leaving the Village of Bolingbrook Police Department after a 25-year career. He has been attached to the Bolingbrook Park District as our Park Officer for the past five years. His last day is Friday, December 12. Rich will continue his career as an Officer with the BSNF Rail System. He is excited as this opportunity will allow him to be present more with his family.

The Village of Bolingbrook has selected Rich's replacement, Officer Jeff Weber, who has been with the Village of Bolingbrook Police Department for over 20 years. Jeff has been a Patrol Officer working the overnight hours for his entire career with the Village. Officer Weber will be taking the same current hours /days as Officer Burdett.

Thank you Officer Burdett for a job well done! You will be missed.

Welcome Officer Weber. Excited for you to be a part of our team!

Destruction of Certain Old Audio Recordings

- Per Illinois statute, 5 ILCS 120/2.06, the Board of Park Commissioners may destroy audio recordings older than 18 months old where the closed session minutes have been approved.

Staff recommendation: Approve Resolution 25-31 the destruction of certain Park District closed session audio recordings.

FINANCE AND TECHNOLOGY

Finance

2026 Budget and Appropriation Ordinance

- The Budget and Appropriation Ordinance for budget year 2026 is being presented to the Board for approval. The total expense, excluding interfund transfers, for next year's budget and appropriation is estimated at \$32,200,970. This reflects a 4% increase in expense over budget year 2024.

Staff Recommendation: Approve Ordinance 25-09 an Ordinance making a combined annual Budget and Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2025 and ending December 31, 2025.

Tax Levy Ordinance

- The Tax Levy Ordinance is being presented to the Board for approval. The total tax extension of \$11,293,162, exclusive of debt service, is based on a 5.5% increase in EAV, and growth of new property of \$59,000,000.

Staff Recommendation: Approve Ordinance 25-20 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2025.

Business and Technology

Business Statistics

1 business support ticket was completed in November

- Activity as of 10/31/2025
- 213 journal entries processed
- Accounts Payable \$578,995
- Cash Receipts \$204,499
- Payroll Wages net \$536,093
- Payroll Liabilities \$270,874

Internal Audits

ACC All Day	Balanced
ACC Cash Bank	Balanced
PH Pro Shop	Balanced

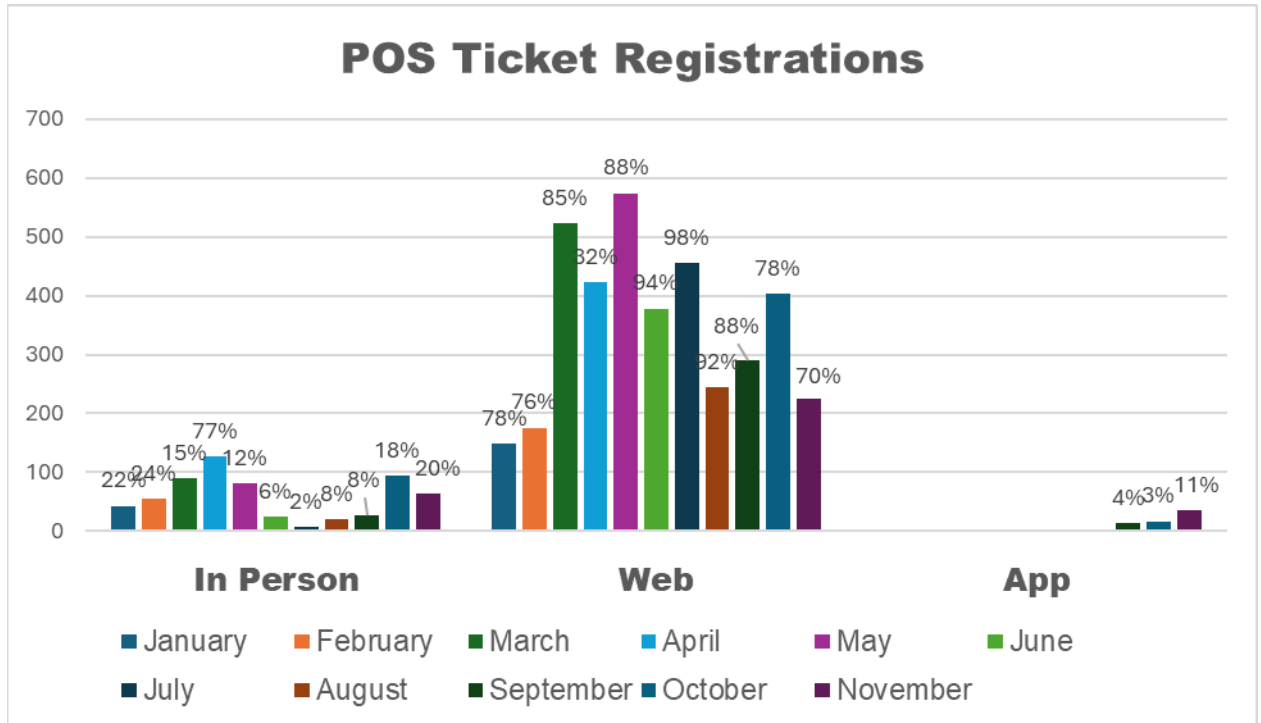
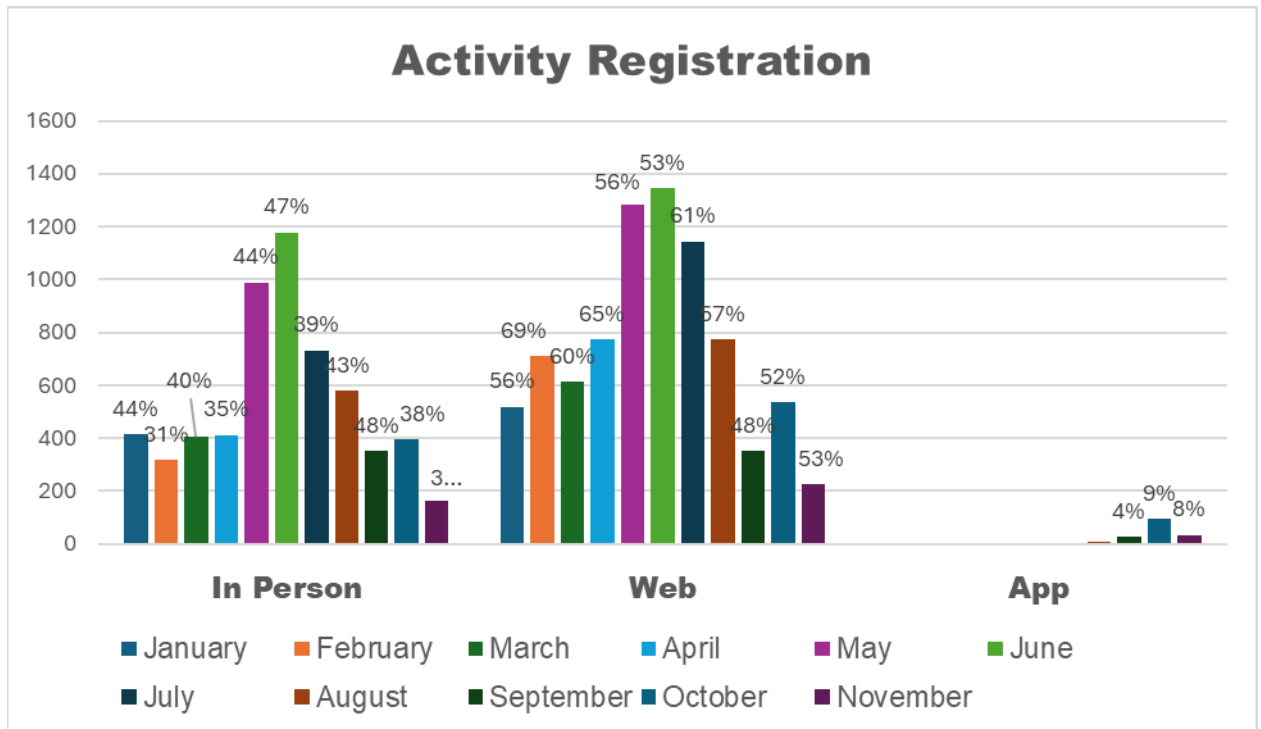
Technology Statistics-August

- 40 standard refunds were processed

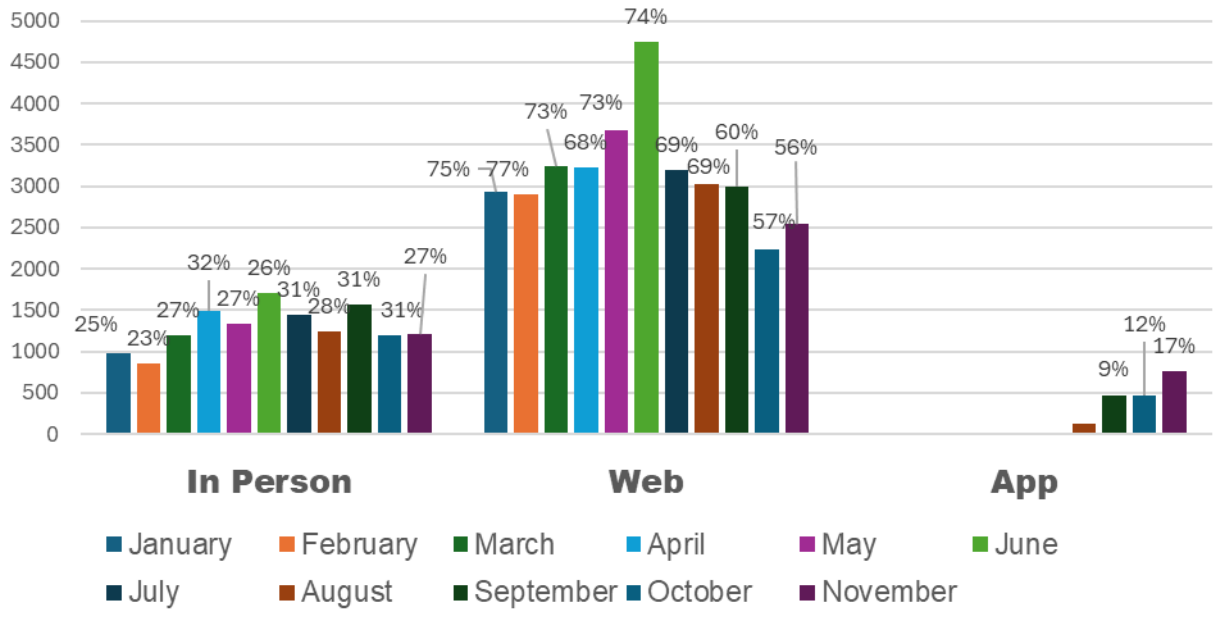
- 6 household credit refunds applied
- 46 support tickets were completed
- IT Auction completed -
- Installed 3 new card printers
- 1 new staff network access training

Registration Statistics – Registration Start Dates November 26 RID/November 29 FEE

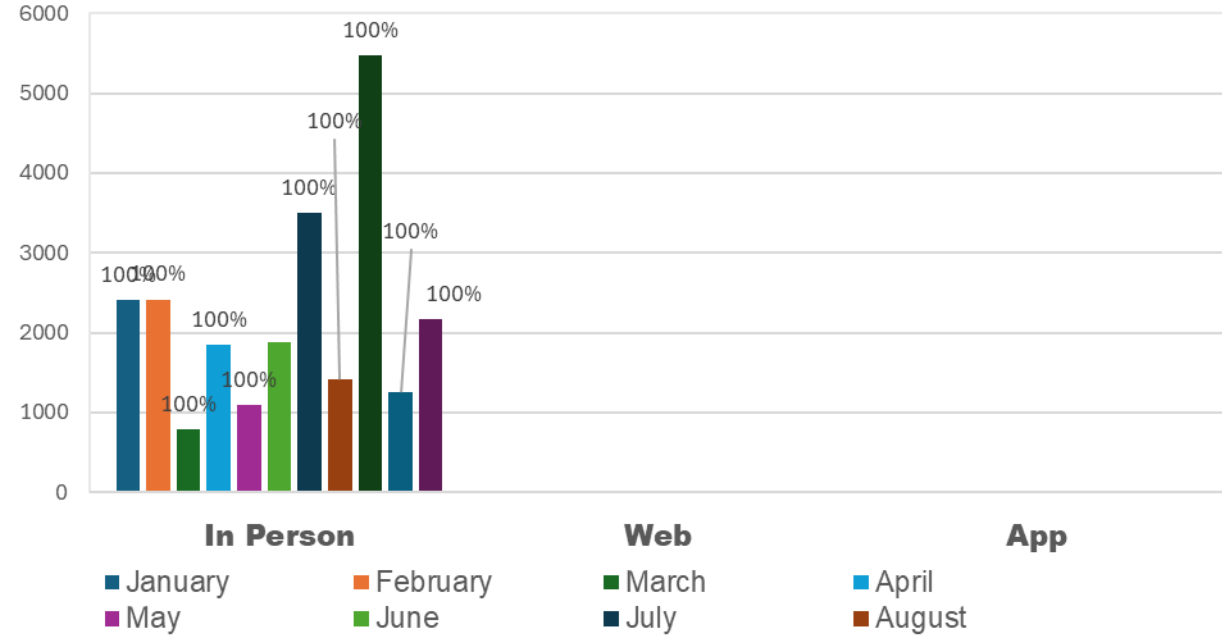
- App Registrations now represent 9% of total transactions



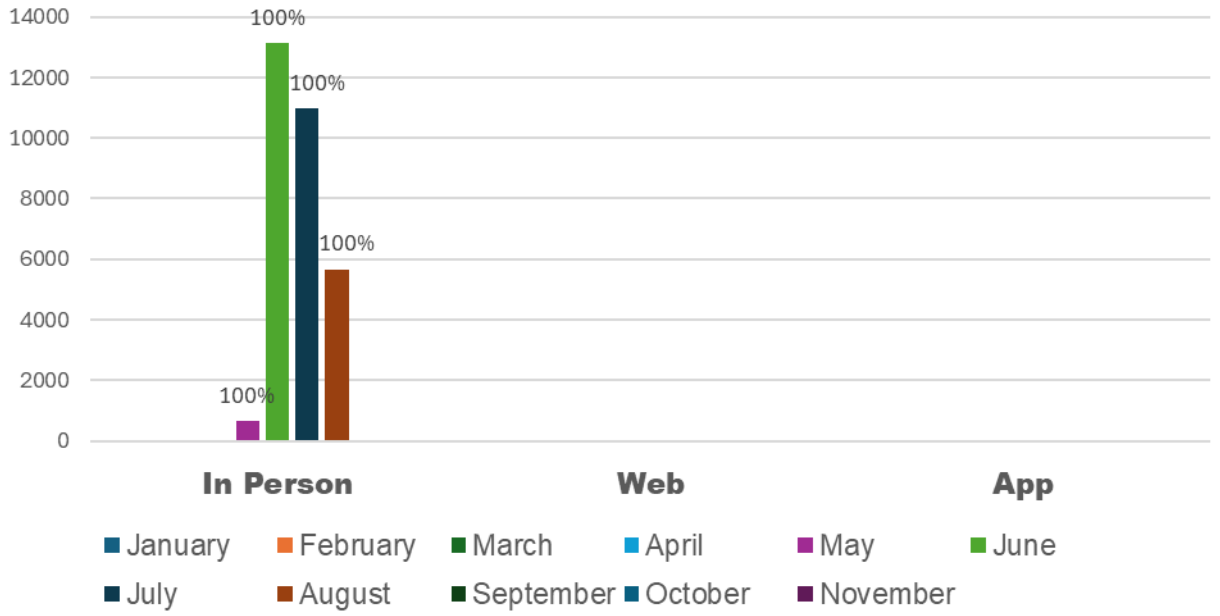
Trip Registrations



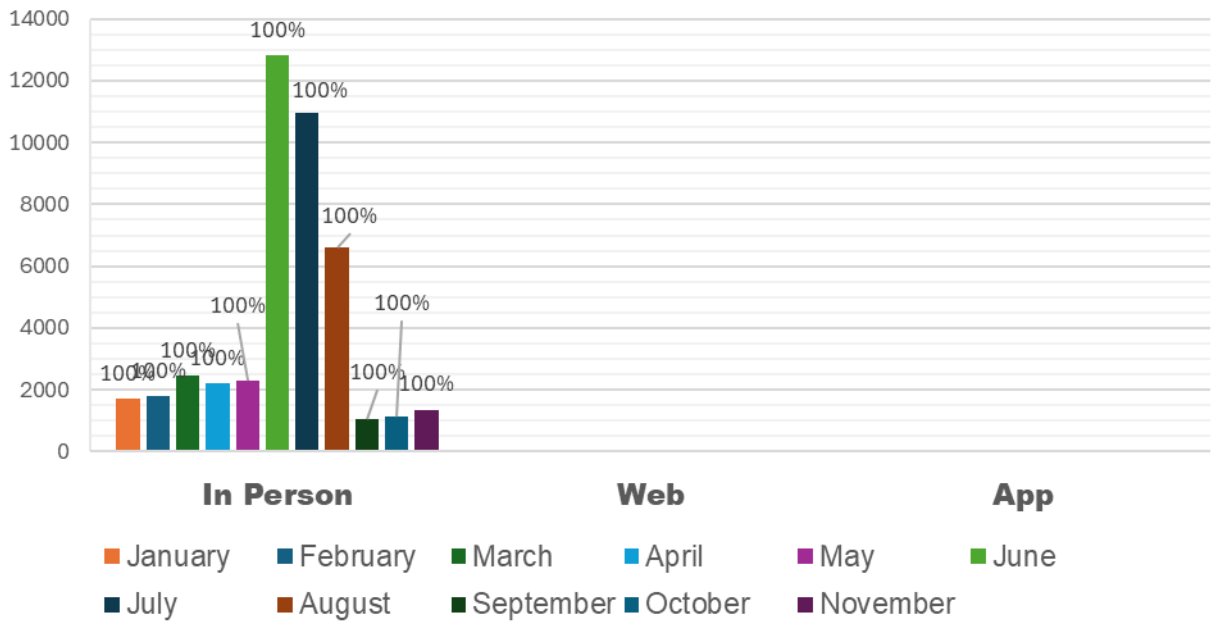
Facility Reservations



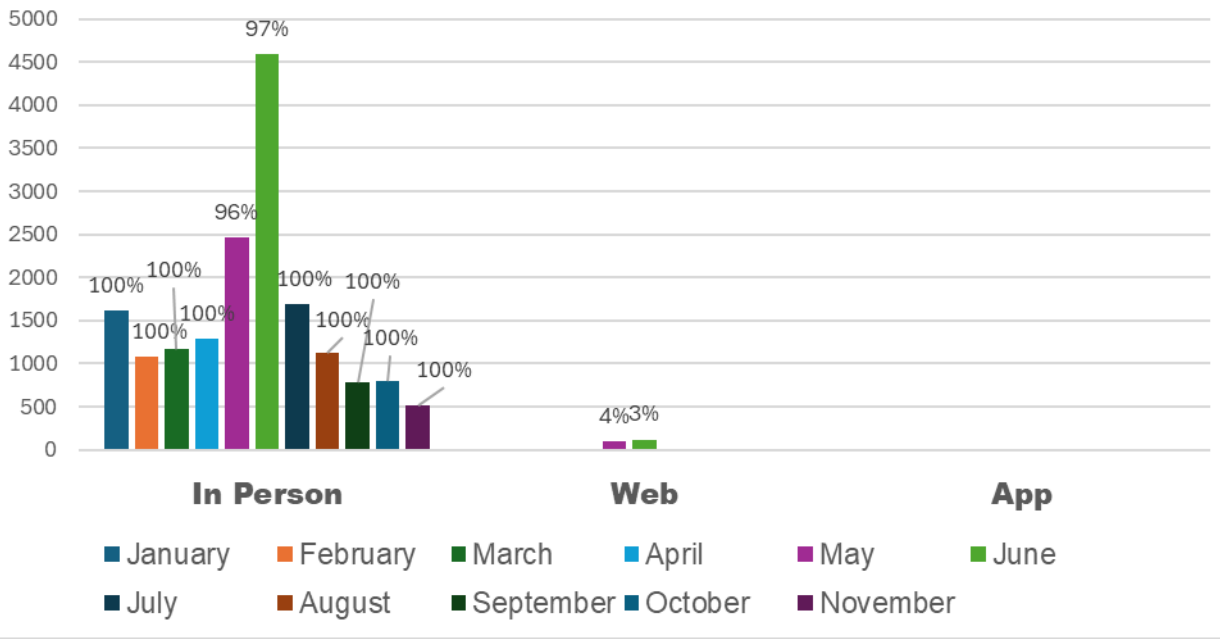
Inventory Purchases



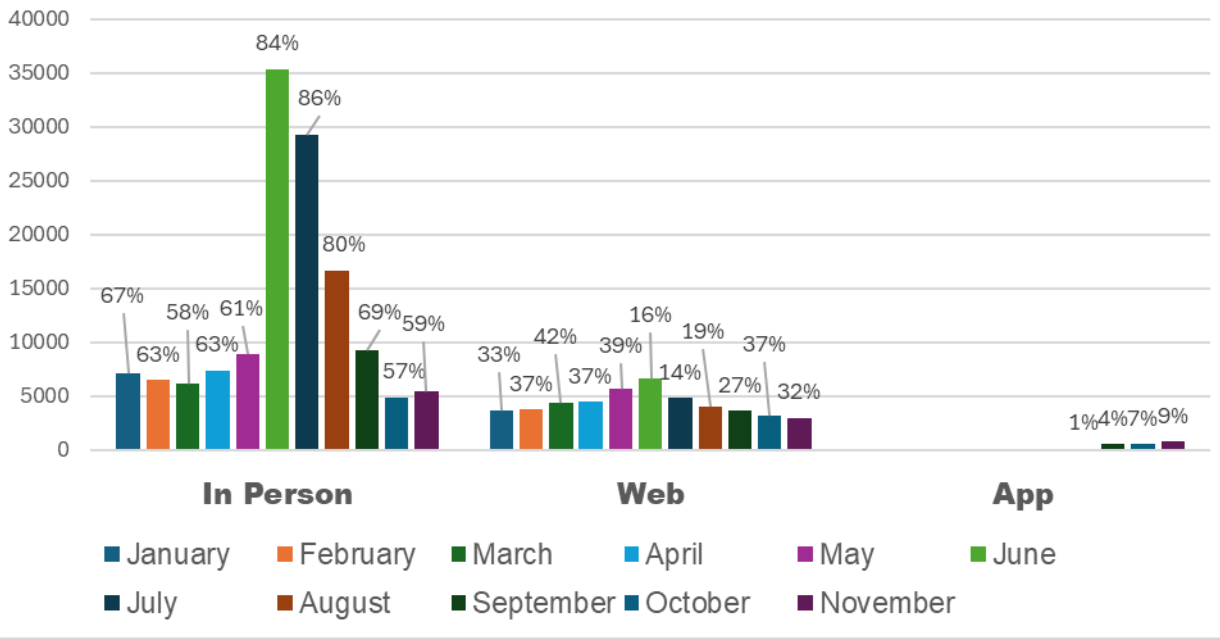
Service Item Purchases



Pass Memberships



Total Transactions



BUILDINGS, GROUNDS & NATURAL RESOURCES

Approval

Design Perspectives Contract – 2026 Playground Replacements

- The 2026 work plan includes the replacement of two playgrounds (River Hills Park & Liberty Park). The Bolingbrook Park District is looking to sign a contract with Design Perspectives, Inc. for the 2026 playground designs as per the district work plan.

Staff Recommendation: Approve Resolution 25-29 approving the professional services for planning, design, and construction documents for 2 Bolingbrook Park District parks (Liberty Park and River Hills Park) letter with Design Perspectives.

BGNR Operations

General

- The cold storage area has been organized for the upcoming winter months to park trucks and snow removal equipment in. Staff have vehicles, equipment, and the yard ready for the winter weather. Staff have put snow equipment and supplies at all buildings to be prepared for winter. Staff moved the summer seasonal equipment from cold storage to the shipping containers for the off season.
- Winter has come earlier than normal, and all staff have been busy removing snow, putting down brine, and salting parking lots/sidewalks at our facilities. With the early arrival of snow it has also put a stop to several normal fall job tasks we do each year.

Buildings

Buildings 2026 Project Planning

- As part of our advance planning for the 2026 operating year, staff have begun contacting key vendors to schedule several major maintenance and facility improvement projects. Early outreach supports timely completion and ensures vendor availability. The initial group of projects for which scheduling discussions have begun includes:
 - Quarterly Pool Deck Washing - Securing recurring vendor availability for seasonal cleanings throughout 2026.
 - B&G Hot Water Heater Replacement - Initiating coordination for the replacement of the Men's & Women's hot water heater to minimize service disruption.
 - River and Plunge Pool Slide Painting – Engaging specialty contractors to come complete resurfacing and painting during the appropriate seasonal window. Potential meeting with contractor in January.
- Over the next quarter, staff will continue vendor negotiations, confirm availability, and finalize timelines for these and other upcoming projects.
- All concession stands and irrigation systems have been winterized for the season.

Parks/Playgrounds/Athletics

Parks

- Park ID signs were brought into the shop to be repaired & repainted; after they are repainted staff will reinstall them. The painting adds years of life to the signs before we have to get new ones made. Staff are also determining what signs are in bad shape so we can put them on the list for full replacement in January, and installation of new signs in the spring/early summer.
- Staff have taken down all the volleyball nets for the year.
- Some of the garbage cans have been brought in for the year to eliminate driving around parks in the snow.
- We had a crew remove the old dumpster fence at the DD Center as it was old and falling apart.

Playgrounds

- We purchased four new picnic tables to be placed at Indian Chase Meadows and Wipfler Parks; these will replace broken vandalized tables. We have two extras that staff will get out in parks in the spring where needed.
- Staff continue to make repairs and inspect playgrounds.

Athletics

- Staff could not complete all turf repairs for this fall. With the short window after the fall athletic seasons end and the first snow we only got some of the turf work completed. We hope to get a window over the winter to put more seed & turf blankets down and or put them down in late winter/early spring. Staff were able to get sod down and some seeding at Lily Cache. Staff will do more field turf work in the spring when weather is warmer again.
- Windscreens have been removed from baseball and softball fields.
- Staff are working on inventorying equipment and supplies for winter projects to get done prior to spring.
- Broken player benches and bleachers will be brought back to the shop for repair.

Natural Resources, Horticulture & Turf

- The NRHT crews have been focusing on preparing our parks for winter.
- The turf crew has finished up mulching leaves in the parks and around facilities for the season.
- The horticulture crew has installed holiday decorations at our facilities and completed some fall cutbacks of perennial landscape beds. The rest will be completed in the spring or if the snow cover melts.
- The natural resources crew has completed pruning along trails to comply with ADA requirements. They have also begun removing dead and hazardous trees from parks.
- Crews have begun pruning trees in parks East of Schmidt Rd and removing dead and dying trees.
- Staff continue to work with Davey Resource Group to create the Urban Forestry Management Plan as part of the grant from the Morton Arboretum.
- Staff have completed all work at Knights of Columbus for the Tree Planting and Tree Removal grants from Trees Forever submitted our final report. We are awaiting approval and reimbursement.

Project Updates

- Chris Corbett, Superintendent of Projects & Loss Prevention, passed the Certified Playground Safety Inspector (CPSI) certification. This is Chris' 2nd time receiving the certification.
- Officer Jeff Weber officially began his Park Police duty on Friday, December 12. Jeff has been with the Village Police Department for approximately 20 years as an overnight patrol officer. Officer Rich Burdett's last day with the Park District was on Friday, December 12. Bolingbrook Park District staff thank Officer Burdett for his service to the Park District.
- Staff have begun reviewing the project plan for the budgeted 2026 projects. Bids for some of the projects may start going out in January 2026.
- Staff are continuing to work with Will County to research other annexable properties within the Village of Bolingbrook.

RECREATION

Approval

- Lease Agreement between Capital Financial Services for 5 Precor Ellipticals and 4 Nu-Step Cross Trainers.

Staff Recommendation: Approve Resolution 25-30 approving three-year Equipment Lease Agreement between American Capital Financial Services, Inc. (Lessor) and Bolingbrook Park District (Lessee) for 5 Precor EFX 835 Elliptical and 4 NuStep T-5XR Recumbent Cross Trainers.

Preschool

- The Preschoolers performed their Winter Songs for families on December 11 and 12. Family gifts were also distributed on those dates.
- Enrollment for the 2025–2026 school year remains steady at 144 Preschoolers as compared to 153 in 2024-2025, with no change for the past two months.
- Registration for the 2026–2027 school year will open in March 2026.

Early Childhood

- As the Early Childhood programs wrap up their fall 2025 classes, a total of 156 children are enrolled across the following programs: Little Learners, Lunch Bunch, Snack And's, Thankful for Playdough, and Pizza & PJs.
- Staff are now preparing for Winter Preschool Camp and the adult/child special activity, "Helping the Gingerbread Man Build His House," scheduled for December 18.

Dance

- BPD Dance Company Dancers performed at the Village's Festival of Lights event on December 7. Their next performance will be at Winterfest on January 24.
- Non recital classes will begin on January 10 for the new year.
- Recital classes will conclude for 2025 on December 19 and resume on January 5 for the new year.
- Save the date! Our Annual May Dance Concert will be held on Sunday, May 3 at Bolingbrook High School with the theme "When I Grow Up". Following the May Concert, we will have a FREE BPD Dance Company showcase in the Bolingbrook High School Auditorium.

Theatre

- The 2025 theatre season concludes with the production of A Snow White Christmas on Friday, December 19 at 6:00 pm and Saturday, December 20 at 12:00 pm. Performances are held at Brooks Middle School in the auditorium.

Gymnastics/Cheer/Ninja

- A Parent Tot Pop In will be held in the gymnastics gym on Tuesday, December 16 from 11:00-11:45 am, ages 15-42 months, \$5 per child.
- All gymnastics, cheer and ninja classes will be down for the winter break from December 22 to January 4.
- Two camps will be offered over the winter break. Lil Ninjas Camp, ages 4-6 years, is on Monday, December 29 from noon-1:30 pm. Youth Gymnastics Camp, ages 6-13 years, is on Monday, December 29 from 2:00-4:00 pm.
- November Party Stats: Nerf/Ninja/Gymnastics: 8 parties / 137 guests.

REACH

- Enrollment for the 2025-2026 school year is picking up for two the sites, Pioneer and Jonas Salk Elementary School. Pioneer's registration numbers are down and currently has 88 children registered as compared to 98 this time last year, and Jonas Salk continues to have higher registration number with 52 registered as compared to 46 this time last year. Registration is still on-going, and new participants are being added weekly.

Day Camp

- Registration for Winter Camp has begun. It is set to run December 22, 23, 26, 29, 30 and January 2, and 5 at BRAC. Camp will give participants the opportunity to participate in a variety of activities such as sports, games, arts and crafts, and swimming daily during their school break. Currently, there are 44 campers registered. Historically, registration grows significantly the week before Camp begins.

VVSD 21st Century Grant Program

- The 21st Century grant program, Connections, will conclude its fall session on December 19. Activities in the fall session included Dance, Archery, Nature, Crafts and Sports. The spring session will resume in February 2026.

Youth

- Registration for Santa Home Visits stands at 10, consistent with 2024 participation numbers. Visits will occur on Wednesday and Thursday, December 17 & 18, at Bolingbrook resident homes.
- Youth program enrollment continues to face challenges in Bolingbrook, mirroring trends seen across neighboring communities and the broader Midwest.

Teens

- Brand new teen programming including classes, events, and service hours will be offered in the winter brochure.

Enrichment Events

- Parents and children can cozy up for Winter Night Storytime on December 11. This event features real animal furs and an animal craft to support a themed storybook reading.
- Parents can drop off their children, aged 4-12, for Holiday Prep Childcare on Saturday, December 13. Children at the event will engage with games, a craft and a movie while their parents catch up on their holiday to-do lists.

Free Community Events

- Friday, December 12 will see the return of the annual Flashlight Candy Cane Hunt at Winston Woods Park. This popular event provides participants with a short but thrilling dash around the park as they hunt down candy canes.

Volunteer & Community Engagement

- Volunteer opportunities in the coming months include special events like Flashlight Candy Cane Hunt on December 12 and Winterfest on January 24, along with facility cleaning and program preparations. Those interested in volunteering are encouraged to submit an application!

Adult Athletics

Fall 2025							
Nov-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Adult Athletics	Softball	30	36	32	68	66	59
	Flag Football	9	9	10	18	20	20
	Volleyball	28	21	28	49	53	51
	Basketball	0	5	6	5	6	0
Total		67	71	76	140	145	130

- Adult athletic leagues saw a total increase of 10-teams for 2025, increasing our total team registration from 130 teams in 2024 to 140 teams in 2025.
- For 2026 the Adult Athletic Leagues are looking to create individual registration for leagues for individuals looking to play in the leagues but doesn't have a team. This will give these individuals the opportunity to join BPD leagues without having to wait for an established team to reach out to them to fill empty roster spots.

Youth Athletics

One Day Sports Academy

Fall 2025							
Nov-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Day One Sports Academy	Basketball	93	61	80	258	310	307
	Soccer	83	90	100	290	330	342
	Parents Tot & Sports Mania	23	10	14	40	60	59
	T-Ball & Baseball	19	17	26	55	100	108
	Flag Football	32	14	N/A	31	70	67
	Volleyball	N/A	25	N/A	81	40	36
Total		250	217	220	755	910	919

- Day One Sports Academy has just started the second session for fall, registration are still open for late enrollment.

- All Day One Sports Academy classes are open for registration for the winter 2026 session that spans from January to February.

Martial Arts

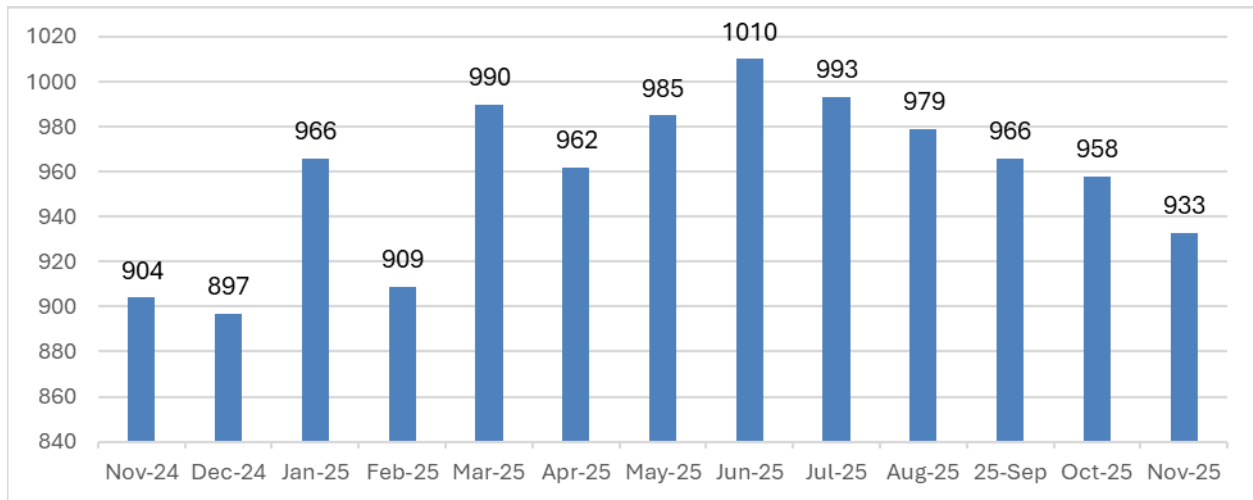
Fall 2025							
Nov-25		2024 Season Actual	Current Season Actual	Current Season Projected	2025 YTD Actual	2025 YTD Projected	2024 YTD Actual
Martial Arts	Karate	166	158	170	667	700	701
	Modern Arnis Filipino	18	11	5	53	20	41
	Tae Kwon Do	31	44	15	125	75	90
	Victory Mixed Martial	35	34	30	154	125	132
Total		250	247	220	996	920	964

- Martial Arts programs have exceeded the projected year-to-date numbers by a total of 76 participants. In total, Martial Arts programs are sitting at 996 participants for 2025.
- Registration is open for Victory Mixed Martial Arts, Tae Kwon Do, Modern Arnis and Illinois Shotokan Karate for the winter 2026 session.

Fitness

Lifestyles Fitness Center

- November 2025 recorded 933 memberships: 35 new memberships and 41 renewals.
 - Annual Members: 914
 - Corporate Members: 19
 - Insurance Members: 1,191
- Lifestyles Fitness Swipe/Roster Visits:
 - GX Classes: 3,850
 - Lifestyles Fitness Center: 4,769
 - PH: 912
 - ACC Customer Care: 8
 - BRAC Customer Care: 304



Upcoming Special Events, Promotions & Trips

- Dec. 1-31: Membership Renewal Promotion
- Dec. 8 - 12: Member Appreciation Week
- Dec. 17: Phantom of the Opera Trip
- Dec. 19: Aqua Aerobics Pop Up

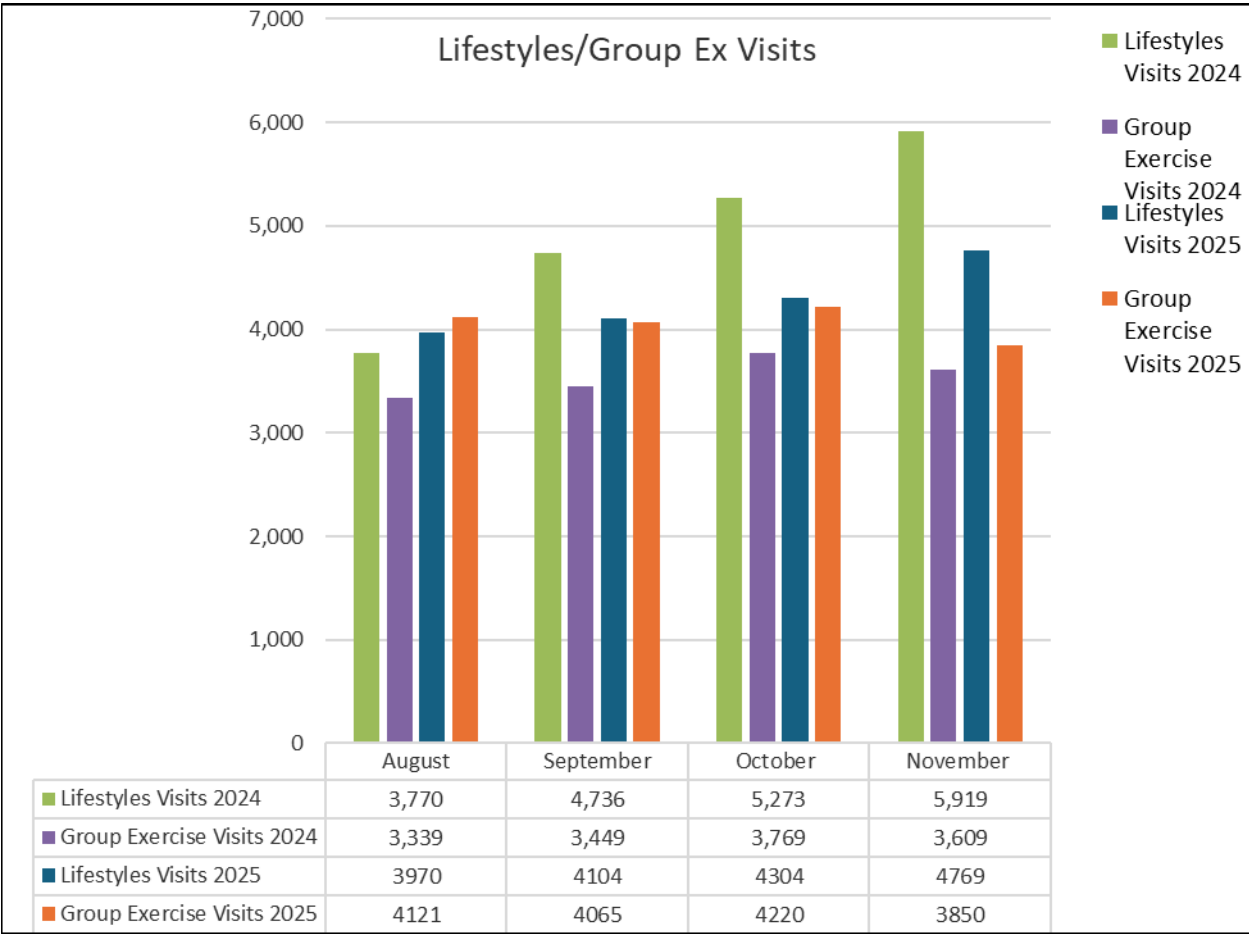
Group Fitness

November recorded 3,850 Group Fitness visits for the month with represents 50% of our total visits for Lifestyle!

- Land Classes had 2,625 participants
- Water Classes had 1,110 participants
- Virtual classes had 115 participants

New Classes for Group Exercise

- Butt & Gutt Wednesday Nights
- KUKUWA Wednesday Nights
- Teen Hip Hop/Break Dancing - TBD
- Les Mills Body Pump Heavy - TBD
- Les Mills SHAPES - TBD



Aquatics

Pelican Harbor Indoor/Outdoor Aquatic Park

Operations/Special Events

- Bolingbrook High School Boys Swim Team started in November. This is the fourth year BHS is using the Indoor Pelican Harbor Aquatics Park lap lanes for practice. Practices will run from 2:30-4:30pm Mon-Fri through the end of February.
- Pelican Harbor will be open for open swim from 12–8pm for the upcoming days off school:
 - December 22
 - December 23
 - December 26
 - December 29
 - December 30
 - January 2
- 2025 Holiday Schedule:
 - Wednesday December 24: 7am-12pm Lap Swim Only
 - Thursday December 25: CLOSED
 - Wednesday December 31: 7am-12pm Lap Swim Only
 - Thursday January 1: 10am-3pm Lap Swim Only
- Bolingbrook High School Boys Swim Team started in November. This is the fourth year BHS is using the Indoor Pelican Harbor Aquatics Park lap lanes for practice. Practices will run from 2:30-4:30pm Mon-Fri through the end of February.
- Pelican Harbor will be open for open swim from 12–8pm for the upcoming days off school:
 - December 22, 23, 26, 29 30 and January 2.

- 2025 Holiday Schedule:
 - Wednesday December 24: 7am-12pm Lap Swim Only
 - Thursday December 25: CLOSED
 - Wednesday December 31 : 7am-12pm Lap Swim Only
 - Thursday January 1: 10am-3pm Lap Swim Only

Memberships and Daily Admissions

- Daily admissions brought in \$5,766 for the month of November 2025.
- There were 2,688 unique member visits and 673 daily visits for the month of November 2025.
- There was a total of 36 new and 29 renewed Pelican Harbor Annual Aquatic Memberships for the month of November 2025.
- Pelican Harbor annual memberships made \$15,190.90 for November 2025, compared to \$16,447.14 in November of 2024. This is due to a higher than anticipated number of cancellations for non-residents.

Rentals, Birthday Parties, and Groups

Birthday Parties and Private Rentals total for November 2025:

- Birthday Parties: 34 parties/900 participants
- Private Rentals: 10 rentals/489 participants
- Group Outings: 2 group/50 participants
- Birthday Parties brought in \$14,328 for November 2025
- Private rentals made \$16,927 for November 2025

Swim Lessons

- Year-to-Date swim lessons have made a total of \$339,580.05 compared to \$370,759.16 in 2024.

Swim Team

- On November 1, the Pelicans Swim Team hosted its first dual competition meet of the season, against the Elk Grove Stingrays. The Bolingbrook Pelicans won the competition, earning 535 points.
- Year-to-Date, swim team made a total of \$67,992.88.

Facilities Report – ACC and BRAC

Nov-25		2024 Month Actual	Previous Month Actual	November Actual	2025 YTD Actual	2024 YTD Actual
BRAC Facility Rentals	GYM	69	55	64	675	657
	ROOMS	20	18	22	195	186
	Total	89	73	86	870	843
 						
ACC Facility Rentals	GYM	0	6	6	44	29
	ROOMS	13	12	15	140	122
	Total	13	18	21	184	151
 						
Open Gym Punch Pass Purchases	Total	6	1	6	42	33
 						
Daily Open Gym Admissions	Total	759	686	951	7,787	4,971
 						

Operations

- The facilities team has worked with Marketing to put Open play hours on the new Bolingbrook Park District app.
- Facilities team has utilized the new salt storage containers in the front vestibules for convenient storage and patron safety with recent snowstorms.
- The facilities team is evaluating the process for rentals, making the process easier to book by allowing them to book online.
- Highlighting a few larger rentals, we had Portillos host an orientation at Annerino in the Multipurpose Room for their new location on November 8.
- BRAC was host to STEP program's Transition event on November 14, where at least 5 different schools participated, with smiling faces, fun, and bringing in new faces to the facility.

Rentals

- Annerino Community Center (ACC) Gym and Room rentals have made \$23,417.75 total for 2025, in comparison to \$14,210,00 in 2024.
- Bolingbrook Recreation Aquatic Complex (BRAC) Gym and Room rentals have made \$91,030.75 total for 2025, in comparison to \$76,466.25 in 2024.

Open Play

- Open Play has made \$23,343.00 for 2025, in comparison to \$16,674.00 in 2024.

MARKETING AND CUSTOMER CARE

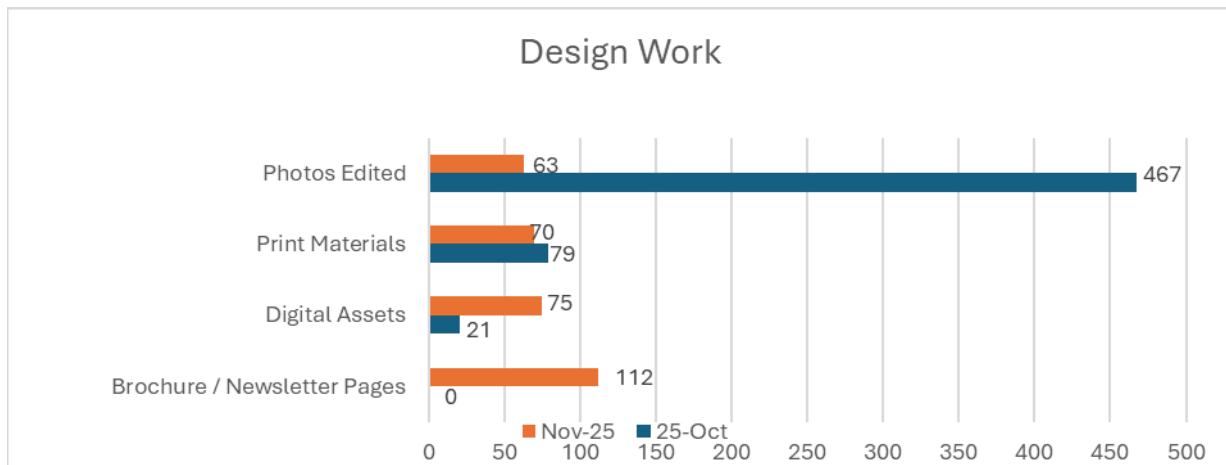
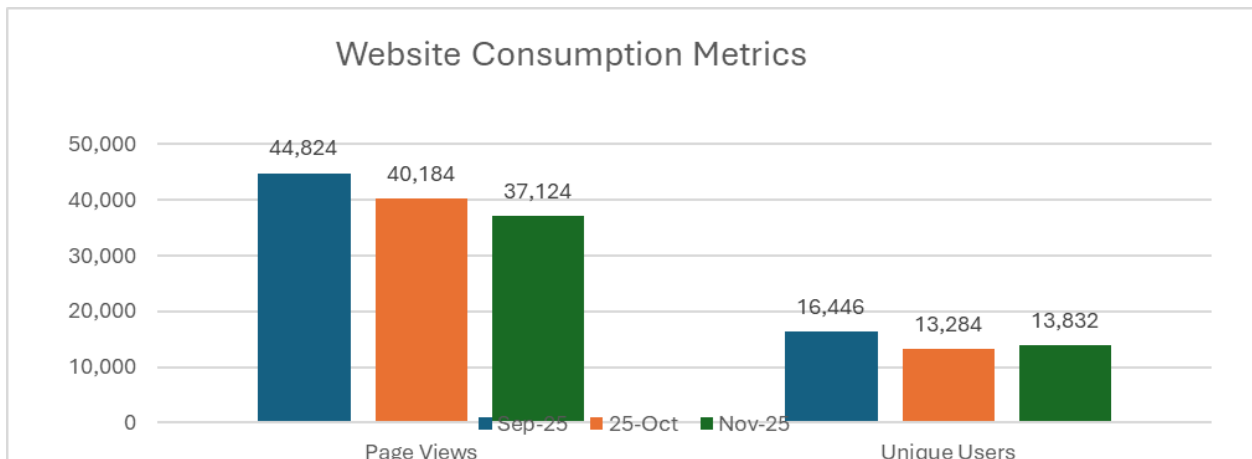
Bolingbrook Park District Marketing Initiatives

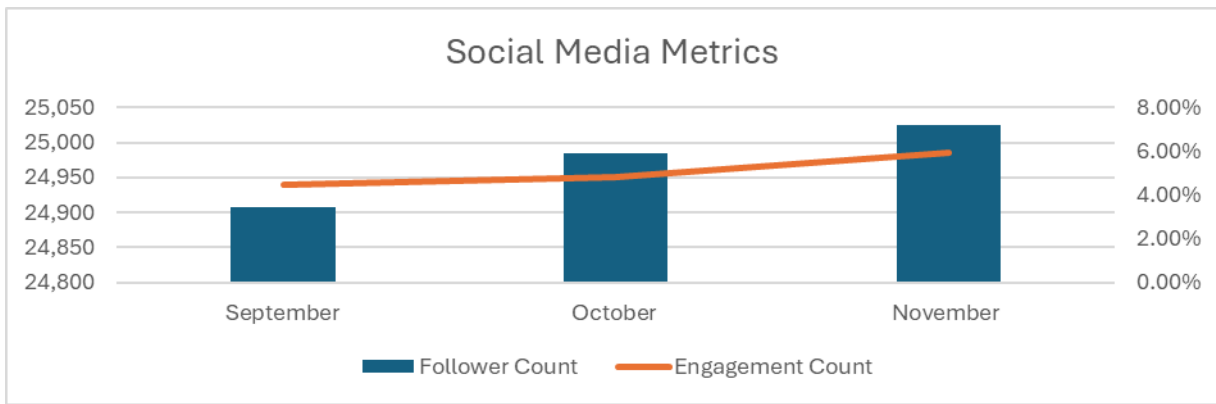
New Printer Leads to Cost Savings

- The Marketing and Communications Manager negotiated with a new printer to improve our printing processes and save printing costs at the same time. The printed guides have an upgraded cover to improve readability and the overall look.

Director of Marketing attends Bolingbrook Community Roundtable

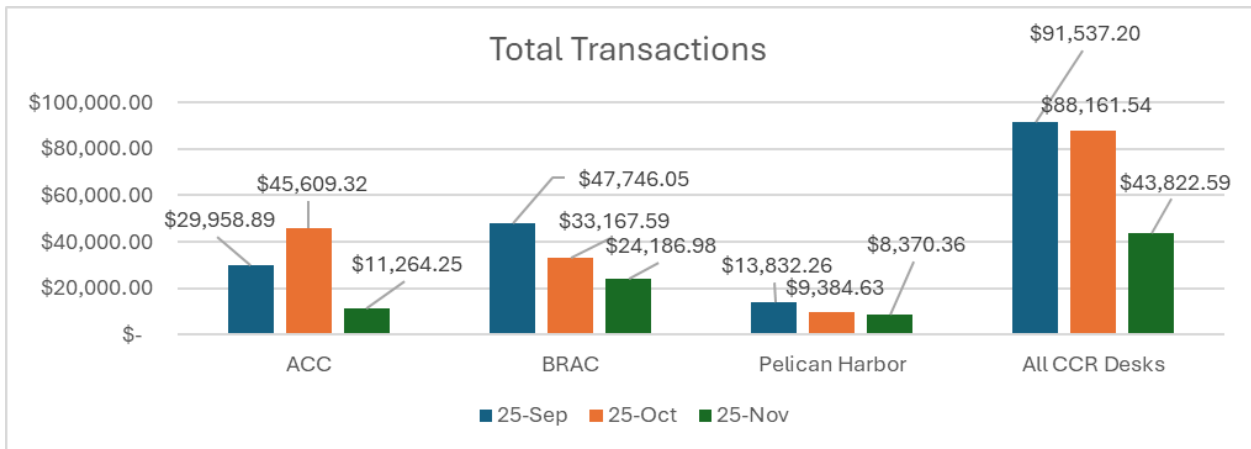
- A community roundtable was held at the Bolingbrook Community Center on Monday, November 17. The meeting was attended by representatives from government entities in Bolingbrook and Will County. The group discussed how we all support members of our community. Ideas were shared on further support.





Bolingbrook Park District Customer Care Initiatives

- Customer service audits were completed for the month of November. Feedback was positive. A few customers did state that they enjoy having conversations with our staff because they feel there are not many places where staff will have conversations anymore. Majority of customers were aware of the app.





Golf, Restaurant and Catering Operations

Preliminary Golf and Restaurant Monthly Performance

Ashbury's and Boughton Ridge Golf Course's total revenues for the month of November were \$2,423 above budgeted revenue, which exceeds budget by 2.9%. Revenues are \$147,633 above year-to-date compared to 2024, which is 9.5% higher than 2024. Revenues year-to-date exceed budget by \$14,498.

2025									
Nov. Preliminary	2025 Month Actual	2025 Month Budget	Var	%	YTD 2025 Actual	YTD 2025 Budget	%	Prior Year 2024	2025 vs. 2024 Actual
Golf Greens Fees Revenue	\$17,782	\$15,300	2,482	16.2%	\$516,115	\$521,622	-1.1%	\$497,586	3.7%
Golf League Revenue	\$159	\$0	159	0.0%	\$92,808	\$83,432	11.2%	\$78,028	18.9%
Riding Cart Revenue	\$6,371	\$4,920	1,451	29.5%	\$174,641	\$164,349	6.3%	\$157,315	11.0%
Pro Shop Revenue	\$1,767	\$1,107	660	59.6%	\$38,904	\$38,561	0.9%	\$39,931	-2.6%
Restaurant Food Revenue	\$17,731	\$15,840	1,891	11.9%	\$307,309	\$272,232	12.9%	\$278,298	10.4%
Restaurant Liquor Revenue	\$18,154	\$16,170	1,984	12.3%	\$290,643	\$297,967	-2.5%	\$257,361	12.9%
Banquet Revenue (Food and Bev)	\$20,659	\$27,342	-6,683	-24.4%	\$244,805	\$270,044	-9.3%	\$212,472	15.2%
Total Revenue (after comps)	\$86,363	\$83,940	2,423	2.9%	\$1,703,603	\$1,689,105	0.9%	\$1,555,970	9.5%
Payroll Expense	\$68,347	\$64,046	4,301	6.7%	\$857,221	\$852,263	0.6%	\$805,825	6.4%
Est. Food and Bev COGS	33.1%	35.4%	-2.3%	-6.6%	38.1%	34.8%	9.4%	36.1%	2.0%
Est. OPEX (Operating Expense)	\$30,705	\$57,195	-26,490	-46.3%	\$669,855	\$666,486	0.5%	\$622,961	-7.0%

November Revenue

- Overall golf revenue (greens fees, golf league, riding cart and pro shop revenues) exceeded budget by \$4,752 (22.3%) in November; exceeding overall revenue collected this year by \$49,608 over 2024.
- Restaurant revenue exceeded budget by \$3,875 and was \$6,872 over revenue collected last year for the month.
- Banquet revenue was under budget for the month by \$6,683.

November Operational Expenses

- Overall operating expenses were well controlled for the month.
- Overall expenses are .5% above budget for the year.
- Payroll expense was over budget for the month by 6.7%. Payroll expense is .6% over budget for the year.

Meetings, Events & Promotions

- Highly successful hosting of the Chamber of Commerce Holiday Cheer Charity Event on December 4. There were over 150 people present as a fun, festive opportunity to showcase the facility and raise funds for Bolingbrook nonprofit organizations.
- There are several events scheduled for January and February:
 - Comedy Night – January 31, 2026
 - Frostbite Open – February 21, 2026
 - Trivia Nights are continuing each Tuesday night.
 - All You Can Eat Fish Fry on Friday nights

BOUGHTON RIDGE GOLF COURSE PRESENTS

FROST BITE OPEN

SATURDAY, FEBRUARY 21ST, 2026
 REGISTRATION AT 11:30AM SHOTGUN START AT 1:00PM
 9 Holes | Walking Only | Rain, Shine or Snow | Over 30 Raffle Prizes!!
\$50 PER PLAYER

Includes golf, logo knit hat, and Italian Dinner
 A portion of the entry fee benefits *Folds of Honor*

FOLDS OF HONOR  Register at BoughtonRidgeGolf.com

Ashbury's *at Boughton Ridge* **COMEDY NIGHT**

SATURDAY JANUARY 31ST

Featuring *Katie Meiners* **Headliner** *Tim Harrison* **Host** *Ralphie Roberts*

DOORS OPEN AT 7:30 | SHOWTIME AT 8PM
 \$25 Entry includes one drink ticket
 21+ Only 

Tickets at BoughtonRidgeGolf.com

Trivia Tuesdays

PLAY FREE TRIVIA...WIN GIFT CARDS!
 7:00-9:00 PM
 RESERVE YOUR TERRI'S TABLE AT (630) 783-6602.

Ashbury's *at Boughton Ridge*

Ashbury's *at Boughton Ridge* **ALL YOU CAN EAT FISH FRY**

\$15.95 FISH
\$18.95 FISH & SHRIMP

EVERY FRIDAY OPEN TO CLOSE

Enjoy Every Crunchy Bite of It

DOMESTIC DRAFT PINTS **14** DOMESTIC DRAFT 20 OZ **15** DOMESTIC DRAFT PITCHERS **13**



Successful Celebrations

- Bolingbrook Knights of Columbus Council #6521 and the Bolingbrook Lions Club conducted another spectacular Holiday Lunch on Saturday, December 6 with over 100 NWCSRA participants in attendance at St. Dominic Parish! Families and friends gathered together for a delightful lunch as we all eagerly awaited a special visit from Santa Claus. A heartfelt thank you to the Knights for organizing such a wonderful event that brought so much holiday cheer to our community. Everyone had an incredible time and are already looking forward to next year!
- NWCSRA Annual Recognition Banquet was held at the Bolingbrook Golf Club on Wednesday, December 10. It was a festive evening of dinner, awards and dancing to celebrate individual and agency accomplishments.

NWCSRA Celebrates 50 Years of Service in 2026

- NWCSRA will be celebrating their 50th Anniversary this year. The agency started out as Special Recreation Services (SRS) in 1976 as a cooperative effort among the Bolingbrook Park District, Lockport Township Park District, and the Village of Romeoville Recreation Department to ensure that individuals with disabilities had access to meaningful, inclusive recreation opportunities. Formed in response to emerging state legislation and a growing recognition of the need for specialized programs, its work and collaboration ultimately laid the groundwork for later organizational evolutions, including the transition to Tri County SRA and eventually the formation of Northern Will County SRA. The Bolingbrook Park District separated from SRS and formulated the Joliet Bolingbrook SRA and transitioned into Lily Cache SRA after adding Plainfield Park District. In 2020, Bolingbrook and Plainfield Park Districts joined NWCSRA to reunite with Lockport and Romeoville. The agency has experienced tremendous growth over the past five years.